



Special Closed Session of September 3, 2024

**Santa Cruz Port Commission  
MINUTES**

*Commission Members Present:*

Stephen Reed	Chair
Dennis Smith	Vice-chair
Toby Goddard	Commissioner
Reed Geisreiter	Commissioner
Darren Gertler	Commissioner

**SPECIAL PUBLIC SESSION – 4:00 PM**

Chair Reed convened the special public session at 4:00 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957.6

At 4:00 PM, Chair Reed announced that the Commission will meet in closed session to discuss agenda item 3.

**SPECIAL CLOSED SESSION**

3. Conference with Labor Negotiators  
Agency Designated Representative: H. MacLaurie  
Employee Organization: Harbor Employees' Association

**SPECIAL PUBLIC SESSION**

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section §54957.1

Chair Reed announced that the Commission took no reportable action in closed session on item 3.

Chair Reed adjourned the special open session following the closed meeting at 5:45 PM.

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Stephen Reed, Chair



Special Closed and Regular Public Session of September 24, 2024

**Santa Cruz Port Commission  
MINUTES**

*Commission Members Present:*

Stephen Reed	Chair
Dennis Smith	Vice-chair
Toby Goddard	Commissioner
Reed Geisreiter	Commissioner
Darren Gertler	Commissioner

**SPECIAL PUBLIC SESSION – 4:00 PM**

Chair Reed convened the special public session at 4:00 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957 and §54957.6.

At 4:00 PM, Chair Reed announced that the Commission will meet in closed session to discuss agenda items 3 and 4.

**SPECIAL CLOSED SESSION**

3. Public Employee Performance Evaluation  
Title: Port Director
4. Conference with Labor Negotiators  
Agency Designated Representative: H. MacLaurie  
Employee Organization: Harbor Employees' Association, Operating Engineers Local 3, and Harbor Management Group

**SPECIAL PUBLIC SESSION**

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957.1

Chair Reed announced that the Commission took no reportable action in closed session on items 3 and 4.

Chair Reed adjourned the special open session following the closed meeting at 5:19 PM.

## REGULAR PUBLIC SESSION – 5:30 PM

Chair Reed convened the regular public session at 5:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

6. Pledge of Allegiance
7. Oral Communication (*Discussed out of order*)

Chair Reed moved discussion of Item 9 (Reconsideration of a Formal Name for 2222 East Cliff Drive) ahead of the Consent Agenda. Chair Reed acknowledged the large crowd in attendance (estimated at 50) to discuss the naming of the Port District-owned building at 2222 East Cliff Drive.

Audience member Bengie Hodges introduced herself and expressed her interest in serving on the Board of Port Commissioners. (The appointment to fill the vacancy will occur at next month's regular public meeting.)

## CONSENT AGENDA

8. Approval of Minutes
  - a) Regular Public Meeting of August 27, 2024

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Geisreiter to approve consent agenda item 8.  
- *Motion carried unanimously.*

## REGULAR AGENDA

9. Reconsideration of a Formal Name for 2222 East Cliff Drive (*Discussed out of order*)

Discussion: Commissioner Geisreiter stated that in accordance with the Port Commission Policies and Procedures Manual, as well as the Brown Act, he requested this item be placed on tonight's agenda. He stated that following the regular public session of August 27, 2024, where he voted in support of establishing a formal name for the Port District-owned building at 2222 East Cliff Drive as the Santa Cruz Waterfront Center, he recognized the error in his vote and would like to request that the Commission reconsider the prior decision.

Commissioner Geisreiter stated that if there is consensus among the Commission to rescind the prior decision / action from the August 27, 2024, meeting, that staff should then be directed to develop a formal naming policy for review at a future meeting to guide the Commission in establishing formal names for Port District-owned buildings.

There was consensus among the Commission to rescind the previously established name for the Port District-owned building at 2222 East Cliff Drive and discuss a path forward during tonight's meeting.

Vice-chair Smith stated that at the August 27, 2024, meeting he requested that establishing a formal name for the building be postponed to a future meeting to allow additional time for public notification and comment. He stated that it is his opinion that any name established for the building should reflect the rich history associated with Jack O'Neill and the harbor. He stated that he is supportive of establishing a formal name for the building during tonight's meeting that incorporates the O'Neill name. Commissioner Gertler agreed.

Members of the audience spoke in support of establishing a formal name for the building during tonight's meeting that incorporates the O'Neill name. Many suggested that the building be named the "O'Neill Building" or the "O'Neill Waterfront Center."

Commissioner Geisreiter stated that he is supportive of formalizing a naming policy prior to establishing a name for the building. He stated that having a formal naming policy will help establish general principles, naming conventions, and specific terms associated with assigning names to Port District owned buildings.

Vice-chair Smith again stated that he is supportive of the Commission establishing a formal name for the building during tonight's meeting that incorporates the O'Neill name. He stated that if a formal name will not be established during tonight's meeting, that at a minimum, the Commission should commit to incorporating the O'Neill name as part of any future assignment.

Commissioner Goddard provided context for the initial proposal to establish "Santa Cruz Waterfront Center" as the formal name for the building. He stated that it is his opinion that the name reflects the building's significant waterfront location and aligns with central activities that occur in the vicinity. He acknowledged the strong public interest regarding this item, but maintained his initial opinion and support for the Santa Cruz Waterfront name.

MOTION: Motion made by Commissioner Geisreiter, seconded by Vice-chair Smith, to rescind the Port Commission's previous action during the August 27, 2024, regular public session to formally name the Port District-owned building at 2222 East Cliff Drive as the Santa Cruz Waterfront Center; direct staff to develop a formal policy for naming Port District owned buildings; and incorporate the O'Neill name as part of any future naming assignment.  
- *Motion carried by roll-call vote:*



- Reed: NO
- Smith: YES
- Geisreiter: YES
- Goddard: NO
- Gertler: YES

10. Acceptance of Final FY24 Audited Financial Statement

Discussion: Port Director MacLaurie thanked Paul Kaymark of Nigro & Nigro, as well as Finance Officer Eldridge, for their work on the FY24 audited financial statement. She stated that staff recommends acceptance of the final FY24 audited financial statement, which incorporates the following minor language change:

- Language added to address the reduction in marine general liability coverage limits in FY24 due to increasingly high insurance premium renewal rates (Note 14, page 40).

MOTION: Motion made by Commissioner Geisreiter, seconded by Vice-chair Smith to accept the FY24 audited financial statement.  
 - *Motion carried unanimously.*

11. Award of Contract for Santa Cruz Waterfront Center Painting Project

Discussion: Port Director MacLaurie stated that three bids were received for the project, with Selway Construction submitting the lowest bid in the amount of \$59,000.

She provided the figures below that represent the estimated construction budget based on Selway Construction's bid:

Contract Amount	\$59,000
<u>Contingencies (approx. 5%)</u>	<u>\$5,900</u>
Total Construction Cost	\$64,900

She stated that staff will perform outreach to tenants to inform them of the upcoming project and work to mitigate any project impacts. Additionally, she stated that after consulting with the painting contractor, the building color will remain a monochromatic white.

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Gertler to award a contract to Selway Construction; authorize the Port Director to execute contract; authorize a not-to-exceed amount of \$64,900; and approve an appropriation in the FY25 budget for the amount of the contract plus contingency.  
 - *Motion carried unanimously.*

12. Approval of Cash/Payroll Disbursements (*There was no discussion on this agenda item*)

MOTION: Motion made by Commissioner Geisreiter, seconded by Vice-chair Smith to approve cash and payroll disbursements for August 2024, in the amount of \$644,061.02.

- *Motion carried unanimously.*

13. Port Director's Report

Discussion: In response to a question posed by Commissioner Geisreiter, Port Director MacLaurie stated that there has been no additional communication from Verizon Wireless regarding negotiations for the installation of a cell tower in the vicinity of the O-Dock restroom.

Commissioner Goddard expressed appreciation for staff's participation in the County of Santa Cruz's Local Hazard Mitigation Plan updates.

In response to a question posed by Commissioner Geisreiter, Port Director MacLaurie stated that the City of Santa Cruz anticipates providing a notice of intent to award a contract to Shimmick Construction Company for the Murray Street Bridge Seismic Retrofit and Barrier Replacement Project in the coming days.

14. Harbormaster's Report

Discussion: Commissioner Geisreiter expressed appreciation for the new fisheries report layout and found the seasonal comparisons enlightening.

Commissioner Goddard recommended that the fisheries data be forwarded to Martin Associates to be utilized for the Port District's upcoming Economic Impact Assessment.

15. Facilities Maintenance & Engineering Manager's Report

Facilities Maintenance & Engineering Manager (FME) Wulf stated that the contractor is making progress on the North Harbor Transformer Project, aiming to finish underground work before the start of the rainy season. He stated that delivery of the transformers is expected by the end of the year.

In response to a question posed by Vice-chair Smith, FME Manager Wulf stated that staff has not been able to locate the source of excess water near the O-Dock restroom facility. He stated that despite extensive demolition and exploration, no viable leads were found.

16. Financial Reports (*There was no discussion on this agenda item*)

- a) Comparative Seasonal Revenue Graph
- b) LAIF and CLASS Statements

17. Delinquent Account Reporting (*There was no discussion on this agenda item*)

18. Harbor Patrol Incident Response Report – August 2024

In response to a question posed by Commissioner Geisreiter, Harbormaster Anderson confirmed that a suspect has been arrested and charged with attempted murder for the shooting incident that occurred on August 8, 2024.

19. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chair Reed adjourned the regular public session at 6:47 PM.

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Stephen Reed, Chair

Santa Cruz Port District  
135 5th Avenue  
Santa Cruz, CA 95062  
831.475.6161  
831.475.9558 Fax  
www.santacruzharbor.org



PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Reed Geisreiter  
Stephen Reed  
Darren Gertler

TO: Port Commission  
FROM: Holland MacLaurie, Port Director  
DATE: October 15, 2024  
SUBJECT: Appointment to Port Commission as Provided for in California Elections Code Section 10515 and Harbors and Navigation Code Section 6240.5

In accordance with the County Elections Department's administrative calendar, August 9, 2024, was the final day for prospective candidates to file a declaration of candidacy for the upcoming general election in November 2024. Declarations of candidacy were successfully filed for the Santa Cruz Port Commission's Division 1 and Division 3 seats, but not the Division 2 seat.

As a result, the Port Commission, in accordance with California Elections Code Section 10515(b) and Harbors and Navigation Code Section 6240.5, shall appoint a person to office to fill the Division 2 vacancy. The person appointed shall qualify and take office and serve as if elected at a general district election with a term expiring in December 2028.

The following eight candidates have submitted their names for consideration for appointment to fill the Division 2 seat:

- Ed Alaimo
- Robert DeWitt
- Bengie Hodges
- Tacettin Isik
- Charles Maier
- Lora Lee Martin
- Steve Richie
- Camille Sobalvarro

The following procedure is consistent with governing statutes and the process utilized by the Commission for previous appointments in 2003, 2009, 2012, and 2019.

Each candidate has submitted an application, a resume, and a statement of qualifications. Each candidate may be given an opportunity to make a statement, if desired, not to exceed three minutes. At the conclusion of the candidates' statements, the Commission will vote in public session.

- |  |   |
|--|---|
| <b>Step 1: Initial Vote</b>              | Each Commissioner may cast one vote for any individual candidate.   |
| <b>Step 2: Vote Tally</b>                | A candidate must receive a majority (3 votes) to be appointed. If a majority is reached, appointment is made.   |
| <b>Step 3: No Majority, Deliberation</b> | If no one candidate receives a majority on the initial vote, then the Commission may deliberate on candidates voted for in Step 1 and then call for another vote. |
| <b>Step 4: Second Vote Tally</b>         | A candidate must receive a majority (3 votes) to be appointed. If a majority is reached, appointment is made.   |
| <b>Step 5: No Majority</b>               | Start over at Step 1. All candidates are again eligible for consideration.  |

During this process, Commissioners may ask candidates for clarification or additional information as needed.

