

**SANTA CRUZ PORT DISTRICT
FISCAL YEAR 20 BUDGET REPORT**



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POLICY STATEMENTS

The Port Commission adopted a Reserve Policy during FY16 (Appendix A), to enhance clarity and transparency of Port District financial priorities. The Reserve Policy states the Port Commission's intent to preserve capital to finance three months of operations, and to fund future capital improvements at a minimum level to ensure the sustainability of harbor infrastructure. The reserve funding goal was first achieved in the FY19 budget, and thereafter annual contributions are made at the level needed to meet the reserve funding goal. Contributions to the PEMHCA fund included annual operating expenses are deducted for purposes of calculating reserve funding levels. Consistent with the Port Commission's goal, a \$500,000 contribution to the Capital Improvement Program is funded in the FY20 budget.

During FY19, the Port Commission adopted an investment policy (Appendix A), which provides direction to the Port Director on the prudent and beneficial investment of District funds in accordance with laws governing the investment of local agency funds.

The budget recognizes planned Capital Improvement expenditures as encumbrances, thus the funding becomes unavailable for other expenses. Encumbering funds prevents further expenditure that would conflict with commitments already made. Encumbered funds are shown in the Fund Balance Capital Improvement detail in the fiscal year they were encumbered.

Port District finances have historically been managed and reported in accordance with Generally Accepted Accounting Principles (GAAP), and with applicable statements published by the Government Accounting Standards Board (GASB). The Port District does not have specific written policies governing how the budget was to be created or administered. Budget administration and planning incorporates the following assumptions and practices first adopted in FY13:

1. **Balanced Budget:**

The Port District operates with a balanced budget where operating revenues are equal to or exceed operating expenditures. Imbalances to the budget that result from increased expenses, decreased revenues, or a combination of the two, will require a budget revision.

2. **Fixed Assets**

Fixed (or capital) assets are tangible items individually valued at \$5,000 or more. Examples of fixed assets would be vehicles, equipment, boats, etc. For accounting purposes, fixed assets with an estimated useful life of at least two years after acquisitions are capitalized.

POLICY STATEMENTS

3. Capital Improvements

Capital improvements are physical assets, constructed or installed, with a useful life of ten years or longer and a cost of \$25,000 or more. Services that ultimately result in such physical assets are also budgeted as capital improvements (e.g. engineering design, architectural services, etc.).

4. Depreciation

Depreciation is reported annually as an operating expense (approximately \$1.6 million projected in FY19). The full amount of annual depreciation has not been included in the operating budget.

5. Appropriations

Appropriation balances may be transferred from one expenditure account to another within the operating budget without Port Commission approval. Capital improvement budgets are not considered to be part of any transferable appropriation balance. Any increase in total appropriations must be approved by the Port Commission.

6. Reserves

Reserve funds are not available for use to offset any expenditures that exceed total appropriations. Reserves may only be used as approved by the Port Commission.

7. Use of Restricted/Unrestricted Net Assets

When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted net assets are applied first.

8. Staffing Levels

The total number of full-time equivalent (FTE) employees shall be approved by the Port Commission.

BUDGET USERS GUIDE

General Fund (i.e. operating) revenues and expenses are presented in the Financial Summaries. FY18 Actual, FY19 Budget and Projected Actual and FY20 Proposed Budget figures are presented for comparison. Terms used in the Financial Summaries and in the program budgets that follow are defined below.

Capital Outlay - Expenses associated with acquiring capital (or "fixed") asset items individually valued at \$5,000 or more. Examples of fixed assets would be vehicles, equipment, boats, etc.

Charges for Services - Revenues received as reimbursement to the Port District for the use of staff, equipment or other resources beyond the services included with other user fees or rents. Examples may include standby of marine rescue personnel for aquatics competitions, water taxi rental and after-hours call back for fuel sales.

Debt Service - Principal and interest payments on loans.

Fines - Fines (or "bail amounts") for parking or other citations paid directly to the Port District.

Fuel Sales – Receipts at the fuel pump.

Intergovernmental Revenues - Funds received by the Port District from another government agency. Examples include dredging expenditure reimbursement received from the U.S. Army Corps of Engineers (USACE), contributions from the County of Santa Cruz for marine rescue services, and grants from state, federal or local government sources.

Other/Miscellaneous - Revenues shown as Other/Miscellaneous include sales of ice and merchandise, proceeds from lien sales or disposal of surplus items, etc.

Personnel Services - All costs associated with Port District staff compensation for regular and temporary employees, including payroll taxes, worker's compensation, unemployment insurance and employee benefits.

Rents - Rents encompass payments received by the Port District from its land-based tenants. Revenues are classified as either base rent, percentage rents or utility chargebacks as applicable.

Services and Supplies - Costs for all services provided to the Port District by contract or work order, utilities, insurance premiums, purchase of items not classified as fixed assets or "capital outlay," etc.

BUDGET USERS GUIDE

Transfers In/Out - Transfers between Port District funds (e.g. allocations to the Dredge Intermediate Fund may involve a transfer from the General Fund, or any combination of those and other funds).

User Fees - Fees established by the Port Commission for various uses of Port District facilities including boat slips, dry storage, RV and general parking.

Department and Program budget summaries are based on estimated levels of effort for each throughout FY20.

The proposed Capital Improvement Program is presented in Appendix D. Staffing and capital outlay in support of the Capital Improvement are budgeted separately in the Capital Projects section of the Facilities Maintenance and Engineering Department.

FINANCIAL SUMMARIES

GENERAL FUND BUDGET SUMMARY

**FY 20 REVENUES
BY CATEGORY**

Total All Funds

User Fees	\$ 6,380,190
Rents	1,919,980
Charges for Services	22,000
Fines	90,000
Fuel Sales	585,000
Boatyard	249,800
Intergovernmental	408,725
Grants	42,000
Other/Miscellaneous	172,300

TOTAL \$9,869,995

**FY 20 EXPENDITURES
BY CATEGORY**

Personnel Services	\$ 3,790,625
Services & Supplies	3,799,143
Capital Outlay	193,000
Debt Service - Principal	1,240,105
Other Liabilities	0

TOTAL \$ 9,022,873

FINANCIAL SUMMARIES

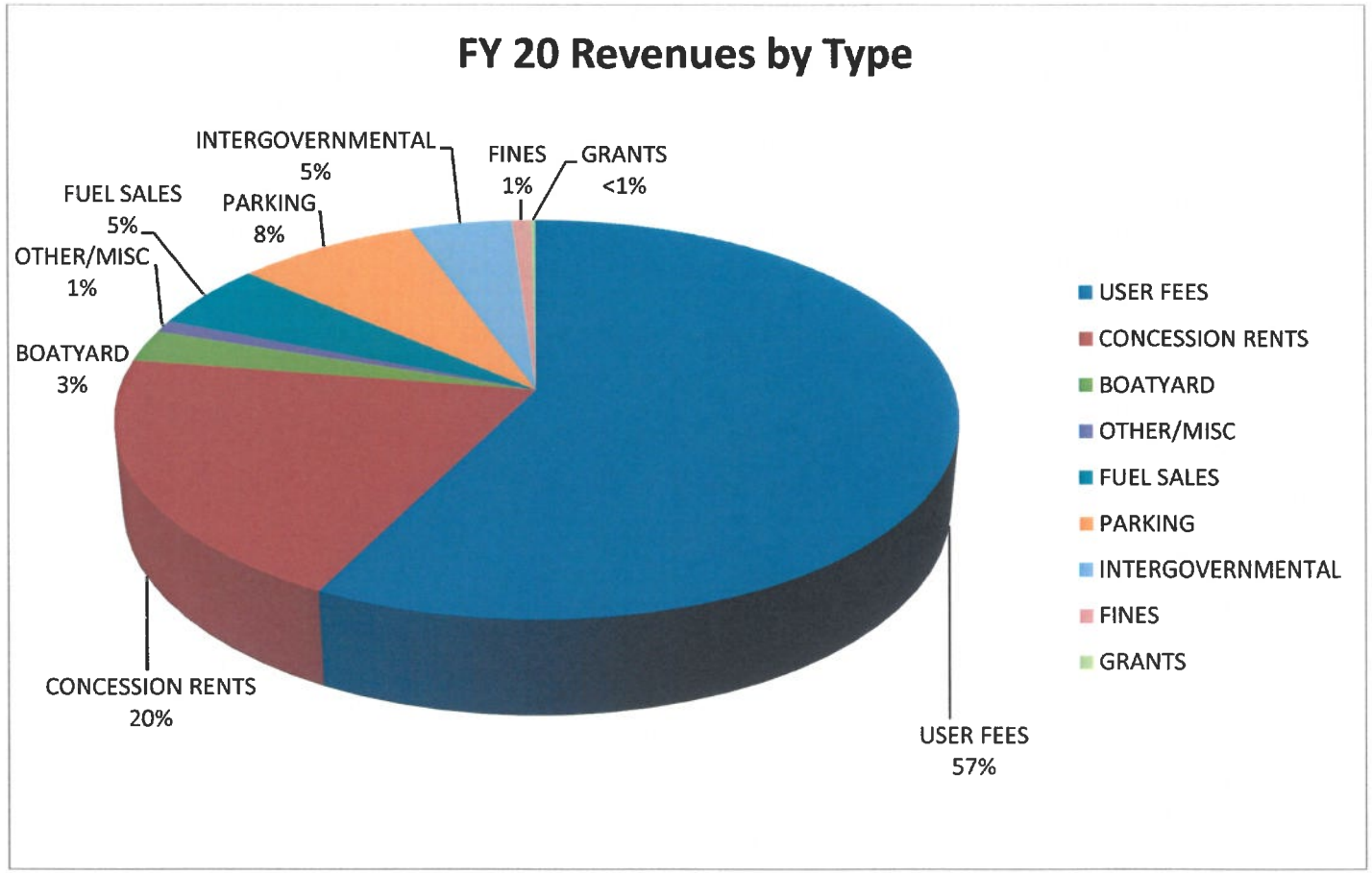
GENERAL FUND REVENUE BUDGET

	FY19 Budget	FY19 Projection	FY20 Budget
User Fees	\$ 6,168,706	\$ 6,278,231	\$ 6,380,190
Rents	1,854,060	1,899,000	1,919,980
Charges for Services	18,000	18,587	22,000
Fines	80,000	98,000	90,000
Fuel Sales	490,000	592,500	585,000
Boatyard	238,500	257,133	249,800
Intergovernmental	420,725	472,725	408,725
Grants	17,000	43,095	42,000
Other/Miscellaneous	73,950	330,077	172,300
TOTAL	\$ 9,360,941	\$ 9,989,348	\$ 9,869,995

Intergovernmental revenues in the in the FY20 budget include approximately \$23,725 from the County of Santa Cruz for marine rescue services, and \$385,000 from the US Army Corps of Engineers (USACE). Shortfall funding projected for FY19 increased funding over FY20 expectations. Beginning in FY18, revenue was increased to reflect reimbursements from USACE for its cost share for dredging the federal entrance channel. Renegotiation of the cost share for calendar year 2020 will occur in FY20. Prior to FY18, reimbursement from the USACE was not included in annual budgets due to uncertainties in funding for future year cost shares. Other/Miscellaneous revenue in FY19 is projected to be higher than FY20 budget projections due to unanticipated revenue from PG&E for easements totaling approximately \$139,000.

As directed by the Commission at the February 12, 2019, special public budget session, the proposed FY20 budget includes a 2.5% marina fee increase, and a sliding scale fee for partnerships (5% for 1 partner; 10% for 2 partners; 15% for 3 partners).

FINANCIAL SUMMARIES



Note: Parking revenue, shown separately in the above chart, is included in User Fees in financial summaries.

FINANCIAL SUMMARIES

GENERAL FUND EXPENDITURE BUDGET

	FY19 Budget	FY19 Projected	FY20 Budget
Personnel Services	\$ 3,551,485	\$ 3,473,818	\$ 3,790,625
Services & Supplies	3,575,164	3,382,599	3,799,143
Capital Outlay	37,000	74,352	193,000
TOTAL OPERATING / CAPITAL OUTLAY	\$ 7,163,649	\$ 6,930,769	7,782,768
Debt Service Principal Payments	1,030,895	1,132,039	1,240,105
Other Liabilities	0	0	0
 GRAND TOTAL	 \$ 8,194,544	 \$ 8,062,808	 \$ 9,022,873

Projected salary and benefit costs for FY19 are expected to be less than budget, primarily due to labor allocations to Capital Improvement Projects, staff vacancies, and labor savings in individual budget programs. Salary and benefit costs are anticipated to increase during FY20 due to negotiated labor contract salary increases, merit and minimum wage increases, and CalPERS' pension costs. Projected employer pension expense in FY20 is approximately \$479,500, representing approximately 13% of anticipated Personnel Services expenditures.

Services and Supplies are projected to increase approximately 6% over the FY19 budget. Notable expense increases are: water, sewer and garbage; financial transaction fees such as credit card and parking pay station fees; vessel and equipment maintenance; and the custodial and garbage collection and transport contracts awarded in FY19.

The Port District secured \$3,350,000 in new debt in FY19 to fund two Capital Improvement Projects: the Aldo's Seawall Replacement Project (F027) and the Piling Replacement Project (F005), increasing debt service expense.

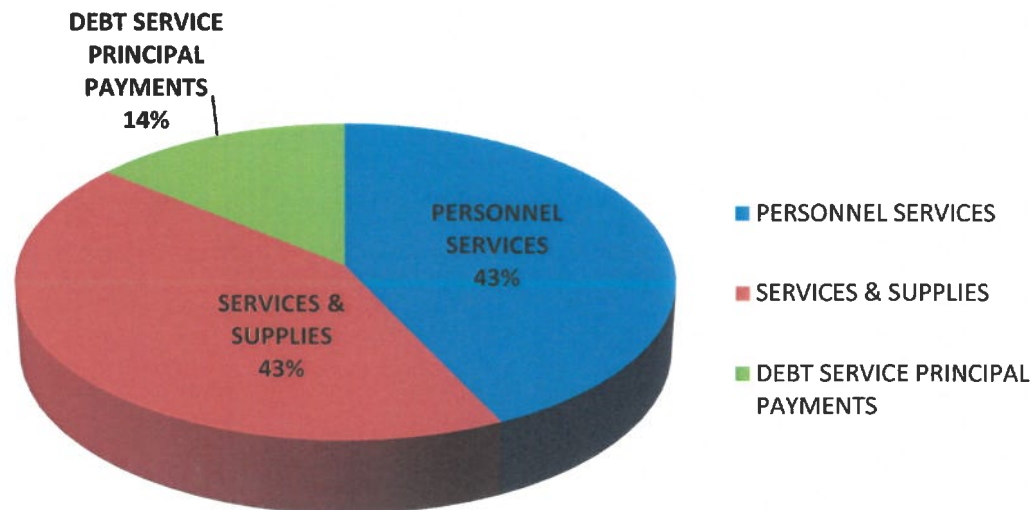
The expenditure summary in FY20 and previous budget years does not include transfers to the Dredge Intermediate Fund. Fund transfers are included in the budget as Non-Operating Expenditures:

- In FY20, fund transfers to the Dredge Intermediate Fund total \$145,956.
- In FY19, fund transfers to the Dredge Intermediate Fund total \$378,258.
- In FY18, fund transfers to the Dredge Intermediate Fund totaled \$290,000 in the budget. An additional \$46,754 transfer to the fund was authorized in November 2017.

FINANCIAL SUMMARIES

In FY20, there are no identified expenditures noted as “Other Liabilities,” though as part of the Harbor Security Project (HO01) electronic keying project for dock gates and restrooms, key deposit refunds are expected to outpace electronic key fob sales. Prior to 2012, an unknown number of gate keys were issued, with deposits recorded as Other Income. Since 2012, deposits have been tracked as liability. A placeholder number anticipating \$50,000 in deposit refunds pre-dating 2012, is noted on the FY20 budget worksheet.

FY 20 Operating Expenditures by Category



FINANCIAL SUMMARIES

Expenditures by Department and Program

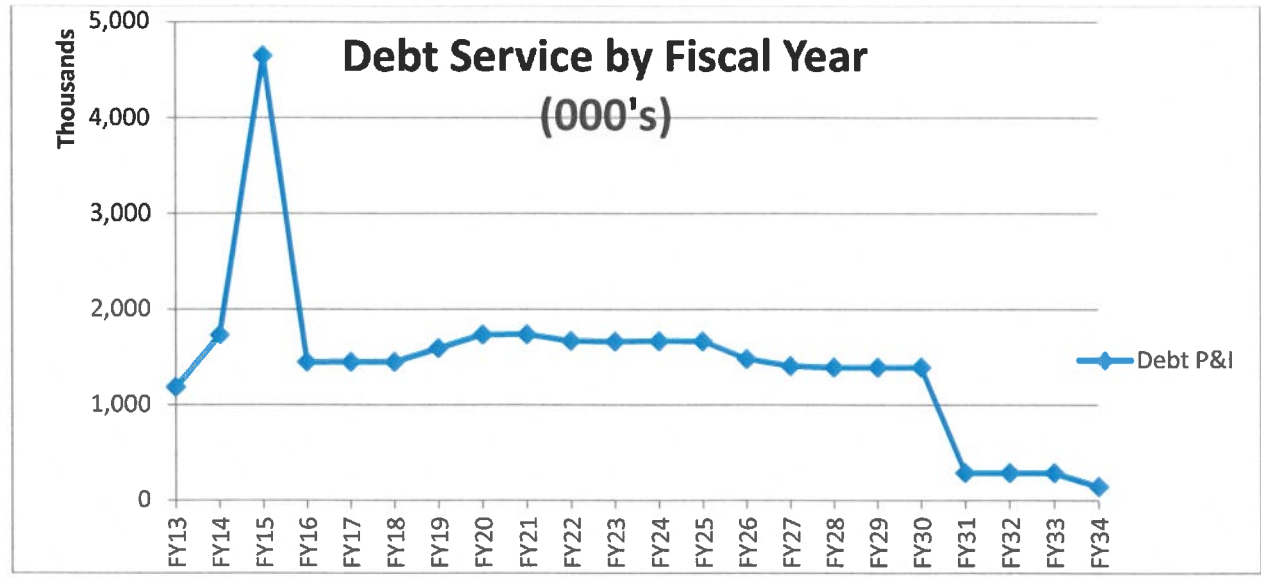
Department and Program	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Proposed
100 Administrative Services Department				
110 Administration	\$ 632,271	\$ 727,018	\$ 664,127	\$ 741,251
120 Finance & Purchasing	165,864	191,294	174,905	198,454
130 Property Management	403,528	439,637	453,525	453,120
140 Environmental & Permitting	131,816	205,654	127,585	201,746
190 Port Commission Support	48,165	51,189	47,679	53,530
Department Total	\$ 1,381,643	\$ 1,614,792	\$ 1,467,821	\$ 1,648,101
200 Operations Department				
210 Harbor Patrol	\$ 627,789	\$ 635,630	\$ 612,859	\$ 665,018
220 Marina Management	492,804	445,119	531,129	486,768
230 Rescue Services	97,306	101,958	99,312	111,059
240 Parking	360,563	355,034	355,323	387,081
250 Events	32,312	42,844	29,219	42,503
280 Fuel Services	350,662	478,065	461,009	465,031
500 Boatyard	221,952	253,158	249,101	285,214
Department Total	\$ 2,183,387	\$ 2,311,808	\$ 2,337,952	\$ 2,442,674
300 Facilities Maintenance & Engineering				
310 Docks, Piers & Other Marine Structures	\$ 246,103	\$ 266,610	\$ 220,352	\$ 268,437
320 Utilities Maintenance	107,965	124,940	106,878	132,939
330 Building Maintenance	259,086	282,080	297,297	358,609
340 Grounds Maintenance	633,214	700,736	696,326	755,694
350 Aeration Program	44,901	54,263	48,618	58,458
360 Fishery Support	2,452	18,935	7,290	19,236
390 Capital Projects	453,756	437,601	461,973	512,437
400 Dredging Operations	1,305,084	1,314,884	1,211,910	1,393,183
Department Total	\$ 3,052,561	\$ 3,200,049	\$ 3,050,644	\$ 3,498,993
Total Operating Budget	\$ 6,617,592	\$ 7,126,649	\$ 6,856,417	\$ 7,589,768

Note: Interest expense for debt service is included in Program 390-Capital Projects above.

* Formerly titled "Ice Production."

FINANCIAL SUMMARIES

DEBT SERVICE



The chart above shows historic and projected debt service by fiscal year for amounts previously borrowed. Loan payoff will be achieved during FY34.

In FY14, tax-exempt and taxable financing in the amount of \$16,803,405 was obtained from BBVA Compass Bank. The loans had lower interest rates and terms that resulted in loans being fully paid off 12 years earlier, and included \$4 million in funding for the purchase of a new dredge *Twin Lakes* to replace *Seabright* and \$750,000 to pay off pension withdrawal liability. The loans will be paid off in 2030 at a total cost of approximately \$21.6 million. The previous loans would have been paid off in 2042 at a total cost of approximately \$ 26.35 million. Shortening the life of the loans combined with the superior interest rates thus enabled the District to both borrow \$4.75 million and save \$3.9 million.

In FY19, tax-exempt financing totaling \$3,350,000 was obtained from BBVA Compass Bank to fund two Capital Improvement Projects, the Aldo's Seawall Replacement Project (F027) and the Piling Replacement Project (F005). Low interest financing of 3.5% was obtained. The loans will be paid off in 2034 at a total cost of approximately \$4.3 million.

A term of the FY 19 refinancing package included terminating the District's \$2 million line of credit with BBVA Compass Bank.

FINANCIAL SUMMARIES

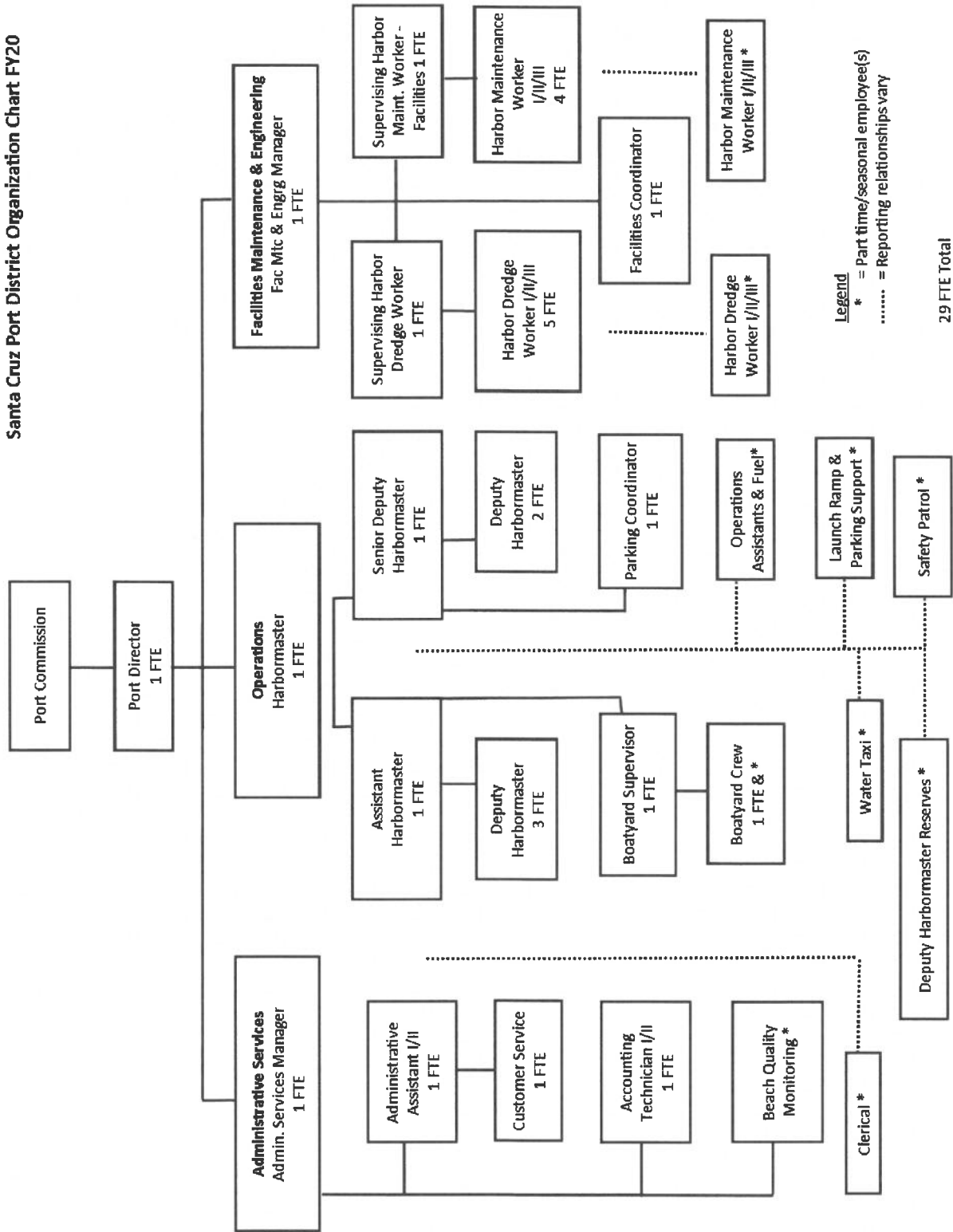
FUND BALANCE PROJECTIONS

**SANTA CRUZ PORT DISTRICT
FUND BALANCE PROJECTION AS OF APRIL 1, 2019**

	Unrestricted Funds		Board Designated Funds			Restricted Funds		Total Funds
	General Fund	Intermed. Dredge	Reserve Fund	Capital Improvement	Election	BBVA Reserve	PEMHCA	
Begin. Balance Apr. 1, 2018	\$ 23,862,102	\$ 152,789	\$ 1,592,380	\$ 1,321,491	\$ 200,000	\$ 726,600	\$ 140,000	\$ 27,995,362
FY19 Financial Results:								
YTD Budget report	\$ 438,212				\$ (130,000)			\$ 308,212
CIP Expenditures	\$ 1,341,120		\$ (1,341,120)					\$ -
DIF Expenditures	\$ 418,003	\$ (418,003)					\$ 35,000	\$ -
PEMHCA	\$ (35,000)					\$ 545		\$ -
BBVA Reserve Account Interest	\$ (287,618)			\$ 3,006,795		\$ 287,618		\$ -
BBVA Reserve Account Loan	\$ (3,006,795)			\$ 138,927				\$ -
PG&E Easement Funds + TCE Projection	\$ (138,927)							\$ -
Budget Designation:								
<u>FY 2019 Budget</u>	\$ (3,213,190)	\$ 378,258	\$ 180,532	\$ 2,654,400				\$ -
Project Completed								\$ -
Project Close Out Correction								\$ -
Projected Ending Balance March 31, 2019	\$ 19,377,362	\$ 113,044	\$ 1,772,912	\$ 5,780,493	\$ 70,000	\$ 1,014,763	\$ 175,000	\$ 28,303,574
FY20 Budget								
CIP Projects FY20 Funding	\$ (500,000)			\$ 500,000				\$ -
Reserve Policy	\$ (115,780)		\$ 115,780					\$ -
Dredge Intermediate Fund	\$ (145,956)	\$ 145,956						\$ -
Election Fund	\$ (130,000)				\$ 130,000			\$ -
PEMHCA (OPEB)	\$ (35,000)						\$ 35,000	\$ -
Projected Balance April 1, 2019	\$ 18,450,626	\$ 259,000	\$ 1,888,692	\$ 6,280,493	\$ 200,000	\$ 1,014,763	\$ 210,000	\$ 28,303,574

PERSONNEL PROFILE

Santa Cruz Port District Organization Chart FY20



Legend
 * = Part time/seasonal employee(s)
 = Reporting relationships vary

29 FTE Total

PERSONNEL PROFILE

The organization chart above is the basis of the FY20 budget projections. Positions shown with an associated FTE (full-time equivalent) number are regular, permanent positions assigned to each department. Positions shown with an asterisk and no FTE number are temporary and/or seasonal workers.

