

Santa Cruz Port Commission Meeting Agenda



Special Closed Session & Regular Public Session Tuesday, July 25, 2023

5:00 PM – Special Closed Session
365 A Lake Avenue, Santa Cruz, CA 95062

7:00 PM – Regular Public Session
Hybrid Meeting (In-Person / Zoom)

Attend in-person: Harbor Public Meeting Room – 365 A Lake Avenue, Santa Cruz, CA 95062

Attend by internet: www.santacruzharbor.org/meeting-information

Attend by phone: Dial +1 (669) 900 6833, find your local number: www.santacruzharbor.org/meeting-information

Meeting ID: 874 6171 7422

Passcode: 95062



The public may address the Commission for up to three minutes each for any item not listed on the agenda or for up to three minutes for any item listed on the agenda. To request to speak during Oral Communication or on any item on the agenda, please fill out and turn in a speaker card for in-person attendance or utilize the “Raise Hand” feature within the virtual meeting platform.

SPECIAL PUBLIC SESSION – 5:00 pm

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54956.8 Information

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Property: Murray Street Bridge Seismic Retrofit Project
Agency Designated Representative: H. MacLaurie
Negotiating Parties: City of Santa Cruz
Under Negotiation: Right-of-Way Acquisition Discussion / Action
4. Conference with Real Property Negotiators
Property: 7th and Brommer (Southwest Parcels)
Agency Designated Representative: H. MacLaurie
Negotiating Parties: County of Santa Cruz
Under Negotiation: Property Acquisition Discussion / Action

SPECIAL PUBLIC SESSION

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) § 54957.1 Information

BREAK – RECONVENE FOR REGULAR PUBLIC SESSION

REGULAR PUBLIC SESSION

6. Pledge of Allegiance
7. Oral Communication

CONSENT AGENDA

8. Approval of Minutes Action **1-5**
 - a) Special Closed & Regular Public Meeting of June 27, 2023
9. Approval of Month-to-Month Rental Agreement for 2222 East Cliff Drive, Suite 204 (Tenant: Laurel Andres, LMFT) Action **6-22**

REGULAR AGENDA

10. Approval of Slip Allocation from Pacific Yachting and Sailing to Chardonnay Sailing Charters, LLC Discussion / Action **23-70**
11. Approval of Amendment to Port Commission Policies / Procedures Manual Section 3010 – Commission Meetings Discussion / Action **71-72**
12. Approval of Cash / Payroll Disbursements – June 2023 Discussion / Action **73-77**

INFORMATION

13. Port Director’s Report Information **78**
14. Harbormaster’s Report Information **79-80**
15. Facilities Maintenance & Engineering Manager’s Report Information **81**
16. O’Neill Sea Odyssey Annual Report Information **82**
17. Financial Reports Information **83-94**
 - a) Comparative Seasonal Revenue Graph
 - b) Review of FY24 Budget Impacts – Salmon Season Closure
 - c) Employee Count as of June 30, 2023
 - d) Quarterly Boatyard Report
 - e) Quarterly Fuel Sales Report
 - f) Quarterly Concession Percentage Rent Report
 - g) LAIF Statement & PMIA/LAIF Performance Report
 - h) CLASS Statement
18. Delinquent Account Reporting Information **95-96**
19. Harbor Patrol Incident Response Report – June 2023 Information **97-98**
20. Port Commission Review Calendar / Follow-Up Items Information **99**

ADJOURNMENT

The Santa Cruz Port District complies with the Americans with Disabilities Act. Questions regarding meeting accommodations may be directed to (831) 475-6161.