ATTACHMENTS: A. Candidate Application Packages

CANDIDATE

**ED ALAIMO**

Santa Cruz Port District

APPLICATION FOR APPOINTMENT TO SANTA CRUZ PORT COMMISSION

INSTRUCTIONS:

If you are interested in serving on the Santa Cruz Port Commission, complete the following application and return it along with a resume and "Statement of Qualifications," to the Santa Cruz Port District Commission, 135 5th Avenue, Santa Cruz, California, 95062. Applications must be in person or by mail no later than 5:00 pm, Monday, October 14, 2024, as specified in the "Notice of Vacancy." Postmarks will not be accepted. Appointment will be made by the remaining members of the Port Commission at its regular public meeting to be held on Tuesday, October 22, 2024, at 5:30 pm, in the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz.

Thank you for your interest in serving Santa Cruz Port District.

PERSONAL INFORMATION:

First Name: ED
Last Name: ALAIMO
Address: 3435 N. MAIN STREET
City/State/Zip: SOQUEL, CA 95073
Home Phone: 831-476-0511 Cell Phone: 831-234-1926
Email: edalaimo@comcast.net

PREVIOUS COMMISSION OR COMMITTEE SERVED:

Table with 2 columns: Public Commission, Board or Committee; Term. Multiple empty rows for data entry.

**WORK / VOLUNTEER EXPERIENCE:**

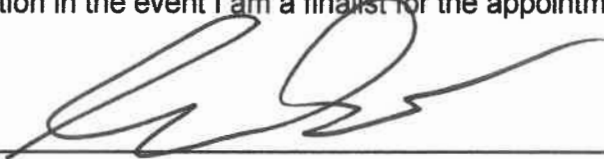
Organization	City	Position	Term
COACHING	SOQUEL	MANAGING	
SOQUEL HIGH SCHOOL		FUND RAISERS	
WORKING FOOD BANK		SECOND HARVEST	
SOQUEL STATE BEACH		VOLUNTEER	

**STATEMENT OF QUALIFICATIONS:**

Please attach your resume, and a brief statement (500 words or less) indicating why you are interested in serving on the Santa Cruz Port Commission and why you are qualified for the appointment.

**CERTIFICATION:**

I certify that I am a registered voter within the Santa Cruz Port District boundary (Division 2) and that the above information is true and correct. I authorize the verification of the information in the application in the event I am a finalist for the appointment.

  
\_\_\_\_\_  
Signature

10-4-2024  
\_\_\_\_\_  
Date

# Ed S. Alaimo

3435 N. Main Street  
Soquel, CA 95073  
(831) 234-1926  
[edalaimo@comcast.net](mailto:edalaimo@comcast.net)

## EXPERIENCE

### **Ed Alaimo Painting Company, Soquel, CA – Owner/Contractor**

April 1976 - August 2019

My work entailed estimating and painting a wide variety of residential and commercial projects. Work incorporated management of a crew of up to eight, and coordinating with a variety of contractors.

### **Seastar Restaurant and Art Gallery, Bigfork, MT – Bartender/Server**

May 1986 - November 1986

My wife and I helped a good friend open her business in Montana for the first season.

### **Roma Bakery, San Jose, CA – Personnel Manager**

February 1968 - January 1976

This was my first opportunity to develop leadership skills working with a crew

## A SAMPLE OF ALAIMO PAINTING PROJECTS OVER THE YEARS:

**Blue Shield of California Corporate Headquarters – El Dorado Hills, CA**

**Jon Badeaux Construction – Numerous custom homes in Santa Cruz County**

**Metro Substation Center – Seaside, CA**

**Lomak Property Management of Capitola – Interior/exterior painting of commercial buildings in SC County**

**Byers Construction – Numerous custom and remodeled homes in Santa Cruz County**

**City of Santa Cruz – Projects included DeLaVeaga Golf Course, and Santa Cruz City Streetlights**

## VOLUNTEER WORK

### **Second Harvest Food Bank – Worked alongside my wife and her students for over ten years**

Fall 2006 - Spring 2017

### **Seacliff State Beach Volunteer – Worked to help maintain the park with painting and gardening projects**

April 2019 - October 2023

## SKILLS

- Effective at organizing, managing, and completing large projects
- Clear communicator with clients, fellow contractors, and crew
- Detail oriented with experience in aesthetics
- Successful at building collegiality and teamwork among a group



## Statement of Qualification

It has been my distinct pleasure and good fortune to have lived and worked in Santa Cruz County these past 48 years. My wife, Gail, and I have raised two children here, and we feel doubly grateful that both are still living and working in the area as a paramedic firefighter and as a highschool teacher. There is no place I would rather live!

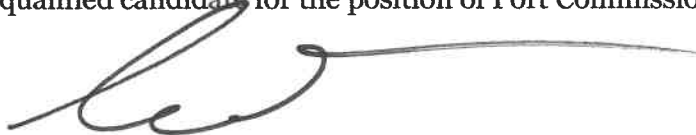
I ran a painting contracting business for over forty years in Santa Cruz County. It was work that well-suited me as I enjoyed the challenges of the projects and the variety of people I worked with. My work encompassed interior and exterior painting of new custom homes, remodeled older homes, commercial properties, and some county and state projects. I have worked with all types of subcontractors and general contractors in a diverse array of projects. My work involved meeting with clients, estimating, planning, and organizing successful completion of projects, and working with, and delegating to, crews at multiple job sites. I worked hard at my business for those many years, and I was fortunate enough to enjoy my career.

My wife Gail was a Biology teacher at Soquel High School for 29 years until she retired in 2018. Both of our children, Taylor and Noelle, attended local public schools and thrived. As my children grew, I often helped coach their sports teams - basketball, baseball, softball, and soccer. It was a wonderful experience as a parent! My volunteer work also involved assisting my wife as she was the advisor for the Soquel High Key Club. We worked regularly at the Second Harvest Food Bank, and raised money for local and international causes that were close to the students' hearts through car washes and meals on Club Day at Soquel High. I also worked as a volunteer at Seacliff State Beach for four years helping with maintenance of the beautiful seaside property.

When my neighbor Carl Wolf suggested that I might be a good fit as an applicant for Port Commissioner for Santa Cruz, I gave it some thought. And now that I have had some time to think, it seems like an ideal way for me to continue to be involved in the Santa Cruz community now that I am retired. I've been retired for a little over five years now, and I feel like it is time for me to give back to this wonderful community that supported me and my family for all of these years..

This commissioner opportunity would be a new and exciting challenge. I am intent and enthusiastic about applying myself fully in any way possible to contribute my time and talent to the Santa Cruz Port District. My many years successfully running a business, my close connection to the community of Santa Cruz, and my ability to learn and grow in a team capacity make me a well qualified candidate for the position of Port Commissioner.

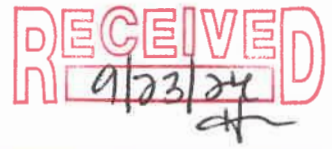
Thank you,



Ed S. Alaimo  
831-234-1926  
3435 N Main Street  
Soquel, Ca 95073  
edalaimo@comcast.net

CANDIDATE

ROBERT DEWITT



**APPLICATION FOR APPOINTMENT TO SANTA CRUZ PORT COMMISSION**

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Thank you for your interest in serving Santa Cruz Port District.

**PERSONAL INFORMATION:**

First Name: Robert

Last Name: DeWitt

Address: 137 Lance Court

City/State/Zip: Santa Cruz, CA 95065

Home Phone: \_\_\_\_\_ Cell Phone: 831-345-8870

Email: rldewitt@aol.com

**PREVIOUS COMMISSION OR COMMITTEE SERVED:**

<i>Public Commission, Board or Committee</i>	<i>Term</i>
<u>Chair, City of Santa Cruz Zoning Board</u>	<u>1978 - 1979</u>
<u>Commissioner, City of Santa Cruz Planning Commission</u>	<u>1975 - 1979</u>
<u>Member, Technical Advisory Committee, Board of Registration for Professional Engineers, State of California</u>	<u>1985</u>
_____	_____

**WORK / VOLUNTEER EXPERIENCE:**

<i>Organization</i>	<i>City</i>	<i>Position</i>	<i>Term</i>
Santa Cruz Yacht Club,	Santa Cruz	Member since 1982, Commodore in 1994	
Surf City Santa Cruz Kiwanis Club,	Santa Cruz	Member since 1975, President in 1980/81 and 2011/12	
Big Brothers Big Sisters of Santa Cruz County,	Day on Monterey Bay	Benefit Regatta, SCYC coordinator for 32 y	
Santa Cruz Bible Church,		Volunteer bus driver for Mexico missions, 2017 - 2024	
American Council of Engineering Companies,		member since 1977, State-wide president 2001/02	

**STATEMENT OF QUALIFICATIONS:**

Please attach your resume, and a brief statement (500 words or less) indicating why you are interested in serving on the Santa Cruz Port Commission and why you are qualified for the appointment.

**CERTIFICATION:**

I certify that I am a registered voter within the Santa Cruz Port District boundary (Division 2) and that the above information is true and correct. I authorize the verification of the information in the application in the event I am a finalist for the appointment.

\_\_\_\_\_  
Signature 

\_\_\_\_\_  
Date **Sept. 17, 2024**

Encl:  
Professional Resume  
Statement of Qualifications and Interest



## **ROBERT L. DeWITT, P.E.**

**Civil Engineer**

### **REGISTRATION**

Registered Civil Engineer, State of California RCE 20,919 (issued October, 1971)

### **PROFESSIONAL AFFILIATIONS**

- American Society of Civil Engineers (Life Member)
- American Public Works Association (member)
- American Congress of Surveying and Mapping (member)
- California Council of Civil Engineers and Land Surveyors (member)  
President-Monterey Bay Area Chapter, 1984-1989; Director, Statewide, 1988-1990; Chairman, Convention Committee, 1988
- Consulting Engineers and Land Surveyors of California (member)  
Chairman, Professional Registration Committee, 1992-1994; Statewide Director, Monterey Bay Area Chapter, 1992-1994; President, 2001-2002
- American Council of Engineering Companies of California (member)  
Chairman, Professional Registration Committee, 1994 – present; Statewide Director, Monterey Bay Area Chapter, 1994 - present

### **COMMUNITY AFFILIATIONS**

**Kiwanis Club of Santa Cruz** (member since 1976)  
President, 1980-1981 and 2011 - 12

**Group Home Society, Inc.**  
Member, Board of Directors, 1979-1991  
President of Board of Directors, 1982

**Santa Cruz Planning Commission**  
Planning Commissioner, 1975-1979  
Chairman-1979 Chairman, Zoning Board, 1978

**Santa Cruz Yacht Club**  
Commodore, 1994

### **EDUCATION**

**California State University Fresno**  
1963 -1964 Undergraduate studies in Civil Engineering

**University of California, Berkeley**  
1965 – 1966 BS Civil Engineering 1966

### **EXPERIENCE**

1977-2015 Robert L. DeWitt, Civil Engineer (presently incorporated as **Robert L. DeWitt and Associates, Inc.**)

Established consulting engineering firm involved with civil engineering design, development

***“We’ll Get The Permit”***

**802 Estates Dr. #100A • Aptos, CA 95003 • 831.425.1617 • F 831.425.0224 • hoganls.com**  
**Surveying • Civil & Structural Engineering • Construction Management • Violation Resolution**

and land planning, grading plans, assessment district engineering, subdivision engineering, structural design, storm drainage system design, sewer and water distribution system design, coordination with public agency staffs, consultation with other design professionals (such as architects and landscape architects) for engineering design services. Since 1990, our firm has provided land surveying and mapping services after the purchase of the land surveying firm of George N. Darling, retired.

2015 – Present      **Hogan Land Services, Inc.**

The firm of Robert L. DeWitt & Associates, Inc., was sold to Hogan Land Services. I continue to work under contract to Hogan Land Services as a consultant and engineering manager for continuation of projects from my previous firm, as well as new projects involving civil engineering and land surveying

***“We’ll Get The Permit”***

**802 Estates Dr. #100A • Aptos, CA 95003 • 831.425.1617 • F 831.425.0224 • hoganls.com  
Surveying • Civil & Structural Engineering • Construction Management • Violation Resolution**

Robert DeWitt  
137 Lance Court  
Santa Cruz, CA 95068  
831-345-8870  
rldewitt@aol.com

**Statement of Qualifications and Interest to Serve on the Santa Cruz Port Commission:**

I am a professional engineer, licensed to practice civil engineering in the state of California since 1971. I have operated my consulting engineering and land surveying firm for 38 years since 1977 and I continued as a contract employee at Hogan Land Services when I merged my firm with Hogan in 2015. I am planning to retire from Hogan early in 2025.