Salary and benefit costs for all employees (regular FTE and temporary/seasonal) for FY 18 through FY 20 are tabulated below.

Salary and Benefit Costs

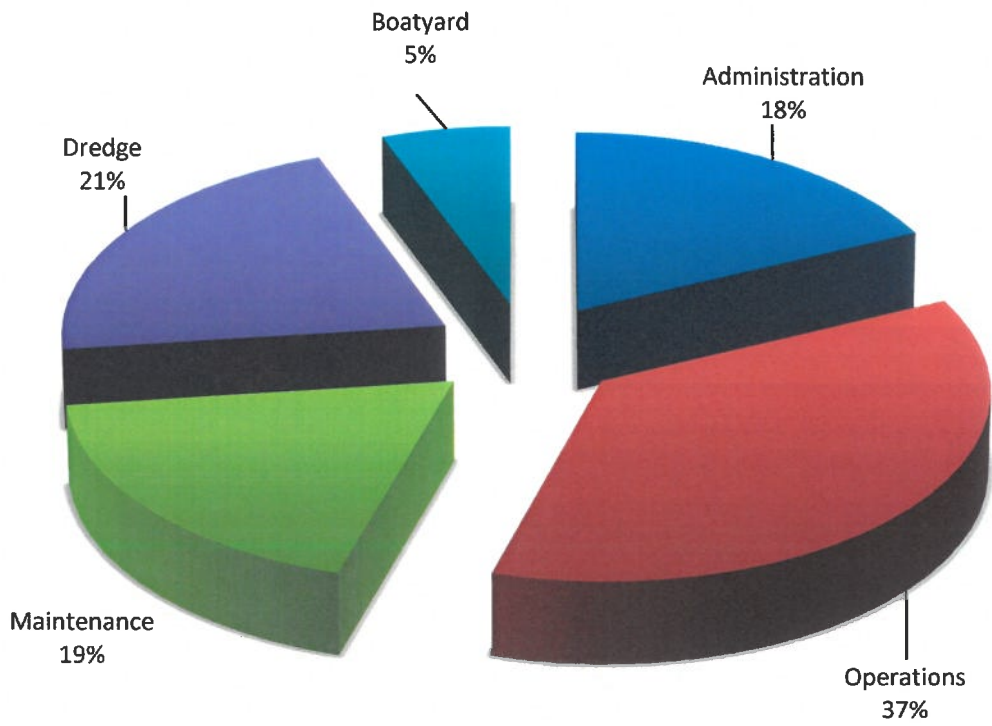
DEPARTMENT/SERVICE	FY18 SALARIES & BENEFITS BUDGET	FY19 SALARIES & BENEFITS BUDGET	FY19 SALARIES & BENEFITS PROJECTED	FY20 SALARIES & BENEFITS BUDGET	FY 19 TO FY20 CHANGE
Administrative Services	608,659	635,492	596,200	668,051	+ 32,559 (+4.8%)
Operations	1,302,502	1,306,690	1,358,933	1,395,112	+88,422 (+6.34%)
Boatyard	186,747	196,658	188,488	207,989	+11,331 (+5.4%)
Facilities Maintenance and Engineering	565,775	655,561	606,906	706,820	+51,259 (+7.25%)
Dredging Operations	712,300	757,084	723,291	812,653	+55,569 (6.3%)
TOTALS	3,375,983	3,551,485	3,473,818	3,790,625	+239,140 (+6.5%)

FY16 Total FTE = 27.67
 FY17 Total FTE = 27.0
 FY18 Total FTE = 27.0
 FY19 Total FTE = 29.0
 FY20 Total FTE = 29.0

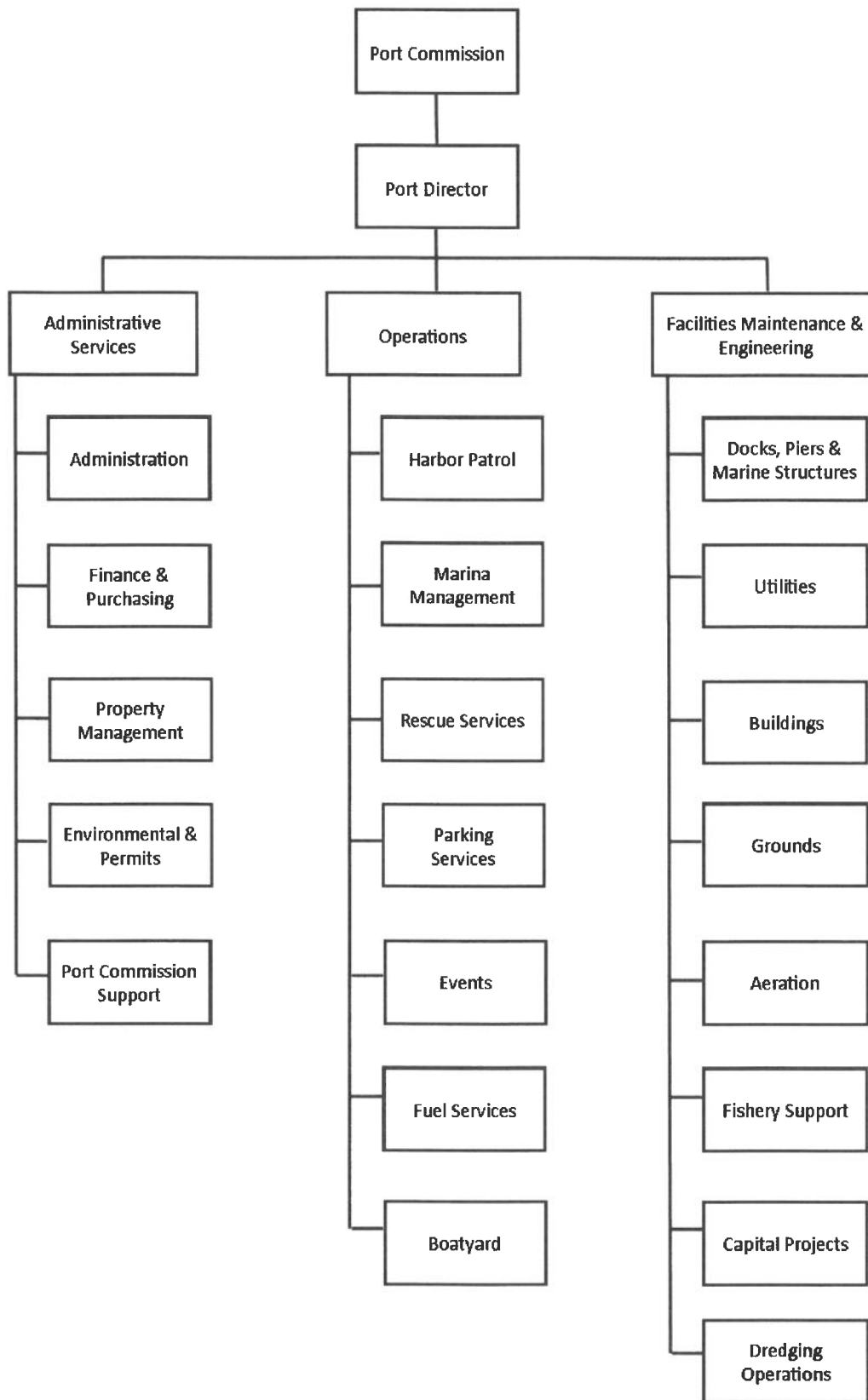
Notes:

1. The Boatyard is shown separately for additional clarity, but is overseen by the Operations Department.
2. Dredging Operations is encompassed under Facilities Maintenance and Engineering, but is shown separately here for added clarity.
3. The position Customer Service Representative is budgeted in Administration, but labor has been allocated to Operations (Marina Management).

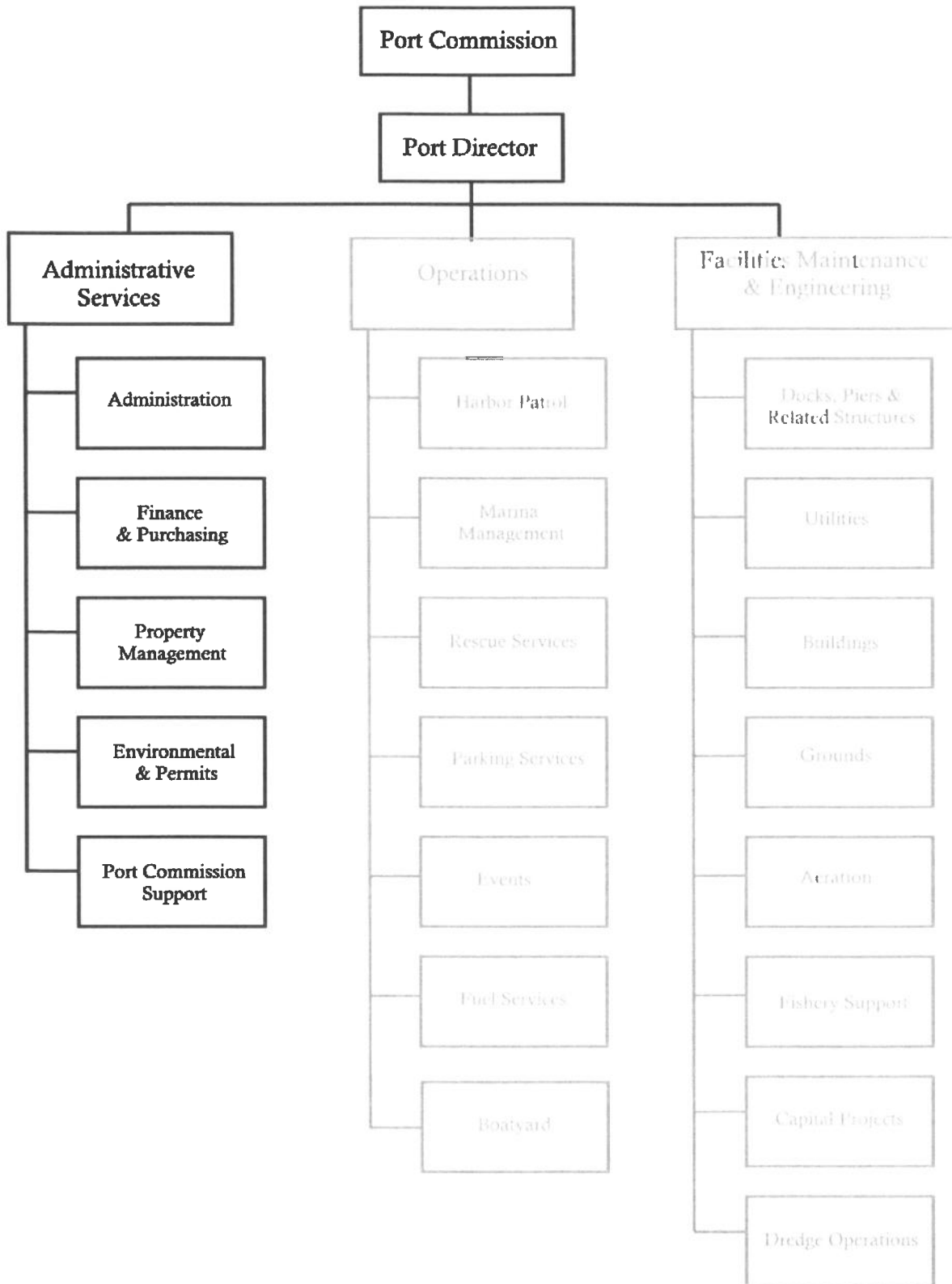
FY 20 Salaries & Benefits by Department



DEPARTMENTS AND PROGRAMS



ADMINISTRATIVE SERVICES DEPARTMENT



ADMINISTRATIVE SERVICES DEPARTMENT

Admin. Department Summary

	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Expenditures by Category:				
Personnel Services	505,785	635,492	596,200	668,051
Services & Supplies	875,859	979,300	871,621	980,050
Capital Outlay	0	0	0	0
Total Expenditures	1,381,643	1,614,792	1,467,821	1,648,101
Expenditures by Program:				
Administration	632,271	727,018	664,127	741,251
Finance & Purchasing	165,864	191,294	174,905	198,454
Property Management	403,528	439,637	453,525	453,120
Environmental & Permitting	131,816	205,654	127,585	201,746
Port Commission Support	48,165	51,189	47,679	53,530
Total Expenditures	1,381,643	1,614,792	1,467,821	1,648,101
Total Regular Personnel Funded	5	6.6	6.6	6.3 *
Temporary/Seasonal Personnel	Beach Monitors	Beach Monitors Office Support	Beach Monitors Office Support	Beach Monitors Office Support

Note: FTE equivalents are derived from percentages of salary & benefit costs by program.

ADMINISTRATIVE SERVICES DEPARTMENT

Administration

Administration encompasses the daily oversight of all Port District operations and programs, long-term planning, budget preparation, human resources and benefits management, website maintenance, customer service, public outreach and promotional activities, coordination with local and regional governments and organizations such as the California Special Districts Association, and various activities undertaken by the Port Director and Administrative Services staff.

Administration (Program 110)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	281,645	360,218	349,342	382,951
Services & Supplies	350,626	366,800	314,785	358,300
Total	632,271	727,018	664,127	741,251
Funding Source(s)				
Rents	0	363,500	363,500	370,000
User Fees	632,271	363,518	300,627	371,251
Total	632,271	727,018	664,127	741,251
Regular Personnel	1.5 FTE	3.0 FTE	3.0 FTE	2.8 FTE
Temporary/Seasonal Personnel	Office Support	Office Support	Office Support	Office Support

ADMINISTRATIVE SERVICES DEPARTMENT

Finance and Purchasing

Finance and purchasing activities include accounting for all Port District assets, revenues and expenses; administering payroll using an outside payroll processing contractor; financing; preparing budget monitoring and quarterly reports; contracting for services; preparing for and participating in annual outside audits of Port District financial statements; performing tenant-related audits; tracking grant-related expenditures and reimbursements. Finance and purchasing staff are continuing work to develop and refine purchasing procedures.

Finance & Purchasing (Program 120)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	112,219	135,394	126,168	143,304
Services & Supplies	53,645	55,900	48,737	55,150
Total	165,864	191,294	174,905	198,454
Funding Source(s)				
User Fees	165,864	191,294	174,905	198,454
Total	165,864	191,294	174,905	198,454
Regular Personnel	1.1 FTE	.8 FTE	.8 FTE	.8 FTE
Temporary/Seasonal Personnel	Office Support	Office Support	Office Support	Office Support

ADMINISTRATIVE SERVICES DEPARTMENT

Property Management

Property management activities include serving as the primary contact for landside tenants, negotiating new and revised leases and easements, advertising space available for rent, monitoring rental payments and applying rent adjustments. Utilities, garbage service and sanitary district charges for the District’s rental properties are included as expenses in this program. Revenues for utility, garbage and sanitary district charges paid by tenants through the Port District are included in Rents. Utility charges paid directly by the tenant to the service provider are not included in the operating budget.

Property Management (Program 130)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	15,690	15,387	18,865	17,870
Services & Supplies	387,838	424,250	434,660	435,250
Total	403,528	439,637	453,525	453,120
Funding Source(s)				
Rents	403,528	439,637	453,525	453,120
Total	403,528	439,637	453,525	453,120
Regular Personnel				
	.4 FTE	1.8 FTE	1.8 FTE	1.7 FTE
Temporary/Seasonal Personnel				
	N/A	Office Support	Office Support	Office Support

ADMINISTRATIVE SERVICES DEPARTMENT

Environmental and Permitting

The environmental and permitting work includes managing the beach quality monitoring and hydrogen sulfide protocol during dredging activities, negotiating new permits and amendments with the Army Corps of Engineers, US Environmental Protection Agency, California Coastal Commission, Regional Water Quality Control Board, Monterey Bay National Marine Sanctuary, Monterey Bay Unified Air Pollution Control District and other agencies for dredging and disposal operations and permitting for other construction activities, stormwater management and environmental programs. Environmental and permitting oversees the harbor's Clean Marina Program.

Environmental & Permitting (Program 140)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	55,403	81,704	57,663	77,796
Services & Supplies	76,413	123,950	69,922	123,950
Total	131,816	205,654	127,585	201,746
Funding Source(s)				
Intergovernmental	6,591	0	0	0
User Fees	125,225	205,654	127,585	201,746
Total	131,816	205,654	127,585	201,746
Regular Personnel				
	.6 FTE	.8 FTE	.8 FTE	.8 FTE
Temporary/Seasonal Personnel				
	Beach Quality Monitors	Beach Quality Monitors	Beach Quality Monitors	Beach Quality Monitors

ADMINISTRATIVE SERVICES DEPARTMENT

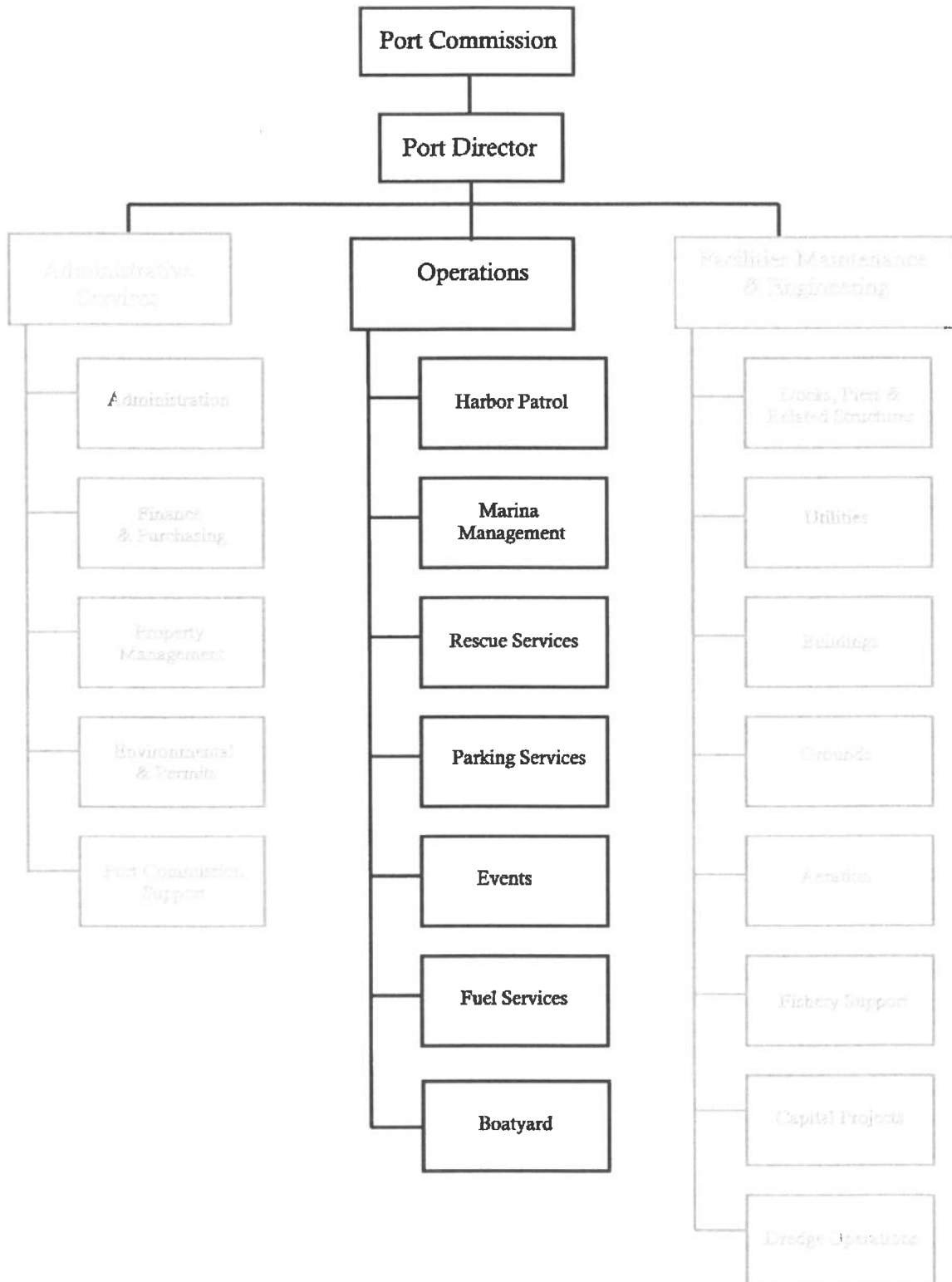
Port Commission Support

Activities that provide staff support for the Port Commission include developing meeting agendas, staff reports and minutes; coordinating with the County Elections Department and ensuring compliance with the Brown Act; intergovernmental relations and adopted Port Commission policies and procedures.

Port Commission Support (Program 190)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	40,828	42,789	44,162	46,130
Services & Supplies	7,337	8,400	3,517	7,400
Total	48,165	51,189	47,679	53,530
Funding Source(s)				
User Fees	48,165	51,189	47,679	53,530
Total	48,165	51,189	47,679	53,530
Regular Personnel	.4 FTE	.2 FTE	.2 FTE	.2 FTE
Temporary/Seasonal Personnel	N/A	Office Support	Office Support	Office Support

OPERATIONS DEPARTMENT



OPERATIONS DEPARTMENT

Operations Dept. Summary

	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Expenditures by Category:				
Personnel Services	1,518,270	1,503,348	1,547,421	1,609,601
Services & Supplies	665,117	808,460	790,531	833,073
Capital Outlay	0	0	10,944	133,000
Total Expenditures	2,183,387	2,311,808	2,348,896	2,442,674
Expenditures by Program:				
Harbor Patrol	627,789	635,630	612,859	665,018
Marina Management	492,804	445,119	531,129	486,768
Rescue Services	97,306	101,958	99,312	111,059
Parking Services	360,563	355,034	355,323	387,081
Events	32,312	42,844	29,219	42,503
Fuel Services	350,662	478,065	461,009	465,031
Boatyard	221,952	253,158	249,101	285,214
Total Expenditures	2,183,387	2,311,808	2,337,952	2,442,674
Total Regular Personnel Funded	10	9.4	9.4	9.3
Temporary/Seasonal Personnel	Reserve DHM Launch Parking Water Taxi	Reserve DHM Launch Parking Water Taxi	Reserve DHM Launch Parking Water Taxi	Reserve DHM Launch Parking Water Taxi

Note: FTE equivalents are derived from percentages of salary & benefit costs by program.

OPERATIONS DEPARTMENT

Harbor Patrol

The Harbor Patrol and contract operators currently provide security and enforcement of Port District ordinances, California Harbors and Navigation, Penal and Vehicle Codes. Deputy Harbormasters provide site security and traffic control, make arrests, prepare incident reports and provide mutual aid response to other law enforcement agencies. In addition to law enforcement duties, deputy Harbormasters perform vessel search and rescue services, and a wide range of program management and customer services.

Acquisition of a new patrol vehicle is included as a capital outlay item in the FY20 budget.

Harbor Patrol (Program 210)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	512,888	518,830	505,758	552,618
Services & Supplies	114,901	116,800	107,101	112,400
Capital Outlay	0	0	0	50,000
Total	627,789	635,630	612,859	665,018
Funding Source(s)				
Rents	269,949	260,000	263,525	285,000
User Fees	357,840	375,630	349,334	380,018
Total	627,789	635,630	612,859	665,018
Regular Personnel	3.4 FTE	2.6 FTE	2.6 FTE	2.5 FTE
Temporary/Seasonal Personnel	Reserve DHM	Reserve DHM	Reserve DHM	Reserve DHM

OPERATIONS DEPARTMENT

Marina Management

Deputy Harbormaster and Operations staff manage and assigns berths and dry storage areas; monitor docks and dry storage areas for safety; staff the front counter 363 days per year; administer invoicing and payment processes; monitor vessel use and confirm current registration; perform vessel serviceability checks and electrolysis checks on an as needed basis; manage the waiting list; develop delinquency reports; conduct lien sales, provide customer service and manage the harbor's database.

Marina Management (Program 220)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	454,692	414,119	485,953	450,870
Services & Supplies	38,112	31,000	45,176	35,898
Total	492,804	445,119	531,129	486,768
Funding Source(s)				
Rents		0	0	0
User Fees	492,804	445,119	531,129	486,768
Total	492,804	445,119	531,129	486,768
Regular Personnel				
	2.8 FTE	1.8 FTE	1.8 FTE	1.9 FTE
Temporary/Seasonal Personnel				
	Reserve DHM	Reserve DHM	Reserve DHM	Reserve DHM

Note: Front desk staffing is budgeted and overseen by Administration, though labor costs have been allocated to Marina Management.

OPERATIONS DEPARTMENT

Rescue Services

Rescue services are provided by the Harbor Patrol aboard the vessel *Almar* or the Zodiac patrol vessel *Scout*. *Sparky*, the inner-harbor safety boat, is utilized by Operations staff as needed to manage human powered watercraft (HPW) activity on busy days.

Rescues performed on *Almar* are often conducted under the Coastal Incident Response Plan (CIRP) in coordination with City, County and State resources. The US Coast Guard staffs its Santa Cruz station in the harbor on weekends between Memorial Day and Labor Day. The Harbor Patrol and USCG coordinate efforts on those days.

Commencing in FY17, the Port District contracted with the City of Santa Cruz to provide staffing and oversight of the beach lifeguard program for approximately the same cost as in-house services. The Port District has contracted with State Parks to provide lifeguard service in FY20.

Rescue Services (Program 230)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	52,069	53,708	58,927	56,109
Services & Supplies	45,236	48,250	40,385	54,950
Total	97,306	101,958	99,312	111,059
Funding Source(s)				
Intergovernmental	25,000	25,000	25,000	35,000
Rents	10,000	10,000	10,000	10,000
User Fees	62,306	66,958	64,312	66,059
Total	97,306	101,958	99,312	111,059
Regular Personnel				
	.6 FTE	.4 FTE	.4 FTE	0.4 FTE
Temporary/Seasonal Personnel	Reserve DHM Safety Boat Lifeguards	Reserve DHM Safety Boat	Reserve DHM Safety Boat Lifeguards	Reserve DHM Safety Boat

OPERATIONS DEPARTMENT

Parking Services

Parking services encompass year-round staffing of the concession parking lot serving 2222 East Cliff Drive (O'Neill Building), the Crow's Nest and its Beach Market, Café el Palomar, the SUP Shack and Harbor Beach; beach parking permit sales; slip licensee and employee parking permits; launch ramp parking and permits; water taxi and shuttle van services, and parking ordinance enforcement. Revenues from parking meters, pay stations, permit sales and concession lot receipts are used to fund parking services.

Replacement of the water taxi is included as a capital outlay item in the FY20 budget.

