



Regular Public Session of September 26, 2023

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

Darren Gertler	Chair
Stephen Reed	Vice-chair
Dennis Smith	Commissioner
Toby Goddard	Commissioner
Reed Geisreiter	Commissioner

REGULAR PUBLIC SESSION – 5:30 PM

Chair Gertler convened the regular public session at 5:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

1. Pledge of Allegiance
2. Oral Communication

Commissioner Smith stated that he recently reviewed information related to sea level rise projections and noted that it will be beneficial for the District to plan and prepare infrastructure improvements accordingly.

CONSENT AGENDA

3. Approval of Minutes
 - a) Regular Public Meeting of August 22, 2023
4. Approval of Resolution 23-07 – Accepting a Boating Safety and Enforcement Equipment Grant (\$9,500)

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Geisreiter to approve consent agenda items 3 and 4.
- *Motion carried unanimously.*

REGULAR AGENDA

5. Presentation by Tracey Weiss – O’Neill Sea Odyssey Program

Discussion: Executive Director of O’Neill Sea Odyssey (OSO), Tracey Weiss, provided an overview of the OSO Program.

A brief discussion ensued regarding OSO’s goal to expand upon its virtual curriculum.

Commissioner Smith stated that if feasible, it would be beneficial to the community for OSO to extend its program offerings to include more public schools in the area regardless of socioeconomic status.

The Commission expressed appreciation for OSO's mission, which provides marine educational opportunities in the harbor.

6. Acceptance of Final FY23 Audited Financial Statement

Discussion: Port Director MacLaurie presented the final FY23 audited financial statement. She reported that the District's debt service ratio, based on FY23 audit results, will be presented as an information item at next month's meeting.

MOTION: Motion made by Commissioner Geisreiter, seconded by Commission Smith to accept the FY23 audited financial statement.
- *Motion carried unanimously.*

7. Approval of Architectural and Design Services for 616 Atlantic Avenue (NTE \$55,000)

Discussion: Port Director MacLaurie recommended that the Commission authorize the agreement with Rad Lab to provide design, construction document preparation, and construction support services for restaurant reconstruction at 616 Atlantic Avenue. She stated that Rad Lab has extensive experience designing custom shipping container restaurants and that staff is confident that the firm understands the vision for the space and Santa Cruz Harbor's aesthetic.

In response to a question posed by Vice-chair Reed, Port Director MacLaurie stated that additional service contracts will be required as part of this project, including feasibility analyses to understand permit requirements from the City and other regulatory agencies.

Commissioner Goddard expressed concern over the selected shipping container construction method and questioned whether the exterior finishes of such a building would align with the harbor's overall aesthetic.

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Smith to authorize the Port Director to execute an agreement with Rad Lab Designs, Inc. for architectural design and construction support services for 616 Atlantic Avenue in an amount not-to-exceed \$55,000; and approve an appropriation in the FY24 budget for the amount of the contract plus contingency.
- *Motion carried. Commissioners Gertler, Reed, Smith, and Geisreiter voting YES. Commissioner Goddard voting NO.*

8. Reject Bids for the G-Dock Lift Station Upgrade Project (*There was no discussion on this agenda item*)

MOTION: Motion made by Commissioner Reed, seconded by Commissioner Smith to reject the bids for the G-Dock Lift Station Upgrade Project.
- *Motion carried unanimously.*

9. Approval of Cash / Payroll Disbursements – August 2023 (*There was no discussion on this agenda item*)

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Geisreiter to approve cash and payroll disbursements for August 2023, in the amount of \$1,108,075.17.
- *Motion carried unanimously.*

INFORMATION

10. Port Director's Report

Port Director MacLaurie stated that the U.S. Army Corps of Engineers' tentatively scheduled site visit for January 31, 2024, has been confirmed for those Commissioners interested in attending.

11. Harbormaster's Report

Harbormaster Anderson stated that the launch ramp and visitor berthing continue to be busy on weekends.

12. Facilities Maintenance & Engineering Manager's Report

Facilities Maintenance & Engineering (FME) Manager Wulf stated that the 2222 East Cliff Drive Deck Project remains significantly ahead of schedule.

13. Sea Scouts' Biannual Report

Chair Gertler expressed his appreciation for the detailed report.

Sea Scouts' Director, Kevin Melrose, stated that he will be stepping down as Director for the program in the coming months and expressed concern that moving from a 100% public benefit discount to a 50% public benefit discount will have significant financial ramifications for the program.

14. Slip Vacancy Biannual Report / Waiting List Statistics (*There was no discussion on this agenda item*)

15. Financial Reports (*There was no discussion on this agenda item*)
a) Comparative Seasonal Revenue Graph

- b) Review of FY24 Budget Impacts – Salmon Season Closure
- c) CLASS Statement
- d) LAIF Statement

16. Delinquent Account Reporting

In response to a question posed by Chair Gertler, Harbormaster Anderson stated that approximately 25% of the delinquent accounts are commercial fishermen facing financial hardships due to recent fishery closures.

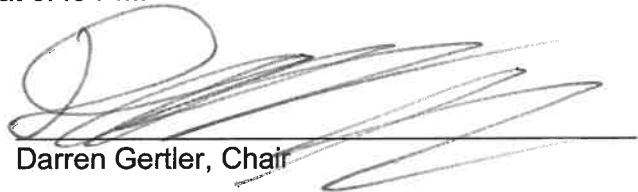
17. Harbor Patrol Incident Response Report – August 2023

In response to a question posed by Commission Goddard, Harbormaster Anderson stated that the medical incident on August 17, 2023, was inadvertently omitted. Incident details are provided below:

Harbor Patrol responded to a medical emergency in the area of G-Dock after a pedestrian was unintentionally struck by a vehicle. The victim sustained significant injuries to both legs. Harbor Patrol utilized first aid procedures to control the bleeding and prepared the victim for transport to the hospital. The victim was transported to Dominican Hospital by paramedics.

18. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chair Gertler adjourned the regular public session at 6:45 PM.



Darren Gertler, Chair