I have been a member of a state-wide engineering association, currently known as the California member organization of the American Council of Engineering Companies (ACEC-CA). I have served as the State-wide President of the ACEC-CA predecessor organization known as the California Council of Civil Engineers and Land Surveyors, in addition to representing the Monterey Bay Chapter to the ACEC-CA Board of Directors since the early 1980's. With this experience, I have the knowledge and leadership abilities to participate and lead, when necessary, the Commission.

My interest in the Santa Cruz Harbor and the Port Commission stems from my membership in the Santa Cruz Yacht Club and as an owner of a racing/cruising sailboat and slip holder since the mid-1980's. I am an active participant in the SCYC regatta programs, and I serve as the Principal Race Officer on several regattas each year. For the past 3 – 4 years, I have attended the regular monthly meetings of the Port Commission as a liaison from the Santa Cruz Yacht Club. Over this period of time, I have had numerous interactions with Harbor staff and have found the personnel to be professional and helpful in all these interactions.

Through my participation in ACEC-CA, I have been involved in lobbying for and against legislation affecting our profession. I have served as a Governor on our ACEC Political Action Committee and have participated in legislative visits and attended fund raising events for our local elected representatives.

With my business and professional background, I am confident that if selected, I would bring valuable expertise to the Commission and I look forward to addressing the challenges facing the Harbor as a member of the Commission.

Thank you for considering my application.



September 17, 2024



440 Frederick Street  
Santa Cruz, CA 95062  
www.santacruz bible.org  
831.429.1162

3 October 2024

Santa Cruz Port Commission  
c/o Holland MacLaurie, Port Director  
135 5<sup>th</sup> Ave.  
Santa Cruz, CA 95062

Re: Port Commission recommendation for Robert DeWitt

Dear Santa Cruz Port Commissioners,

It is my understanding that the Port Commission will appoint a new Commissioner to represent District 2 at your regular monthly public meeting on October 29, 2024, to fill a vacancy on the Port Commission. I also understand that Bob DeWitt has applied to fill the vacancy for District 2 and I would like to support and recommend his application to the Commission.

Bob has been a regular and faithful member at Santa Cruz Bible Church for over 30 years. Through his work as a civil engineer, he has supporting many of our building projects over the years and has demonstrated impeccable attention to detail in managing projects. He's also provided us invaluable counsel about navigating the complexities of local government processes.

Bob also had been active in supporting the local community and local non-profits through his volunteer role on our Justice and Mission Commission. He and his wife have also been active in supporting local elementary schools both at Gault Elementary and Main Street Elementary.

In my experience, Bob is a person of exceptional character, integrity, and capacity. He would be a huge asset to the work of the Port Commission.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Scott Newman".

Scott Newman  
Associate Pastor  
Santa Cruz Bible Church

*Hope for Everyone*



October 3<sup>rd</sup>, 2024

Santa Cruz Port Commission  
c/o Holland McLaurie, Port Director  
135 5<sup>th</sup> Avenue  
Santa Cruz, CA 95062

Email to: [hmaclaurie@santacruzharbor.org](mailto:hmaclaurie@santacruzharbor.org)

Re: Port Commission recommendation for Robert DeWitt

Dear Santa Cruz Port Commissioners,

It is my understanding that the Port Commission will appoint a new Commissioner to represent District 2 at your regular monthly public meeting on October 29<sup>th</sup>, 2024, to fill a vacancy on the Port Commission.

I would like to recommend Mr. Robert DeWitt. I have known Robert over 10 years as an active member of the Kiwanis Club as well as a personal friend of the family. I know he is very involved in missions ministry with his wife Jan, who attend Twin Lakes Church. They have gone on several trips on their own dime to help construct tiny homes for people in need. Bob is an outstanding member of our community, and I couldn't recommend a better person.

I am endorsing the application by Robert DeWitt to fill the vacancy on the Commission.

Thank you for your consideration.

Blessings,

*Denise M. Acosta*

Denise Acosta

October 4, 2024

Santa Cruz Port Commission  
c/o Holland MacLaurie, Port Director  
135 5<sup>th</sup> Avenue  
Santa Cruz, CA 95062

Email: [hmacclaurie@santacruzharbor.org](mailto:hmacclaurie@santacruzharbor.org)

SUBJECT: PORT COMMISSIONER RECOMMENDATION FOR ROBERT DEWITT

Dear Santa Cruz Port Commissioners,

It is my understanding that the Port Commission will be appointing a new Commissioner to represent District 2 at your next regular monthly public meeting on October 29, 2024, to fill a vacancy on the Port Commission.

I would strongly recommend Robert DeWitt for the position. As the former Director of Public Works for the County of Santa Cruz and a fellow member of the Kiwanis Club of Surf City – Santa Cruz, I have known Robert for many years, having worked with him both professionally as a Civil Engineer and as a hard-working volunteer for our Kiwanis Club, as well as his many years of work on the Big Brothers/Big Sisters annual regatta.

As a long-time member and former leader of the Santa Cruz Yacht Club, Robert is very familiar with the current operation, needs and goals of the Port District and would make an excellent Commissioner.

I am therefore happy to endorse the application of Robert DeWitt to fill the current vacancy on your Commission.

Thank you for your consideration!

Yours truly,

A handwritten signature in black ink that reads "Thomas Bolich". The signature is written in a cursive, slightly slanted style.

Thomas Bolich  
100 Francis Ct  
Santa Cruz, CA 95062

# Louis D. Paolino

*123 Archer Dr.  
Santa Cruz, Ca. 95060  
831-426-6642  
Cell: 831-234-7058  
Fax: 831-426-1102  
[paolino1942@gmail.com](mailto:paolino1942@gmail.com)*

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*October 3, 2024*

*Santa Cruz Port Commission  
c/o Holland MacLaurie, Port Director  
135 5<sup>th</sup> Ave.  
Santa Cruz, Ca. 95062*

*Re: Port Commission recommendation for Robert DeWitt*

*Dear Santa Cruz Port Commissioners:*

*It is my understanding that the Port Commission will appoint a new Commissioner to represent District 2 at your regular monthly public meeting on October 29, 2024, to fill a vacancy on the Port Commission.*

*It is with great honor and pride for me to recommend Robert DeWitt to the Port Commission position open currently for District 2. I have known Robert for many years through our working together as members the Santa Cruz Kiwanis and the Santa Cruz Yacht Club. Robert (Bob) is very conscientious, dedicated, and thorough in dealing with any and all projects. He will be a wonderful and hardworking member of Port Commission.*

*I am endorsing the application of Robert DeWitt to fill the vacancy on the Santa Cruz Port Commission.*

*Thank you for your consideration.*

*Regards,*

*Louis D. Paolino*

## Holland MacLaurie

---

**From:** Gabriela Trigueiro <gabriela@santacruzmentor.org>  
**Sent:** Monday, September 30, 2024 11:31 AM  
**To:** Holland MacLaurie; Robert DeWitt  
**Subject:** Port Commission recommendation for Robert DeWitt

Santa Cruz Port Commission  
c/o Holland MacLaurie, Port Director  
135 5th Ave.  
Santa Cruz, CA 95062  
Email to: hmaclaurie@santacruzharbor.org

Re: Port Commission recommendation for Robert DeWitt

Dear Santa Cruz Port Commissioners,

It is my understanding that the Port Commission will appoint a new Commissioner to represent District 2 at your regular monthly public meeting on October 29, 2024, to fill a vacancy on the Port Commission.

I am writing to strongly endorse Robert DeWitt for this position. Bob has been a dedicated volunteer and community leader for over 30 years, and I have had the honor of witnessing his incredible impact firsthand. As the volunteer coordinator for the Santa Cruz Yacht Club's Day on the Monterey Bay Benefit Regatta for 32 years, Bob has demonstrated remarkable leadership and organizational skills, helping to raise over one million dollars in support of Big Brothers Big Sisters of Santa Cruz County. His experience managing a large-scale community event that brings together both sailors and non-sailors alike has provided him with invaluable leadership skills in community engagement with project oversight and stewardship.

Given his deep ties to the community, his commitment as a sailor, his extensive experience in volunteer coordination, and his unwavering support for local organizations and causes, I am confident that Bob would bring tremendous value to the Port Commission. He is a thoughtful, capable leader, and his passion for serving Santa Cruz makes him an ideal candidate for this role.

Bob's ability to strategically plan and execute such a significant event year after year speaks to his capabilities in long-term planning and financial oversight—skills that are vital for a Port Commissioner, especially when it comes to budgeting, infrastructure development, and ensuring the harbor's financial sustainability. Additionally, his deep commitment to the Santa Cruz community reflects his passion for public service and environmental stewardship, both key responsibilities of the Commission.

I am confident that Bob's proven leadership, dedication to the betterment of Santa Cruz, and thoughtful approach to decision-making will make him an outstanding addition to the Port Commission.

Thank you for your consideration.

Sincerely,  
Gabriela Trigueiro  
CEO, Big Brothers Big Sisters of Santa Cruz County

## Holland MacLaurie

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**From:** EDWARD LAKE <enlake@comcast.net>  
**Sent:** Thursday, September 26, 2024 2:01 PM  
**To:** Holland MacLaurie  
**Subject:** Santa Cruz Port Commissioner

I have known Bob Dewitt for many years as a fellow Kiwanian. He is a very knowledgeable person in many areas. as in Civil Engineer, boating,ect. I recommend Robert DeWitt for the position of Port Commissioner of the 2nd District ..

Thank you for your consideration.

Ed Lake

  
**ACEC**  
AMERICAN COUNCIL OF ENGINEERING COMPANIES  
*California*

September 26, 2024

Santa Cruz Port Commission  
c/o Holland MacLaurie, Port Director  
135 5<sup>th</sup> Ave.  
Santa Cruz, CA 95062

**Mariam Munshi Virani, PE**  
*President*

**Jason Matson, PE (FL),  
FACEC**  
*President-Elect*

**Kevin Gustorf, PE**  
*Vice President*

**Jeff Meiter, LS RCE**  
*Secretary-Treasurer*

**Gene Bougdanos, PE**  
*Immediate Past President*

**Raul Laborin Jr., PE**  
*ACEC National Director*

**Brad Diede**  
*Executive Director*

Re: Port Commission recommendation for Robert DeWitt

Dear Santa Cruz Port Commissioners,

It is my understanding that the Port Commission will appoint a new Commissioner to represent District 2 at your regular monthly public meeting on October 29, 2024, to fill a vacancy on the Port Commission.

I am pleased to offer my endorsement of Robert “Bob” DeWitt to fill the Commissioner position. I have known Bob for more than a decade and have had the pleasure of witnessing his dedicated service both to our ACEC California organization as well as the Engineering profession. Bob has been a member for many decades and has served tirelessly in multiple capacities over the years including as our President and as the Chair of our Liaison Committee with the Board of Professional Engineers, Land Surveyors & Geologists. Bob is well respected within the engineering community as a leader and active contributor.

I strongly endorse the application by Robert DeWitt to fill the vacancy on the Commission.

Thank you for your consideration.

Sincerely,



**Brad Diede**  
Executive Director

10.08.24

Santa Cruz Port Commission  
c/o Holland MacLaurie, Port Director  
135 5<sup>th</sup> Ave.  
Santa Cruz, CA 95062

Email to: [hmaclaurie@santacruzharbor.org](mailto:hmaclaurie@santacruzharbor.org)

Re: Port Commission recommendation for Robert DeWitt

Dear Santa Cruz Port Commissioners,

It is my understanding that the Port Commission will appoint a new Commissioner to represent District 2 at your regular monthly public meeting on October 29, 2024, to fill a vacancy on the Port Commission. I highly recommend Robert DeWitt to fill this position. Robert (Bob as I call him) has a long history of supporting various nonprofit organizations and charities and has been an incredible help to us at Santa Cruz Bible Church. He has long been a dependable source of support and insight for us as we navigate big decisions that affect our campus, our congregation and the community around us.