Parking Services (Program 240)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	269,963	261,624	265,472	280,081
Services & Supplies	90,599	93,410	89,851	107,000
Capital Outlay	0	0	0	75,000
Total	360,563	355,034	355,323	387,081
Funding Source(s)				
User Fees	265,474	275,034	257,323	297,081
Parking Fines	95,089	80,000	98,000	90,000
Total	360,563	355,034	355,323	387,081
Regular Personnel				
	1.4 FTE	1.4 FTE	1.4 FTE	1.5 FTE
Temporary/Seasonal Personnel	Parking Attendants, Launch Attendants, Water Taxi, Land Shuttle			

OPERATIONS DEPARTMENT

Events

This program is jointly managed by Operations and Administrative Services, and comprises permitting, transportation and security for special events such as the Haunted Harbor and Car Show events hosted by the Port District, the Crow's Nest Thursday night beach barbecues, beach volleyball tournaments, regattas, and other special events.

Events (Program 250)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	25,667	35,144	21,770	34,803
Services & Supplies	6,645	7,700	7,449	7,700
Total	32,312	42,844	29,219	42,503
Funding Source(s)				
Rents	20,940	25,000	24,607	25,000
Charges for Services	810	5000	4612	5000
User Fees	10,562	12,844	0	12,503
Total	32,312	42,844	29,219	42,503
Regular Personnel				
	0.4 FTE	0.2 FTE	0.2 FTE	0.2 FTE
Temporary/Seasonal Personnel	Parking Attendants, Water Taxi, Land Shuttle			

OPERATIONS DEPARTMENT

Fuel Services

The Port District took over operation and maintenance of the harbor's only fuel dock in July 2010. The program is managed by Deputy Harbormaster staff.

Recurring program costs include staff, fuel purchases, taxes, storage tank fees and maintenance, inspections, regulatory compliance and spill prevention equipment and supplies.

Fuel Services (Program 280)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	23,327	23,265	21,053	27,131
Services & Supplies	327,335	454,800	439,956	437,900
Capital Outlay*	0	12,000	10,944	0
Total	350,662	478,065	461,009	465,031
Funding Source(s)				
Charges for Services	50	0	0	0
Fuel Sales	350,612	478,065	461,009	465,031
Total	350,662	478,065	461,009	465,031
Regular Personnel				
	.1 FTE	1.9 FTE	1.9 FTE	1.8 FTE
Temporary/Seasonal Personnel	Fuel Dock Attendant	Fuel Dock Attendant	Fuel Dock Attendant	Fuel Dock Attendant

OPERATIONS DEPARTMENT

Santa Cruz Harbor Boatyard

The Port District took over operation and maintenance of the boatyard on February 1, 2014, and opened in on April 7, 2014. Recurring program costs include staff, fuel purchases, taxes, storage tank fees, inspections, spill prevention equipment, supplies, stormwater filtration costs, and equipment maintenance. Staff, with support from a contract Qualified Industrial Stormwater Practitioner (QISP), is striving to meet increasingly stringent stormwater pollution prevention regulations. Some stormwater service expenditures are captured in Environmental Permitting.

The boatyard was projected to require \$14,658 in proceeds to support expenditures in the FY19 budget, but is currently projected to be marginally profitable by year end. Boatyard revenues do not account for interdepartmental services provided by the boatyard. In FY19, the retail value of the interdepartmental services provided by the boatyard were approximately \$105,000.

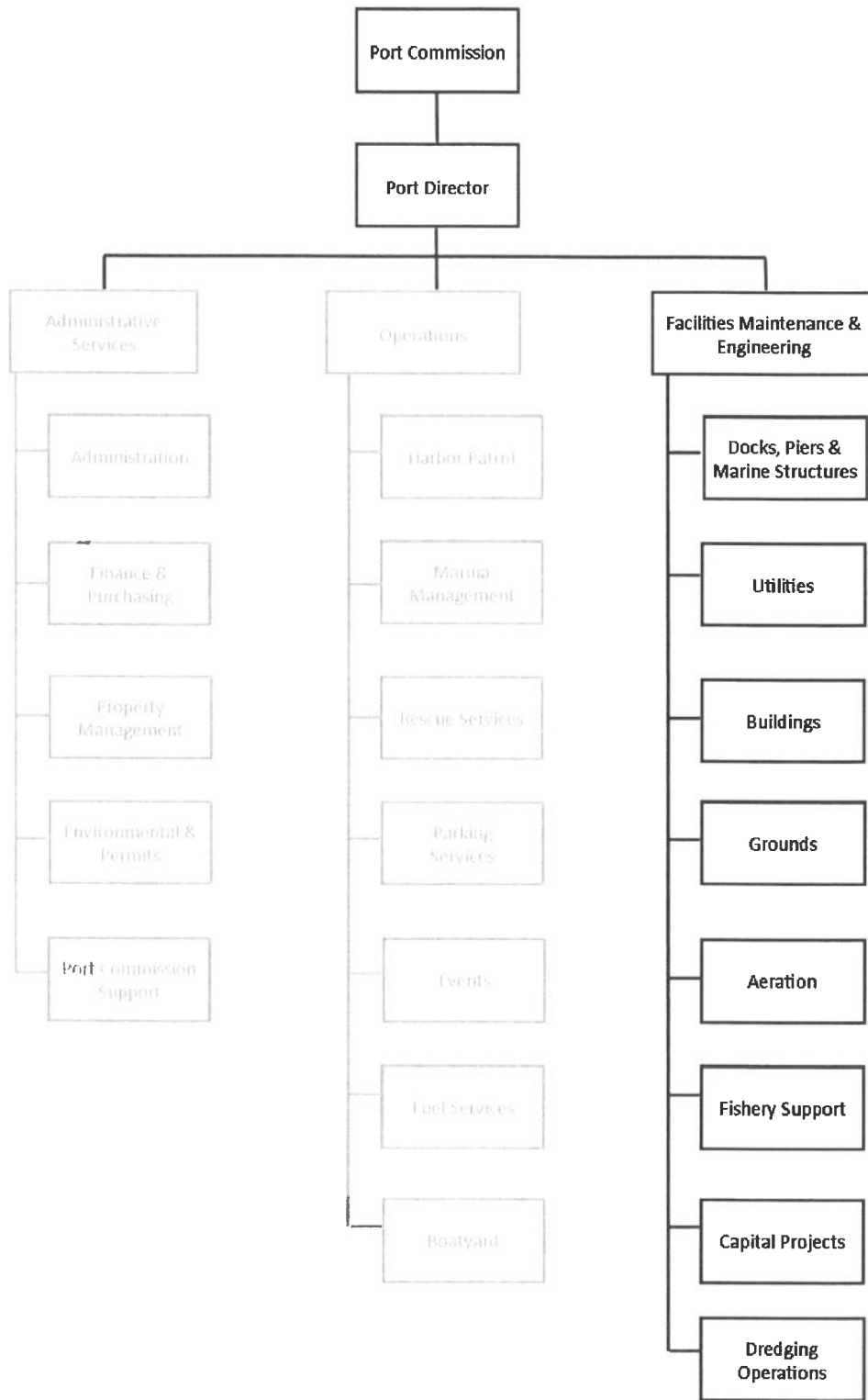
In FY20, the boatyard is projected to require \$35,414 in proceeds to support expenditures. This is due in part to a projected increase in Personnel Services, conservative revenue projections which do not include the value of interdepartmental services, and the addition of PG&E utility expense in the Santa Cruz Harbor Boatyard program. Prior to FY20, the boatyard's PG&E utility expense was allocated across other budget programs though the boatyard is individually metered. Boatyard and management staff are working to identify opportunities to expand boatyard revenue.

Replacement of the filtration system's media tank is budgeted as a capital outlay item in FY20.

Boatyard (Program 500)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	179,663	196,658	188,488	207,989
Services & Supplies	42,288	56,500	60,613	77,225
Capital Outlay*			0	8,000
Total	221,952	253,158	249,101	285,214
Funding Source(s)				
Charges for Services	221,952	1,000	0	1,000
Proceeds	0	14,658	0	35,414
Boatyard Fees		237,500	249,101	248,800
Total	221,952	253,158	249,101	285,214
Regular Personnel	2 FTE	1 FTE	1 FTE	1.1 FTE
Temporary/Seasonal Personnel	Boatyard Crew	Boatyard Crew	Boatyard Crew	Boatyard Crew

FACILITIES MAINTENANCE AND ENGINEERING DEPARTMENT



FACILITIES MAINTENANCE AND ENGINEERING DEPARTMENT

Facilities Maintenance and Engineering Summary

	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Expenditures by Category:				
Personnel Services	1,260,991	1,412,645	1,330,197	1,519,473
Services & Supplies	1,791,570	1,787,404	1,720,447	1,979,520
Capital Outlay	0	25,000	49,657	60,000
Total Expenditures	3,052,561	3,225,049	3,100,301	3,498,993
Expenditures by Program:				
Docks, Piers, Marine Str.	246,103	266,610	220,352	268,437
Utilities Maintenance	107,965	124,940	106,878	132,939
Building Maintenance	259,086	282,080	297,297	358,609
Grounds Maintenance	633,214	700,736	696,326	755,694
Aeration Program	44,901	54,263	48,618	58,458
Fishery Support	2,452	18,935	7,290	19,236
Capital Projects	453,756	437,601	461,973	512,437
Dredge Operations	1,305,084	1,314,884	1,211,910	1,393,183
Total Expenditures	3,052,561	3,200,049	3,050,644	3,498,993
Total Regular Personnel Funded	12	13	13	13.4
Temporary/Seasonal Personnel	Custodian	Custodian Maint. Support	Custodian Maint. Support	Custodian Maint. Support

Note: FTE equivalents are derived from percentages of salary & benefit costs by program.

FACILITIES MAINTENANCE AND ENGINEERING DEPARTMENT

Docks, Piers and Other Marine Structures

Activities in this program include maintenance and repairs of existing docks and piers; routine maintenance of piles and appurtenant equipment; maintenance of floats, seawalls, cranes, jetties, gates, brow piers and gangways.

Acquisition of a replacement hull for *Odd Job* is included as a capital outlay item in FY20. Existing engines will be repurposed.

Docks, Piers, and Other Marine Structures (Program 310)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	54,304	79,160	60,802	86,437
Services & Supplies	191,799	187,450	159,550	182,000
Capital Outlay			13,751	10,000
Total	246,103	266,610	220,352	268,437
Funding Source(s)				
User Fees	246,103	266,610	220,352	268,437
Total	246,103	266,610	220,352	268,437
Regular Personnel	1.6 FTE	1.1 FTE	1.1 FTE	1.0 FTE
Temporary/Seasonal Personnel	N/A	N/A	N/A	N/A

FACILITIES MAINTENANCE AND ENGINEERING DEPARTMENT

Utilities Maintenance

Utility maintenance includes repairs to landside and dock electrical and plumbing facilities; operation and maintenance of seven sanitary sewer lift stations; maintenance of parking lot, dock and storage area lighting; and storm drain inspections and cleaning.

Utilities Maintenance (Program 320)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	71,265	88,740	76,678	95,739
Services & Supplies	36,700	36,200	30,200	37,200
Total	107,965	124,940	106,878	132,939
Funding Source(s)				
Rents	58,301	74,940	57,715	71,787
User Fees	49,664	50,000	49,163	61,152
Total	107,965	124,940	106,878	132,939
Regular Personnel				
	1.0 FTE	.5 FTE	.5 FTE	.5 FTE
Temporary/Seasonal Personnel				
	N/A	N/A	N/A	N/A

FACILITIES MAINTENANCE AND ENGINEERING DEPARTMENT

Building Maintenance

There are 25 buildings housing over 40 tenants, harbor administration, operations and maintenance functions, restrooms and miscellaneous storage facilities throughout the harbor. Activities include the full spectrum of repairs, paint, carpet, roofing, HVAC, elevator service, alarm maintenance and cleaning/custodial services.

A new contract for custodial services was awarded by the Port Commission in FY19, increasing the custodial contract budget line item from \$33,000 in FY19 to \$65,000 in FY20.

Building Maintenance (Program 330)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	98,436	84,630	84,642	96,709
Services & Supplies	160,651	197,450	212,655	261,900
Total	259,086	282,080	297,297	358,609
Funding Source(s)				
Rents	259,086	282,080	297,297	358,609
Total	259,086	282,080	297,297	358,609
Regular Personnel				
	1.1 FTE	1.1 FTE	1.1 FTE	1.4 FTE
Temporary/Seasonal Personnel				
	N/A	N/A	N/A	N/A

FACILITIES MAINTENANCE AND ENGINEERING DEPARTMENT

Grounds

Harbor property encompasses approximately nine landside acres that attract thousands of visitors each year. Activities include maintenance of landscaped areas; parking lots and meters; striping; signs; fences; walkways; commemorative plazas; retaining walls; litter collection, control and transport; recycling services; cleaning of impounded boats for lien sale; pressure washing of docks; street sweeping; and fish table cleaning and maintenance.

In FY18, contract grounds service was eliminated. Grounds services and general maintenance and dredge support are currently being performed in house by one unrepresented, provisional employee.

In FY19, a new contract for garbage collection and transport was awarded, increasing expenditures in FY20.

Acquisition of two used trucks, to replace existing vintage trucks (a 1996 Ford and 1997 Chevrolet), is budgeted as capital outlay item in FY20.

Grounds (Program 340)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	292,794	354,736	361,570	378,494
Services & Supplies	340,420	346,000	334,756	377,200
Capital Outlay*	0	25,000	49,657	50,000
Total	633,214	700,736	696,326	755,694
Funding Source(s)				
Rents	196,296	200,000	200,000	230,235
User Fees	436,918	500,736	496,326	525,459
Total	633,214	700,736	696,326	755,694
Regular Personnel				
	2.6 FTE	2.9 FTE	2.9 FTE	2.9 FTE
Temporary/Seasonal Personnel				
	Weekend Custodian	Weekend Custodian	Weekend Custodian/HMW1 (Prov)	Weekend Custodian

FACILITIES MAINTENANCE AND ENGINEERING DEPARTMENT

Aeration Program

This program involves the annual installation of 24 electric powered aerators mounted in strategic locations throughout the harbor to respond to high fish count and low dissolved oxygen events. The harbor had experienced devastating fish kills, primarily schools of anchovies, in years past, requiring costly cleanup and repair operations. The current aeration program is a joint effort between the Facilities Maintenance and Engineering Department and the Harbor Patrol to monitor fish populations and dissolved oxygen levels, and be prepared to respond quickly to ameliorate poor conditions and prevent another kill.

Aeration Program (Program 350)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	21,793	25,763	18,684	27,958
Services & Supplies	23,108	28,500	29,934	30,500
Total	44,901	54,263	48,618	58,458
Funding Source(s)				
User Fees	44,901	54,263	48,618	58,458
Total	44,901	54,263	48,618	58,458
Regular Personnel	.3 FTE	.2 FTE	.2 FTE	.2 FTE
Temporary/Seasonal Personnel	N/A	.2 FTE	N/A	.3 FTE

FACILITIES MAINTENANCE AND ENGINEERING DEPARTMENT

Fishery Support

Fishery Support (formerly known as the “Ice Production” program), was established when the large Sunwell ice production plant was still in operation. The plant was removed in 2013, due to repeated failures and the high cost of maintenance and repairs, and was replaced with a smaller, compact machine that is easily managed and operated by the resident fish buyer and harbor staff. As a result, program costs dropped to very low levels.

The commercial fishing fleet, resident fish buyer and the facilities that support their activities merit commitment and support from the Port District. The FY20 budget includes funding for maintenance of the hoists, working with commercial fishermen on landings administration, and for updating policies associated with the fishery.

Fishery Support (Program 360)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	2,452	15,435	3,790	15,736
Services & Supplies	0	3,500	3,500	3,500
Total	2,452	18,935	7,290	19,236
Funding Source(s)				
User Fees	2,452	18,935	7,290	19,236
Total	2,452	18,935	7,290	19,236
Regular Personnel	.2 FTE	.1 FTE	.1 FTE	.1 FTE
Temporary/Seasonal Personnel	N/A	N/A	N/A	N/A

FACILITIES MAINTENANCE AND ENGINEERING DEPARTMENT

Capital Projects

This program provides staffing to develop and manage the Port District's Capital Improvement Program. Work in this section may involve preliminary engineering, such as site inspections or concept development, grant applications, and other work in support of capital projects.

Capital projects recommended for FY19 are detailed in the Capital Improvement Program later in this report.

Capital Projects (Program 390)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	1,089	7,097	740	5,747
Services & Supplies	452,667	430,504	461,233	506,690
Total	453,756	437,601	461,973	512,437
Funding Source(s)				
User Fees	453,756	437,601	461,973	512,437
Total	453,756	437,601	461,973	512,437
Regular Personnel	.2 FTE	1.8 FTE	1.8 FTE	2.0 FTE
Temporary/Seasonal Personnel	N/A	N/A	N/A	N/A

FACILITIES MAINTENANCE AND ENGINEERING DEPARTMENT

Dredging Operations

Activities involve annual dredging of the channel entrance and selected areas of the inner-harbor, primarily the north harbor where sedimentation from Arana Gulch most impacts depths. Also included are maintenance and repairs to the dredges *Twin Lakes* and *Squirt* and other equipment (e.g. crane, submersible pump, dozer, forklift, pipe welder, and anchors).

Environmental efforts in support of Dredging Operations are budgeted separately under the Administrative Services Department and include many of the costs associated with permitting, monitoring and compliance reporting to several regulatory agencies.

Twin Lakes was placed in service in November 2016 and crews received training and support from the Port District’s dredging consultant (Bean) throughout the winter of 2016-17. Training and dredge consulting services are ongoing needs in FY20.

Dredging Operations (Program 400)

Expenditures	FY 18 Actual	FY 19 Budget	FY 19 Projected	FY 20 Budget
Personnel Services	718,859	757,084	723,291	812,653
Services & Supplies	586,226	557,800	488,619	580,530
Total	1,305,084	1,314,884	1,211,910	1,393,183
Funding Source(s)				
User Fees	1,305,084	1,314,884	1,211,910	1,393,183
Total	1,305,084	1,314,884	1,211,910	1,393,183
Regular Personnel				
	5.7 FTE	5.4 FTE	5.4 FTE	5.3 FTE
Temporary/Seasonal Personnel	Dredge Expediter	HMW II (Prov)	HMW II (Prov)	HMW II (Prov)

DREDGING EQUIPMENT

In FY19, a new snorkel was fabricated. The old snorkel was used during the 2018-19 season, and will be salvaged and restored for use as a back-up. Another significant project completed in FY19 was a major overhaul of *Dauntless*, though replacement of the deck and A-Frame are needed in FY20. Savings were achieved by completing the overhaul on site at the boatyard.

In FY19, \$378,258 was allocated to the dredge intermediate fund. The projected FY20 funding need is \$145,956.

The following major maintenance items have been identified as priority needs for the dredging program in FY 20:

ASSET	ITEM	IDENTIFIED NEEDS	
TWIN LAKES	Jet Pump (Spare)	\$	20,000
	Hypower Generator Replacement	\$	25,000
	Check Valve 16"	\$	12,000
	Skookum Swing Sheaves	\$	5,000
		\$	62,000
SQUIRT	Cutter Head	\$	15,000
	Main Pump Parts / Hydraulic Piping	\$	10,000
	Trunnion Rebuild	\$	15,000
		\$	40,000
DAUNTLESS	Deck Replacement	\$	35,000
	A-Frame	\$	20,000
		\$	55,000
MISCELLANEOUS			
Pipe Valves and Fittings	Beach Hydraulic Valves (2 @ \$8K) and Steel Pipe Fittings	\$	31,000
Anchors and Rigging	Rigging, Offshore Chains, Hardware for Anchor Lines, Bolt Hardware, Pipe Weights (10")	\$	50,000
		\$	81,000

(continued on next page)

DREDGING EQUIPMENT

ANCILLARY EQUIPMENT			
Booster Pump	Impeller	\$	11,000
Hyster Forklift	Injection Pump Repair, Steer Tire Replacement	\$	10,000
		\$	21,000
FY20 IDENTIFIED DREDGE INTERMEDIATE FUND NEEDS		\$	259,000
PROJECTED FY19 DREDGE INTERMEDIATE FUND BALANCE		\$	113,044
PROJECTED FY20 DREDGE INTERMEDIATE FUNDING NEED		\$	145,956

CAPITAL OUTLAY

The following capital outlay items are included in the FY20 budget:

- Patrol Vehicle: New, fully outfitted vehicle (\$50,000)
- Water Taxi: New pontoon boat to replace *Free Ride I* (\$75,000)
- *Odd Job*: Replacement of *Odd Job*'s hull. Existing engines will be repurposed. (\$10,000)
- Grounds: Replacement of two vintage trucks (1996 Ford and 1997 Chevrolet), with newer model used trucks (\$50,000).
- Boatyard: Replacement of the filtration system media tank (\$8,000).

Two additional capital outlay items have been identified as a need, but are not included in the FY20 budget:

- Harbor Patrol Vessel: Replacement of the *Almar* is needed, and is projected to cost \$400,000 to \$550,000. Staff is researching grant and intergovernmental funding sources to supplement Port District funding. It is expected that acquisition of a replacement vessel will be pursued as a mid-year budget adjustment in FY20. In FY19, \$18,277 was allocated to a patrol vessel replacement fund in the Capital Improvement Program to begin setting aside funding for replacement.
- Toyo Pump Barge: A barge is desired to get greater utility out of the Port District submersible pump used for inner-harbor dredging operations. A barge is recommended for funding in FY21.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program and fund balance propose \$500,000 in funding for capital improvement projects in FY20, and reallocation of some existing funding in support of identified projects.

The proposed 5-Year Capital Improvement Program is included as Appendix D.

DEBT SERVICE

During FY14, the District embarked on a refinancing (aka “refunding”) of its existing debt which comprised loans from the California Department of Boating and Waterways (DBW) and bonds financed through the California Maritime Infrastructure Association (CMIA). The DBW loans carried an interest rate of 4.5%, and interest on the CMIA bonds ranged from 5.3% to 8.4%. The existing debt was scheduled for pay off in 2042. DBW loans had been used to finance reconstruction of G, J, W and X dock following the 1989 Loma Prieta earthquake. CMIA bonds were used to finance improvements at 2222 East Cliff Drive, AA Dock and 555 Brommer Street Extension.

One goal of the refinancing program was to reduce the District’s debt to a level that would allow additional borrowing in order to fund a replacement for the aging dredge *Seabright*. The estimated cost of a new dredge was \$3-4 million.

Funding in the amount of \$4 million to replace the dredge *Seabright* and \$750,000 to pay off existing pension withdrawal liability was added to the financing package for a total amount of \$16,803,405. The table below illustrates the District’s financing needs, refinanced debt and payoff years for each.

Financing Needs	Source	Principal Amount (in 000’s)	Interest Rate	Total Cost	Payoff Year
Tax Exempt Loans	DBW	9,116	4.5%	14,620	2042
Tax Exempt Bonds	CMIA	835	5.3%	1,150	2024
Taxable Bonds ¹	CMIA	1,670	8.4%	2,612	2024
Tax Exempt Loan	CSDA	4,000	7.5%	6,696	2029
Tax Exempt Loan	Unknown	750	7.5%	1,274	2029
TOTALS:		16,371		26,352	
Refinanced					
Tax Exempt Loans	BBVA Compass Bank	14,419	3.09%	18,454	2029
Taxable Bonds	BBVA Compass Bank	2,384	4.74%	3,131	2026
TOTALS:		16,803		21,585	

A term of the refinancing package required the District to terminate its line of credit with Comerica Bank. The District replaced it with a \$4 million line of credit at BBVA Compass Bank, which was needed at the time to provide funding for tsunami repair work. The line of credit limit was reduced in FY15 in order to save “unused credit” fees on the line. In FY18, the term on \$2 million line of credit was extended.

¹ The interest rate the District was paying toward CMIA Series 2004C Bonds was scheduled to increase from 7.5% to 8.4% in May 2014.

DEBT SERVICE

The District’s agreements with BBVA Compass Bank included covenants to maintain adequate coverage for debt service for the life of the loans. Debt Service Ratio (DSR) covenants required the District to prescribe and collect fees and charges for services at least equal to 125% of its debt service after operating and maintenance expenses for the fiscal year. In addition, the District’s revenues were required to at least equal 140% of its debt service after operating and maintenance expenses or be subject to depositing additional funds with the bank to be held in reserve.

During FY19, the Port District secured \$3,350,000 in new tax-exempt financing from BBVA Compass Bank at an interest rate of 3.5% to fund two Capital Improvements Projects: the Aldo’s Seawall Replacement Project (F027) and the Piling Replacement Project (F005). The Port District successfully negotiated a reduction to its Debt Service Ratio (DSR) covenants. While the Port District is required to prescribe and collect fees and charges for services at least equal to 125% of the debt service after operating and maintenance expenses for the fiscal year, it is no longer required to achieve revenues equal to 140% of its debt service after operating and maintenance expenses or be subject to depositing additional funds to be held in reserve. Additionally, BBVA Compass Bank agreed to treat non-cash pension liability like depreciation for purposes of calculating the Port District’s DSR. A term of the new debt financing package required the District to terminate its \$2 million line of credit with BBVA Compass Bank. These amended terms apply to the Port District’s new debt and debt refinanced in FY14.

The table below illustrates the District’s new debt acquired in FY19, and payoff years for each.

Refinanced	Source	Principal Amount (in 000’s)	Interest Rate	Total Cost	Payoff Year
Tax Exempt Loan	BBVA Compass Bank	\$1,750	3.50%	\$2,253	2034
Tax Exempt Loan	BBVA Compass Bank	1,600	3.50%	2,060	2034
TOTALS:		\$3,350		\$4,314	

Appendix B shows the Port District's current debt with principal and interest payments for the refunding acquired in FY14, and new debt acquired in FY19, due each year through FY34 assuming no additional borrowing occurs, and provides Debt Service Coverage Ratios (DSRs) for FY17 and FY18 (audited), FY19 (projected), and FY20 (draft budget).

APPENDIX A

Santa Cruz Port District
MISSION STATEMENT

The primary mission of the Santa Cruz Port Commission is to ensure that Santa Cruz Harbor is a viable operational and financial entity, providing a full array of boating and marine related opportunities for the public.

GOALS

The Port Commission has adopted the following goals:

- Maintain the harbor and harbor entrance to design depths and in the safest condition practical.
- Maintain the facility at a high level of serviceability in regard to function, modernism, longevity, aesthetics and cleanliness.
- Provide for an expansive array of affordable, accessible and available marine facilities and services for the boating public.
- Meet all current and long-term Port District financial responsibilities.
- Contain costs and keep prices as low as practical while still meeting all other financial and operational objectives.
- Operate the harbor as a regional facility in accordance with the three 1958 federal legislative mandates -- "recreation," "commercial fishing," "harbor of refuge."
- Provide for a variety of businesses as a community resource to be enjoyed by all citizens.
- Provide and encourage marine educational opportunities in the harbor for all, especially school children.
- Provide marine rescue services in conjunction with other agencies to the degree which funds and safety considerations allow.
- Comply with all environmental and regulatory laws which apply to Santa Cruz Harbor operations.
- Participate in the management and stewardship of surrounding watersheds with particular emphasis on erosion control and water quality.
- Provide timely information to the public relating to Port Commission public meetings and actions.

