

Santa Cruz Port District
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PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

Special Closed and Regular Public Session of February 23, 2021

**Santa Cruz Port Commission
MINUTES**

Commission Members Present (via teleconference):

Toby Goddard	Chairman
Reed Geisreiter	Vice-chairman
Dennis Smith	Commissioner
Darren Gertler	Commissioner
Stephen Reed	Commissioner

SPECIAL PUBLIC SESSION – 5:30 PM

Chairman Goddard convened the special public session at 5:30 PM via teleconference.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54956.8 and 54956.9(d)(2)

At 5:30 PM, Chairman Goddard announced the Commission will meet in closed session to discuss agenda items 3 and 4.

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Agency Designated Representative: M. Olin
Property: 616 Atlantic Avenue (Aldo's Restaurant)
Under Negotiation: Lease
4. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation (1 Potential Case)

SPECIAL PUBLIC SESSION

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1

Chairman Goddard announced that the Commission took no reportable action in closed session on items 3 and 4.

Chairman Goddard adjourned the special open session following the closed meeting at 6:15 PM.

REGULAR PUBLIC SESSION – 7:00 PM

Chairman Goddard convened the regular public session at 7:00 PM via teleconference.

6. Pledge of Allegiance
7. Oral Communication

Chairman Goddard announced that the Commission took no reportable action in closed session on items 3 and 4.

CONSENT AGENDA

8. Approval of Minutes
 - a) Special Closed Meeting of December 15, 2020
 - b) Special Closed & Regular Public Meeting of January 26, 2021
9. Approval of Month-to-Month Rental Agreement at the Santa Cruz Harbor Boatyard (Michael Podorson)

MOTION: Motion made by Commissioner Reed, seconded by Vice-chairman Geisreiter to approve consent agenda items 8 and 9.

- *Motion carried unanimously by roll call.*
 - *Geisreiter: YES*
 - *Gertler: YES*
 - *Smith: YES*
 - *Reed: YES*
 - *Goddard: YES*

REGULAR AGENDA

10. Approval of FY22 Budget and Capital Improvement Program

Discussion: Port Director Olin stated that the Port Commission reviewed the draft FY22 budget and proposed list of Capital Improvement Projects (CIP) at its Special Public Session of February 9, 2021.

Port Director Olin reviewed the draft FY22 budget and highlighted the following:

- No marina fee increase.
- 2% CPI increase for landside leases in accordance with existing lease agreements.
- Capital Improvement Plan: \$500,000 contribution funding priority projects including paving repairs, building restoration, restroom rehabilitation, and dock upgrades.

- Dredge Intermediate Fund: \$272,762 contribution, adding a new unspecified allowance of \$100,000 to facilitate unanticipated critical dredge system equipment repair and replacement.
- Full funding for Reserve and Election funds.
- Funds approved labor contracts.
- Restores some part-time/hourly staffing positions for operational support.
- Restores funding for seasonal operation of the water taxi.
- Aligns with identified Port District priorities adopted in January 2021.

A brief discussion ensued regarding the feasibility of mailing out an informational letter with FY22 budget highlights to all marina customers in an effort to increase communication. Port Director Olin confirmed that staff can prepare a letter for mailing.

In response to a question posed by Chairman Goddard, Port Director Olin stated that the FY22 Salary and Benefit projected increases are primarily due to an adjustment in budgeting for medical expense, increased CalPERS' pension costs, and workers' compensation premium costs. These increased costs are largely offset by staffing reductions due to COVID-19 and are not anticipated to increase significantly in FY23.

Robert Dewitt from the Santa Cruz Yacht Club expressed support for the decision not to increase marina fees and thanked staff for the budget presentation.

The Commission thanked staff for the budget presentation.

MOTION: Motion made by Commissioner Reed, seconded by Vice-chairman Geisreiter to approve the FY22 budget and capital improvement plan.

- *Motion carried unanimously by roll call.*
 - *Geisreiter: YES*
 - *Gertler: YES*
 - *Smith: YES*
 - *Reed: YES*
 - *Goddard: YES*

11. Approval of Cash / Payroll Disbursements – January 2021 (*There was no discussion on this agenda item*)

MOTION: Motion made by Commissioner Smith, seconded by Commissioner Gertler to approve cash and payroll disbursements for January 2021 in the amount of \$1,121,676.12.

- *Motion carried by roll call vote.*
 - *Geisreiter: YES*
 - *Gertler: YES*
 - *Smith: YES*
 - *Reed: YES*

- *Goddard*: ABSENT (technical difficulties)

INFORMATION

12. Port Director's Report

Murray Street Bridge

Port Director Olin stated that in an effort to move forward with the bridge project and preserve \$1.9 million in allocated project funding, the City of Santa Cruz is expecting to commence the Murray Street Bridge Seismic Retrofit Project in the Spring of 2022. This optimistic deadline is driving a number of required administrative tasks, including updating the appraisals, and entering into contracts.

USACE Reimbursement Review Request - Dredging

Port Director Olin stated that staff is currently working to prepare audited 5-year dredging expense totals for submittal to the Corps. Once reviewed and approved by the Corps, the District's annual dredging reimbursement level will increase from \$385,000 to \$525,000. If the USACE reviews and approves the request promptly, the Port District could receive some additional unbudgeted revenue for 2020 dredging operations.

Monterey Bay National Marine Sanctuary "MBNMS" Advisory Council Meeting

Port Director Olin provided a summary of the MBNMS Advisory Council meeting she participated in, which was conducted virtually on February 19, 2021. She stated that the advisory council has prioritized a list of 43 topics to be discussed over the year including marine mammal interactions, sea level rise, and sediment management.

A brief discussion ensued regarding the importance of the Port District's attendance at the MBNMS Advisory Council meetings to participate in topic discussions that may impact harbor operations.

13. Harbormaster's Report

Harbormaster Anderson stated that there is an open recruitment for seasonal, part-time operations staff.

Harbormaster Anderson stated that on March 3, 2021, six derelict boats will be demolished and removed from the harbor through the Surrendered and Abandoned Vessel Exchange (SAVE) grant program.

Chairman Goddard thanked staff for maintaining the harbor's walking tour stations.

14. Facilities Maintenance & Engineering Report

Facilities Maintenance and Engineering Manager (FME) Wulf stated that dredging operations continue to restore depths in the entrance channel and the X/J fairway in the north harbor.

FME Wulf stated that maintenance crews continue work on the northern wall repairs at 333 Lake Avenue. Crews have completed the installation of the remaining two windows and all interior work. Work to replace the exterior siding is next.

15. 2021 Committee Assignments (*There was no discussion on this agenda item*)
16. Sea Scouts Bi-Annual Report (*There was no discussion on this agenda item*)
17. Financial Reports (*There was no discussion on this agenda item*)
 - a) Comparative Seasonal Revenue Graphs
18. Delinquent Account Reporting

In response to a question posed by Commissioner Gertler, Harbormaster Anderson stated that the number of accounts on the 60 day delinquent report fluctuates on a monthly basis, but the total amount owed is lower than average.

19. Harbor Patrol Incident Response Report – January 2021 (*There was no discussion on this agenda item*)
20. Written Correspondence (*There was no discussion on this agenda item*)
 - a) Letter to Port Commission, from Susan Moren
 - b) Letter to Senator Feinstein, Senator Padilla, and Congressman Panetta, from Chairman Goddard
21. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

In response to a question posed by Chairman Goddard, Administrative Services Manager MacLaurie confirmed that the biennial anti-harassment/anti-discrimination training is due this year.

Chairman Goddard adjourned the regular public session at 8:02 PM.



Toby Goddard, Chairman