Robert is well known as a man of character and integrity. He is compassionate and committed to doing what is right even when those decisions are difficult. He is known for being not just a good man, but a good leader. I am endorsing the application by Robert DeWitt to fill the vacancy on the Commission.

Thank you for your consideration.

Matt Roden  
Lead Pastor  
Santa Cruz Bible Church

## Holland MacLaurie

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**From:** Pete Pearson <petepearson1@gmail.com>  
**Sent:** Tuesday, October 8, 2024 6:38 AM  
**To:** Holland MacLaurie  
**Subject:** Port Commission Recommendation

Dear Port Commissioners.

It was recently brought to my attention that a new Commissioner representing District 2 will shortly be appointed to fill a vacancy.

I am endorsing Bob DeWitt to fill said vacancy.

He has the skills needed to be an excellent Commissioner, he has a solid business background as an owner of a local engineering firm, commitment to improving our community, love for the ocean and is an avid sailor.

I have known Bob for many years and feel the harbor would gain from his willingness to serve!

Pete Pearson  
101 Benedict Ave  
Santa Cruz, CA

Sent from my iPhone



## Holland MacLaurie

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**From:** Joanie & Earl Rosebraugh <eandj1966@gmail.com>  
**Sent:** Friday, October 11, 2024 5:28 PM  
**To:** Holland MacLaurie  
**Subject:** Port Commission Recommendation

October 11, 2024

Santa Cruz Port Commission  
c/o Holland MacLaurie, Port Director  
135 5<sup>th</sup> Ave.  
Santa Cruz, CA 95062

RE: Port Commission Recommendation for Robert DeWitt

Dear Santa Cruz Port Commissioners,

It is my understanding that the Port Commission will appoint a new Commissioner to represent District 2 at your regular monthly public meeting on October 29, 2024, to fill a vacancy on the Port Commission.

It is my pleasure to recommend Robert DeWitt for this vacancy.

I have known Bob for about 18 years, since I joined the Surf City Kiwanis service organization. I have worked on several committees with Bob throughout the years and find him focused, hardworking, and, through his experience in sailing, feel he has a good knowledge of what would be beneficial for the Santa Cruz Port District.

I think Bob would be a great addition to the Port Commission and am endorsing his application to fill the vacancy on the Commission.

Thank you for your consideration.

Joanie Rosebraugh  
Secretary Surf City Kiwanis

CANDIDATE

**BENGIE HODGES**

**Santa Cruz Port District**

**APPLICATION FOR APPOINTMENT TO SANTA CRUZ PORT COMMISSION**

**INSTRUCTIONS:**

If you are interested in serving on the Santa Cruz Port Commission, complete the following application and return it along with a resume and "Statement of Qualifications," to the Santa Cruz Port District Commission, 135 5<sup>th</sup> Avenue, Santa Cruz, California, 95062. Applications must be in person or by mail no later than 5:00 pm, Monday, October 14, 2024, as specified in the "Notice of Vacancy." Postmarks will not be accepted. Appointment will be made by the remaining members of the Port Commission at its regular public meeting to be held on Tuesday, October 22, 2024, at 5:30 pm, in the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz.

Thank you for your interest in serving Santa Cruz Port District.

**PERSONAL INFORMATION:**

First Name: Bengie  
 Last Name: Hodges  
 Address: 114 Camino del Sol  
 City/State/Zip: Santa Cruz, CA 95065  
 Home Phone: 831-426-8454 Cell Phone: 831-419-7163  
 Email: seabright2000@gmail.com

**PREVIOUS COMMISSION OR COMMITTEE SERVED:**

<i>Public Commission, Board or Committee</i>	<i>Term</i>
Friends of the Santa Cruz State Parks (member & Pres)	1996-2000
Westside Parent Education Network Board (Co-VP)	2002-2004
Tierra Pacifica Fund Development Committee	2008-2010
Harbor High Boosters (inc meeting w/ ELAC group)	2014-2018

**WORK / VOLUNTEER EXPERIENCE:**

<i>Organization</i>	<i>City</i>	<i>Position</i>	<i>Term</i>
Music in May	Santa Cruz	Fundraising	2014-2018
Tierra Pacifica Charter School	Santa Cruz	Fund Development	2008-2017
DeLaveaga Duel Immersion Task Force	Santa Cruz	member	2006-2007

**STATEMENT OF QUALIFICATIONS:**

Please attach your resume, and a brief statement (500 words or less) indicating why you are interested in serving on the Santa Cruz Port Commission and why you are qualified for the appointment.

**CERTIFICATION:**

I certify that I am a registered voter within the Santa Cruz Port District boundary (Division 2) and that the above information is true and correct. I authorize the verification of the information in the application in the event I am a finalist for the appointment.



Signature

9/5/24

Date

Members of the Port Commission:

I would like to serve on the Port Commission representing District 2. I have a deep connection to the Santa Cruz Harbor, it has been a part of my life for work and pleasure (active sailor/racer) since 1976. I grew up sailing on catamarans and later began racing on monohulls. I helped my husband start his sail making business and worked there while our son was growing up. My interest in serving on the commission is to ensure the harbor continues to be maintained and accessible to recreational and commercial boaters, and the community at large.

I am a full-time employee of the City of Santa Cruz. Prior to that I worked at Tierra Pacifica School in Live Oak and have experience in public procurement, grant writing and management. I worked in private industry prior to starting a family. In addition, I have years of successful local fundraising experience, including training and leading volunteers, and planning events. I am detail oriented and efficient getting business done. I would like to participate in exploring revenue sources for the Harbor (grants, other sources, community events).

Please contact me if you have any questions or need personal and professional references.

Sincerely,



Bengie Hodges  
831-419-7163

**BENGIE HODGES**

831-419-7163 / seabright2000@gmail.com

**Administrative Assistant - City of Santa Cruz Fire Department, January 2018-present**

- Primary contact for public, personnel and interdepartmental inquiries, route as necessary.
- Maintain department calendar. Schedule meetings, reserve rooms and set up needed.
- Provide intradepartmental administrative and analytical support to 62 personnel, 4 Divisions.
- Research and compile information/data necessary for reports, presentations, projects.
- Records Management - process public record requests and subpoenas, maintain personnel records.
- Record and prepare monthly Command Staff minutes.
- Track revenue and prepare revenue vouchers from permits, FEMA/CAL OES and grants.
- Collaborate on grant applications, administration and facilitation of grant projects.
- Prepare grant reports and documentation necessary for reimbursement, according to grant requirements.

**Development - Tierra Pacifica Charter School Santa Cruz**

- Managed fundraising activities (appx. \$200K/yr.), calendar and budget.
- Planned school fundraising events; trained and supervised event volunteers.
- Developed and maintained donor relations and donor database.
- Led ten person committee: reviewed budget, vetted fundraisers, made recommendations to the Board.
- Created internal and external communications, designed and managed social media account
- Collaborated on grant development, applications and administration.

**Office Administration/Billing Manager - Ullman Sails, Santa Cruz/Monterey Bay**

- Customer service and office administration and support.
- Responsible for electronic billing and collections, AP/AR functions.
- Developed and implemented company policies, procedures and forms.
- Maintained confidential personnel records.
- Assisted with interviewing and onboarding new personnel

**Event Planner/Corporate Group Sales, Santa Cruz Seaside Company**

- Worked directly with clients and staff to plan on site events.
- Conducted site tours, assisted with site set up.
- Scheduled vendors and ensured necessary contracts/forms/insurance in place prior to event.
- Coordinated internal departments and vendors to ensure event success.
- Responsible for outside ticket sales to companies in San Jose and Bay Area.

**Sales, Salz Tannery, Santa Cruz**

- Inside and outside sales to wholesale accounts, including support of Outside Sales Reps.
- Customer service, tracking orders, checking quality of orders prior to shipment, frequent detailed communication with customers and national sales team.

**Office Manager/Sales, Pacific Coast Photo Company, Santa Cruz**

- Managed small local business with one million in sales - inside/outside sales
- Responsible for account prospecting, sales & marketing, order processing, purchasing, shipping, receiving, customer service, payroll, bookkeeping - AR and AP.

**Export Sales Coordinator/Salesperson, West Marine/Port Supply, Watsonville**

- Started the wholesale Export Sales division with one other person.
- Handled all aspects of export sales - tracking leads, marketing, initiating sales to order follow up
- Oversaw the shipping and tracking of the export orders.
- Responsible for growing customer base and maintaining customers after point of sale.
- Consistently met or exceeded sales goals.

**Other Training**

Safety training as required by public schools including fire extinguisher, First Aid, Handling Bloodborne Pathogens, Active Shooter, Conflict Resolution, Diversity Training - 20 hours. Supervisory Academy, Leadership Academy, Excel, Stop the Bleed/First Aid. Various business courses at Cabrillo: Business Accounting, Email Marketing. Community Foundation Grant Writing seminar/training.

CANDIDATE

TACETTIN ISIK





Santa Cruz Port District

APPLICATION FOR APPOINTMENT TO SANTA CRUZ PORT COMMISSION

INSTRUCTIONS:

If you are interested in serving on the Santa Cruz Port Commission, complete the following application and return it along with a resume and "Statement of Qualifications," to the Santa Cruz Port District Commission, 135 5th Avenue, Santa Cruz, California, 95062. Applications must be in person or by mail no later than 5:00 pm, Monday, October 14, 2024, as specified in the "Notice of Vacancy." Postmarks will not be accepted. Appointment will be made by the remaining members of the Port Commission at its regular public meeting to be held on Tuesday, October 22, 2024, at 5:30 pm, in the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz.

Thank you for your interest in serving Santa Cruz Port District.

PERSONAL INFORMATION:

First Name: TACETTIN
Last Name: ISIK
Address: 11 Nepenthe Dr
City/State/Zip: Santa Cruz / CA / 95060
Home Phone: - Cell Phone: 408 6461306
Email: tagiisik@gmail.com

PREVIOUS COMMISSION OR COMMITTEE SERVED:

Table with 2 columns: Public Commission, Board or Committee; Term. Row 1: None

**WORK / VOLUNTEER EXPERIENCE:**

Organization	City	Position	Term
Power&Clock	San Jose	President	12 years
IDT/ICS	San Jose	Director	10 years
EXAR	San Jose	Design Engineer	5 years
ST Microelectronics	San Jose	Design Engineer	5 years

**STATEMENT OF QUALIFICATIONS:**

Please attach your resume, and a brief statement (500 words or less) indicating why you are interested in serving on the Santa Cruz Port Commission and why you are qualified for the appointment.

**CERTIFICATION:**

I certify that I am a registered voter within the Santa Cruz Port District boundary (Division 2) and that the above information is true and correct. I authorize the verification of the information in the application in the event I am a finalist for the appointment.

Aracethen Isde

Signature

10/14/2024

Date

## Statement of Qualifications

My name is

Tacettin (Taji) Isik

I am retired Engineer living in Santa Cruz. I was educated as an Electronics Engineer and turned into multidisciplinary engineer throughout my professional life. I established a small scale chip factory in a remote location in the World, with impossibles when I was a young engineer.

I have migrated to US and started as a circuit design engineer in 1990.

I worked at companies Exar, ST Microelectronics, Integrated Circuit Systems (ICS) which was bought by Integrated Device Technology (IDT). After I split from IDT when I was a Design Director, I tried my own company named Power an Clock as President of the company.

There are about 20 patents granted by USPTO for my name.

I abandoned my company around 2021 due to my health condition. Since then I am retired.

I have learned and have been trained on many skills. From Computer Aided Designs (CAD) to Spreadsheets, from code writing to ledger keeping. I have my own small mechanic and electronics shop. There have been no fixer/mender entered into my house because I can fix everything from small toys to things like washing mashine.

I have been a sailor since my twenties sailing in small seas. I have sailed in San Francisco Bay many times. One of my targets is to own a sailboat and perhaps live in it.