Adopted by the Santa Cruz Port Commission on 01/25/05.

Santa Cruz Port District
General Fund Reserve Policy
Adopted November 24, 2015

Reserve Policy Objectives

To strengthen the financial stability of the District against economic uncertainty, unexpected situations such as natural or man-made disasters, unanticipated drop in revenues, and other unforeseen emergencies or extraordinary circumstances that the Port District may face that are infrequent in occurrence.

Target Amount Held in Reserve

The Port District will strive to hold in reserve an amount equal to 25 percent of the District's annual operating expenses in the current fiscal year's adopted general fund budget. The District recognizes that reserve fund amount may fluctuate and may need to be rebuilt over time as needed.

Funding Sources

The reserve fund will generally come from one-time revenue and from excess revenues over expenditures. Examples of one-time revenue include infrequent sales of Port District assets, infrequent revenues from development and grants, or other sources that are typically non-recurring in nature.

Conditions on Use of Reserves

The use of reserves shall generally be limited to unanticipated, non-recurring needs. Reserve fund balances shall not be used for normal or recurring annual operating expenditures.

The Port Director shall make recommendations to the Port Commission for use of reserves. Appropriations from this reserve fund shall require a resolution approved by the Port Commission.

Requests for use of reserves shall occur only after exhausting the current year's budgetary flexibility. The Port Director shall, within six months of its use, present to the Port Commission a plan and timeline for replenishing the reserve fund. .

Santa Cruz Port District

INVESTMENT POLICY



**Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
(831) 475-6161**

November 27, 2018

Santa Cruz Port District

INVESTMENT POLICY

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Santa Cruz Port District

INVESTMENT POLICY

INTRODUCTION

Santa Cruz Port District is a municipal corporation and a political subdivision of the State of California. It is governed by an elected Board of Commissioners; the investment policy is administered through an executive officer, the Port Director.

The responsibilities and authority of the Santa Cruz Port Commission are prescribed in the State of California Harbors and Navigation Code, Part 4, Sec. 6200.

PURPOSE

This statement is intended to set policy and provide direction to the Port Director of the Santa Cruz Port District for the prudent and beneficial investment of all funds and monies of the District.

AUTHORITY

The Government Code of the State of California (Government Code), primarily section 53601 and related subsections, authorizes the types of investment vehicles allowed in a California local agency's portfolio. The investment vehicles emphasize preservation of capital and are a conservative set of investments. The authority to invest (as defined in the Government Code) is delegated to the local agency's legislative body for re-delegation to its finance officer. Under no circumstance is the local agency finance officer permitted to purchase an investment that is not specifically authorized by law and within the scope of investments delegated by the local agency's governing board.

This Investment Policy grants the Port Director the authority to act as Finance Officer (Trustee) and manage investments for the Santa Cruz Port District. The Santa Cruz Port Commission will serve in the role of investment committee, responsible for setting investment policy and providing oversight.

The Port Commission, under authorized contract, may delegate certain responsibilities to professional experts in various fields, including but not limited to:

- Investment Consultant: An investment consultant may be retained assist the Port Director in selecting investment options in compliance with State of California public fund management

- guidelines; reviewing such options over time; measuring and evaluating investment performance; and other tasks as deemed appropriate.
- Designated officers as allowed under California Government Code Sections 53601-53610 and 53620-53622 and/or successor statutes for purposes of assuming fiduciary responsibility for administering and managing certain investments, such as a Section 115 trust to prefund Other Post-Employment Benefits or pension liabilities.
 - Additional specialists such as attorneys, auditors, actuaries and others who may be contracted by the District.

Adoption of this policy was made at a regular meeting of the Port Commission on November 27, 2018. The Port Commission, acting as Investment Committee, may adopt other amendments to this policy due to a change in the District's goals and objectives, which shall require an affirmative vote by a majority of the Port Commission. This policy is intended to allow investment in accordance with state and federal laws and successor statutes, and therefore a statute change may not be require a change in this policy. Investment Policy Attachments A and B shall be updated by the Finance Officer, as needed, to reflect current California Debt and Investment Advisory Commission (CDIAC) guidance.

BASIC POLICY AND OBJECTIVES

In accordance with public fund management guidelines, the Santa Cruz Port District investment policy is a conservative policy guided by the objectives of safety, liquidity and yield, in accordance with Government Code Section 53600.5, which states, *"When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, the primary objective of a Trustee shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control."*

The following are objectives:

Performance Expectations: The Port District's cash management portfolio shall be designed with the objective of regularly meeting or exceeding the average yield of the State of California Local Agency Investment Fund (LAIF). The enabling legislation for LAIF is Section 16429.1 et seq. of the California Government Code. LAIF as an indicator is considered a benchmark for lower risk investment transactions and therefore comprises a minimum standard for the portfolio's rate of return. The investment program shall seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment principles, when feasible. The investment program may also seek to reduce Other Post Employment (OPEB) or pension liabilities.

Prudence: The standard of prudence to be used by investment officials shall be the "Uniform Prudent Management of Institutional Funds Act" (UPMIFA) standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations

from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

Reporting Requirements: The quarterly financial reports presented to the Santa Cruz Port Commission, typically presented at regularly scheduled public meetings in July, October, and January, and shall include information about investment performance. (Note: Fiscal year end quarterlies are not typically presented to the Commission, but are reviewed as part of the year-end audit process.)

Performance Review: The Santa Cruz Port Commission shall perform periodic appraisals of the investment portfolio and investment policy to evaluate the effectiveness of the District's investment program. The Investment Policy shall be presented with the annual budget document.

Ethics and Conflicts of Interest: Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business, in accordance with applicable laws. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Port District.

Investment Portfolio Compliance: The Port District's investment portfolio must be in compliance with statute at the time that investments are purchased. The investment portfolio shall be monitored, as practical, for subsequent changes in percentages resulting from non-purchase activity or changes in credit rating of existing securities. If, as a result of monitoring, it is discovered that the portfolio or individual investments are deemed to be out of compliance with either statute or this Investment Policy, such non-compliance shall be reported by the Port Director to the Port Commission within five working days along with a detailed explanation for the variance and recommended course of action.

Exceptions: When investing in funds deemed suitable for public investment such as LAIF, a Joint Powers Authority Pool or Voluntary Investment Program Fund as described in Attachment A, California Debt and Investment Advisory Commission (CDIAC) Figure 1, no maximum specified percentage of portfolio shall apply.

Conflicts: In the event any provision this Investment Policy is in conflict with any of the statutes referred to herein or any other State or Federal statutes, the provisions of each statute shall govern.

PERMITTED INVESTMENTS AND LIMITATIONS

Permitted Investments

The California Government Code contains specific provisions regarding the types of investments and practices permitted after considering the broad requirement of preserving principal and maintaining liquidity before seeking yield. These provisions are intended to promote the use of reliable, diverse and safe investments instruments to ensure a prudently managed portfolio worthy of public trust.

Government Code Sections 16340, 16429.1, 53601, 53601.6, 53601.8, 53635, 53635.2, 53635.8, 53638, and 53684 include a number of requirements on how and where public money may be invested. CDIAC Figure 1 provides a synopsis of the permitted investment instruments and limitations on each, in which all local agencies may invest as summarized by CDIAC, Local Agency Investment Guidelines, Update for 2018).

The Port District may invest only in those instruments specified in State law; however, the Port Commission may set a more stringent standard.

To the extent allowable by statute, the Finance Officer and Investment Committee (Port Commission) may consider investment in funds, such as those allowable under an irrevocable Section 115 Trust of the Internal Revenue Code, designated for the payment of employee retiree health benefits (Other Post Employment Benefits "OPEB") as authorized under Government Code Sections 53620-53622 or a Pension Prefunding Trust Program "PPTP," currently under development by CalPERS as authorized by SB 1413, which may provide a future investment opportunity.

Limitations on Investments

Limitations as established by law are subject to change as established by the State Treasurer. A listing of limitations on investments are as summarized by CDIAC, Local Agency Investment Guidelines, Update for 2018, are shown in the Table of Notes appended to Table 1. As noted above, investment options and limitations are subject to change as established by the State Treasurer from time to time.

The Trustee, with guidance and approval of the Investment Committee (Port Commission), may adopt additional limitations on investments over time, which shall be made a part of this policy.

ATTACHMENTS

ATTACHMENT A.....CDIAC ALLOWABLE INVESTMENT INSTRUMENTS, FIGURE 1

ATTACHMENT B.....CDIAC TABLE OF NOTES FOR FIGURE 1

ATTACHMENT A

FIGURE 1

ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE (AS OF JANUARY 1, 2018)^A APPLICABLE TO ALL LOCAL AGENCIES^B

See "Table of Notes for Figure 1" on the next page for footnotes related to this figure.

INVESTMENT TYPE	MAXIMUM MATURITY ^C	MAXIMUM SPECIFIED % OF PORTFOLIO ^D	MINIMUM QUALITY REQUIREMENTS
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
State Obligations—CA And Others	5 years	None	None
CA Local Agency Obligations	5 years	None	None
U.S Agency Obligations	5 years	None	None
Bankers' Acceptances	180 days	40% ^E	None
Commercial Paper—Pooled Funds ^I	270 days	40% of the agency's money ^G	Highest letter and number rating by an NRSRO ^H
Commercial Paper—Non-Pooled Funds ^F	270 days	25% of the agency's money ^G	Highest letter and number rating by an NRSRO ^H
Negotiable Certificates of Deposit	5 years	30% ^J	None
Non-negotiable Certificates of Deposit	5 years	None	None
Placement Service Deposits	5 years	30% ^K	None
Placement Service Certificates of Deposit	5 years	30% ^K	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days ^L	20% of the base value of the portfolio	None ^M
Medium-Term Notes ^N	5 years	30%	"A" rating category or its equivalent or better
Mutual Funds And Money Market Mutual Funds	N/A	20%	Multiple ^{O,P}
Collateralized Bank Deposits	5 years	None	None
Mortgage Pass-Through Securities	5 years	20%	"AA" rating category or its equivalent or better ^R
County Pooled Investment Funds	N/A	None	None
Joint Powers Authority Pool	N/A	None	Multiple ^S
Local Agency Investment Fund (LAIF)	N/A	None	None
Voluntary Investment Program Fund ^T	N/A	None	None
Supranational Obligations ^U	5 years	30%	"AA" rating category or its equivalent or better

TABLE OF NOTES FOR FIGURE 1

- ^A Sources: Sections 16340, 16429.1, 53601, 53601.8, 53635, 53635.2, 53635.8, and 53638.
- ^B Municipal Utilities Districts have the authority under the Public Utilities Code Section 12871 to invest in certain securities not addressed here.
- ^C Section 53601 provides that the maximum term of any investment authorized under this section, unless otherwise stated, is five years. However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.
- ^D Percentages apply to all portfolio investments regardless of source of funds. For instance, cash from a reverse repurchase agreement would be subject to the restrictions.
- ^E No more than 30 percent of the agency's money may be in bankers' acceptances of any one commercial bank.
- ^F "Select Agencies" are defined as a "city, a district, or other local agency that do[es] not pool money in deposits or investment with other local agencies, other than local agencies that have the same governing body."
- ^G Local agencies, other than counties or a city and county, may purchase no more than 10 percent of the outstanding commercial paper of any single issuer.
- ^H Issuing corporation must be organized and operating within the U.S., have assets in excess of \$500 million, and debt other than commercial paper must be in a rating category of "A" or its equivalent or higher by a nationally recognized statistical rating organization, or the issuing corporation must be organized within the U.S. as a special purpose corporation, trust, or LLC, has program wide credit enhancements, and has commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical rating agency.
- ^I "Other Agencies" are counties, a city and county, or other local agency "that pools money in deposits or investments with other local agencies, including local agencies that have the same governing body." Local agencies that pool exclusively with other local agencies that have the same governing body must adhere to the limits set for "Select Agencies," above.
- ^J No more than 30 percent of the agency's money may be in negotiable certificates of deposit that are authorized under Section 53601(f).
- ^K No more than 30 percent of the agency's money may be invested in deposits, including certificates of deposit, through a placement service (excludes negotiable certificates of deposit authorized under Section 53601(f)).
- ^L Reverse repurchase agreements or securities lending agreements may exceed the 92-day term if the agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity dates of the same security.
- ^M Reverse repurchase agreements must be made with primary dealers of the Federal Reserve Bank of New York or with a nationally or state chartered bank that has a significant relationship with the local agency. The local agency must have held the securities used for the agreements for at least 30 days.
- ^N "Medium-term notes" are defined in Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States"
- ^O No more than 10 percent invested in any one mutual fund. This limitation does not apply to money market mutual funds.
- ^P A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years' experience investing in instruments authorized by Sections 53601 and 53635.
- ^Q A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years' experience investing in money market instruments with assets under management in excess of \$500 million.
- ^R Issuer must be rated in a rating category of "A" or its equivalent or better as provided by a nationally recognized statistical rating organization.
- ^S A joint powers authority pool must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years' experience investing in instruments authorized by Section 53601, subdivisions (a) to (o).
- ^T Local entities can deposit between \$200 million and \$10 billion into the Voluntary Investment Program Fund, upon approval by their governing bodies. Deposits in the fund will be invested in the Pooled Money Investment Account.
- ^U Only those obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), and Inter-American Development Bank (IADB).

APPENDIX B

SANTA CRUZ PORT DISTRICT
 PRINCIPAL AND INTEREST DETAIL
 Updated December 18, 2018

	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	
Subtotal Interest Payments																							
5	5,301	2,709																					
6	6,975	4,751																					
7	10,011	7,671																					
8	43,975	40,798																					
9	73,044	69,185																					
10	67,881	65,545																					
emerge500	87,371	85,331																					
12	0	158,805																					
12a	0	0																					
CMIA	210,843	200,043	92,738																				
OE3 Pension Trust	51,443	51,443	51,443																				
BBVA Tax Exempt	57,102	54,365	433,326	412,836	389,156	384,738	339,560	313,598	286,827	259,768	233,501	206,416	178,487	149,689	119,994	89,374	57,801	16,786					
BBVA Taxable	183,169	17,581	110,122	103,862	85,642	86,885	77,943	68,503	58,641	48,209	37,266	25,991	11,877	3,718	33,412	28,287	25,016	20,595	16,017	11,278	6,372	1,292	
BBVA Tax Exempt	17,581																						
BBVA Tax Exempt																							
BBVA RLOC	18,010																						
	-562,503	-607,864	-687,630	-516,698	-484,788	-451,734	-480,169	-494,280	-451,463	-407,559	-363,740	-318,177	-269,316	-224,984	-184,478	-145,438	-105,660	-55,211	-30,662	-21,560	-12,107	-2,473	
PRINCIPAL																							
5	57,608	60,200	552,388																				
6	49,409	51,633																					
7	52,002	54,342																					
8	70,603	73,781																					
9	85,737	89,598																					
10	51,902	54,239																					
emerge500	39,017	41,057																					
12	0	0																					
12a	0	0																					
CMIA	175,000	190,000	2,505,000																				
OE3 Pension Trust	40,863	43,400	46,321																				
BBVA Tax Exempt	130,988	130,988	737,468	760,433	784,113	806,531	833,709	859,671	886,442	843,501	869,788	886,653	924,782	953,580	983,275	1,013,685	1,045,468	1,066,463					
BBVA Taxable	31,421	31,421	119,062	171,147	180,237	188,924	197,186	205,006	217,210	228,740	234,713	249,833	261,310	261,310	261,310	261,310	261,310	261,310	261,310	261,310	261,310	261,310	261,310
BBVA Tax Exempt																							
BBVA Tax Exempt																							
BBVA RLOC																							
	-621,940	-820,656	-3,860,239	-931,580	-964,351	-997,454	-1,132,039	-1,240,105	-1,285,274	-1,280,274	-1,266,133	-1,348,232	-1,394,754	-1,254,502	-1,221,694	-1,245,448	-1,285,168	-1,334,676	-256,055	-26,6027	-27,5,419	-41,335	
TOTAL PRINCIPAL AND INTEREST PAYMENTS																							
	-3,184,443	-1,728,622	-4,847,868	-1,448,278	-1,448,148	-1,449,188	-1,592,207	-1,734,395	-1,736,737	-1,667,833	-1,662,894	-1,666,710	-1,664,072	-1,479,496	-1,406,173	-1,390,866	-1,390,866	-1,390,867	-287,617	-287,617	-287,616	-143,806	

Payments on CMIA bonds were made from funds held in escrow as part of FY14 debt refinancing.

**Santa Cruz Port District
Historical Revenues and Expenses
Debt Service Coverage Projection**

	2017 <i>Audited</i>	2018 <i>Audited</i>	2019 <i>Budget</i>	2019 <i>Projected</i>	2020 <i>Budget</i>
Operating Revenues					
Charges for berthing and services	\$ 6,799,847	\$ 7,181,501	\$ 7,090,206	\$ 7,363,839	\$ 7,436,989
Rent and concessions	\$ 1,694,869	\$ 1,889,238	\$ 1,749,060	\$ 1,775,000	\$ 1,799,980
Total Operating Revenues	\$ 8,494,716	\$ 9,070,739	\$ 8,839,266	\$ 9,138,839	\$ 9,236,969
Operating Expenses					
Depreciation and Amortization	\$ 1,781,839	\$ 1,824,754	\$ 1,681,013	\$ 1,680,020	
CalPERS Unfunded Liability	\$ 298,869	\$ 489,486			
Dredging Operations	\$ 1,259,287	\$ 1,234,002	\$ 1,314,884	\$ 1,211,910	\$ 1,393,183
Administrative Services	\$ 717,648	\$ 632,156	\$ 727,018	\$ 664,127	\$ 741,251
Grounds	\$ 656,439	\$ 633,063	\$ 700,736	\$ 696,326	\$ 755,694
Fuel Services	\$ 331,742	\$ 350,664	\$ 478,065	\$ 461,009	\$ 465,031
Harbor Patrol	\$ 621,569	\$ 627,790	\$ 635,630	\$ 612,859	\$ 665,018
Property Management	\$ 429,040	\$ 403,528	\$ 439,637	\$ 453,525	\$ 453,120
Marina Management	\$ 461,217	\$ 492,804	\$ 445,119	\$ 531,129	\$ 486,768
Buildings	\$ 238,023	\$ 259,087	\$ 282,080	\$ 297,297	\$ 358,609
Parking Services	\$ 345,904	\$ 360,565	\$ 355,034	\$ 355,323	\$ 387,081
Docks, Piers, Marine Structures	\$ 263,642	\$ 317,187	\$ 266,610	\$ 220,352	\$ 268,437
Finance & Purchasing	\$ 170,809	\$ 165,863	\$ 191,294	\$ 174,905	\$ 198,454
Environmental & Permitting	\$ 156,750	\$ 131,817	\$ 205,654	\$ 127,585	\$ 201,746
Utilities	\$ 84,314	\$ 107,964	\$ 124,940	\$ 106,878	\$ 132,939
Aeration	\$ 42,498	\$ 44,900	\$ 54,263	\$ 48,618	\$ 58,458
Rescue Services	\$ 90,519	\$ 97,308	\$ 101,958	\$ 99,312	\$ 111,059
Boatyard Operations	\$ 239,953	\$ 221,938	\$ 253,158	\$ 249,101	\$ 285,214
Port Commission Support	\$ 50,183	\$ 48,164	\$ 51,189	\$ 47,679	\$ 53,530
Capital Projects	\$ 1,024	\$ 9,716	\$ 437,601	\$ 461,973	\$ 512,437
Events	\$ 32,531	\$ 32,313	\$ 42,844	\$ 29,219	\$ 42,503
Fishery Support	\$ 5,042	\$ 2,452	\$ 18,935	\$ 7,290	\$ 19,236
Total Expenses	\$ 8,278,842	\$ 8,487,521	\$ 8,807,662	\$ 8,536,437	\$ 7,589,768
Non-Operating Revenue (Expenses)					
County revenues for public services	\$ 11,243	\$ 36,228	\$ 23,725	\$ 23,725	\$ 23,725
Grants and Other Income	\$ 65,560	\$ 140,189	\$ 17,000	\$ 43,095	\$ 42,000
Dredging Reimbursement USACE	\$ 400,000	\$ 485,000	\$ 385,000	\$ 449,000	\$ 385,000
Interest Income	\$ 46,245	\$ 96,293	\$ 53,950	\$ 136,381	\$ 117,300
Interest Expense	\$ (476,817)	\$ (444,310)	\$ (418,104)	\$ (460,169)	\$ (494,290)
Other Income (Expenses)	\$ (74,482)	\$ 44,912	\$ 30,000	\$ 198,308	\$ 65,000
Total Non-Operating Income (Expenses)	\$ (28,251)	\$ 358,312	\$ 91,571	\$ 390,340	\$ 138,735
Extraordinary Items					
Losses related to tsunami damage, net of reimbursements	\$ (17,088)	\$ -	\$ -		
OE3 Trust Fund withdrawal liability					
Grants recognized in excess of current expenses related to tsunami damage					
Total Extraordinary Items	\$ (17,088)	\$ -	\$ -		
Debt Service Coverage Calculation					
(+) Gross Revenues	\$ 8,494,716	\$ 9,070,739	\$ 8,839,266	\$ 9,138,839	\$ 9,236,969
(-) Maintenance and operating expenses	\$ (8,278,842)	\$ (8,487,521)	\$ (8,807,662)	\$ (8,536,437)	\$ (7,589,768)
(+) Depreciation and Amortization	\$ 1,781,839	\$ 1,824,754	\$ 1,681,013	\$ 1,680,020	
(+) CalPERS Unfunded Liability	\$ 298,869	\$ 489,486			
(=) Net Operating Income	\$ 2,296,582	\$ 2,897,458	\$ 1,712,617	\$ 2,282,422	\$ 1,647,201
(+) Interest Income	\$ 46,245	\$ 96,293	\$ 53,950	\$ 136,381	\$ 117,300
(+) Non-operating Income	\$ (74,482)	\$ 44,912	\$ 53,725	\$ 222,033	\$ 88,725
(+) Grants	\$ 76,803	\$ 176,417	\$ 17,000	\$ 43,095	\$ 42,000
(+) Dredging Reimbursement USACE	\$ 400,000	\$ 485,000	\$ 385,000	\$ 449,000	\$ 385,000
(=) Net Revenues Available for Debt Service	\$ 2,745,148	\$ 3,700,080	\$ 2,222,292	\$ 3,132,931	\$ 2,280,226
(+) Current Portion Long Term Debt	\$ 1,015,120	\$ 1,048,837	\$ 1,030,896	\$ 1,132,039	\$ 1,240,105
(+) Interest Expense	\$ 476,817	\$ 444,310	\$ 418,104	\$ 460,169	\$ 494,290
(=) Total Debt Service	\$ 1,491,937	\$ 1,493,147	\$ 1,449,000	\$ 1,592,208	\$ 1,734,395
Debt Service Coverage Ratio (DSCR)	1.84x	2.48x	1.53x	1.97x	1.31x
Debt Service (Excluding Grants)	1.79x	2.36x	1.52x	1.94x	1.29x
Debt Service (Excluding USACE Reimbursement)	1.57x	2.15x	1.27x	1.69x	1.09x
Required DSCR	1.25x	1.25x	1.25x	1.25x	1.25x

APPENDIX C



California Public Employees' Retirement System
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 www.calpers.ca.gov

August 2018

**Miscellaneous First Tier Plan of the Santa Cruz Port District
 (CalPERS ID: 3817767080)
 Annual Valuation Report as of June 30, 2017**

Dear Employer,

As an attachment to this letter, you will find a copy of the June 30, 2017 actuarial valuation report of the pension plan.

Because this plan is in a risk pool, the following valuation report has been separated into two sections:

- Section 1 contains specific information for the plan including the development of the current and projected employer contributions, and
- Section 2 contains the Risk Pool Actuarial Valuation appropriate to the plan as of June 30, 2017.

Section 2 can be found on the CalPERS website at (www.calpers.ca.gov). From the home page, go to "Forms & Publications" and select "View All". In the search box, enter "Risk Pool" and from the results list download the Miscellaneous or Safety Risk Pool Actuarial Valuation Report as appropriate.

Your June 30, 2017 actuarial valuation report contains important actuarial information about your pension plan at CalPERS. Your assigned CalPERS staff actuary, whose signature appears in the Actuarial Certification section on page 1, is available to discuss the report with you after August 1, 2018.

The exhibit below displays the minimum employer contributions, before any cost sharing, for Fiscal Year 2019-20 along with estimates of the required contributions for Fiscal Year 2020-21. Member contributions other than cost sharing (whether paid by the employer or the employee) are in addition to the results shown below. **The employer contributions in this report do not reflect any cost sharing arrangements you may have with your employees.**

Required Contribution

Fiscal Year	Employer Normal Cost Rate	Employer Payment of Unfunded Liability
2019-20	10.823%	\$269,400
<i>Projected Results</i>		
2020-21	11.6%	\$302,000

The actual investment return for Fiscal Year 2017-18 was not known at the time this report was prepared. The projections above assume the investment return for that year would be 7.25 percent. ***If the actual investment return for Fiscal Year 2017-18 differs from 7.25 percent, the actual contribution requirements for the projected years will differ from those shown above.***

Moreover, the projected results for Fiscal Year 2020-21 assume that there are no future plan changes, no further changes in assumptions other than those recently approved, and no liability gains or losses. Such changes can have a significant impact on required contributions. Since they cannot be predicted in advance, the projected employer results shown above are estimates. The actual required employer contributions for Fiscal Year 2020-21 will be provided in next year's report.

For additional details regarding the assumptions and methods used for these projections please refer to the "Projected Employer Contributions" in the "Highlights and Executive Summary" section.

The "Risk Analysis" section of the valuation report also contains estimated employer contributions in future years under a variety of investment return scenarios.

Changes since the Prior Year's Valuation

At its December 2016 meeting, the CalPERS Board of Administration lowered the discount rate from 7.50 percent to 7.00 percent using a three-year phase-in beginning with the June 30, 2016 actuarial valuations. The minimum employer contributions for Fiscal Year 2019-20 determined in this valuation were calculated using a discount rate of 7.25 percent. The projected employer contributions on Page 5 are calculated under the assumption that the discount rate will be lowered to 7.00 percent next year as adopted by the Board.

On December 19, 2017, the CalPERS Board of Administration adopted new actuarial assumptions based on the recommendations in the December 2017 CalPERS Experience Study and Review of Actuarial Assumptions. This study reviewed the retirement rates, termination rates, mortality rates, rates of salary increases and inflation assumption for Public Agencies. These new assumptions are incorporated in your actuarial valuations and will impact the required contribution for FY 2019-20. In addition, the Board adopted a new asset portfolio as part of its Asset Liability Management. The new asset mix supports a 7.00 percent discount rate. The reduction of the inflation assumption will be implemented in two steps in conjunction with the decreases in the discount rate. For the June 30, 2017 valuation an inflation rate of 2.625 percent was used and a rate of 2.50 percent will be used in the following valuation.

The CalPERS Board of Administration has adopted a new amortization policy effective with the June 30, 2019 actuarial valuation. The new policy shortens the period over which actuarial gains and losses are amortized from 30 years to 20 years with the payments computed using a level dollar amount. In addition, the new policy removes the 5-year ramp-up and ramp-down on UAL bases attributable to assumption changes and non-investment gains/losses. The new policy removes the 5-year ramp-down on investment gains/losses. These changes will apply only to new UAL bases established on or after June 30, 2019.

