



Special Closed and Regular Public Session of July 23, 2024

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

Stephen Reed	Chair
Dennis Smith	Vice-chair
Toby Goddard	Commissioner
Reed Geisreiter	Commissioner
Darren Gertler	Commissioner

SPECIAL PUBLIC SESSION – 3:30 PM

Chair Reed convened the special public session at 3:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54956.8

At 3:30 PM, Chair Reed announced that the Commission will meet in closed session to discuss agenda items 3 and 4.

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Property: 7th and Brommer (Southwest Parcels)
Agency Designated Representative: H. MacLaurie
Negotiating Parties: County of Santa Cruz
Under Negotiation: Property Acquisition
4. Conference with Real Property Negotiators
Property: O-Dock Restroom Facility (Rooftop)
Agency Designated Representative: H. MacLaurie
Negotiating Parties: Verizon Wireless
Under Negotiation: Lease

SPECIAL PUBLIC SESSION

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957.1

Chair Reed announced that the Commission took no reportable action in closed session on items 3 and 4.

Chair Reed adjourned the special open session following the closed meeting at 5:19 PM.

REGULAR PUBLIC SESSION – 5:30 PM

Chair Reed convened the regular public session at 5:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

6. Pledge of Allegiance
7. Oral Communication

Chair Reed announced that the Commission took no reportable action in closed session on items 3 and 4.

In response to a request made by audience member, Jim Crane, Port Director MacLaurie stated that all licensed contractors are invited to submit their information for inclusion on the Port District's list of qualified bidders available on the District's website or by contacting the harbor office.

Commissioner Goddard expressed appreciation to staff for their work on replacing the Santa Cruz Harbor entry/dedication sign on the west side along Atlantic Avenue. He noted that the newly installed sign is a beautifully crafted, wood-carved piece that replicates the original, which preserves the charm and character of the harbor.

Chair Reed reported that on Saturday, July 20, 2024, during the Pu Pu 'O Hawaii Outrigger event, the harbor was the busiest he has seen in his 50 year tenure.

CONSENT AGENDA

8. Approval of Minutes
 - a) Special Closed and Regular Public Meeting of June 25, 2024
9. Approval of Adventure Sports Journal Sublease Agreement – 333 Lake Avenue, Suite D (Tenant: Call Me Ishmael, LLC)

MOTION: Motion made by Commissioner Gertler, seconded by Commissioner Geisreiter to approve consent agenda item 9.
- *Motion carried unanimously.*

REGULAR AGENDA

10. Presentation by J. Serrano – LAFCO Sphere of Influence Review

Discussion: Port Director MacLaurie introduced Executive Officer for the Local Agency Formation Commission (LAFCO), Joe Serrano. She stated that LAFCO performs municipal service reviews every five years and that the Port District's last review was completed in August 2019.

Mr. Serrano provided an overview of the draft report summarizing the District's operations, services, and financial health. He highlighted one

notable recommendation to amend the District's sphere of influence to include previously excluded portions of the City of Santa Cruz.

Mr. Serrano stated that LAFCO's report and recommendation serve as a planning tool only, with no requirement for annexation, though the District may pursue it in the future if desired.

Chair Reed expressed his appreciation for the report stating that it provides a comprehensive overview of the Port District's operation. Commissioner Goddard agreed.

In response to a request made by Commissioner Goddard, Mr. Serrano agreed to include more information in the report regarding the Port District's dredging operations.

A brief discussion ensued regarding amending the District's sphere of influence boundary to include previously excluded portions of the City. There was a consensus among the Commission to accept the recommendation.

11. Approval of Cash/Payroll Disbursements – June 2024 (*There was no discussion on this agenda item*)

MOTION: Motion made by Vice-chair Smith, seconded by Commissioner Goddard to approve cash and payroll disbursements for June 2024, in the amount of \$1,982,790.81.
- *Motion carried unanimously.*

INFORMATION

12. Port Director's Report

In response to a question posed by Commissioner Goddard, Port Director MacLaurie outlined the tentative dredge plan for the upcoming season, and noted that the crew will focus on deepening the shoulder areas along the west jetty, as well as the northern portions of the channel.

13. Harbormaster's Report

In response to a question posed by Commissioner Goddard, Harbormaster Anderson stated that the U.S. Coast Guard is responsible for maintaining the channel markers, which are expected to be back in place by the end of the week.

Harbormaster Anderson stated that visitorship to the harbor remains high as the summer progresses and inland temperatures rise.

14. Facilities Maintenance & Engineering Manager's Report

Facilities Maintenance & Engineering Manager Wulf stated that Osmun Construction has

completed the temporary repairs to the west side sinkhole, and that the security fencing in the area is scheduled to be removed.

Vice-chair Smith complimented staff for their efforts in cleaning up the dredge yard.

15. O'Neill Sea Odyssey Annual Report

Executive Director of O'Neill Sea Odyssey (OSO), Tracey Weiss, provided an overview of the OSO Program, emphasizing that the program continues to be successful in meeting its objectives.

16. Financial Reports *(There was no discussion on this agenda item)*

- a) Comparative Seasonal Revenue Graph
- b) Quarterly Comparative Budget Report
- c) Quarterly Employee Count
- d) Quarterly Boatyard Report
- e) Quarterly Fuel Sales Report
- f) Quarterly Concession Percentage Rent Report
- g) LAIF and CLASS Statements

17. Delinquent Account Reporting *(There was no discussion on this agenda item)*

18. Harbor Patrol Incident Response Report – June 2024 *(There was no discussion on this agenda item)*

19. Port Commission Review Calendar / Follow-Up Items *(There was no discussion on this agenda item)*

Chair Reed adjourned the regular public session at 6:25 PM.



Stephen Reed, Chair