I am applying for this position because, I want to be beneficial to community and keep myself busy. I believe, I can be useful with my skills and my ideas to the port and improve its situation.

Tacettin Isik

Phone: 408 646 1306

E-mail: [tajiisik@gmail.com](mailto:tajiisik@gmail.com)

Date of Birth: 6/9/1956

Address: 11 Nepenthe Dr. Santa Cruz, CA 95060

PS1: Please note that I could not handle the application form you provided properly. I can work on it if any interest appear to my application.

PS2: Similar about my resume. It is quite outdatet and I did not have sufficient time to reorginez it. I can work on it if any interest appear to my application.

CANDIDATE

**CHARLES MAIER**

10/14/2024  
4:59 pm (HW)

Santa Cruz Port District

APPLICATION FOR APPOINTMENT TO SANTA CRUZ PORT COMMISSION

INSTRUCTIONS:

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Thank you for your interest in serving Santa Cruz Port District.

PERSONAL INFORMATION:

First Name: Charles  
Last Name: Maier  
Address: 331 Henry Cowell Dr.  
City/State/Zip: Santa Cruz, CA  
Home Phone: 831-334-7000 Cell Phone: 831-334-7000  
Email: \_\_\_\_\_

PREVIOUS COMMISSION OR COMMITTEE SERVED:

Public Commission, Board or Committee	Term
<u>Holy Cross School Board</u>	<u>Main / Finance</u>
<u>Cabrillo College Culinary Board</u>	<u>Main</u>
_____	_____
_____	_____
_____	_____

**WORK / VOLUNTEER EXPERIENCE:**

Organization	City	Position	Term
Clow's Nest	Santa Cruz	OWNER	35+ years
Blanciforte Fire	Santa Cruz	Capt.	15+ years

**STATEMENT OF QUALIFICATIONS:**

Please attach your resume, and a brief statement (500 words or less) indicating why you are interested in serving on the Santa Cruz Port Commission and why you are qualified for the appointment.

**CERTIFICATION:**

I certify that I am a registered voter within the Santa Cruz Port District boundary (Division 2) and that the above information is true and correct. I authorize the verification of the information in the application in the event I am a finalist for the appointment.



Signature

10/14/24

Date

## Statement of Qualifications

Dear Santa Cruz Port Commission:

My name is Charles Maier and I would like to be considered for the vacancy on the Santa Cruz Port Commission. I have been a part of the Santa Cruz Harbor for more than 40 years. I started as a young boy at about 8 years old. I fished, played on the rocks, and enjoyed the Harbor beach. We lived on x-dock when I was in 6<sup>th</sup> and 7<sup>th</sup> grade and enjoyed cruising our dingy, Moon Waltz, all over the harbor. In those early years the harbor master, Steve S, asked myself and my best friend to be part of the TV show "Captain Kangaroo" episode that featured the Santa Cruz Harbor. Around the same time I started working at the hot dog wagon. I worked there in Jr. high and Highschool. I Also Started Working at the Crow's Nest in high school and I am still there today. During my 20's I also worked at Harbor Marine for a few Years, as well as a few other small businesses around the Harbor. I attended Cabrillo College and earned a AA degree and also went to UCSC completing the business management and economics program. I also took as many accounting classes as I could, which has helped me be successful in business and managing numbers. I have seen the harbor develop and change over the years and I would like to be part of the development the future. I have unique perspective being a business owner, and life long user of the Harbor.

Thank you,  
Charles Maier

~~Statement of Qualifications~~

Resume

Dear Santa Cruz Port Commission:

My name is Charles Maier and I would like to be considered for the vacancy on the Santa Cruz Port Commission. I have been a part of the Santa Cruz Harbor for more than 40 years. I started as a young boy at about 8 years old. I fished, played on the rocks, and enjoyed the Harbor beach. We lived on x-dock when I was in 6<sup>th</sup> and 7<sup>th</sup> grade and enjoyed cruising our dingy, Moon Waltz, all over the harbor. In those early years the harbor master, Steve S, asked myself and my best friend to be part of the TV show "Captain Kangaroo" episode that featured the Santa Cruz Harbor. Around the same time I started working at the hot dog wagon. I worked there in Jr. high and Highschool. I Also Started Working at the Crow's Nest in high school and I am still there today. During my 20's I also worked at Harbor Marine for a few Years, as well as a few other small businesses around the Harbor. I attended Cabrillo College and earned a AA degree and also went to UCSC completing the business management and economics program. I also took as many accounting classes as I could, which has helped me be successful in business and managing numbers. I have seen the harbor develop and change over the years and I would like to be part of the development the future. I have unique perspective being a business owner, and life long user of the Harbor.

Thank you

Charles Maier

Accurately

Printed

2 Qualifications,  
So had to Label

1 Resume

-Thank you



CANDIDATE

LORA LEE MARTIN

10/14/2024  
3:57 PM  
HLW

**Lora Lee Martin**  
247 Elk Street  
Santa Cruz, CA 95065  
[loraleemartin@icloud.com](mailto:loraleemartin@icloud.com)

Santa Cruz Port District Commission  
135 5<sup>th</sup> Avenue  
Santa Cruz, CA 95062

Attn: Port Director – Holland MacLaurie

October 14, 2024

Dear Port Director MacLaurie and Commissioners:

I am pleased to submit my application for the Port Commission, Division 2 vacancy. I look forward to answering any questions you might have about my qualifications.

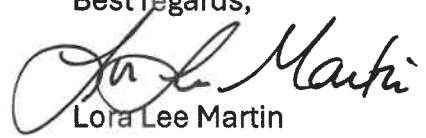
I have attached:

- Application for Appointment
- Statement of Qualifications
- Resume
- Letters of Support
  - Congressman Panetta
  - Congressman Farr (retired)
  - Supervisor Cummings
  - Dr. Griggs, Coastal Geologist, UCSC
  - Commissioner Rachel Dann, City of Santa Cruz Planning Commission, and former Congressional staff to Congressmen Panetta and Farr

Additional letters of support will be sent directly to the Port District Commission in advance of the meeting on October 22<sup>nd</sup>.

The more I learn about the complexities and priorities of the Port District the more I look forward to the opportunity to work with you.

Best regards,

  
Lora Lee Martin

Santa Cruz Port District

APPLICATION FOR APPOINTMENT TO SANTA CRUZ PORT COMMISSION

INSTRUCTIONS:

If you are interested in serving on the Santa Cruz Port Commission, complete the following application and return it along with a resume and "Statement of Qualifications," to the Santa Cruz Port District Commission, 135 5th Avenue, Santa Cruz, California, 95062. Applications must be in person or by mail no later than 5:00 pm, Monday, October 14, 2024, as specified in the "Notice of Vacancy." Postmarks will not be accepted. Appointment will be made by the remaining members of the Port Commission at its regular public meeting to be held on Tuesday, October 22, 2024, at 5:30 pm, in the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz.

Thank you for your interest in serving Santa Cruz Port District.

PERSONAL INFORMATION:

First Name: Lora Lee
Last Name: Martin
Address: 247 Elk Street
City/State/Zip: Santa Cruz, CA 95065
Home Phone: Cell Phone: 831/359-6278
Email: loraleemartin@icloud.com

PREVIOUS COMMISSION OR COMMITTEE SERVED:

Table with 2 columns: Public Commission, Board or Committee and Term. Rows include Fort Ord Reuse Authority (FORA) ex officio/UCSC (1995-2007), Monterey Bay Crescent Ocean Research Consortium (1998-2009), and California Marine Sanctuary Foundation Board Member (2024 - present).

## Lora Lee Martin – Statement of Qualifications

I am pleased to submit my application to serve on the Santa Cruz Port Commission. I have lived in Santa Cruz and the Monterey Bay region for over 36 years. I bring an understanding of the issues across our region and a deep commitment to shaping policies that positively impact our community, especially at the nexus of environmental issues and economic development. My experience includes land acquisition and development at the former Fort Ord, working with our regional marine science expertise, and complex project management at all levels of government. I offer a blend of skills that will complement the current commissioners and will support the Commission's mission of promoting public access, environmental stewardship, and economic viability and vitality for the port district.

Throughout my career, I have been at the forefront of regional initiatives. At the former Fort Ord, as lead negotiator I helped acquire over 2,400 acres of land for UCSC to establish a research park and for the CSU Monterey Bay campus. This required changing federal law, digging into details of regulations, and negotiating across the table with the Department of Army who fought the transfer. The complex negotiations required vision, attention to detail, and tenacity. It also required understanding bureaucracy and what it takes to get results. My work at Fort Ord included 12 years sitting on the Fort Ord Reuse Authority board and securing federal and state grants for infrastructure development. I know what it takes to identify funding priorities and to prioritize and oversee capital improvement projects.

The Monterey Bay Crescent is home to over 25 institutions of higher education and research. I led the effort to create the Monterey Bay Crescent Ocean Research Consortium bringing together these institutions. I also facilitated the relocation of two federal agencies to Santa Cruz's Long Marine Lab, strengthening the region's marine research capabilities. I continue to be engaged with regional marine interests including a proposed Kelp Restoration Project and working with COAST in Pacific Grove. I recently joined the board of the California Marine Sanctuary Foundation that just received a \$71 million grant for climate resiliency in our region. The Monterey Bay is positioned to be a world center for climate change expertise and our harbor should benefit from that attention.

I am committed to public service and being active in my community. I look forward to an opportunity to bring my experience in land use, policy, and community collaboration to the Santa Cruz Port Commission. My focus will be on ensuring that the port continues to serve as a sustainable and vibrant resource for commerce, recreation, and marine conservation, benefiting current and future generations.

In closing, I am a kayaker and a former surfer. I launched from this harbor to kayak across the bay. The harbor is a regional resource and a part of the heart of our community. It is an access point to the bay for economic livelihoods and for that sense of peace that can only be understood from sitting on the water.

## **Work Experience**

### **Consultant/Advisor - 2015-Present**

Strategic planning, policy development, legislative and political strategies.

- Coastal Science and Policy Seminar –UC Santa Cruz (2024-25)
- Advisor to COAST regarding surplus NOAA facility in Pacific Grove
- KELP Restoration Project planning team (UC Santa Cruz)
- Schmidt Futures Bioeconomy Regulatory Fellows Cte – Chair (2023)
- 2022 District Campaign Advisor for Assemblymember Pellerin

### **California Council on Science and Technology (CCST) (UC Merced) (2007 -2014)**

CCST advises the California State Legislature and Executive Branches on issues of science and technology relevant to the state ([www.ccst.us](http://www.ccst.us)).