For inactive employers the new amortization policy imposes a maximum amortization period of 15 years for all unfunded accrued liabilities effective June 30, 2017. Furthermore, the plan actuary has the ability to shorten the amortization period on any valuation date based on the life expectancy of plan members and projected cash flow needs to the plan. The impact of this has been reflected in the current valuation results.

The CalPERS Board of Administration adopted a Risk Mitigation Policy which is designed to reduce funding risk over time. This Policy has been temporarily suspended during the period over which the discount rate is being lowered. More details on the Risk Mitigation Policy can be found on our website.

Besides the above noted changes, there may also be changes specific to the plan such as contract amendments and funding changes.

Further descriptions of general changes are included in the "Highlights and Executive Summary" section and in Appendix A, "Statement of Actuarial Data, Methods and Assumptions" of the Section 2 report.

We understand that you might have a number of questions about these results. While we are very interested in discussing these results with your agency, in the interest of allowing us to give every public agency their results, we ask that you wait until after August 1 to contact us with actuarial related questions.

If you have other questions, please call our customer contact center at (888) CalPERS or **(888-225-7377)**.

Sincerely,

SCOTT TERANDO
Chief Actuary



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August 2018

**Miscellaneous Second Tier Plan of the Santa Cruz Port District
 (CalPERS ID: 3817767080)
 Annual Valuation Report as of June 30, 2017**

Dear Employer,

As an attachment to this letter, you will find a copy of the June 30, 2017 actuarial valuation report of the pension plan.

Because this plan is in a risk pool, the following valuation report has been separated into two sections:

- Section 1 contains specific information for the plan including the development of the current and projected employer contributions, and
- Section 2 contains the Risk Pool Actuarial Valuation appropriate to the plan as of June 30, 2017.

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The exhibit below displays the minimum employer contributions, before any cost sharing, for Fiscal Year 2019-20 along with estimates of the required contributions for Fiscal Year 2020-21. Member contributions other than cost sharing (whether paid by the employer or the employee) are in addition to the results shown below. **The employer contributions in this report do not reflect any cost sharing arrangements you may have with your employees.**

Required Contribution

Fiscal Year	Employer Normal Cost Rate	Employer Payment of Unfunded Liability
2019-20	8.081%	\$3,668
<i>Projected Results</i>		
2020-21	8.7%	\$3,900

The actual investment return for Fiscal Year 2017-18 was not known at the time this report was prepared. The projections above assume the investment return for that year would be 7.25 percent. ***If the actual investment return for Fiscal Year 2017-18 differs from 7.25 percent, the actual contribution requirements for the projected years will differ from those shown above.***

Moreover, the projected results for Fiscal Year 2020-21 assume that there are no future plan changes, no further changes in assumptions other than those recently approved, and no liability gains or losses. Such changes can have a significant impact on required contributions. Since they cannot be predicted in advance, the projected employer results shown above are estimates. The actual required employer contributions for Fiscal Year 2020-21 will be provided in next year's report.

For additional details regarding the assumptions and methods used for these projections please refer to the "Projected Employer Contributions" in the "Highlights and Executive Summary" section.

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Changes since the Prior Year's Valuation

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The CalPERS Board of Administration has adopted a new amortization policy effective with the June 30, 2019 actuarial valuation. The new policy shortens the period over which actuarial gains and losses are amortized from 30 years to 20 years with the payments computed using a level dollar amount. In addition, the new policy removes the 5-year ramp-up and ramp-down on UAL bases attributable to assumption changes and non-investment gains/losses. The new policy removes the 5-year ramp-down on investment gains/losses. These changes will apply only to new UAL bases established on or after June 30, 2019.

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August 2018

**PEPRA Miscellaneous Plan of the Santa Cruz Port District
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 Annual Valuation Report as of June 30, 2017**

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Fiscal Year	Employer Normal Cost Rate	Employer Payment of Unfunded Liability
2019-20	6.985%	\$11,582
<i>Projected Results</i>		
2020-21	7.5%	\$12,000

The actual investment return for Fiscal Year 2017-18 was not known at the time this report was prepared. The projections above assume the investment return for that year would be 7.25 percent. ***If the actual investment return for Fiscal Year 2017-18 differs from 7.25 percent, the actual contribution requirements for the projected years will differ from those shown above.***

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Sincerely,

SCOTT TERANDO
Chief Actuary

APPENDIX D

February 12, 2019



SANTA CRUZ PORT DISTRICT

**FIVE-YEAR
CAPITAL IMPROVEMENT PLAN
FY 20-24**



I. INTRODUCTION

This 5-year Capital Improvement Plan (CIP) presents the Santa Cruz Port District's plan for development, maintenance, improvement and acquisition of infrastructure assets to benefit the Santa Cruz Harbor's users, businesses and visitors. It is intended to serve as a guidance document for planning, scheduling and implementing capital improvements and planning projects over the next 5 years.

The 5-year CIP serves as a tool for prioritizing and selecting projects future, along with an overview of works in progress. The CIP highlights the District's investments in infrastructure development and maintenance (i.e. capital improvements) and other significant capital expenditures that add to or strategically invest in the inventory of assets. Studies of less than \$5,000, and capital expenditures for equipment, vehicles and vessels are typically not included in the CIP, though there are exceptions (e.g., *Twin Lakes, Toyo Pump and Patrol Vessel Replacement*).

II. Developing the Five-Year Capital Improvement Plan

Annual updating of the 5-year CIP is an integral part of the budget process. The CIP is presented with the draft budget to provide time for review by the public and the Port Commission prior to consideration and incorporation into the final budget.

FY20 is the sixth year for which the 5-year CIP has been developed. During FY13 and prior fiscal years, many capital improvements were budgeted and completed within line items in the operating budget, such as Pavement Repairs (F006), Building Restoration (F011), Restroom Building Rehabilitation (F012) and Dock Upgrades(F008). Those items are now presented as separate projects within the 5-year CIP with recommended funding amounts for each.

Each year the Commission will adopt an updated 5-year CIP that will include prioritized short and long-term projects. The prioritized list will be used by staff in the development of the annual operating budget. The 5-year CIP will be published in advance of and discussed during a public meeting prior to adoption of the annual budget.

III. Funding the Five-Year Capital Improvement Plan

During FY16, the Port Commission adopted a Reserve Policy and established funding goals for reserves and for the 5-year CIP. The Commission elected to contribute \$500,000 to the CIP fund each year, whenever practicable. The CIP fund would be allowed to grow over time so that large-scale projects could be planned and accomplished without impacting either the Reserve Fund or operations.

In September 2018, financing in the amount of \$3,350,000 was obtained for two CIP projects, the Piling Replacement Project (F005) and Aldo's Seawall Replacement (F027). Phase 1 of the Piling Replacement Project was completed in FY19, and funded by loan proceeds. Loan proceeds have increased the CIP fund balance, which at the conclusion of FY19 is anticipated to exceed \$5.7 million.

Funding in the CIP is allocated to the various large and small projects funded in prior years and the in the current fiscal year. Non-specific CIP funding is contained in the Unallocated CIP Funds (F099, which is also referred to as the CIP Reserve Fund.

IV. Project Development and Selection Process

The projects proposed in this FY20 CIP were derived from a variety of sources, including recommendations from Port District staff, Commission and public input, identified Port District Priorities for 2019, and the list of unfunded projects in the prior CIP.

Although not typically included as capital improvements, planning studies may be included in the CIP as part of the planning effort. Capital expenditures amounting to less than \$5,000 are not included in the CIP. Studies of less than \$5,000 or capital expenditures for vehicles, equipment and vessels are typically funded in the operating budget.

In FY20, the 5-year CIP proposes to fund fourteen projects totaling \$600,538. There are ten previously identified projects, eight of which have CIP funding from prior years. There are three new projects proposed for funding in FY20. Other projects previously identified as desirable projects that are not currently recommended for funding are incorporated into the index of non-funded projects in Appendix C.

The Fund Balance projection as of April 1, 2019, has 31 identified projects with available funding. The Fund Balance includes the projects in the 5-year CIP, funding set aside for future capital expenditures not included in the CIP, and projects with funding from prior years.

V. Proposed Projects

Several of the proposed projects in this CIP address ongoing infrastructure or facility maintenance needs and are programmed on an annual basis. Examples include Pavement Repairs (F006), Building Restoration (F011), and Restroom Building Rehabilitation (F012).

New capital projects and projects involving maintenance of current infrastructure proposed for FY 20 are listed in Appendix A. Projects approved in prior fiscal years that have not yet been completed are listed in Appendix B. New projects proposed in FY20 are described in detail in Appendix D.

VI. Environmental Review

The development of this 5-year plan is not a project, as defined in the California Environmental Quality Act (CEQA), and an environmental review is not required for its adoption. Individual projects listed herein may be subject to CEQA. Environmental reviews will be conducted at the appropriate times during implementation of those projects.

Appendix A
Capital Improvement Plan Summary Table

CAPITAL IMPROVEMENT PROJECTS FY20-FY24

Category	FY20	FY21	FY22	FY23	FY24	TOTAL
Docks, Piers & Marine Structures						
Piling Replacement ¹	-	TBD	-	-	-	-
Aldo's Seawall Replacement ²	-	TBD	-			-
Dock Upgrades Project ³	65,000	30,000	30,000	30,000	20,000	175,000
Pier Rehabilitation Project		10,000	10,000	25,000	10,000	55,000
West Side Seawall Reconstruction	-	-	-	-	TBD	-
Boatyard Marine Ways Inspection / Upgrades	40,000	TBD	-	-	-	40,000
X/J Dock Kayak Storage	20,000	-	-	-	-	20,000
X-Dock Repairs and Re-Floatation	-	-	-	-	65,000	65,000
TOTAL	\$ 125,000	\$ 40,000	\$ 40,000	\$ 55,000	\$ 95,000	\$ 355,000

1. Financing secured in FY19. Phase 1 project completed in FY19. Phase 2 project planned for FY20. Permits valid through December 31, 2022.
2. Financing secured in FY19 for engineering design, permitting & replacement of Aldo's seawall. Project cost sharing under negotiation with tenant.
3. FY20 FF-dock main body repair (\$50K); Re-deck brow piers at J-dock and I-dock (\$15K).

Buildings						
Building Restoration Projects - Minor ¹	100,000	165,000	65,000	75,000	50,000	455,000
Restroom Building Rehabilitation ²	15,000	22,000	22,000	22,000	150,000	231,000
Walton Lighthouse Repainting	-	-	-	15,000	-	15,000
Harbormaster Office Remodel	-	-	-	125,000	-	125,000
Harbor Office Building Improvements	-	10,000	-	20,000	-	30,000
TOTAL	\$ 115,000	\$ 197,000	\$ 87,000	\$ 257,000	200,000	\$ 856,000

1. FY 20 493 Lake Avenue roof; 333 Lake Avenue wiring / submeter installation.
2. FY 20 D-Dock restroom roof. FY20 contribution brings total available funding to approx. \$46,800.

Landside Infrastructure						
Ice Machine Upgrades	-	TBD	-	-	-	-
Pavement Repairs	50,000	60,000	60,000	60,000	60,000	290,000
Parking Pay Stations	-	30,000	30,000	TBD	TBD	60,000
Parking Upgrades	-	-	5,000	5,000	5,000	15,000
Concession Lot Automation OP02 ²	65,000	-	-	-	-	65,000
Hazmat Shed - Dredge Yard ³	15,538	-	-	-	-	15,538
Pappy Park	TBD	-	-	-	-	-
Wifi System	-	15,000	-	-	-	15,000
Sidewalk & Plaza Restoration	-	10,000	-	10,000	-	20,000
TOTAL	\$ 130,538	\$ 115,000	\$ 95,000	\$ 75,000	65,000	\$ 480,538

1. Ongoing paving needs. FY 20 contribution brings total available funding to approx \$116,400
2. FY20 contribution of \$65,000 + \$27,693 from Parking Pay Stations brings total funding to approx \$240,000
3. FY20 contribution of \$15,538 + \$19,462 from Stormwater System Upgrades brings total available funding to approx \$35,000

CAPITAL IMPROVEMENT PROJECTS FY20-FY24

Category	FY20	FY21	FY22	FY23	FY24	TOTAL
Utility Systems						
Sanitary Sewer Lift Station Upgrades ¹	100,000	150,000	200,000	200,000	200,000	850,000
Fuel System Upgrades / UST	-	-	45,000	-	150,000	195,000
Aeration System Upgrades	-	10,000	10,000	10,000	TBD	30,000
Storm Drain System Repairs and Maintenance	-	20,000	20,000	20,000	TBD	60,000
Water and Sewer System Repairs and Maintenance	-	40,000	40,000	40,000	TBD	120,000
TOTAL	\$ 100,000	\$ 220,000	\$ 315,000	\$ 270,000	\$ 350,000	\$ 1,255,000

1. FY20 contribution brings total available funding to approx \$361,900

Planning Projects & Studies						
Commercial Fishery/Marine Services Center Upgrades ¹	-	TBD	TBD	TBD	TBD	-
West Side Master Plan	-	75,000	TBD	TBD	TBD	-
Aldo's Restaurant Seawall Reconstruction Project Management and Engineering Oversight ²	-	-	-	-	-	-
Murray Street Bridge Reconstruction ³	-	-	TBD	TBD	TBD	-
7th & Brommer Master Plan	10,000	TBD	TBD	TBD	-	10,000
SH Revetment and Seawall	75,000	TBD	TBD	TBD	250,000	325,000
Arana Gulch Grade Control Structure Feasibility Study	-	-	50,000	TBD	TBD	50,000
TOTAL	\$ 85,000	\$ 75,000	\$ 50,000	\$ -	\$ 250,000	\$ 385,000

1. Phase I, funded \$10K in FY13, was planned to involve outreach, preliminary planning and grant funding for a feasibility analysis. Project on hold

2. Engineering, geotech and construction oversight funded in Aldo's Seawall Replacement Project

3. Funding for management of engineering consultants and miscellaneous costs. Reimbursable by City of Santa Cruz. Project delayed.

CAPITAL IMPROVEMENT PROJECTS FY20-FY24

Category	FY20	FY21	FY22	FY23	FY24	TOTAL
Other/Miscellaneous						
Harborwide Sign Study & Standards	5,000	-	-	-	-	5,000
Harborwide Refuse/Recycling Study	10,000	-	-	-	-	10,000
Harbor Security Infrastructure Upgrades ¹	30,000	TBD	TBD	TBD	TBD	30,000
Toyo Pump Barge	-	134,900	-	-	-	134,900
West Side Seawall Assessment	-	TBD	TBD	TBD	TBD	-
West Jetty Walkway Project	-	TBD	TBD	TBD	TBD	-
TOTAL	\$ 45,000	\$ 134,900	\$ -	\$ -	\$ -	\$ 179,900

1. Electronic dock / restroom key project underway. FY20 funding for security enhancements (building / restroom entry cameras)

						GRAND TOTAL
FISCAL YEAR TOTALS	\$ 600,538	\$ 781,900	\$ 587,000	\$ 657,000	\$ 960,000	\$ 3,511,438

FY 20 CIP Funding Reallocations \$ 100,538 *Not including project specific reallocations totaling \$47,155. See Fund Balance*
FY 20 Budget CIP Allocation \$ 500,000

Appendix B
Overview of Previously Funded Projects

Overview of Previously Funded Projects

Aldo's Seawall Replacement (F027)

Status: Project financing was obtained in FY19; no additional funding in FY20 is recommended. The project will go to bid in late-FY19. Reconstruction of the seawall will be scheduled after permits are secured and contract award.

Originally constructed in 1964, Aldo's seawall had reached the end of its serviceable life. Due to a sinkhole that developed under the restaurant and failure of a temporary project to patch holes in the sheet pile seawall, Aldo's closed and is operating out of temporary quarters on the harbor's west side. Conceptual seawall design options were evaluated and design-engineering for a replacement seawall was completed in June 2018.

Seawall construction is anticipated in FY20, requiring engineering and geotech oversight and project management.

Piling Replacement (F005)

Status: Permits are in place for a 5-year repair and replacement program. Permits are valid through December 31, 2022. Project financing was obtained in FY19. In FY19, a project which replaced 68 piles was completed. A Phase 2 project will go to bid in late-FY19, with pile replacement scheduled for FY20. The need for a Phase 3 project in FY21 is to be determined (TBD).

The Port District maintains approximately 700 piles to support its docks. 125 damaged piles were replaced as a result of the March 2011 tsunami. 220 remaining were identified as needing repair and/or replacement. Approximately 68 replacements were completed in FY19.

Pier Rehabilitation Project (F009)

Status: No work in FY20.

The harbor's three piers require periodic inspection and maintenance to ensure they remain safe for public access and serviceable for their various uses. This ongoing project provides for periodic funding for minor repairs and upkeep.

Building Restoration – Minor (F011)

Status: Several projects completed in FY19. Additional funding recommended for FY20.

Projects to be programmed on an annual basis include minor improvements that extend the useful life of systems and equipment in District-owned buildings that are rented out to various tenants. Work completed in FY19 included painting 493 Lake Avenue; re-carpeting the harbor office (135 5th Avenue); installation of new flooring at 345 Lake Avenue and other minor maintenance. Future projects (FY20 and beyond) include 493 Lake Ave roofing; 333 Lake Avenue rewiring and submetering, roofing and stairway replacement; harborwide sign study and standards development; maintenance facility flooring replacement and roofing; and, roofing repairs at 2218 East Cliff Drive and other necessary maintenance and repair projects.

Restroom Building Rehabilitation (F012)

Status: No major restroom building rehabilitation projects were completed in FY19. Additional funding recommended for FY20.

Projects are planned on an annual basis to extend the useful life of the District's 11 restroom buildings. Additional funding is recommended for re-roofing D-dock restroom; future bathroom remodels and shower upgrades in the north harbor and other recurring minor maintenance needs.

Sidewalk and Plaza Restoration (F013)

Status: No major restoration of sidewalks and plazas was completed in FY19.

This ongoing project includes resealing tiles, repairing broken curbs and gutters, applying stain to the Beach Plaza and resealing the compass rose at Townsend Plaza.

Sanitary Sewer Lift Stations (F004)

Status: Additional funding recommended for FY20 and beyond.

This project will involve hiring a consulting engineer for a complete assessment of the nine existing sanitary sewer lift stations, development of construction documents for upgrades or replacements as required, and coordination with the City of Santa Cruz and the County of Santa Cruz for future maintenance. Preliminary engineering began during FY13. Priority tasks for FY20 and beyond include replacing the lift station control panels, replacing or relining existing tanks and upgrading access to pumps for maintenance.

Storm Drain System (F014)

Status: No work funded in FY20.

This ongoing project involves maintenance, repairs and cleaning of the harbor's storm drain pipes, inlets and catch basins.

Parking Pay Stations (F018)

Status: No work funded in FY20. Available funding recommended to be reallocated to the Concession Lot Automation Project (OP02).

This ongoing project funds replacement of the aging parking meters with pay stations throughout the harbor, beginning on the west side. The cost to install one pay station is approximately \$12,000, depending on the availability of electrical and wireless service.

Concession Lot Automation (OP02)

Status: Project funded in FY17. Additional funding recommended in FY20. The project is planned for bidding and construction in FY20.

This project will involve design and development of a RFP, and accomplish replacement of the cash register and customer display system, gate entry and exit systems, and add pay-on-foot kiosks. The project will involve coordination with concession tenants and outreach to harbor concession and harbor beach visitors.

Commercial Fishery/Marine Services Center Upgrades – Phase I (F003)

Status: Architectural review preliminarily commenced; project on hold. Limited funding available from FY13.

This project would involve improvements to the facilities located at 493 and 495 Lake Avenue, buildings that currently house H&H Fresh Fish, Johnny's Harborside Restaurant and the Santa Cruz Harbor Boatyard. The first phase of the project will involve outreach and preliminary planning for ice production and storage, evaluation of the expansion potential for the restaurant facility, and potential upgrades to serve the commercial fishery. Additional work will involve identification of funding sources/partners, and use of the boat yard during the City of Santa Cruz' upcoming Murray Street Bridge Rehabilitation project.

Harbor Security (HO01)

Status: Additional funding for restroom door and gate rekeying allocated in FY16, FY17 and FY19. Contract award for electronic system components, design and installation awarded June 2018. Fabrication of dock gates to support the new electronic key system funded as separate project (Dock Upgrades F008). Additional funding recommended in FY20.

This project was approved to provide for increased security systems throughout the harbor to reduce unauthorized uses, and to improve monitoring and law enforcement capabilities. Cameras and recording devices with remote monitoring capabilities could be installed at key locations. Fencing and lighting upgrades were previously completed in the north harbor dry storage and dredge yard.

The current project involves installation of electronic keypads activated by key fobs on newly reconstructed gates, restroom doors and other facilities accessed by harbor users such as the public hoist. All shower rooms were upgraded during FY15-16, and funding for restroom doors and dock gates was budgeted in FY16, FY17 and FY19. The equipment used for the shower doors was highly proprietary and due to vendor retirement, was scheduled for replacement with the new electronic key system. A contract was awarded in FY19 for electronic system components, design and installation on restroom and shower doors and newly reconstructed dock gates. The electronic keying system is compatible with the harbor's MarinaWare software. Funding for dock gates is included in Dock Upgrades. The electronic keying system is expected to be completed by early-FY20.

Additional funding recommended in FY20 is for security camera installation, which is enabled by the new wireless electronic key system, at various locations throughout the harbor.

Dock Upgrades (F008)

Status: New aluminum dock gates fabricated in FY19 to support conversion to electronic key system for dock gates and restrooms. Project completion expected by early-FY20. Southeast harbor brow pier repairs completed in FY19; acquisition and installation of new aluminum gangways for southeast harbor brow piers pends. Additional funding recommended in FY20.

The 30 distinct docks that make up the Santa Cruz Harbor provide berthing for over 800 vessels, fulfilling the mission of being a federal and state harbor of refuge. This funding provides for small projects involving repairs or upgrades to the existing docks and appurtenant structures such as gates, brow piers, ramps, etc.

Additional funding recommended in FY20 for FF-dock main body repairs and re-decking brow piers at J and I-docks.

Water and Sewer System (F015)

Status: Funding from prior years exists.

This ongoing project funds upgrades, improvements and major replacement / repair to the harbor's water and sewer services.

Aeration System Upgrades (F019)

Status: Ongoing project for aerator replacement and servicing; no additional funding proposed in FY20.

Annual maintenance of the aerator motors and floats is performed as part of the Aeration program. This project differs from the annual program as it provides for replacement of aerators worked beyond their rated capacity.

Ice Machine Upgrades (F020)

Status: Funding from prior years exists; no specific projects identified in the FY20-24 CIP.

This project was initially funded to add cold storage and/or an ice delivery system to serve the commercial fishing fleet following replacement of the former Sunwell ice system.

Pavement Repairs (F006)

Status: Funding from prior years exists; additional funding recommended in FY20 and in future years.

Ongoing project to maintain, resurface and restripe harbor parking lots and roads. Contract paving projects planned for FY20 including repaving the west side access road north to the G-dock area; J-dock parking areas; other repairs and/or sealing.

West Jetty Walkway (J001)

Status: On hold. Limited funding from prior years.

A Phase 1 project to complete resurfacing of the west jetty walkway was completed in 2012, utilizing grant funding provided by the Coastal Conservancy.

Phase 2, which will complete an accessible walkway between AA-dock and Walton Lighthouse featuring donor-funded amenities including benches, plazas, a gateway and overlooks, is on hold pending completion of the Aldo's seawall replacement project, restaurant building replacement, and subsequent West Side Master Plan.

7th and Brommer Reconnaissance (F021)

Status: Recommended for funding in FY20.

Master Plan and engineering work for future development of Port District's property in the area of 7th and Brommer, and coordination and interface with other development activities in the area to ensure Port District and community interests are served.

South Harbor Revetment and Seawall (F022)

Status: Funding recommended in FY20.

Originally funded in FY15, this project was for engineering assessment and recommendations involving the seawall along the harbor's west side. FY20 funding is for completion of an engineering assessment of the west side seawall.

Parking Upgrades (F028)

Status: Funding from prior years exists for upgrading ADA parking facilities throughout the harbor.

The Santa Cruz Harbor Parking Management Plan completed during FY16 included several recommendations for upgrading ADA parking facilities throughout the harbor. Existing spaces were widened to current ADA standards in 2013. There are 23 existing spaces, and ADA standards require a total of 21 spaces as a proportion of the total parking inventory. The Parking Management Plan recommends 11 new accessible spaces in key locations throughout the harbor. This project will involve identifying new spaces, adding signs and striping where needed.

Toyo Pump (DO02)

Status: Equipment acquired; some funding from prior years remains.

The Port District acquired a 75hp submersible Toyo pump in FY 16 to provide more tools for dealing with shoaling of the inner harbor and difficult to reach areas along the harbor's perimeter. A mobile generator to power the pump was also acquired. Crews plan to deploy the Toyo pump in the north harbor in early-2018. Remaining funding will be used to acquire supplementary equipment needed to deploy the pump, such as a barge. Funding for acquisition of a barge is anticipated in FY21.

Westside Walkway and Retaining Wall Railing (F030)

Status: No funding in FY20; limited funding from FY18 remains.

This project involved reconstructing the low timber retaining wall and wooden handrailing adjacent to the walkway from AA-dock to the sidewalk along Atlantic Avenue.

Garbage Compactor – Recycling-Refuse (F007)

Status: No funding from prior years remains; funding recommended in FY20.

In FY13, this project funded the garbage compactor. Improvements to refuse and recycling systems are needed harborwide. Funding in FY20 is for sanitation engineering study of refuse and recycling systems and recommended improvements.

Murray Street Bridge Reconstruction (F024)

Status: Limited funding from prior years remains. City of Santa Cruz bridge replacement project on hold until Santa Cruz County Sanitation District completes planning and design for relocation of the sanitary sewer pipeline.

Port District coordination with the City of Santa Cruz on the Murray Street bridge reconstruction project. Contract services for engineering oversight and legal counsel will be needed.

Pappy Park (F032)

Status: Project funded in FY19; additional funding need TBD. Port Commission ad hoc committee is working with management and contract engineer on design / construction of a display for the vessel *Pappy*.

The project was funded in FY19, and envisioned as a small park area in the southeast harbor area where outriggers are currently stored and featuring the historic sailing vessel *Pappy* on display. The Port Commission's ad hoc committee has identified an alternative site and are currently working with a contract engineer on design of a display cradle for the vessel. Project anticipated for completion in FY20.

Patrol Vessel Replacement (F033)

Status: Partial project funding allocated in FY19; additional funding is needed.

Replacement of the Port District's Almar patrol vessel is needed. Supplemental grant and other funding sources are being explored to offset Port District's costs for this unfunded capital equipment acquisition anticipated to cost \$400,000 to \$550,000. This project is listed as an unfunded capital outlay item in the FY20 budget.

Appendix C
Index of Non-Funded Projects

Non-Funded Projects List FY20

Wifi System

Estimated Cost: TBD (installation costs may be on vendor, with ongoing monthly cost)

Funding Source(s): Capital Improvement Program Funding

This project would involve design and installation of a wifi system available to harbor customers and tenants. Installation costs are presumed to be borne by a wifi vendor to be selected through a public bidding process. The Port Commission will need to consider how to fund the ongoing monthly cost for providing wifi service.

Limited funding (\$15,000) for design of a Request for Proposals is anticipated in the FY21 CIP.

Arana Gulch Grade Control Structure Feasibility Study – FEMA Hazard Mitigation Grant Application

Estimated Cost: \$50,000

Funding Source(s): Federal Emergency Management Agency Hazard Mitigation Grant Program and Local Cost Share

This project would involve developing a grant proposal to fund engineering design and construction of several sediment-reduction measures in Arana Gulch, upstream of the north harbor. Work on this project commenced in FY 11 with a preliminary application submitted on the Port District's behalf. The application process was suspended because the Port District is not eligible to serve as lead agency for the grant and cooperative agreements had not been executed with the City of Santa Cruz and the County of Santa Cruz for extraterritorial work sponsored by the Port District. Funding for the local cost share for this project is anticipated in the FY22 CIP.

West Side Master Plan

Estimated Cost: \$75,000

Funding Source(s): Capital Improvement Program Funding

Master Plan study to follow reconstruction of Aldo's restaurant for the purposes of completing accessible public improvements along the walkway and jetty area between AA Dock and Walton Lighthouse, as envisioned in the 2008 West Jetty Walkway project. The West Side Master Plan needs to seamlessly tie in access to any future replacement of the SH Revetment and Seawall (F022).

Appendix D
New Projects Proposed for FY20



Boatyard Marine Ways Inspection / Upgrades

Visual inspections of the boatyard marine ways were performed on March 12, 2011, and on November 8, 2018. An analysis of the design capacity of the haul-out piers is currently underway. The FY20 allocation will fund replacement of the topside decking and curbs and an in depth inspection of the piles.

Recommended Funding

FY20 - \$ 40,000

FY21 - \$ TBD

FY22 - \$ 0

FY23 - \$ 0

FY24 - \$ 0



Dredge Yard Improvements – Hazmat Shed

The County of Santa Cruz Environmental Health Service is requiring replacement of the 3-sided waste oil shed in the dredge yard with a fully contained hazmat shed. Partial funding for this project (\$19,462 of the \$35,000 total needed) comes from reallocation of funding remaining in the FY19 Stormwater System Upgrades Project (F031).

Recommended Funding

FY20 - \$ 35,000

FY21 - \$ 0

FY22 - \$ 0

FY23 - \$ 0

FY24 - \$ 0



X/J Kayak Storage

Pilot project to create additional dockside storage for kayaks or other small craft by converting 1-2 shallow slips in the northernmost X/J channel area into kayak / SUP storage. The project will meet a stated objective of the Port Commission, and generate revenue from slips currently not rentable.

Recommended Funding

FY20 - \$ 20,000

FY21 - \$ 0

FY22 - \$ 0

FY23 - \$ 0

FY24 - \$ 0

**SANTA CRUZ PORT DISTRICT
FY20 PLANNED PROJECTS AS OF FEBRUARY 12, 2019**

FY13 CIP							
Svr CIP FY12/13 F001	CF Marine Srvc Center F003	Harbor Security H001	Sanitary Sewer Lift Stations F004	Pavement Repairs F006	Piling Replacement F005	Garbage Compactor- Recycling- Refuse F007	SB Replacement D001

Begin. Balance Apr. 1, 2018 \$ - \$ 10,000 \$ 82,126 \$ 115,875 \$ 20,247 \$ 323,482 \$ - \$ 0

Budget Designation:

FY 2019 Budget
Per M Olin - Transfer from Unallocated to H001

\$ 45,000 \$ 150,000 \$ 58,000 \$ 554,400

\$ 65,000

Board Designation:

- Mtg dtd 7/24/18 - PG&E Easement Funds
- Mtg dtd 7/24/18 - Brow Pier Repair (Dock Upgrades)
- Mtg dtd 8/28/18 - BBVA Compass Financing
- Mtg dtd 11/27/18 - BBVA Compass Financing Re-allocation

Project Expenditures

Projected Expenditures / Reallocations - 3/31/19
Project Completed

\$ (140,025) \$ (3,972) \$ (11,842) \$ (868,796)
\$ (32,000) \$ (2,800)

Project Close-Out Correction

D-Dock Restroom - Per H Mac Laurie

Projected Ending Balance March 31, 2019

\$ - \$ 10,000 \$ 20,101 \$ 261,903 \$ 66,405 \$ 1,577,000 \$ - \$ 0

Budget Designation FY20

Mtg dtd 2-26-19

\$ 30,000 \$ 100,000 \$ 50,000 \$ 10,000

Projected Balance April 1, 2019

\$ 10,000 \$ 50,101 \$ 361,903 \$ 116,405 \$ 1,577,000 \$ 10,000 \$ 0

Notes:

F011 Minor Building Restoration includes \$100K FY20 contribution + \$5K FY20 contribution for harborwide sign study & stds
OP02 Concession Lot Automation \$65,000 FY20 contribution + F018 \$27,693
Dredge Yard Imp - Hazmat Shed \$15,538 FY20 contribution + \$19,462 F031 Stormwater System Upgrades
F034 Brow Pier Repair funded out of F008 Dock Upgrades

SANTA CRUZ PORT DISTRICT
 FY20 PLANNED PROJECTS AS OF FEBRUARY 12, 2019

FY14 CIP												
Dock Upgrades F008	Pier Rehab. F009	Building Restoration F011	Restroom Bldg. Rehab F012	Sidewalk & Plaza Restoration F013	Storm Drain System F014	Water & Sewer System F015	Harbor Vehicle Fueling Station F017	Parking Pav. Stations F018	Aeration System Upgrades F019	Ice Machine F020	West Jetty Walkway J001	7th and Brommer Recon F021

Begin. Balance Apr. 1, 2018 \$ 25,600 \$ 25,000 \$ 52,237 \$ 18,653 \$ 33,000 \$ 30,000 \$ 51,771 \$ 39,029 \$ (2,307) \$ 21,304 \$ 19,222 \$ 799 \$ (11,443)

Budget Designation: \$ 50,000 \$ 80,000 \$ 25,000 \$ 25,000 \$ 30,000 \$ 30,000 \$ 51,771 \$ (39,029.00) \$ 30,000 \$ 10,000 \$ 20,649

Per M Olin - Transfer from Unallocated to H001

Board Designation:
 Mtg dtd 7/24/18 - PG&E Easement Funds
 Mtg dtd 7/24/18 - Brow Pier Repair (Dock Upgrades)
 Mtg dtd 8/28/18 - BBVA Compass Financing
 Mtg dtd 11/27/18 - BBVA Compass Financing Re-all. \$ 50,000

Project Expenditures \$ (97,353)
 Projected Expenditures / Reallocations -- 3/31/19 \$ (33,575)
 Project Completed \$ (9,246)

Project Close-Out Correction \$ (11,836)
 D-Dock Restroom - Per H Mac Laurie

Projected Ending Balance March 31, 2019 \$ 19,000 \$ 25,000 \$ 98,661 \$ 31,817 \$ 33,000 \$ 30,000 \$ 51,771 \$ 0 \$ 27,693 \$ 31,304 \$ 19,222 \$ 799 \$ 9,206

Budget Designation FY20 \$ 65,000 \$ 105,000 \$ 15,000 \$ (27,693)
 Mtg dtd 2-26-19

Projected Balance April 1, 2019 \$ 84,000 \$ 25,000 \$ 203,661 \$ 46,817 \$ 33,000 \$ 30,000 \$ 51,771 \$ 0 \$ (0) \$ 31,304 \$ 19,222 \$ 799 \$ 19,206

**SANTA CRUZ PORT DISTRICT
FY20 PLANNED PROJECTS AS OF FEBRUARY 12, 2019**

FY15 CIP				FY16 CIP					
<u>SH Revetment & Seawall F022</u>	<u>Water Conservation F023</u>	<u>Murrav St. Bridge F024</u>	<u>Unallocated CIP Funds F099</u>	<u>Twin Lakes Beachfront F025</u>	<u>East Access Road Sinkhole F026</u>	<u>Aldo's Seawall Replace F027</u>	<u>Parking Upgrades F028</u>	<u>Toyo Pump D002</u>	<u>Parking Mgmt Plan OP01</u>

Begin. Balance Apr. 1, 2018 \$ 585 \$ (0) \$ 9,800 \$ 208,970 \$ 4,694 \$ 0 \$ 75,582 \$ 5,000 \$ 15,100 \$ (0)

Budget Designation:
FY 2019 Budget
 Per M Olin - Transfer from Unallocated to H001 \$ 797 \$ (4,694) \$ 1,600,000

Board Designation:
 Mtg dtd 7/24/18 - PG&E Easement Funds \$ 138,927
 Mtg dtd 7/24/18 - Brow Pier Repair (Dock Upgrades) \$ (120,000)
 Mtg dtd 8/28/18 - BBVA Compass Financing \$ 1,436,081
 Mtg dtd 11/27/18 - BBVA Compass Financing Re-all. \$ (863,000)

Project Expenditures
 Projected Expenditures / Reallocations -- 3/31/19
 Project Completed \$ (940)

Project Close-Out Correction
 D-Dock Restroom - Per H Mac Laurie

Projected Ending Balance March 31, 2019 \$ (355) \$ (0) \$ 9,800 \$ 976,694 \$ (0) \$ 0 \$ 2,149,268 \$ 5,000 \$ 15,100 \$ (0)

Budget Designation FY20
 Mtg dtd 2-26-19 \$ 75,000 \$ (100,538)

Projected Balance April 1, 2019 \$ 74,645 \$ (0) \$ 9,800 \$ 876,156 \$ (0) \$ 0 \$ 2,149,268 \$ 5,000 \$ 15,100 \$ (0)

**SANTA CRUZ PORT DISTRICT
FY20 PLANNED PROJECTS AS OF FEBRUARY 12, 2019**

	FY17 CIP		FY18 CIP		FY19 CIP			
	Concession Lot Automation OP02	Fuel Dispensers/ Sumpas 2016 OP03	D-Dock Accessibility F029	Westside Walkway & Retaining Wall Railing F030	Stormwater System Upgrades F031	Pappy Park (F032)	Patrol Vessel Replacement (F033)	Brow Pier Repair F034
Begin. Balance Apr. 1, 2018	\$ 150,000	\$ (0)	\$ (11,836)	\$ 9,000		\$ 20,000	\$ 18,277	
Budget Designation:								
<u>FY 2019 Budget</u>								
Per M Olin - Transfer from Unallocated to HO01								
Board Designation:								
Mtg dtd 7/24/18 - PG&E Easement Funds								
Mtg dtd 7/24/18 - Brow Pier Repair (Dock Upgrades)								\$ 120,000
Mtg dtd 8/28/18 - BBVA Compass Financing								
Mtg dtd 11/27/18 - BBVA Compass Financing Re-all.								
Project Expenditures	\$ (667)			\$ (5,146)	\$ (16,538)			\$ (16,975)
Projected Expenditures / Reallocations - 3/31/19	\$ (1,850)							
Project Completed								
Project Close-Out Correction								
D-Dock Restroom - Per H Mac Laurie			\$ 11,836					
Projected Ending Balance March 31, 2019	\$ 147,483	\$ (0)	\$ -	\$ 3,854	\$ 19,462	\$ 20,000	\$ 18,277	\$ 103,025
Budget Designation FY20								
Mtg dtd 2-26-19	\$ 92,693			\$ (19,462)				
Projected Balance April 1, 2019	\$ 240,176	\$ (0)	\$ -	\$ 3,854	\$ 0	\$ 20,000	\$ 18,277	\$ 103,025

APPENDIX E

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
OPERATING INCOME					
000-000-000-0000-4000	Slip Rent Permanent	\$2,892,394	\$4,359,276	\$4,327,000	\$4,468,258
000-000-000-0000-4002	Slip Rent Visitors	\$100,341	\$75,000	\$112,000	\$100,000
000-000-000-0000-4003	Annual Slip Rent Discount	(\$896)	(\$1,000)	-\$1,000	-\$1,000
000-000-000-0000-4006	Tenant Concession Rent	\$1,215,097	\$1,749,060	\$1,775,000	\$1,799,980
000-000-000-0000-4008	Misc. Tenant Rent (Sewer)	\$102,628	\$105,000	\$124,000	\$120,000
000-000-000-0000-4010	Launch Fees	\$49,778	\$80,000	\$64,945	\$65,000
000-000-000-0000-4012	Liveaboard	\$52,891	\$70,000	\$74,800	\$72,000
000-000-000-0000-4014	Catamaran Storage	\$16,816	\$20,400	\$22,131	\$22,550
000-000-000-0000-4016	North Harbor Dry Storage	\$117,986	\$163,200	\$172,150	\$174,250
000-000-000-0000-4018	7th Ave Dry Storage	\$71,665	\$104,040	\$106,464	\$107,625
000-000-000-0000-4020	Waiting List	\$14,407	\$90,000	\$107,625	\$100,000
000-000-000-0000-4024	Slip Leave Option	\$500	\$500	\$500	\$500
000-000-000-0000-4026	Partnership Fees	\$27,476	\$41,820	\$40,956	\$29,500
000-000-000-0000-4028	Sublease Fees	\$17,986	\$20,400	\$22,660	\$22,294
000-000-000-0000-4030	Variable/Utility Fees	\$128,887	\$182,070	\$188,500	\$193,213
000-000-000-0000-4032	Late Fees	\$34,090	\$50,000	\$50,000	\$50,000
000-000-000-0000-4036	Citations	\$79,807	\$80,000	\$98,000	\$90,000
000-000-000-0000-4040	Credit Card Convenience Charges	\$9,697	\$8,000	\$13,975	\$12,000
000-000-000-0000-4100	Parking - Concession Lot	\$310,373	\$737,000	\$785,000	\$775,000
000-000-000-0000-4102	Parking - Launch Area	\$30,583			
000-000-000-0000-4104	Parking - Westside	\$109,847			
000-000-000-0000-4110	Parking - 4000 Lot	\$28,731			
000-000-000-0000-4118	Meter Permits & Coin	\$166,135			
000-000-000-0000-4120	Slip Renter Parking Permits	\$6,385	\$12,000	\$20,500	\$18,000
000-000-000-0000-4122	RV Parking	\$131,370	\$155,000	\$175,300	\$175,000
000-000-000-0000-4200	Fuel Sales Gasoline	\$157,668	\$230,000	\$205,000	\$205,000
000-000-000-0000-4202	Fuel Sales Diesel	\$277,903	\$260,000	\$387,500	\$380,000
000-000-000-0000-4210	Wash Rack	\$6,661	\$9,000	\$8,700	\$8,000
000-000-000-0000-4220	Boatyard Retail	\$7,199	\$10,000	\$8,489	\$10,000
000-000-000-0000-4225	Boatyard Labor		\$1,000	\$0	\$1,000
000-000-000-0000-4230	Boatyard Rental	\$1,648	\$1,500	\$2,128	\$1,800
000-000-000-0000-4235	Boatyard Misc.	\$17,612	\$35,000	\$24,200	\$20,000
000-000-000-0000-4240	Lay Days/Storage	\$64,874	\$75,000	\$100,000	\$100,000
000-000-000-0000-4245	Vessel Haulout	\$80,597	\$102,000	\$107,250	\$102,000
000-000-000-0000-4250	Vessel Berthing	\$12,770	\$14,000	\$15,066	\$15,000
000-000-000-0000-4299	Unallocated Revenue				
OPERATING INCOME		\$6,341,907	\$8,839,266	\$9,138,839	\$9,236,969
EXPENSE SUMMARY BY PROGRAM					
	Administrative Services (110)	\$438,193	\$727,018	\$664,127	\$741,251
	Finance & Purchasing (120)	\$123,059	\$191,294	\$174,905	\$198,454
	Property Management (130)	\$260,681	\$439,637	\$453,525	\$453,120
	Environmental & Permitting (140)	\$57,228	\$205,654	\$127,585	\$201,746
	Port Commission Support (190)	\$30,343	\$51,189	\$47,679	\$53,530
	Harbor Patrol (210)	\$403,383	\$635,630	\$612,859	\$665,018
	Marina Management (220)	\$352,125	\$445,119	\$531,129	\$486,768
	Rescue Services (230)	\$71,883	\$101,958	\$99,312	\$111,059
	Parking Services (240)	\$272,327	\$355,034	\$355,323	\$387,081
	Events (250)	\$24,198	\$42,844	\$29,219	\$42,503
	Fuel Services (280)	\$362,203	\$478,065	\$461,009	\$465,031
	Docks, Piers, Marine Structures (310)	\$136,034	\$266,610	\$220,352	\$268,437
	Utilities (320)	\$59,781	\$124,940	\$106,878	\$132,939
	Buildings (330)	\$179,582	\$282,080	\$297,297	\$358,609
	Grounds (340)	\$494,575	\$700,736	\$696,326	\$755,694
	Aeration (350)	\$27,058	\$54,263	\$48,618	\$58,458
	Fishery Support (360)	\$2,155	\$18,935	\$7,290	\$19,236
	Capital Projects (390)	\$250,916	\$437,601	\$461,973	\$512,437
	Dredging Operations (400)	\$758,341	\$1,314,884	\$1,211,910	\$1,393,183
	Boatyard Operations (500)	\$172,690	\$253,158	\$249,101	\$285,214
OPERATING EXPENSES		\$4,476,754	\$7,126,649	\$6,856,417	\$7,589,768
OPERATING PROFIT		\$1,865,153	\$1,712,617	\$2,282,422	\$1,647,201

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
NON OPERATING INCOME/(EXPENSE)					
000-000-000-0000-4300	Harbor Services Charge	\$3,612	\$10,000	\$4,612	\$10,000
000-000-000-0000-4308	Interest Income	\$93,888	\$53,950	\$136,381	\$117,300
000-000-000-0000-4310	Other Income	\$48,281	\$20,000	\$55,000	\$55,000
000-000-000-0000-4350	AGWA Contributions		\$12,000	\$0	\$0
000-000-000-0000-4375	USACE Reimbursement		\$385,000	\$449,000	\$385,000
000-000-000-0000-4400	Grants - State	\$25,679		\$25,679	
000-000-000-0000-4404	Grants - Other/Misc.	\$0	\$5,000	\$0	
000-000-000-0000-4405	Grants - DBAW	\$10,041		\$11,416	\$30,000
000-000-000-0000-4406	County Rescue Contribution	\$12,493	\$23,725	\$23,725	\$23,725
000-000-000-0000-4407	PG&E Easement	\$113,437		\$139,077	\$0
000-000-000-0000-4408	Waste Oil Grant		\$12,000	\$6,000	\$12,000
000-000-000-0000-4600	Cash Over/Under	(\$317)		(\$381)	\$0
	Principal Debt Payments	(\$614,041)	(\$1,030,895)	(\$1,132,039)	(\$1,240,105)
	Capital Improvement Program	(\$1,235,178)	(\$2,654,400)	(\$2,654,400)	(\$500,000)
	Capitalized Expenses / Dredge Int Fund	(\$444,854)	(\$415,258)	(\$452,610)	(\$338,956)
	Depreciation	(\$1,120,012)		-\$1,680,020	
NET INCOME/(LOSS)		(\$1,241,820)	(\$1,866,261)	(\$2,786,138)	\$201,165
FY19 INCOME PROJECTION NET OF DEPRECIATION/CAP EXPENSES					
	Capital Improvement Program			\$2,654,400	
	Capitalized Expenses			\$452,610	
	Depreciation			\$1,680,020	
PROJECTED NET INCOME				\$2,000,892	
FY20 Projected Reserve Fund Contribution					(\$115,780)
FY20 Projected Election Fund Contribution					(\$130,000)
FY20 Key Deposit Refunds					(\$50,000)

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
	ADMINISTRATIVE SERVICES (110)				
100-100-110-0000-5000	Salaries - Regular	\$139,652	\$220,446	\$213,328	\$233,452
100-100-110-0000-5005	Salaries - Overtime		\$1,000	\$0	\$1,000
100-100-110-0000-5010	Wages - Part Time/Temporary	\$604	\$5,000	\$604	\$2,000
100-100-110-0000-5015	Salaries - Comp. Time	\$403		\$403	\$0
100-100-110-0000-5020	Salaries - Vacation Pay	\$2,768	\$5,000	\$2,768	\$5,000
100-100-110-0000-5025	Salaries - Holiday Pay	\$414		\$414	\$0
100-100-110-0000-5055	Unemployment Insurance (SUI)		\$1,823	\$1,302	\$2,000
100-100-110-0000-5060	FICA Medicare/Social Security	\$10,554	\$16,442	\$16,057	\$17,259
100-100-110-0000-5075	Auto Allowance	\$1,600	\$2,400	\$2,400	\$2,400
100-100-110-0000-5105	Workers' Compensation	\$10,170	\$8,850	\$10,170	\$10,266
100-100-110-0000-5110	CalPERS Employer Share	\$15,578	\$25,510	\$23,578	\$27,636
100-100-110-0000-5112	CalPERS Unfunded Liability	\$18,977	\$29,304	\$29,305	\$36,140
100-100-110-0000-5115	Health Insurance	\$27,559	\$35,650	\$40,280	\$37,021
100-100-110-0000-5120	Dental Insurance	\$1,812	\$2,124	\$2,718	\$2,715
100-100-110-0000-5125	Long Term Disability/Life/AD&D	\$677	\$1,469	\$1,015	\$1,062
100-100-110-0000-5140	Retiree Medical Contribution	\$3,333	\$5,200	\$5,000	\$5,000
100-100-110-0000-5200	Printing & Newsletter	\$11,703	\$12,000	\$14,431	\$14,000
100-100-110-0000-5202	Legal Notices	\$1,491	\$1,000	\$1,500	\$1,000
100-100-110-0000-5204	Advertising	\$2,608	\$2,000	\$2,858	\$2,000
100-100-110-0000-5206	Postage	\$5,786	\$12,000	\$8,526	\$12,000
100-100-110-0000-5208	Promotional Expense	\$1,809	\$6,000	\$2,607	\$5,000
100-100-110-0000-5214	Office Supplies	\$7,090	\$13,000	\$11,090	\$13,000
100-100-110-0000-5217	Supplies	\$511	\$1,000	\$750	\$1,000
100-100-110-0000-5240	Miscellaneous Employee Training	\$255	\$1,000	\$500	\$1,000
100-100-110-0000-5242	Pre-Employment Physicals	\$186	\$1,000	\$558	\$1,000
100-100-110-0000-5256	Equipment Rental		\$1,000	\$0	\$1,000
100-100-110-0000-5262	Insurance Premiums	\$12,510	\$20,000	\$18,583	\$20,000
100-100-110-0000-5264	Insurance Claims	\$9,091	\$6,000	\$9,091	\$6,000
100-100-110-0000-5266	Memberships, Dues, Subscriptions	\$10,367	\$12,000	\$12,392	\$13,000
100-100-110-0000-5268	Meetings & Training	\$1,948	\$5,000	\$2,723	\$5,000
100-100-110-0000-5270	Books		\$300	\$0	\$300
100-100-110-0000-5282	Bank Service Charges	\$18,207	\$30,000	\$27,607	\$30,000
100-100-110-0000-5284	Credit Card Fees	\$14,114	\$20,000	\$21,446	\$22,000
100-100-110-0000-5286	Data Storage	\$1,125	\$3,000	\$2,700	\$3,000
100-100-110-0000-5288	Employee Recognition	\$1,437	\$3,000	\$3,000	\$3,000
100-100-110-0000-5290	Miscellaneous Expenses	(\$1,184)	\$1,000	\$1,000	\$1,000
100-100-110-0000-5298	Interest Expense	\$1,069	\$500	\$1,669	\$2,000
100-100-110-0000-5310	Telephone & Alarms	\$15,225	\$42,000	\$27,225	\$30,000
100-100-110-0000-5415	Miscellaneous Professional Services	\$6,400	\$12,000	\$9,600	\$12,000
100-100-110-0000-5416	Legal Consultation	\$34,457	\$50,000	\$53,773	\$50,000
100-100-110-0000-5420	Technical Services	\$3,306	\$20,000	\$12,385	\$20,000
100-100-110-0000-5425	Contract Services	\$5,764	\$12,000	\$8,633	\$12,000
100-100-110-0000-5450	Other Services	\$4,162	\$10,000	\$6,498	\$10,000
100-100-110-0000-5465	Software License & Application	\$10,350	\$20,000	\$13,334	\$20,000
100-100-110-0000-5470	LAFCO Assessment	\$12,417	\$13,000	\$12,417	\$14,000
100-100-110-0000-5500	Mileage Reimbursement	\$44	\$1,000	\$294	\$1,000
100-100-110-0000-5510	Meetings & Seminars	\$1,086	\$3,000	\$2,500	\$3,000
100-100-110-0000-5694	Office Equipment R&M	\$4,447	\$20,000	\$13,785	\$20,000
100-100-110-0000-5698	Equipment/Equipment R&M	\$6,310	\$13,000	\$11,310	\$10,000
	TOTAL ADMINISTRATIVE SERVICES	\$438,193	\$727,018	\$664,127	\$741,251

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
FINANCE & PURCHASING (120)					
100-100-120-0000-5000	Salaries - Regular	\$55,843	\$89,579	\$84,372	\$94,864
100-100-120-0000-5005	Salaries - Overtime		\$1,000	\$0	\$1,000
100-100-120-0000-5010	Wages - Part Time/Temporary		\$3,000	\$0	\$1,000
100-100-120-0000-5055	Unemployment Insurance (SUI)		\$770	\$434	\$1,163
100-100-120-0000-5060	FICA Medicare/Social Security	\$4,146	\$6,948	\$6,508	\$7,294
100-100-120-0000-5105	Workers' Compensation	\$4,298	\$3,740	\$4,298	\$4,338
100-100-120-0000-5110	CalPERS Employer Share	\$4,053	\$6,337	\$6,200	\$7,189
100-100-120-0000-5112	CalPERS Unfunded Liability	\$4,937	\$7,623	\$7,625	\$9,402
100-100-120-0000-5115	Health Insurance	\$9,669	\$14,878	\$15,153	\$15,458
100-100-120-0000-5120	Dental Insurance	\$766	\$898	\$1,149	\$1,147
100-100-120-0000-5125	Long Term Disability/Life/AD&D	\$286	\$621	\$429	\$449
100-100-120-0000-5214	Office Supplies	\$207	\$500	\$500	\$750
100-100-120-0000-5266	Memberships, Dues, Subscriptions		\$250	\$0	\$250
100-100-120-0000-5268	Meetings & Training	\$875	\$2,000	\$1,375	\$2,000
100-100-120-0000-5272	Software		\$500	\$500	\$500
100-100-120-0000-5290	Miscellaneous Expenses		\$1,000	\$750	\$1,000
100-100-120-0000-5420	Technical Services	\$0	\$3,000	\$0	\$2,000
100-100-120-0000-5460	Accounting & Auditing	\$37,981	\$46,000	\$43,462	\$46,000
100-100-120-0000-5465	Software License & Application		\$500	\$0	\$500
100-100-120-0000-5500	Mileage Reimbursement		\$150	\$150	\$150
100-100-120-0000-5698	Equipment/Equipment R&M		\$2,000	\$2,000	\$2,000
	TOTAL FINANCE & PURCHASING	\$123,059	\$191,294	\$174,905	\$198,454
PROPERTY MANAGEMENT (130)					
100-100-130-0000-5000	Salaries - Regular	\$9,445	\$8,440	\$11,273	\$9,939
100-100-130-0000-5055	Unemployment Insurance (SUI)		\$80	\$80	\$121
100-100-130-0000-5060	FICA Medicare/Social Security	\$721	\$725	\$1,081	\$761
100-100-130-0000-5105	Workers' Compensation	\$448	\$390	\$448	\$452
100-100-130-0000-5110	CalPERS Employer Share	\$1,195	\$1,868	\$1,868	\$2,119
100-100-130-0000-5112	CalPERS Unfunded Liability	\$1,455	\$2,247	\$2,247	\$2,772
100-100-130-0000-5115	Health Insurance	\$1,203	\$1,478	\$1,703	\$1,539
100-100-130-0000-5120	Dental Insurance	\$80	\$94	\$120	\$120
100-100-130-0000-5125	Long Term Disability/Life/AD&D	\$30	\$65	\$45	\$47
100-100-130-0000-5204	Advertising	\$370	\$1,500	\$740	\$1,500
100-100-130-0000-5262	Insurance Premiums	\$65,755	\$105,000	\$97,763	\$105,000
100-100-130-0000-5268	Meetings & Training	\$79	\$750	\$250	\$750
100-100-130-0000-5290	Miscellaneous Expenses	\$1,693	\$2,000	\$2,000	\$4,000
100-100-130-0000-5300	Gas & Electricity	\$53,985	\$78,000	\$82,197	\$80,000
100-100-130-0000-5305	Water, Sewer & Garbage	\$98,931	\$130,000	\$135,000	\$135,000
100-100-130-0000-5310	Telephone & Alarms	\$3,559	\$10,000	\$5,479	\$7,000
100-100-130-0000-5315	Sanitary Dist Charges	\$8,831	\$96,000	\$94,831	\$96,000
100-100-130-0000-5416	Legal Consultation	\$12,902	\$1,000	\$16,402	\$6,000
	TOTAL PROPERTY MANAGEMENT	\$260,681	\$439,637	\$453,525	\$453,120