Director, Strategic Research Initiatives and Government Affairs

Director, Science and Technology Policy Fellowships

### **University of California, Santa Cruz (1990-2007)**

Established the first UCSC Office of Government Research Affairs and Regional Economic Development and led the effort for the UC Monterey Bay Education, Science, and Technology regional initiative and research park. ([www.ucmbest.org](http://www.ucmbest.org))

Director, Government Research Affairs & Regional Economic Development

Director, UC MBEST Center

**Organizing Institute/SOL – Business Manager, Pacific Grove, 1988-1990**

**Management Consultant/Fitness Industry– Coach George Allen, 1985-1987**

**Natural Resources Defense Council (NRDC), Washington, DC 1983-1985**

**Friends of Robert C. Byrd Committee, Washington, DC 1982-1987**

**National Environmental Controls, Inc., Washington, DC 1981-1982**

**Carter/Mondale Presidential Campaign, Washington, DC 1979-1981**

**White House Advance Team, President Jimmy Carter, Washington, DC 1980**

### **Education**

University of California, Berkeley

MBA

University of California, Davis

B.S., Zoology

### **References**

Congressman Farr (retired)

Senator John Laird

Dr. Gary Griggs

### **Key Accomplishments**

- **California Science and Technology Policy Fellowships:** Established the country's first science fellowship program in a state legislature. Advised the California Legislature on issues of science and technology.
- **Defense Conversion/University Research Park:** Fort Ord Reuse Authority representative for UCSC (12 years). Led negotiations with Department of Defense to secure 2,400 acres of land at the former Fort Ord for UC and CSU; secured and oversaw planning, construction and infrastructure grants; negotiated with department of defense, local land use agencies, federal and state funding agencies and secured federal endangered species take permit to enable development; including full infrastructure for phase I development (47 acres), first new construction (25,000 SF facility) and the establishment of a small business incubator on site.
- **Agency Relocations:** Leadership role in the relocation of the following federal and state agencies to Santa Cruz, California
  - National Marine Fisheries Service Tiburon Lab to Long Marine Lab
  - USGS Pacific Marine Geology Group from Menlo Park to Santa Cruz
  - Fish and Wildlife Oil Spill Response Facility (research use)
- **Research Programs/Consortia:** facilitated launch of large scale federally funded research programs and consortium
  - MBCORC -Led creation of the Monterey Bay Crescent Ocean Research Consortium, engaging over 24 institutions of higher education and research - Chair (2006-2009)
  - REINAS – real time environmental data (NPS, NOAA, UCSC)
  - CIMT - Center for Integrated Marine Technologies (UCSC)
  - CENCOOS - Central and Northern California Ocean Observing System
  - Ground Water Remediation Field station (UC, National Labs and DOD)
  - KELP Restoration Project Planning Team, Monterey Bay 2022-present
- **Legislation:** Identified, wrote, participated in, and/or developed legislative strategies for of the following:
  - AB 1249 (Gallagher)2022 - Fire Victim Trust Tax Exemption Bill 1249
  - SB1129 (Monning) 2018 - financial protections for victims of DV
  - AB 573 (Portantino) 2009 – enabled science fellowship program
  - Pryor Amendment – (Section 2903 of Public Law 103-160) (1994) created public conveyances for federal surplus lands for job creation

### **Selected Memberships and Affiliations**

**Current:**

- American Association for the Advancement of Science (AAAS) Elected Fellow
- California Marine Sanctuary Foundation - Board Member
- Center for Ocean Art, Science and Technology (COAST)- Strategic Advisor
- WILDR (Women in Leadership for Diverse Representation) Organizing Cte
- Democratic Women's Club of Santa Cruz County, Board Officer Director
- Family Council, Sunshine Villa (initiated and current chair)
- Executive Women's Group, Carmel California

**Past:**

- Prospect Heights FIREWISE, Initiator, Cofounder 2017
- Association of University Research Parks -board member/officer 2004-2011
- Monterey Bay Crescent Ocean Research Consortium (MBCORC) founding Board Member 1998, Chair 2006-2009
- Santa Cruz Elks, member 2007- 2014
- Fort Ord Reuse Authority (FORA) ex officio board member (UCSC)1995-2007
- Marina Small Business Incubator Advisor 2001-2005
- AMBAG Tri-County Economic Advisor, 1995-2007
- Camp S.E.A. Lab Monterey, founding board member, 2000-2008
- Monterey Bay National Marine Sanctuary Interagency Task Force, 1998
- National Ocean Conference in Monterey, local advisory/organizing Cte, 1998
- Monterey Bay Futures Network, founding board/past president 1995-1999
- International Economic Development Council (IEDC), member 1998 - 2003
- Santa Cruz Natural History Museum, Board Member 1991- 1993
- Friends of the Sea Otter, Board Member 1991 - 1994
- Santa Cruz Sunrise Rotary, past member, board member/officer, 1990- 2003

**Personal**

I am currently working on transcribing my grandfather's WWI diary account of action on the Western Front in France and his personal letters home. Pastimes include ball throwing for my dog, camping, kayaking, politics, creating figurative sculptures, and hosting art parties.

**Lora Lee Martin**  
**Application for Port Commission – Division 2**

**Attached Letters of Support**

**Congressman Jimmy Panetta**  
**Congressman Sam Farr (retired)**  
**Supervisor Justin Cummings**  
**Coastal Geologist, Dr. Gary Griggs**  
**Commissioner Rachel Dann, Santa Cruz City Planning Commission, former**  
**Congressional staff to Congressmen Panetta and Farr (email submission)**

**Additional Letter Expected**

Assembly Member Gail Pellerin



COMMITTEE ON  
WAYS AND MEANS

SUBCOMMITTEE ON TRADE

COMMITTEE ON  
ARMED SERVICES

SUBCOMMITTEE ON INTELLIGENCE  
AND SPECIAL OPERATIONS

SUBCOMMITTEE ON SEAPOWER  
AND PROJECTION FORCES

COMMITTEE ON  
BUDGET

CHIEF DEPUTY WHIP



United States House of Representatives

19th Congressional District, California

Jimmy Panetta

October 13, 2024

WASHINGTON, DC OFFICE:  
304 CANNON HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515

SOUTH SAN JOSE OFFICE:  
841 BLOSSOM HILL ROAD, SUITE 209  
SAN JOSE, CA 95123

SANTA CRUZ OFFICE:  
701 OCEAN STREET, ROOM 318C  
SANTA CRUZ, CA 95060

MONTEREY OFFICE:  
1200 AGUAJITO ROAD, SUITE 003  
MONTEREY, CA 93940

PASO ROBLES OFFICE:  
800 PINE STREET  
PASO ROBLES, CA 93446

Santa Cruz Port District Commission

c/o Ms. Holland MacLaurie  
Port Director  
Santa Cruz Port District  
135 Fifth Avenue  
Santa Cruz, CA 95062

Dear Commissioners:

I am writing in strong support to appoint Ms. Lora Lee Martin as the Port Commissioner for the 2<sup>nd</sup> Division of the Santa Cruz Port District, which I am proud to represent in Congress through California's 19<sup>th</sup> Congressional District. I have had the pleasure of knowing and working with Ms. Martin as a constituent of mine and a leader and visionary in the regional marine science and technology community.

Ms. Martin's decades-long record of work in the Monterey Bay region speaks for itself. Ms. Martin's creation of the Monterey Bay Education, Science and Technology (MBEST) Center for the University of California, Santa Cruz, at the site of the former Fort Ord, has attracted marine science and technology research and talent to the region and has helped offset the lost employment due to the base's closure. She sat on the Fort Ord Reuse Authority board, addressing issues of basewide land use and was successful at identifying and bringing infrastructure funding to the base.

Ms. Martin was also behind the creation of the Monterey Bay Crescent Ocean Research Consortium, which has fueled large-scale regional research collaborations and deepened our body of research supporting the Monterey Bay National Marine Sanctuary (MBNMS). Her work has helped transform the Monterey Bay Crescent into a nationally recognized leader and hub in marine science research. Ms. Martin's efforts in the Monterey Bay region have directly resulted in the expansion and enhancement of the Monterey Bay Crescent marine science space.

Ms. Martin spearheaded the nation's first PhD science fellowship with a state legislature, the Science Technology & Policy Fellows, which informs California's elected officials on complex science and engineering policies that will have ongoing impact to our region and across the state. Her skills are diverse and her experiences broad. She is well versed in the issues of local, state, and federal bureaucracies, funding opportunities, and the art of compromise. She is creative at getting what is needed for success and is well respected in our region.

Ms. Martin has served on numerous boards including the boards of marine research and advocacy organizations such as the Camp SEA Lab, Save the Sea Otters, and the California Marine Sanctuary Foundation. Properly recognized as an authority of science policy and economic development Ms. Martin is regularly invited to present at conferences and summits and this academic year will be providing a policy workshop for UC Santa Cruz's Coastal Science and Policy Program. In 2010, Ms. Martin was elected as a Fellow to the American Association for the Advancement of Science in recognition of her efforts to advance the discipline of science and its applications.

I have no doubt that Ms. Martin would excel as the Port Commissioner for the 2<sup>nd</sup> Division of the Santa Cruz Port District. Her decades of work have measurably benefited the Monterey Bay region, and she would bring to the Port District not just a commitment to supporting the Santa Cruz Harbor but also a tenacious advocacy for the funding and resources it needs. I strongly encourage her appointment. Please do not hesitate to contact me with any questions on this matter.

Sincerely,



Jimmy Panetta  
U.S. Representative  
19<sup>th</sup> District Congressional District, California

*Hon. Sam Farr  
Member of Congress (Ret.)  
PO Box 7548  
Carmel, CA 93921  
(831) 238-6151*

Santa Cruz Port District Commission  
135 5<sup>th</sup> Avenue  
Santa Cruz, CA 95062

October 9, 2024

Re: Lora Lee Martin - Port Commission Appointment

Dear Commissioners:

Appoint Lora Lee to the Santa Cruz Port District Commission vacancy- Division 2. You are fortunate that she is applying for this opening.

I have known Lora Lee for over 30 years. She is a doer and someone who builds connections. She is a big thinker, asks questions, listens, connects the dots, and works until there is a successful outcome.

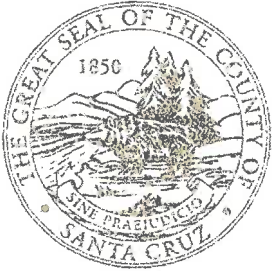
Lora Lee was instrumental in the Fort Ord conversion; she led the effort to transfer over 2500 acres of land to UC and to CSU. She secured large federal grants and oversaw land planning, development and habitat mitigation. At the same time, she led the local effort to secure the relocation of the NOAA Fisheries laboratory and the USGS Marine Science branch to Santa Cruz. Relocations that have resulted in expanded marine related expertise in the Monterey Bay region and untold financial investment. She didn't stop there. She brought together over 25 institutions to create the Monterey Bay Ocean Research Consortium and at one point served as its chair. Beyond our region in Sacramento, she ran the California Council on Science and Technology and was responsible for providing science policy advice to our state legislature through testimony, reports, and the establishment of the country's first state level PhD science policy fellowship. I recently nominated Lora Lee, and this month she received, the coveted SeaStar award from the Monterey Bay National Marine Sanctuary Foundation for this work and more.

Lora Lee gets things done. She is experienced at all levels of government and has been successful in securing funding from existing programs and in creating new programs.

I have long been a supporter of the Santa Cruz Port District and the importance of the harbor as a regional asset. Lora Lee will be a valuable addition to the Commission.

Just do it!





# County of Santa Cruz

## BOARD OF SUPERVISORS

701 OCEAN STREET, SUITE 500, SANTA CRUZ, CA 95060-4069  
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**ZACH FRIEND**  
SECOND DISTRICT

**JUSTIN CUMMINGS**  
THIRD DISTRICT

**FELIPE HERNANDEZ**  
FOURTH DISTRICT

**BRUCE MCPHERSON**  
FIFTH DISTRICT

Board of Directors  
Santa Cruz Port District Commission  
135 5th Avenue  
Santa Cruz, CA 95062

October 14, 2024

Re: Letter of Support for Lora Lee Martin's Division 2 Port Commission Appointment

Dear Commissioners:

I am writing in my capacity as Santa Cruz County Third District Supervisor and representative to the California Coastal Commission in support of Lora Lee Martin's application for the Santa Cruz Port Commission, Division 2 vacancy.

Ms. Martin's work has had an extraordinary and sustained impact on the Monterey Bay region, significantly enhancing the region's scientific research capabilities, marine conservation efforts, and economic development. Her combination of visionary leadership, attention to detail, and persistence has made her an instrumental figure in shaping the future of the Monterey Bay and its surrounding communities. Her extensive experience would complement that of the existing Commissioners.

She was recently recognized by the Monterey Bay National Marine Sanctuary Foundation for her significant contributions to marine research and policy across our region. This award acknowledged her extensive experience at the local, state, and federal levels. Her work has resulted in, among other accomplishments, the relocation of key federal agencies to Santa Cruz, including NOAA's National Marine Fisheries facility from Tiburon and the U.S. Geological Survey's Pacific Marine Geology Group from Menlo Park. She was also instrumental in creating new funding programs, including a statewide offshore monitoring system referred to as CenCOOS.

Her experience is broad, and her results are tangible. She is a quick study, digs deep into the details, and is resourceful in identifying both opportunities and solutions. I met Lora Lee through her friendship with then-Congressman Sam Farr and have had the opportunity to watch her

bring concerns to the California Coastal Commission on a land use issue in Pacific Grove. Ms. Martin understands the interconnectedness of all levels of government and is adept at connecting the dots, resulting in favorable financial and policy outcomes.