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
ENVIRONMENTAL & PERMITTING (140)					
100-100-140-0000-5000	Salaries - Regular	\$4,297	\$15,939	\$8,445	\$16,879
100-100-140-0000-5005	Salaries - Overtime	\$668	\$3,000	\$1,336	\$3,000
100-100-140-0000-5010	Wages - Part Time/Temporary	\$9,476	\$46,000	\$31,956	\$42,000
100-100-140-0000-5055	Unemployment Insurance (SUI)	\$15	\$237	\$868	\$358
100-100-140-0000-5060	FICA Medicare/Social Security	\$1,111	\$4,700	\$2,880	\$2,243
100-100-140-0000-5105	Workers' Compensation	\$1,322	\$1,150	\$1,322	\$1,334
100-100-140-0000-5110	CalPERS Employer Share	\$1,698	\$2,656	\$2,600	\$3,013
100-100-140-0000-5112	CalPERS Unfunded Liability	\$2,069	\$3,195	\$3,193	\$3,940
100-100-140-0000-5115	Health Insurance	\$3,106	\$4,360	\$4,577	\$4,538
100-100-140-0000-5120	Dental Insurance	\$236	\$276	\$354	\$353
100-100-140-0000-5125	Long Term Disability/Life/AD&D	\$88	\$191	\$132	\$138
100-100-140-0000-5217	Supplies	\$1,065	\$1,000	\$1,340	\$1,000
100-100-140-0000-5235	Vehicle & Equipment Fuel	\$106	\$1,000	\$586	\$1,000
100-100-140-0000-5268	Meetings & Training	\$438	\$500	\$500	\$500
100-100-140-0000-5276	Permit Fees	\$73	\$8,000	\$4,073	\$8,000
100-100-140-0000-5292	Uniform Cleaning/Laundry		\$250	\$250	\$250
100-100-140-0000-5420	Technical Services	\$23,936	\$90,000	\$51,436	\$90,000
100-100-140-0000-5455	AGWA		\$12,000	\$0	\$12,000
100-100-140-0000-5500	Mileage Reimbursement		\$500	\$500	\$500
100-100-140-0000-5625	Signage		\$200	\$200	\$200
100-100-140-0000-5665	Vehicle Maintenance	\$491	\$2,000	\$2,000	\$2,000
100-100-140-0000-5696	Permits & Inspections	\$1,522	\$2,500	\$2,326	\$2,500
100-100-140-0000-5698	Equipment/Equipment R&M	\$5,511	\$6,000	\$6,711	\$6,000
	TOTAL ENVIRONMENTAL & PERMITTING	\$57,228	\$205,654	\$127,585	\$201,746
PORT COMMISSION SUPPORT (190)					
100-100-190-0000-5000	Salaries - Regular	\$17,541	\$25,968	\$28,273	\$27,500
100-100-190-0000-5005	Salaries - Overtime	\$74	\$1,000	\$74	\$1,000
100-100-190-0000-5010	Wages - Part Time/Temporary		\$1,000	\$0	\$1,000
100-100-190-0000-5055	Unemployment Insurance (SUI)		\$243	\$243	\$367
100-100-190-0000-5060	FICA Medicare/Social Security	\$1,338	\$2,192	\$2,192	\$2,301
100-100-190-0000-5105	Workers' Compensation	\$1,356	\$1,180	\$1,356	\$1,369
100-100-190-0000-5110	CalPERS Employer Share	\$1,816	\$2,839	\$2,836	\$3,221
100-100-190-0000-5112	CalPERS Unfunded Liability	\$2,212	\$3,415	\$3,416	\$4,212
100-100-190-0000-5115	Health Insurance	\$3,765	\$4,473	\$5,274	\$4,656
100-100-190-0000-5120	Dental Insurance	\$242	\$283	\$363	\$362
100-100-190-0000-5125	Long Term Disability/Life/AD&D	\$90	\$196	\$135	\$142
100-100-190-0000-5214	Office Supplies		\$200	\$50	\$200
100-100-190-0000-5217	Supplies		\$100	\$50	\$100
100-100-190-0000-5268	Meetings & Training	\$1,817	\$6,000	\$2,417	\$6,000
100-100-190-0000-5270	Books		\$100	\$0	\$100
100-100-190-0000-5290	Miscellaneous Expenses	\$93	\$1,000	\$500	\$500
100-100-190-0000-5294	Commission Expenses		\$1,000	\$500	\$500
	TOTAL PORT COMMISSION SUPPORT	\$30,343	\$51,189	\$47,679	\$53,530

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
HARBOR PATROL (210)					
100-200-210-0000-5000	Salaries - Regular	\$185,824	\$284,143	\$282,656	\$300,907
100-200-210-0000-5005	Salaries - Overtime	\$5,583	\$15,000	\$6,500	\$10,000
100-200-210-0000-5010	Wages - Part Time/Temporary	\$9,641	\$16,000	\$14,041	\$16,000
100-200-210-0000-5020	Salaries - Vacation Pay	\$2,881	\$2,000	\$2,881	\$2,000
100-200-210-0000-5025	Salaries - Holiday Pay	\$1,873	\$5,000	\$3,476	\$5,000
100-200-210-0000-5040	Salaries - Call Back	\$1,001	\$1,500	\$1,500	\$1,500
100-200-210-0000-5045	Salaries - Call Ready	\$1,801	\$3,500	\$3,500	\$3,500
100-200-210-0000-5050	Salaries - Night Differential	\$2,085	\$3,000	\$3,000	\$3,500
100-200-210-0000-5055	Unemployment Insurance (SUI)	\$602	\$2,983	\$3,038	\$3,040
100-200-210-0000-5060	FICA Medicare/Social Security	\$16,034	\$26,902	\$23,500	\$23,500
100-200-210-0000-5100	Uniform Allowance	\$4,560	\$6,500	\$6,080	\$6,500
100-200-210-0000-5105	Workers' Compensation	\$16,640	\$14,480	\$16,640	\$16,797
100-200-210-0000-5110	CalPERS Employer Share	\$21,857	\$33,023	\$33,025	\$37,464
100-200-210-0000-5112	CalPERS Unfunded Liability	\$25,726	\$39,726	\$39,726	\$48,993
100-200-210-0000-5115	Health Insurance	\$37,042	\$60,494	\$61,165	\$62,737
100-200-210-0000-5120	Dental Insurance	\$2,965	\$3,475	\$4,450	\$4,442
100-200-210-0000-5125	Long Term Disability/Life/AD&D	\$1,107	\$2,404	\$1,660	\$1,738
100-200-210-0000-5140	Retiree Medical Contribution	\$3,333	\$5,200	\$5,000	\$5,000
100-200-210-0000-5217	Supplies	\$629	\$2,500	\$929	\$2,500
100-200-210-0000-5218	Tools	\$143	\$1,000	\$243	\$1,000
100-200-210-0000-5220	Harbor Patrol Supplies	\$22	\$3,500	\$1,022	\$3,500
100-200-210-0000-5224	Almar Maintenance	\$1,714	\$2,500	\$4,865	\$2,500
100-200-210-0000-5235	Vehicle & Equipment Fuel	\$5,292	\$7,000	\$6,992	\$7,000
100-200-210-0000-5236	Harbor Patrol Training	\$7,097	\$12,000	\$10,647	\$12,000
100-200-210-0000-5238	Harbor Patrol Misc. Expense	\$5,550	\$9,000	\$8,320	\$9,000
100-200-210-0000-5244	Background Investigations		\$1,500	\$1,300	\$1,500
100-200-210-0000-5262	Insurance Premiums	\$2,427	\$7,500	\$3,051	\$3,600
100-200-210-0000-5278	Booking Fees		\$2,000	\$2,000	\$2,000
100-200-210-0000-5415	Miscellaneous Professional Services	\$178	\$3,000	\$178	\$3,000
100-200-210-0000-5450	Other Services	\$37,109	\$50,000	\$55,659	\$56,000
100-200-210-0000-5500	Mileage Reimbursement	\$1,564	\$1,500	\$2,314	\$1,500
100-200-210-0000-5510	Meetings & Seminars	\$211	\$300	\$261	\$300
100-200-210-0000-5665	Vehicle Maintenance	(\$231)	\$5,000	\$1,439	\$5,000
100-200-210-0000-5692	Communications Maintenance	\$1,122	\$2,000	\$1,802	\$2,000
100-200-210-0000-6100	Capitalized Equipment Xfer to 1100			\$0	\$50,000
	TOTAL HARBOR PATROL	\$403,383	\$635,630	\$612,859	\$665,018
MARINA MANAGEMENT (220)					
100-200-220-0000-5000	Salaries - Regular	\$201,483	\$249,767	\$302,225	\$264,503
100-200-220-0000-5005	Salaries - Overtime	\$1,775	\$1,000	\$1,793	\$1,000
100-200-220-0000-5010	Wages - Part Time/Temporary	\$24,922	\$25,000	\$30,515	\$25,000
100-200-220-0000-5025	Salaries - Holiday Pay	\$47	\$1,000	\$47	\$1,000
100-200-220-0000-5040	Salaries - Call Back	\$383		\$383	\$350
100-200-220-0000-5055	Unemployment Insurance (SUI)	\$124	\$1,704	\$2,566	\$2,572
100-200-220-0000-5060	FICA Medicare/Social Security	\$17,820	\$15,365	\$22,075	\$20,000
100-200-220-0000-5105	Workers' Compensation	\$9,504	\$8,270	\$9,504	\$9,593
100-200-220-0000-5110	CalPERS Employer Share	\$20,931	\$32,730	\$32,730	\$37,132
100-200-220-0000-5112	CalPERS Unfunded Liability	\$25,498	\$39,373	\$39,374	\$48,558
100-200-220-0000-5115	Health Insurance	\$25,834	\$31,352	\$36,413	\$32,633
100-200-220-0000-5120	Dental Insurance	\$1,694	\$1,985	\$2,378	\$2,537
100-200-220-0000-5125	Long Term Disability/Life/AD&D	\$633	\$1,373	\$950	\$992
100-200-220-0000-5140	Retiree Medical Contribution	\$3,333	\$5,200	\$5,000	\$5,000
100-200-220-0000-5217	Supplies	\$1,826	\$2,500	\$2,473	\$2,500
100-200-220-0000-5222	HBI Maintenance	\$1,768	\$2,500	\$2,618	\$2,500
100-200-220-0000-5224	Almar Maintenance	\$4,025	\$3,000	\$6,025	\$5,000
100-200-220-0000-5262	Insurance Premiums	\$864	\$4,000	\$5,758	\$6,798
100-200-220-0000-5279	Bad Debt Expense	(\$440)	\$15,000	\$18,000	\$15,000
100-200-220-0000-5280	Lien Sale Expenses	\$9,617	\$2,500	\$9,617	\$2,500
100-200-220-0000-5465	Software License & Application		\$1,000	\$0	\$1,000
100-200-220-0000-5500	Mileage Reimbursement	\$485	\$500	\$685	\$600
	TOTAL MARINA MANAGEMENT	\$352,125	\$445,119	\$531,129	\$486,768

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
RESCUE SERVICES (230)					
100-200-230-0000-5000	Salaries - Regular	\$12,951	\$16,820	\$19,325	\$17,812
100-200-230-0000-5005	Salaries - Overtime	\$1,816	\$1,000	\$2,000	\$1,000
100-200-230-0000-5010	Wages - Part Time/Temporary		\$1,000	\$250	\$1,000
100-200-230-0000-5025	Salaries - Holiday Pay	\$16		\$16	\$0
100-200-230-0000-5040	Salaries - Call Back	\$2,610	\$2,000	\$3,000	\$2,000
100-200-230-0000-5045	Salaries - Call Ready	\$11,324	\$16,000	\$16,925	\$16,000
100-200-230-0000-5050	Salaries - Night Differential	\$6		\$25	\$0
100-200-230-0000-5055	Unemployment Insurance (SUI)		\$354	\$172	\$200
100-200-230-0000-5060	FICA Medicare/Social Security	\$2,209	\$3,196	\$3,300	\$3,354
100-200-230-0000-5105	Workers' Compensation	\$1,977	\$1,720	\$1,977	\$1,995
100-200-230-0000-5110	CalPERS Employer Share	\$1,277	\$1,996	\$2,000	\$2,265
100-200-230-0000-5112	CalPERS Unfunded Liability	\$1,555	\$2,402	\$2,403	\$2,962
100-200-230-0000-5115	Health Insurance	\$4,609	\$6,521	\$6,809	\$6,787
100-200-230-0000-5120	Dental Insurance	\$352	\$413	\$525	\$528
100-200-230-0000-5125	Long Term Disability/Life/AD&D	\$132	\$286	\$200	\$206
100-200-230-0000-5212	Safety Supplies	\$1,621	\$1,500	\$2,421	\$2,000
100-200-230-0000-5217	Supplies	\$15	\$250	\$25	\$250
100-200-230-0000-5222	HBI Maintenance	\$12	\$2,500	\$2,012	\$2,500
100-200-230-0000-5224	Almar Maintenance	\$2,034	\$4,000	\$4,340	\$5,800
100-200-230-0000-5226	Boat Fuel - Almar	\$6,725	\$6,000	\$8,870	\$8,900
100-200-230-0000-5228	Boat Fuel - HBI	\$115		\$115	
100-200-230-0000-5236	Harbor Patrol Training	\$1,635	\$10,000	\$2,435	\$10,000
100-200-230-0000-5238	Harbor Patrol Miscellaneous Expense	\$43	\$1,000	\$63	\$1,000
100-200-230-0000-5262	Insurance Premiums	\$2,497	\$6,000	\$3,750	\$4,500
100-200-230-0000-5425	Contract Services	\$16,354	\$17,000	\$16,354	\$20,000
	TOTAL RESCUE SERVICES	\$71,883	\$101,958	\$99,312	\$111,059
PARKING SERVICES (240)					
100-200-240-0000-5000	Salaries - Regular	\$49,811	\$84,226	\$74,000	\$89,195
100-200-240-0000-5005	Salaries - Overtime	\$952	\$1,000	\$1,000	\$1,000
100-200-240-0000-5010	Wages - Part Time/Temporary	\$103,538	\$119,000	\$126,900	\$124,000
100-200-240-0000-5020	Salaries - Vacation Pay	\$13	\$0	\$13	\$0
100-200-240-0000-5025	Salaries - Holiday Pay	\$170	\$0	\$170	\$0
100-200-240-0000-5030	Salaries - Sick Pay	\$766	\$1,000	\$1,000	\$1,000
100-200-240-0000-5040	Salaries - Call Back	\$77	\$0	\$125	\$0
100-200-240-0000-5055	Unemployment Insurance (SUI)	\$2,825	\$717	\$5,350	\$5,344
100-200-240-0000-5060	FICA Medicare/Social Security	\$12,027	\$16,647	\$16,647	\$18,392
100-200-240-0000-5105	Workers' Compensation	\$3,999	\$5,894	\$3,999	\$4,037
100-200-240-0000-5110	CalPERS Employer Share	\$5,177	\$8,095	\$8,095	\$9,184
100-200-240-0000-5112	CalPERS Unfunded Liability	\$6,307	\$9,739	\$9,739	\$12,011
100-200-240-0000-5115	Health Insurance	\$11,812	\$13,893	\$16,964	\$14,432
100-200-240-0000-5120	Dental Insurance	\$713	\$835	\$1,070	\$1,068
100-200-240-0000-5125	Long Term Disability/Life/AD&D	\$266	\$578	\$400	\$418
100-200-240-0000-5212	Safety Supplies		\$500	\$0	\$500
100-200-240-0000-5217	Supplies	\$10,272	\$12,000	\$10,272	\$12,000
100-200-240-0000-5218	Tools	\$61	\$10	\$61	\$100
100-200-240-0000-5231	Boat Fuel - Free Ride	\$586	\$1,000	\$586	\$1,000
100-200-240-0000-5235	Vehicle & Equipment Fuel	\$1,187	\$3,000	\$1,775	\$2,500
100-200-240-0000-5240	Miscellaneous Employee Training	\$575	\$1,800	\$855	\$1,800
100-200-240-0000-5254	Rent & Leases	\$4,800	\$10,000	\$4,800	\$10,000
100-200-240-0000-5272	Software		\$1,000	\$0	\$1,000
100-200-240-0000-5282	Bank Service Charges	\$496		\$496	\$0
100-200-240-0000-5284	Credit Card Fees	\$13,582	\$12,000	\$19,000	\$23,000
100-200-240-0000-5292	Uniform Cleaning/Laundry	\$586	\$500	\$586	\$500
100-200-240-0000-5425	Contract Services	\$6,952	\$7,000	\$10,428	\$12,000
100-200-240-0000-5450	Other Services	\$25,072	\$25,000	\$29,000	\$25,000
100-200-240-0000-5465	Software License & Application		\$1,000	\$0	\$1,000
100-200-240-0000-5500	Mileage Reimbursement	\$90		\$90	\$0
100-200-240-0000-5610	Water Taxi Maintenance	\$3,312	\$3,500	\$3,312	\$3,500
100-200-240-0000-5625	Signage	\$1,557	\$1,000	\$1,557	\$1,000
100-200-240-0000-5635	Parking Meters R&M	\$1,143	\$1,100	\$1,714	\$1,100
100-200-240-0000-5665	Vehicle Maintenance	\$174	\$5,000	\$174	\$5,000
100-200-240-0000-5698	Equipment/Equipment R&M	\$3,430	\$8,000	\$5,145	\$6,000
100-200-240-0000-6100	Capitalized Equipment Xfer to 1100			\$0	\$75,000
	TOTAL PARKING SERVICES	\$272,327	\$355,034	\$355,323	\$387,081

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
	EVENTS (250)				
100-200-250-0000-5000	Salaries - Regular	\$5,726	\$13,645	\$7,000	\$13,946
100-200-250-0000-5005	Salaries - Overtime	\$1,252	\$2,000	\$1,252	\$2,000
100-200-250-0000-5010	Wages - Part Time/Temporary	\$486	\$5,000	\$486	\$5,000
100-200-250-0000-5055	Unemployment Insurance (SUI)	\$30	\$284	\$237	\$240
100-200-250-0000-5060	FICA Medicare/Social Security	\$580	\$2,564	\$660	\$660
100-200-250-0000-5105	Workers' Compensation	\$1,586	\$1,380	\$1,586	\$1,601
100-200-250-0000-5110	CalPERS Employer Share	\$1,300	\$2,033	\$1,960	\$2,306
100-200-250-0000-5112	CalPERS Unfunded Liability	\$1,584	\$2,446	\$2,444	\$3,016
100-200-250-0000-5115	Health Insurance	\$3,817	\$5,232	\$5,582	\$5,445
100-200-250-0000-5120	Dental Insurance	\$283	\$331	\$403	\$423
100-200-250-0000-5125	Long Term Disability/Life/AD&D	\$106	\$229	\$160	\$166
100-200-250-0000-5217	Supplies	\$5,475	\$4,200	\$5,475	\$4,200
100-200-250-0000-5256	Equipment Rental		\$1,000	\$0	\$1,000
100-200-250-0000-5290	Misc. Expenses	\$1,683	\$2,000	\$1,683	\$2,000
100-200-250-0000-5625	Signage	\$290	\$500	\$290	\$500
	TOTAL EVENTS	\$24,198	\$42,844	\$29,219	\$42,503
	FUEL SERVICES (280)				
100-200-280-0000-5000	Salaries - Regular	\$1,723	\$2,059	\$4,523	\$2,180
100-200-280-0000-5010	Wages - Part Time/Temporary	\$3,595	\$16,000	\$12,000	\$20,000
100-200-280-0000-5055	Unemployment Insurance (SUI)	\$71	\$70	\$106	\$106
100-200-280-0000-5060	FICA Medicare/Social Security	\$407	\$1,432	\$610	\$663
100-200-280-0000-5105	Workers' Compensation	\$391	\$340	\$391	\$394
100-200-280-0000-5110	CalPERS Employer Share	\$562	\$879	\$879	\$997
100-200-280-0000-5112	CalPERS Unfunded Liability	\$685	\$1,058	\$1,058	\$1,304
100-200-280-0000-5115	Health Insurance	\$913	\$1,289	\$1,348	\$1,342
100-200-280-0000-5120	Dental Insurance	\$70	\$82	\$98	\$104
100-200-280-0000-5125	Long Term Disability/Life/AD&D	\$26	\$56	\$40	\$41
100-200-280-0000-5217	Supplies	\$8	\$1,000	\$50	\$1,000
100-200-280-0000-5218	Tools	\$6	\$0	\$6	\$100
100-200-280-0000-5245	Fuel Dock Gasoline	\$134,481	\$200,000	\$175,000	\$175,000
100-200-280-0000-5246	Fuel Dock Diesel	\$199,327	\$230,000	\$240,000	\$240,000
100-200-280-0000-5250	Fuel Dock Equipment & Supplies		\$1,000	\$0	\$1,000
100-200-280-0000-5252	Underground Storage Tank Maintenance	\$6,662	\$2,500	\$6,662	\$2,500
100-200-280-0000-5262	Insurance Premiums	\$2,337	\$5,500	\$3,506	\$4,000
100-200-280-0000-5276	Permit Fees	\$3,711	\$3,800	\$3,895	\$3,800
100-200-280-0000-5284	Credit Card Fees	\$3,917	\$7,000	\$5,873	\$7,000
100-200-280-0000-5465	Software License & Application		\$1,500	\$0	\$1,000
100-200-280-0000-5607	Fueling Equipment R&M	\$3,311	\$2,500	\$4,963	\$2,500
100-200-280-0000-6100	Capitalized Equipment Xfer to 1100	\$10,944	\$12,000	\$10,944	\$0
	TOTAL FUEL SERVICES	\$362,203	\$478,065	\$461,009	\$465,031

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
DOCKS, PIERS, MARINE STRUCTURES (310)					
100-300-310-0000-5000	Salaries - Regular	\$20,311	\$41,642	\$27,511	\$44,099
100-300-310-0000-5005	Salaries - Overtime	\$276	\$2,000	\$276	\$2,000
100-300-310-0000-5010	Wages - Part Time/Temporary	\$374	\$2,000	\$560	\$4,000
100-300-310-0000-5040	Salaries - Call Back	\$85	0	\$85	\$0
100-300-310-0000-5055	Unemployment Insurance (SUI)	0	\$457	\$45	\$690
100-300-310-0000-5060	FICA Medicare/Social Security	\$1,651	\$4,124	\$2,476	\$4,000
100-300-310-0000-5105	Workers' Compensation	\$2,551	\$2,220	\$2,551	\$2,575
100-300-310-0000-5110	CalPERS Employer Share	\$3,338	\$5,220	\$5,300	\$5,922
100-300-310-0000-5112	CalPERS Unfunded Liability	\$4,067	\$6,279	\$6,279	\$7,744
100-300-310-0000-5115	Health Insurance	\$6,285	\$9,116	\$9,825	\$9,460
100-300-310-0000-5120	Dental Insurance	\$455	\$533	\$639	\$681
100-300-310-0000-5125	Long Term Disability/Life/AD&D	\$170	\$369	\$255	\$266
100-300-310-0000-5140	Retiree Medical Contribution	\$3,333	\$5,200	\$5,000	\$5,000
100-300-310-0000-5212	Safety Supplies	\$17	\$1,000	\$500	\$1,000
100-300-310-0000-5214	Office Supplies		\$200	\$150	\$200
100-300-310-0000-5217	Supplies	\$651	\$200	\$800	\$1,000
100-300-310-0000-5218	Tools	\$647	\$10,000	\$10,000	\$8,000
100-300-310-0000-5230	Boat Fuel - Odd Job	\$1,021	\$500	\$1,250	\$750
100-300-310-0000-5235	Vehicle & Equipment Fuel	\$614	\$500	\$800	\$1,000
100-300-310-0000-5240	Miscellaneous Employee Training		\$5,000	\$5,000	\$5,000
100-300-310-0000-5256	Equipment Rental		\$1,000	\$1,000	\$2,000
100-300-310-0000-5262	Insurance Premiums	\$75,981	\$140,000	\$112,000	\$130,000
100-300-310-0000-5268	Meetings & Training		\$1,500	\$500	\$1,500
100-300-310-0000-5290	Miscellaneous Expenses	\$231	\$750	\$750	\$750
100-300-310-0000-5292	Uniform Cleaning/Laundry	\$114	\$300	\$300	\$300
100-300-310-0000-5430	Engineering Services		\$1,000	\$1,000	\$3,000
100-300-310-0000-5500	Mileage Reimbursement		\$500	\$0	\$500
100-300-310-0000-5605	Piers & Marine Structures R&M	\$8,885	\$10,000	\$10,000	\$12,000
100-300-310-0000-5615	Maintenance Work Boat R&M	\$1,966	\$1,000	\$3,000	\$1,000
100-300-310-0000-5620	Paint & Supplies	\$955	\$3,000	\$2,500	\$3,000
100-300-310-0000-5625	Signage	\$0	\$1,000	\$1,000	\$1,000
100-300-310-0000-5665	Vehicle Maintenance	\$0	\$3,000	\$2,000	\$3,000
100-300-310-0000-5698	Equipment/Equipment R&M	\$2,057	\$4,500	\$4,500	\$4,500
100-300-310-0000-5725	Welding Supplies		\$2,500	\$2,500	\$2,500
100-300-310-0000-6100	Capitalized Equip Xfer to 1100	\$13,751	\$0	\$13,751	\$10,000
	TOTAL DOCKS, PIERS, MARINE STRUCTURE:	\$136,034	\$266,610	\$220,352	\$268,437
UTILITIES (320)					
100-300-320-0000-5000	Salaries - Regular	\$23,614	\$51,083	\$42,300	\$54,097
100-300-320-0000-5005	Salaries - Overtime		\$1,000	\$400	\$1,000
100-300-320-0000-5010	Wages - Part Time/Temporary			\$0	\$1,000
100-300-320-0000-5055	Unemployment Insurance (SUI)		\$610	\$195	\$921
100-300-320-0000-5060	FICA Medicare/Social Security	\$1,812	\$5,499	\$2,720	\$5,500
100-300-320-0000-5105	Workers' Compensation	\$3,402	\$2,960	\$3,402	\$3,434
100-300-320-0000-5110	CalPERS Employer Share	\$2,893	\$4,524	\$4,500	\$5,132
100-300-320-0000-5112	CalPERS Unfunded Liability	\$3,524	\$5,442	\$5,442	\$6,712
100-300-320-0000-5115	Health Insurance	\$7,746	\$11,221	\$11,533	\$11,680
100-300-320-0000-5120	Dental Insurance	\$606	\$710	\$846	\$908
100-300-320-0000-5125	Long Term Disability/Life/AD&D	\$226	\$491	\$340	\$355
100-300-320-0000-5140	Retiree Medical Contribution	\$3,333	\$5,200	\$5,000	\$5,000
100-300-320-0000-5212	Safety Supplies	\$153	\$5,000	\$1,500	\$3,000
100-300-320-0000-5217	Supplies	\$203	\$1,000	\$1,000	\$1,000
100-300-320-0000-5240	Miscellaneous Employee Training		\$5,000	\$2,500	\$5,000
100-300-320-0000-5290	Miscellaneous Expenses	\$38	\$200	\$200	\$200
100-300-320-0000-5650	Storm Drain Maintenance	\$2,698	\$5,000	\$5,000	\$5,000
100-300-320-0000-5665	Vehicle Maintenance	\$421	\$5,000	\$5,000	\$3,000
100-300-320-0000-5670	Utility Maintenance	\$6,705	\$10,000	\$10,000	\$15,000
100-300-320-0000-5698	Equipment/Equipment R&M	\$2,405	\$5,000	\$5,000	\$5,000
	TOTAL UTILITIES	\$59,781	\$124,940	\$106,878	\$132,939

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
	BUILDINGS (330)				
100-300-330-0000-5000	Salaries - Regular	\$32,486	\$39,143	\$45,300	\$47,984
100-300-330-0000-5005	Salaries - Overtime	\$615	\$1,000	\$615	\$1,000
100-300-330-0000-5010	Wages - Part Time/Temporary	\$166	\$5,000	\$400	\$5,000
100-300-330-0000-5015	Salaries - Comp. Time	\$615	\$0	\$615	\$0
100-300-330-0000-5020	Salaries - Vacation Pay	\$2,548	\$0	\$2,549	\$0
100-300-330-0000-5040	Salaries - Call Back	\$1,405	\$0	\$1,405	\$0
100-300-330-0000-5045	Salaries - Call Ready	\$3,366	\$5,000	\$4,450	\$5,000
100-300-330-0000-5055	Unemployment Insurance (SUI)		\$610	\$496	\$921
100-300-330-0000-5060	FICA Medicare/Social Security	\$2,815	\$5,499	\$4,223	\$5,773
100-300-330-0000-5105	Workers' Compensation	\$3,402	\$2,960	\$3,402	\$3,434
100-300-330-0000-5110	CalPERS Employer Share	\$2,553	\$3,993	\$3,995	\$4,530
100-300-330-0000-5112	CalPERS Unfunded Liability	\$3,110	\$4,803	\$4,802	\$5,924
100-300-330-0000-5115	Health Insurance	\$3,217	\$15,421	\$11,204	\$15,880
100-300-330-0000-5120	Dental Insurance	\$606	\$710	\$846	\$908
100-300-330-0000-5125	Long Term Disability/Life/AD&D	\$226	\$491	\$340	\$355
100-300-330-0000-5212	Safety Supplies	\$345	\$500	\$500	\$750
100-300-330-0000-5216	Janitorial Supplies	\$16,979	\$30,000	\$30,000	\$30,000
100-300-330-0000-5217	Supplies	\$2,139	\$3,000	\$3,000	\$3,500
100-300-330-0000-5218	Tools	\$1,880	\$5,000	\$5,000	\$5,000
100-300-330-0000-5235	Vehicle & Equipment Fuel	\$1,047	\$2,500	\$2,500	\$2,500
100-300-330-0000-5240	Miscellaneous Employee Training	(\$1,500)	\$2,500	\$2,500	\$2,500
100-300-330-0000-5262	Insurance Premiums	\$9,127	\$16,000	\$13,500	\$16,000
100-300-330-0000-5266	Memberships, Dues, Subscriptions		\$250	\$250	\$250
100-300-330-0000-5268	Meetings & Training	\$125	\$1,000	\$400	\$1,000
100-300-330-0000-5290	Miscellaneous Expenses	\$49	\$200	\$200	\$200
100-300-330-0000-5292	Uniform Cleaning/Laundry	\$1,544	\$3,000	\$2,500	\$3,200
100-300-330-0000-5305	Water, Sewer & Garbage	\$40,966	\$45,000	\$57,000	\$57,000
100-300-330-0000-5308	Hazmat Disposal	\$2,044		\$2,044	\$3,500
100-300-330-0000-5412	Custodial Contract	\$22,494	\$33,000	\$38,370	\$65,000
100-300-330-0000-5425	Contract Services	\$627		\$627	\$0
100-300-330-0000-5430	Engineering Services		\$1,500	\$0	\$15,000
100-300-330-0000-5450	Other Services	\$1,525	\$1,500	\$1,525	\$1,500
100-300-330-0000-5600	Building Repairs & Maintenance	\$17,486	\$40,000	\$40,000	\$40,000
100-300-330-0000-5620	Paint & Supplies	\$1,690	\$1,500	\$1,690	\$2,500
100-300-330-0000-5625	Signage		\$1,000	\$1,000	\$1,000
100-300-330-0000-5645	Street Maintenance		\$1,000	\$1,000	\$1,000
100-300-330-0000-5660	Street Light Maintenance	\$49		\$49	\$1,000
100-300-330-0000-5665	Vehicle Maintenance	\$412	\$1,500	\$1,500	\$3,000
100-300-330-0000-5698	Equipment/Equipment R&M	\$2,922	\$6,000	\$6,000	\$5,000
100-300-330-0000-5725	Welding Supplies	\$503	\$1,500	\$1,500	\$1,500
	TOTAL BUILDINGS	\$179,582	\$282,080	\$297,297	\$358,609

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
GROUNDS (340)					
100-300-340-0000-5000	Salaries - Regular	\$113,504	\$162,634	\$162,634	\$165,779
100-300-340-0000-5005	Salaries - Overtime	\$5,251	\$3,000	\$5,500	\$3,000
100-300-340-0000-5010	Wages - Part Time/Temporary	\$48,670	\$50,000	\$61,518	\$58,500
100-300-340-0000-5020	Salaries - Vacation Pay		\$1,500	\$0	\$1,500
100-300-340-0000-5030	Salaries - Sick Pay	\$20		\$20	\$250
100-300-340-0000-5040	Salaries - Call Back	\$1,024	\$1,700	\$1,200	\$1,450
100-300-340-0000-5045	Salaries - Call Ready	\$3,527	\$5,000	\$4,575	\$5,000
100-300-340-0000-5055	Unemployment Insurance (SUI)	\$596	\$2,616	\$2,392	\$3,950
100-300-340-0000-5060	FICA Medicare/Social Security	\$12,024	\$23,595	\$17,925	\$24,000
100-300-340-0000-5105	Workers' Compensation	\$14,595	\$12,700	\$14,595	\$14,732
100-300-340-0000-5110	CalPERS Employer Share	\$9,722	\$15,202	\$15,125	\$17,246
100-300-340-0000-5112	CalPERS Unfunded Liability	\$11,843	\$18,287	\$18,287	\$22,554
100-300-340-0000-5115	Health Insurance	\$31,447	\$48,146	\$47,693	\$50,113
100-300-340-0000-5120	Dental Insurance	\$2,601	\$3,048	\$3,650	\$3,896
100-300-340-0000-5125	Long Term Disability/Life/AD&D	\$971	\$2,108	\$1,456	\$1,524
100-300-340-0000-5140	Retiree Medical Contribution	\$3,333	\$5,200	\$5,000	\$5,000
100-300-340-0000-5210	Hazmat Supplies	\$4,033	\$7,500	\$7,500	\$7,500
100-300-340-0000-5212	Safety Supplies	\$2,727	\$2,500	\$7,648	\$3,200
100-300-340-0000-5217	Supplies	\$5,331	\$6,000	\$6,000	\$6,500
100-300-340-0000-5218	Tools	\$3,361	\$5,000	\$5,000	\$5,000
100-300-340-0000-5235	Vehicle & Equipment Fuel	\$7,003	\$6,000	\$7,500	\$7,500
100-300-340-0000-5240	Miscellaneous Employee Training	\$623	\$2,000	\$2,000	\$2,500
100-300-340-0000-5256	Equipment Rental	\$1,843	\$3,000	\$3,000	\$3,000
100-300-340-0000-5262	Insurance Premiums	\$32		\$32	\$0
100-300-340-0000-5266	Memberships, Dues, Subscriptions	\$163	\$500	\$350	\$500
100-300-340-0000-5276	Permit Fees	\$700	\$2,500	\$1,200	\$2,500
100-300-340-0000-5292	Uniform Cleaning/Laundry	\$1,235	\$4,000	\$4,000	\$4,000
100-300-340-0000-5300	Gas & Electricity	\$148,997	\$180,000	\$180,000	\$185,000
100-300-340-0000-5305	Water, Sewer & Garbage	\$34,797	\$45,000	\$47,000	\$60,000
100-300-340-0000-5308	Hazmat Disposal	\$6,538	\$8,500	\$8,500	\$8,500
100-300-340-0000-5405	Landscaping	\$400	\$10,000	\$6,500	\$10,000
100-300-340-0000-5425	Contract Services	\$6,125	\$10,000	\$7,500	\$10,000
100-300-340-0000-5500	Mileage Reimbursement	\$26		\$26	\$500
100-300-340-0000-5620	Paint & Supplies	\$180	\$5,000	\$5,000	\$5,000
100-300-340-0000-5625	Signage	\$1,240	\$5,000	\$3,000	\$5,000
100-300-340-0000-5630	Parking Lot R&M	\$215	\$5,000	\$5,000	\$15,000
100-300-340-0000-5645	Street Maintenance	(\$33)	\$2,500	\$2,500	\$2,500
100-300-340-0000-5665	Vehicle Maintenance	\$2,368	\$8,000	\$5,000	\$5,000
100-300-340-0000-5672	Other Repairs & Maintenance	\$1,428	\$3,000	\$3,000	\$3,500
100-300-340-0000-5696	Permits & Inspections		\$2,500	\$0	\$2,500
100-300-340-0000-5698	Equipment/Equipment R&M	\$2,225	\$10,000	\$8,500	\$10,000
100-300-340-0000-5800	Fish Removal Expenses		\$2,500	\$0	\$2,500
100-300-340-0000-5805	Waste Oil Disposal/Recycle	\$3,891	\$10,000	\$9,000	\$10,000
100-300-340-0000-6100	Capitalized Equipment Xfer to 1100	\$49,657	\$25,000	\$49,657	\$50,000
	TOTAL GROUNDS	\$494,575	\$700,736	\$696,326	\$755,694
AERATION (350)					
100-300-350-0000-5000	Salaries - Regular	\$6,844	\$15,645	\$9,050	\$16,568
100-300-350-0000-5055	Unemployment Insurance (SUI)		\$157	\$56	\$236
100-300-350-0000-5060	FICA Medicare/Social Security	\$538	\$1,412	\$725	\$1,482
100-300-350-0000-5105	Workers' Compensation	\$873	\$760	\$873	\$882
100-300-350-0000-5110	CalPERS Employer Share	\$1,335	\$2,088	\$2,025	\$2,369
100-300-350-0000-5112	CalPERS Unfunded Liability	\$1,627	\$2,512	\$2,511	\$3,098
100-300-350-0000-5115	Health Insurance	\$2,165	\$2,881	\$3,137	\$2,999
100-300-350-0000-5120	Dental Insurance	\$156	\$182	\$220	\$233
100-300-350-0000-5125	Long Term Disability/Life/AD&D	\$58	\$126	\$87	\$91
100-300-350-0000-5217	Supplies	\$434	\$500	\$500	\$500
100-300-350-0000-5300	Gas & Electricity	\$12,956	\$18,000	\$19,434	\$20,000
100-300-350-0000-5698	Equipment/Equip. R&M	\$72	\$10,000	\$10,000	\$10,000
	TOTAL AERATION	\$27,058	\$54,263	\$48,618	\$58,458

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
FISHERY SUPPORT (360)					
100-300-360-0000-5000	Salaries - Regular	\$743	\$13,175	\$1,650	\$13,175
100-300-360-0000-5055	Unemployment Insurance (SUI)		\$31	\$15	\$47
100-300-360-0000-5060	FICA Medicare/Social Security	\$55	\$279	\$135	\$293
100-300-360-0000-5105	Workers' Compensation	\$172	\$150	\$172	\$174
100-300-360-0000-5110	CalPERS Employer Share	\$340	\$531	\$540	\$603
100-300-360-0000-5112	CalPERS Unfunded Liability	\$414	\$639	\$638	\$788
100-300-360-0000-5115	Health Insurance	\$389	\$569	\$581	\$592
100-300-360-0000-5120	Dental Insurance	\$31	\$36	\$43	\$46
100-300-360-0000-5125	Long Term Disability/Life/AD&D	\$11	\$25	\$16	\$18
	Ice Equipment R&M		\$3,500	\$3,500	\$3,500
	TOTAL FISHERY SUPPORT	\$2,155	\$18,935	\$7,290	\$19,236
CAPITAL PROJECTS (390)					
100-300-390-0000-5000	Salaries - Regular		\$5,147	\$500	\$5,147
100-300-390-0000-5010	Wages - Part Time/Temporary		\$500	\$0	\$0
100-300-390-0000-5055	Unemployment Insurance (SUI)		\$200	\$50	\$200
100-300-390-0000-5060	FICA Medicare/Social Security		\$400	\$190	\$400
100-300-390-0000-5105	Workers' Compensation		\$100	\$0	\$0
100-300-390-0000-5110	CalPERS Employer Share		\$750	\$0	\$0
100-300-390-0000-5276	Permit Fees		\$1,000	\$0	\$1,000
100-300-390-0000-5290	Miscellaneous Expenses		\$200	\$0	\$200
100-300-390-0000-5298	Interest Expense	\$250,852	\$418,104	\$460,169	\$494,290
100-300-390-0000-5416	Legal Consultation		\$1,000	\$1,000	\$1,000
100-300-390-0000-5430	Engineering Services		\$10,000	\$0	\$10,000
100-300-390-0000-5500	Mileage Reimbursement	\$64	\$200	\$64	\$200
100-300-390-0000-6200	Principal Debt Payments	\$614,041	\$1,030,895	\$1,132,039	\$1,240,105
	TOTAL CAPITAL PROJECTS	\$250,916	\$437,601	\$461,973	\$512,437

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
	DREDGING OPERATIONS (400)				
100-300-400-0000-5000	Salaries - Regular	\$259,543	\$470,178	\$394,616	\$497,918
100-300-400-0000-5005	Salaries - Overtime	\$9,972	\$25,000	\$24,712	\$25,000
100-300-400-0000-5010	Wages - Part Time/Temporary	\$31,639	\$10,000	\$47,500	\$15,000
100-300-400-0000-5015	Salaries - Comp. Time	\$1,876	\$500	\$3,000	\$500
100-300-400-0000-5020	Salaries - Vacation Pay	\$2,723	\$1,000	\$2,723	\$1,000
100-300-400-0000-5025	Salaries - Holiday Pay	\$924	\$1,000	\$1,850	\$1,000
100-300-400-0000-5040	Salaries - Call Back	\$546	\$500	\$750	\$500
100-300-400-0000-5050	Salaries - Night Differential	\$5	0	\$5	\$0
100-300-400-0000-5055	Unemployment Insurance (SUI)	\$1,856	\$4,983	\$4,100	\$7,523
100-300-400-0000-5060	FICA Medicare/Social Security	\$26,175	\$44,942	\$38,300	\$46,775
100-300-400-0000-5105	Workers' Compensation	\$27,799	\$24,190	\$27,799	\$28,060
100-300-400-0000-5110	CalPERS Employer Share	\$18,003	\$29,300	\$29,300	\$31,937
100-300-400-0000-5112	CalPERS Unfunded Liability	\$21,931	\$33,865	\$33,867	\$41,765
100-300-400-0000-5115	Health Insurance	\$65,785	\$96,604	\$100,040	\$100,351
100-300-400-0000-5120	Dental Insurance	\$4,954	\$5,806	\$6,954	\$7,421
100-300-400-0000-5125	Long Term Disability/Life/AD&D	\$1,850	\$4,016	\$2,775	\$2,903
100-300-400-0000-5140	Retiree Medical Contribution	\$3,333	\$5,200	\$5,000	\$5,000
100-300-400-0000-5210	Hazmat Supplies	\$2,124	\$2,000	\$2,500	\$3,000
100-300-400-0000-5212	Safety Supplies	\$5,049	\$5,000	\$5,500	\$5,500
100-300-400-0000-5217	Supplies	\$9,460	\$7,500	\$10,000	\$7,500
100-300-400-0000-5218	Tools	\$4,856	\$10,000	\$8,500	\$10,000
100-300-400-0000-5232	Boat Fuel - Dredge Skiff	\$982	\$500	\$1,200	\$1,200
100-300-400-0000-5233	Boat Fuel - Seabright	\$30,848	\$125,000	\$110,000	\$125,000
100-300-400-0000-5234	Boat Fuel - Dauntless	\$4,485	\$7,500	\$9,472	\$9,500
100-300-400-0000-5235	Vehicle & Equipment Fuel	\$7,058	\$6,000	\$8,500	\$8,500
100-300-400-0000-5240	Miscellaneous Employee Training	\$1,391	\$6,000	\$5,500	\$10,000
100-300-400-0000-5248	Fuel Dock Sales Tax	\$1		\$1	
100-300-400-0000-5256	Equipment Rental	\$335	\$32,000	\$15,000	\$32,000
100-300-400-0000-5262	Insurance Premiums	\$4,670	\$35,000	\$20,000	\$23,530
100-300-400-0000-5266	Memberships, Dues, Subscriptions	\$26	\$500	\$0	\$500
100-300-400-0000-5268	Meetings & Training	\$1,044	\$2,000	\$2,000	\$2,000
100-300-400-0000-5270	Books		\$100	\$100	\$100
100-300-400-0000-5276	Permit Fees	\$6,960	\$10,000	\$10,000	\$10,000
100-300-400-0000-5290	Miscellaneous Expenses	\$3,361	\$5,000	\$5,000	\$5,000
100-300-400-0000-5292	Uniform Cleaning/Laundry	\$4,089	\$6,500	\$6,000	\$6,500
100-300-400-0000-5308	Hazmat Disposal	\$3,538	\$2,500	\$4,500	\$5,000
100-300-400-0000-5418	Freight	\$2,281	\$2,500	\$2,500	\$2,500
100-300-400-0000-5440	Environmental Services	\$2	\$10,000	\$5,500	\$10,000
100-300-400-0000-5445	Dredge Consulting	\$15,862	\$25,000	\$23,000	\$25,000
100-300-400-0000-5450	Other Services	\$2,794	\$10,000	\$5,000	\$10,000
100-300-400-0000-5500	Mileage Reimbursement	\$171	\$1,000	\$500	\$1,000
100-300-400-0000-5605	Piers & Marine Structures R&M	\$307		\$307	\$0
100-300-400-0000-5620	Paint & Supplies	\$2,105	\$2,500	\$2,500	\$5,000
100-300-400-0000-5665	Vehicle Maintenance	\$3,019	\$3,500	\$4,039	\$7,500
100-300-400-0000-5672	Other Repairs & Maintenance	\$11	\$1,200	\$1,000	\$1,200
100-300-400-0000-5685	Safety Equipment R&M	\$264	\$1,000	\$1,000	\$1,500
100-300-400-0000-5698	Equipment/Equipment R&M	\$17,865	\$60,000	\$55,000	\$60,000
100-300-400-0000-5700	Maint/Lube Inner Harbor Dredge	\$17,137	\$15,000	\$22,000	\$15,000
100-300-400-0000-5705	Maint/Lube Dredge Seabright	\$36,950	\$80,000	\$65,000	\$90,000
100-300-400-0000-5707	Maint/Lube - Ancilliary Equipment	\$8,484	\$20,000	\$15,000	\$20,000
100-300-400-0000-5710	Maint/Lube Dredge Workboat Dauntless	\$24,368	\$27,500	\$27,500	\$30,000
100-300-400-0000-5715	Dredge Paint/Coatings	\$9,254	\$8,500	\$10,000	\$10,000
100-300-400-0000-5720	Booster Pump R&M	\$5,071	\$15,000	\$15,000	\$15,000
100-300-400-0000-5725	Welding Supplies	\$6,660	\$12,000	\$10,000	\$12,000
100-300-400-SO01-5000	January 2017 Winter Storms - Salaries	\$36,546		\$0	
100-300-400-0000-6105	Capitalized Equip Xfer to 1100	\$370,503	\$378,258	\$378,258	\$145,956
	TOTAL DREDGING OPERATIONS	\$758,341	\$1,314,884	\$1,211,910	\$1,393,183

Account	Description	YTD	FY19 BUDGET	FY19 PROJXN	FY20 BUDGET
	BOATYARD OPERATIONS (500)				
100-500-500-0000-5000	Salaries - Regular	\$68,232	\$103,224	\$102,348	\$109,820
100-500-500-0000-5005	Salaries - Overtime	\$654	\$2,000	\$1,000	\$1,500
100-500-500-0000-5010	Wages - Part Time/Temp.	\$7,688	\$15,500	\$11,532	\$15,500
100-500-500-0000-5040	Call Back	\$246	\$500	\$500	\$500
100-500-500-0000-5055	Unemployment Insurance (SUI)	\$273	\$1,870	\$1,302	\$1,302
100-500-500-0000-5060	FICA Medicare/Social Security	\$5,701	\$10,370	\$8,560	\$10,370
100-500-500-0000-5105	Workers' Compensation	\$10,435	\$9,080	\$10,435	\$10,533
100-500-500-0000-5110	CalPERS Employer Share	\$4,240	\$6,630	\$6,592	\$7,522
100-500-500-0000-5112	CalPERS Unfunded Liability	\$5,165	\$7,976	\$7,977	\$9,837
100-500-500-0000-5115	Health Insurance	\$21,579	\$35,822	\$34,594	\$37,229
100-500-500-0000-5120	Dental Insurance	\$1,859	\$2,179	\$2,607	\$2,786
100-500-500-0000-5125	Long Term Disability/Life/AD&D	\$694	\$1,507	\$1,041	\$1,090
100-500-500-0000-5204	Advertising	\$509	\$0	\$519	\$525
100-500-500-0000-5210	Hazmat Supplies	\$1,062	\$500	\$1,062	\$1,000
100-500-500-0000-5212	Safety Supplies	\$121	\$500	\$371	\$500
100-500-500-0000-5217	Supplies	\$2,420	\$2,500	\$2,420	\$2,500
100-500-500-0000-5218	Tools	\$49	\$1,000	\$49	\$1,000
100-500-500-0000-5235	Fuel - Travelift	\$925	\$2,100	\$1,390	\$2,100
100-500-500-0000-5236	Boatyard Training		\$700	\$0	\$700
100-500-500-0000-5240	Miscellaneous Employee Training	\$10	\$500	\$10	\$500
100-500-500-0000-5256	Equipment Rental	\$2,846	\$1,000	\$2,846	\$1,000
100-500-500-0000-5262	Insurance Premiums	\$2,497	\$2,700	\$2,809	\$2,500
100-500-500-0000-5276	Permit Fees	\$2,223	\$2,500	\$2,223	\$2,500
100-500-500-0000-5284	Credit Card Fees	\$2,733	\$4,000	\$4,099	\$4,500
100-500-500-0000-5290	Misc. Expenses	\$642	\$2,500	\$1,892	\$2,500
100-500-500-0000-5292	Uniforms		\$400	\$0	\$400
100-500-500-0000-5300	Gas & Electricity		\$2,500	\$2,500	\$18,000
100-500-500-0000-5305	Water, Sewer, Garbage	\$3,044	\$2,500	\$4,100	\$4,100
100-500-500-0000-5308	Hazmat Disposal	\$2,565	\$5,200	\$3,847	\$5,000
100-500-500-0000-5310	Telephone & Alarms	\$989	\$2,500	\$1,484	\$2,000
100-500-500-0000-5315	Sanitary District Charges	\$25	\$1,000	\$1,000	\$1,000
100-500-500-0000-5425	Contract Services	\$126	\$500	\$189	\$500
100-500-500-0000-5430	Engineering Services		\$500	\$0	\$500
100-500-500-0000-5450	Other Services	\$487	\$2,000	\$732	\$2,000
100-500-500-0000-5465	Software License & Application		\$500	\$0	\$500
100-500-500-0000-5500	Mileage Reimbursement		\$200	\$0	\$200
100-500-500-0000-5625	Signage	\$55	\$500	\$85	\$500
100-500-500-0000-5694	Office Equipment		\$200	\$0	\$200
100-500-500-0000-5698	Equipment R&M	\$13,172	\$3,000	\$13,172	\$6,000
100-500-500-0000-7000	Filtration System R&M	\$2,338	\$3,000	\$3,901	\$3,000
100-500-500-0000-7005	Filtration System Supplies	\$1,431	\$1,500	\$1,431	\$1,500
100-500-500-0000-7020	Cost of Goods Sold	\$5,656	\$10,000	\$8,484	\$10,000
100-500-500-0000-6100	Capitalized Equip Xfer to 1100		\$0	\$0	\$8,000
	TOTAL BOATYARD OPERATIONS	\$172,690	\$253,158	\$249,101	\$285,214

NOTES

NOTES

**Santa Cruz Port District
Historic Annual Slip Rent Increases
FY02 – FY19**

Year	Slip Rent Increase (South Harbor)	Slip Rent Increase (North Harbor)
FY 02	+ 5.0 %	0
FY 03	+ 3.0%	+ 4.0%
FY 04	+ 3.7%	+ 4.5%
FY 05	+ 2.5%	+ 3.0%
FY 06	+ 7.5%	+ 7.5%
FY 07	+ 5.0%	+ 5.0%
FY 08	+ 5.0%	+ 5.0%
FY 09	+ 5.0%	+ 5.0%
FY 10	+ 3.0 %	+ 3.0 %
FY 11	+ 4.0%	+ 1.0%
FY 12	0%	0%
FY 13	+ 5%	+ 5% ¹
FY 14	+ 2.5%	+ 2.5%
FY 15	+ 2.6%	+ 2.6%
FY 16	+ 2.7%	+ 2.7%
FY 17	0%	0%
FY18	2%	2%
FY19	2%	2%

¹ 20-foot slips were excluded from fee increase in FY13.