In addition to her professional accomplishments, Ms. Martin is deeply committed to the Monterey Bay community. She has served on numerous boards and contributed to the regional effort to restore kelp forests. Her leadership and involvement in initiatives such as the COAST program demonstrate her unwavering dedication to the protection and preservation of the region's natural resources.

Ms. Martin is not only an accomplished leader but also an effective and collaborative one. Her ability to bring people together—whether it be federal agencies, research institutions, or local businesses—has been a hallmark of her career. Her engagement with the sanctuary, dating back to her early years as a kayaking instructor and advocate, further underscores her passion for ensuring access to and the long-term health of the sanctuary.

Given her extensive track record of success, her deep knowledge of the region, and her commitment to marine conservation, I am confident that Ms. Martin would be an outstanding addition to the Port Commission. Her expertise, leadership, and forward-thinking approach will greatly benefit the port and the broader Monterey Bay community.

Thank you for considering Ms. Martin for this important role. I wholeheartedly endorse her application and believe she will be a tremendous asset in the coming years as you address ongoing concerns, as well as the unknown but anticipated challenges of climate change impacts along our coast.

Sincerely,



Justin Cummings, Ph.D.  
Third District Supervisor  
Santa Cruz County



Earth & Planetary Sciences Department  
1156 High Street  
Earth & Marine Sciences Building, Room A232  
Santa Cruz, CA 95064

(831) 459-4089 (main office)  
(831) 459-3074 (fax)

Board of Directors  
Santa Cruz Port District Commission  
135 5<sup>th</sup> Avenue  
Santa Cruz, CA 95062

October 11, 2024

RE: SUPPORT FOR LORA LEE MARTIN'S APPLICATION FOR PORT COMMISSION APPOINTMENT

Dear Commissioners:

I have known and worked closely with Lora Lee Martin for over 30 years and strongly recommend her appointment to the Santa Cruz Port Commission.

Lora has been an active and very effective leader and innovator in the Monterey Bay region for over three decades. Her work has resulted in direct, measurable and lasting impact on Monterey Bay and the larger Monterey Bay region. In 1998, in advance of the nation's first Ocean Conference that was held in Monterey, she conceived of and led the creation of the Monterey Bay Crescent Ocean Research Consortium (MBCORC), a consortium of over 20 marine science institutions memorialized by the first broad regional MOU. She was elected by her regional colleagues to Chair MBCORC in 2006-2009 and successfully facilitated the expansion of marine sciences around Monterey Bay through the attraction of new governmental agencies and the leveraging of the deep expertise and assets of the established regional research institutions. She has presented at multiple regional and nation conferences regarding marine sciences in the Monterey Bay region and was on the planning team and a coauthor of the 2008 Ocean Science Summit: Climate Change and Ocean Health Conference report hosted by MBARI.

Her governmental experience is extensive, and she would bring unique expertise from a wide variety of roles over her career, including a position on a senior senator's staff in Washington D.C. early in her career. She worked closely with former Representative Sam Farr for many years, and they remain close friends. She understands how funding works at the national and state levels and has been very effective and productive in working with federal agencies, playing a key role in attracting both the NOAA National Marine Fisheries Laboratory and the USGS Pacific Marine Science Center to Santa Cruz.

Lora has been a resident of Santa Cruz since 1988 and her involvement began with kayaking through the harbor and the sanctuary, including kayaking across the bay and teaching classes at Monterey Bay Kayaks.

Lora is resourceful, creative, and she produces results. Not on just a small scale but looking to the future needs of our region. She understands the importance of long-range planning and knows how to secure

support and funding. She is well connected and respected in our region. Her work spans from the abstract, program creation, to the concrete, land acquisition and development oversight. I have enjoyed working with her for over 30 years and can say her contributions brought important talent, resources, facilities, technologies and collaborations that have long lasting direct and indirect impacts to our region. Lora was an indispensable member of the team we assembled to develop the University's Coastal Science Campus from the original Long Marine Laboratory.

If appointed to the Port Commission I am confident Lora will bring to you the same level excellence and dedication that I experienced over our many years of working together. I could not recommend her to you more highly.

Sincerely,

A handwritten signature in black ink that reads "Gary B. Griggs". The signature is written in a cursive style with some capital letters.

Gary Griggs  
Distinguished Professor of Earth and Planetary Sciences  
Former Director of the Institute of Marine Sciences

Board of Directors

October 14, 2024

Santa Cruz Port District Commission

135 5<sup>th</sup> Avenue

Santa Cruz, CA 95062

Re: Port Commission Division 2 Appointment - Support for Lora Lee Martin

Dear Commissioners:

I am pleased to write in support of Lora Lee Martin's application to join the Port District Commission. I know she would be a strong addition to your governing board, and as a resident of Santa Cruz for almost 30 years, I urge that you appoint her.

I met Lora Lee over 20 years ago when I was working for Congressman Sam Farr. When I first met Lora Lee, she was already well known as a regional problem solver and person who could get things done. Lora Lee has a long track record of working on complex issues and securing the funding and support to see them through. I know Lora Lee as someone who has a 'can do' attitude, isn't deterred by bureaucracy, builds strong and lasting relationships, and has a genuine interest in understanding topics and considering more than one point of view. She sat on the Fort Ord Reuse Authority (FORA) board for about a dozen years representing the University of California's interest. I remember that the Congressman and his Chief of Staff would often reach out to Lora Lee for her thoughts on issues related to FORA and regional issues during that period. Over the years working with Lora Lee on a number of different initiatives on the local, state and federal levels, I have seen that her experience is broad and touches on many areas including land use, economic development, marine science, policy development, and securing related funding.

The Port Commission, as a special district, is an important entity in our community providing public safety and law enforcement services, along with the more obvious functions of a port and harbor. We are extraordinarily lucky that Lora has decided to apply. Her experience, connections, and intergovernmental acumen make her an asset to the commission. And lastly, it will not be unnoticed to see a woman join you on the board. I urge you to appoint Lora to this opening.

Sincerely,

Rachel Dann



Board of Directors  
Santa Cruz Port District Commission  
135 5<sup>th</sup> Avenue  
Santa Cruz, CA 95062

October 14, 2024

**Re: Lora Lee Martin - Port Commission Appointment**

Dear Commissioners:

Thank you for your service to our community. I am writing to urge you to appoint Lora Lee Martin to the Santa Cruz Port Commission.

Lora Lee brings a wealth of local, state, and federal experience and knowledge to our region that can serve the interests of the Port District. Her work has included land acquisition, planning, and development. She is trained in business and has extensive experience with economic development. Lora Lee is well-known and respected in the community and has a strong working relationship with the marine science community around the Monterey Bay. Her extensive resume reflects numerous successes impacting policy, developing programs, and securing funding.

The Port is an extraordinary asset that deserves the best. It serves our local community and has a reach and significance beyond our region. Lora Lee will bring meaningful relationships and talent to your Board, which will help ensure the continued viability of our port well into the future.

We have been involved in numerous local efforts over the years, and Lora Lee tirelessly works to ensure Santa Cruz County thrives. She understands the importance of protecting and preserving this key gateway to the Monterey Bay for boating, working, recreation, and access.

The Port District and our community will be well-served by Lora Lee's appointment to the Commission.

With appreciation and my warmest regards,



Hilary Bryant



# County of Santa Cruz

## BOARD OF SUPERVISORS

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SECOND DISTRICT

**JUSTIN CUMMINGS**  
THIRD DISTRICT

**FELIPE HERNANDEZ**  
FOURTH DISTRICT

**BRUCE MCPHERSON**  
FIFTH DISTRICT

October 16, 2024

Board of Directors  
Santa Cruz Port District Commission  
135 5<sup>th</sup> Avenue  
Santa Cruz, CA 95062

Re: Lora Lee Martin's application for Commission Appointment

Dear Commissioners:

I am writing in support of Lora Lee Martin's appointment to the Santa Cruz Port Commission, Division 2.

I believe that Lora Lee's depth of experience working with local, state and federal agencies to deliver valuable projects would be a great addition to the Commission. I have no doubt that she would make important contributions to land use projects like improving the upper harbor as well as on issues of climate adaptation and resiliency. She is well connected with all levels of government in our region and is respected by our current and past elected members.

The Port District's Division 2 has a high level of overlap with County Supervisorial District 1. As a result I have gotten to know Lora Lee as a convener who brings together neighbors and elected representatives to discuss and resolve concerns. She values the importance of direct communication. Her interests are broad and her commitment to detail and outcome commendable. Most importantly, she is a problem solver who does not hesitate to take on complex issues.

I sincerely hope that you appoint Lora Lee to the Commission. Don't hesitate to contact me if you have any questions.

Best regards,

MANU KOENIG  
First District Supervisor

CANDIDATE

**STEVE RICHIE**

Received  
9/27/24  
RG

Santa Cruz Port District

APPLICATION FOR APPOINTMENT TO SANTA CRUZ PORT COMMISSION

INSTRUCTIONS:

If you are interested in serving on the Santa Cruz Port Commission, complete the following application and return it along with a resume and "Statement of Qualifications," to the Santa Cruz Port District Commission, 135 5<sup>th</sup> Avenue, Santa Cruz, California, 95062. Applications must be in person or by mail no later than 5:00 pm, Monday, October 14, 2024, as specified in the "Notice of Vacancy." Postmarks will not be accepted. Appointment will be made by the remaining members of the Port Commission at its regular public meeting to be held on Tuesday, October 22, 2024, at 5:30 pm, in the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz.

Thank you for your interest in serving Santa Cruz Port District.

PERSONAL INFORMATION:

First Name: Steve
Last Name: Richie
Address: 111 Nanna Court
City/State/Zip: Santa Cruz, CA 95060
Home Phone: 831-600-8005 Cell Phone: 510-697-1704
Email: s.l.richie@outlook.com

PREVIOUS COMMISSION OR COMMITTEE SERVED:

Table with 2 columns: Public Commission, Board or Committee; Term. Content: no public entities. I have been on multiple corporate and non-profit Boards and committees.

**WORK / VOLUNTEER EXPERIENCE:**

<i>Organization</i>	<i>City</i>	<i>Position</i>	<i>Term</i>
Laird Superfood, Inc	Boulder, CO (and Santa Cruz)	General counsel, head of HR, IT, Quality	2022-2024
Concentrix Corporation	Fremont, CA	Exec VP, Legal and head of HR	2015 - 2021
Annie's, Inc.	Berkeley, CA	General Counsel	2013 - 2015

Please see attached resume for additional details and further work and volunteer experience.

**STATEMENT OF QUALIFICATIONS:**

Please attach your resume, and a brief statement (500 words or less) indicating why you are interested in serving on the Santa Cruz Port Commission and why you are qualified for the appointment.

**CERTIFICATION:**

I certify that I am a registered voter within the Santa Cruz Port District boundary (Division 2) and that the above information is true and correct. I authorize the verification of the information in the application in the event I am a finalist for the appointment.

  
\_\_\_\_\_  
Signature

September 27, 2024  
Date

# STEVE RICHIE

[s.l.richie@outlook.com](mailto:s.l.richie@outlook.com) | 510-697-1704

---

September 27, 2024

Santa Cruz Port District Commission  
135 5<sup>th</sup> Avenue  
Santa Cruz, California 95062

Re: Statement of Qualifications for the Vacancy on the Santa Cruz Port District Commission Board of Directors – Division 2

Dear Port Commission:

I'm excited to apply for appointment to the vacant Division 2 Board of Directors seat on the Santa Cruz Port District Commission, and to submit this Statement of Qualifications along with the attached Application and résumé for your consideration. I trust you will see that I have the interest and qualifications to successfully handle the role.

First, please be assured that I have a strong interest in serving on the Port Commission because:

- I have always been interested in participating in local politics but never found the right opportunity to get involved, instead focusing my efforts on non-profit volunteer activities. The opportunity to volunteer for the Port Commission is very appealing to me.
- I have recently taken early retirement and have time to commit to the role.
- I have been around boats and harbors for most of my life. In fact, my father opened and ran his own boat sales and repair shop for years. In addition, my wife and I are frequent visitors to the Santa Cruz Harbor, whether to row with the Santa Cruz Rowing Club, or to enjoy a meal at Aldo's or Crow's Nest, or just to walk our dog on the jetty.

Second, I have years of experience on corporate and non-profit leadership teams, boards and committees that will enable me to fulfill the responsibilities of a Director for the Port Commission. While I've served on the boards of other non-profit organizations, my primary relevant volunteer activity is the time I spent on the Board of the Rotary Club of Walnut Creek – Sunrise, including a year as President and recipient of the Rotarian of the Year award. This experience allowed me to act in leadership roles with other volunteers, and to interact with various local government offices.

Professionally, I am an attorney with years of non-legal business experience, including leading many non-legal functions (compliance, human resources, IT, quality, corporate development, investor relations/communications, culture/DEI, and facilities.) These roles have given me a strong foundation in finance, fiscal responsibility and budgeting. I have also served as Board Secretary to three public companies, with full responsibilities for board administration and governance. Finally, I've been on the executive leadership teams of three companies, which makes me comfortable with leadership, oversight, analysis and both executive and committee decision-making. I've taken these experiences and trained executive teams on leadership, decision-making, communication and team dynamics.

I would welcome the opportunity to meet with you to learn more about the Port Commission's role and to discuss my qualifications. I look forward to hearing from you.

Sincerely,



Steve Richie



# STEVE RICHIE

SRichie228@gmail.com | 510-697-1704

## MAKING LEGAL A COMPETITIVE ADVANTAGE

Contracting | Compliance | Litigation Management | Mergers & Acquisitions | Going Public  
Human Resources | Risk Management | Board Administration | Food Law

Hands-on business leader who shapes legal and corporate strategies to scale high-growth, mission-driven companies. Calm, decisive General Counsel who finds ways to say “yes” and simplify issues in complex or stressful environments. Practical strategist who applies analytical thinking, legal expertise, and business acumen to create holistic solutions, navigating through ambiguity to find the company’s path to growth, sustainability, and impact.

**STRATEGIC INITIATIVES & GROWTH:** Disciplined, data-driven attorney who drives the company’s strategies and builds strong relationships to act as a trusted advisor to the CEO, CFO, and the Board. Blends business and legal expertise to create unique solutions that control risk while getting deals done.

**CULTURE & LEADERSHIP:** Service-oriented leader who inspires support for all stakeholders. Culture champion who fosters high performance through commitments to pragmatism, humility, transparency, and personal integrity, while ensuring diversity and inclusion throughout the company’s hiring and leadership practices. Naturally curious mediator who values a diversity of opinions, challenges norms and encourages experimentation.

**SCALABLE PROCESSES & SECURE CONTROLS:** Solutions-focused builder who translates strategic imperatives into action, creating audit-proof processes and instilling a metrics-driven culture with an eye for constant improvement. Approachable manager who expects details and analysis, and challenges accepted ways of thinking to find the best solution, resulting in consistent time and cost savings and superior performance.

**LEGAL EXPERTISE:** Confidence-inspiring General Counsel, comfortable working as a team of one or leading a fast-growing legal and compliance function. Expert negotiator who has completed thousands of successful contracts. Relies on a deep understanding of the business to anticipate and mitigate legal risks and liabilities. Able to represent the company with a polished presence in any situation, always demonstrating a humble, empathetic approach.

## PROFESSIONAL EXPERIENCE

**LAIRD SUPERFOOD, INC.**, Boulder, Colorado

2022 – 2024

Publicly held (micro cap) plant-based packaged food and supplement company (NYSE American: LSF)

**General Counsel & Corporate Secretary:** Member of executive leadership team responsible for all legal and compliance matters in addition to leading human resources, IT, quality assurance and investor relations.

### SAMPLE ACCOMPLISHMENTS:

- **Cost Savings** – Reduced outside legal spend by over 60% in first six months and achieved 15% reduction in SG&A through reorganizations, contract renegotiations and reduction of consultants.
- **Quality & Claims** – Responsible for review and approval of all product labels, as well as collaboration with R&D and supply chain to ensure quality specifications, ingredients and co-manufacturing processes.
- **Governance** – Implemented new policies and practices to improve Board communications and administration.

**CONCENTRIX CORPORATION**, Fremont, California

2015 – 2021

\$5B+ global provider of technology-infused customer experience solutions with 270,000 employees in 42 countries (Nasdaq: CNXC)

**Executive Vice President, Legal**

2015 – 2021

Responsible for the Legal and Compliance functions as the company’s headcount quadrupled and revenue tripled through a combination of strong organic growth and strategic acquisitions. Led a dispersed global team supporting the business, handling almost all legal issues in-house. Legal spend as a percentage of revenue decreased each year.

**Leader of Non-Legal Functions**

2016 – 2021

- Served on the executive leadership team, influencing corporate strategy and driving special projects.
- Held the CHRO role for five years, culminating in a 2021 Comparably award for the best U.S. HR team
- Functioned as head of corporate development and leader of global cybersecurity for three years.

#### SAMPLE ACCOMPLISHMENTS:

- **Going Public** – Hired to transform the company into an independent subsidiary that would ultimately become public. Successfully completed a tax-free dividend spinoff effective December 1, 2020.
- **Legal department culture** – Transformed a bureaucratic, non-service-oriented legal team into a competitive advantage for the company, building a true partnership with the business. Instilled a culture of creativity, disruption, and efficiency, culminating in significant legal decisions being made in hours rather than days.
- **Culture roadshow** – Designed a two-day seminar focused on the company's values, delivered by the senior executive team nine times across five global regions and attended by 3,000 staff. The roadshow successfully drove the intended behavior from participants, leading to regional programs and a gold Stevie Award for Best Corporate Event in the U.S.

**ANNIE'S, INC.**, Berkeley, California

2014–2015

Publicly held natural & organic packaged food company sold to General Mills in 2014 for 36 times EBITDA, a 50% share premium.

**Vice President, General Counsel & Corporate Secretary:** Responsible for all legal matters for the company, including contracts, litigation, marketing support, HR support, SEC filings, and public company corporate governance.

#### SAMPLE ACCOMPLISHMENTS:

- **Company sale** – Managed the negotiation and regulatory approval of the sale of Annie's Inc. to General Mills, Inc. for approximately \$820M; served on the post-acquisition integration team.
- **Hands-on** – Ran the legal function as a team of one. Transitioned the department's history of outsourcing day-to-day legal responsibilities to bring them in-house, consolidating the function while implementing scalable processes.
- **Legal Support for Marketing** – Handled all aspects of labels, packaging claims, sweepstakes, and social media in-house, saving the company money while achieving FDA compliance and protecting against consumer claims.

**SYNNEX CORPORATION**, Fremont, California

2008 – 2014

Fortune 500 IT distributor with 2014 annual revenue of approximately \$13.8B and a presence in over 30 countries (NYSE: SNX)

**Vice President, Legal:** Joined as second attorney on the team, responsible for legal administration and growing the function to support the company's growth and international expansion. Led all aspects of the department, including company litigation, SEC filings, commercial contracting, global compliance, recruiting and management, budgeting, oversight of outside counsel, and structuring the team to align with the business.

#### SAMPLE ACCOMPLISHMENTS:

- **Contract negotiations** – Crafted and negotiated thousands of contracts to buy products from manufacturers and to sell to customers, learning both sides of every issue for contracts ranging in size from very small to as big as \$500M.
- **Capacity-building systems** – Implemented scalable systems, processes, and procedures, allowing proper visibility to finance and accounting teams while ensuring accessibility and compliance.

## EARLY ROLES

**VELOCITY SPORTS PERFORMANCE**, Business Director & Owner, Concord, CA

**BOORNAZIAN, JENSEN & GARTHE**, Partner, Oakland, CA

**IN-HOUSE COMMERCIAL INSURANCE PRACTICES**, Allstate, South Barrington, IL & AIG, San Ramon, CA

## EDUCATION & CERTIFICATIONS

**J.D.**, SANTA CLARA UNIVERSITY SCHOOL OF LAW, SANTA CLARA, CALIFORNIA

Public Interest Law Scholar | Certificate of Excellence, Research & Writing | Client Counseling Competition, 2x champion

**B.A., MATHEMATICS**, UNIVERSITY OF CALIFORNIA AT SANTA CRUZ, SANTA CRUZ, CALIFORNIA

## PERSONAL INTERESTS & COMMUNITY PROJECTS

**Interests:** Sustainability | Regenerative Agriculture | Waste/Recycling | Open Space Conservation

**Certifications:** Soil Advocate (Kiss The Ground) | Anti-Racism 1 (Univ. CO, Boulder)

**Volunteer Activities:** Cancer Support Community | Save Mount Diablo | Sempervirens Fund

Rotary Club, Walnut Creek-Sunrise: President (2006) and Rotarian of the Year (2004)

**STEVE RICHIE** | [SRichie228@gmail.com](mailto:SRichie228@gmail.com) | 510-697-1704 | <https://www.linkedin.com/in/srichie/>



CANDIDATE

**CAM SOBALVARRO**

RECEIVED  
9/13/24  
at

Cam Sobalvarro  
3201 Hardin Way  
Soquel, CA. 95073  
csobalvarro@gmail.com

Santa Cruz Port District Commission  
135 5th Avenue  
Santa Cruz, CA 95062

September 10, 2024

Port Commissioners,

As an active member of the community and lover of the Harbor, I am delighted to offer my service to fill the board vacancy. My wife and I often remark that harbors, in general, are among our favorite places in any seaside community, but the Santa Cruz Harbor specifically is part of what makes Santa Cruz feel like home.

I am a lifelong boater and have spent my happiest days in, on, our around water and harbors. I currently keep a sailing kayak in the Santa Cruz Harbor and love taking it out, sometimes just to do laps in the harbor, but most often to access priceless time on Monterey Bay. In addition, I'm also an active participant and leader of Sons & Daughters of the Beach, the ukulele group that enjoys a long history of music on the beach near the harbor entrance 52 Saturdays a year – rain or shine.

I would be proud to represent the community on the board of this precious resource and help ensure its success long into the future.

Thank you for your consideration

Best regards,



Cam Sobalvarro

**Santa Cruz Port District**

**APPLICATION FOR APPOINTMENT TO SANTA CRUZ PORT COMMISSION**

**INSTRUCTIONS:**

If you are interested in serving on the Santa Cruz Port Commission, complete the following application and return it along with a resume and "Statement of Qualifications," to the Santa Cruz Port District Commission, 135 5<sup>th</sup> Avenue, Santa Cruz, California, 95062. Applications must be in person or by mail no later than 5:00 pm, Monday, October 14, 2024, as specified in the "Notice of Vacancy." Postmarks will not be accepted. Appointment will be made by the remaining members of the Port Commission at its regular public meeting to be held on Tuesday, October 22, 2024, at 5:30 pm, in the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz.

Thank you for your interest in serving Santa Cruz Port District.

**PERSONAL INFORMATION:**

First Name: Camille (Cam)

Last Name: Sobalvarro

Address: 3201 Hardin Way

City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: (831) 346-2700

Email: csobalvarro@gmail.com

**PREVIOUS COMMISSION OR COMMITTEE SERVED:**

<i>Public Commission, Board or Committee</i>	<i>Term</i>
<u>Gateway School Board, Brentwood, CA</u>	<u>2000-2002</u>
<u>Rimini Street Foundation, board member</u>	<u>2017-2018</u>
_____	_____
_____	_____
_____	_____

**WORK / VOLUNTEER EXPERIENCE:**

<i>Organization</i>	<i>City</i>	<i>Position</i>	<i>Term</i>
Sons & Daughters of the Beach	Santa Cruz	Leader (one of several)	Current

**STATEMENT OF QUALIFICATIONS:**

Please attach your resume, and a brief statement (500 words or less) indicating why you are interested in serving on the Santa Cruz Port Commission and why you are qualified for the appointment.

**CERTIFICATION:**

I certify that I am a registered voter within the Santa Cruz Port District boundary (Division 2) and that the above information is true and correct. I authorize the verification of the information in the application in the event I am a finalist for the appointment.

  
\_\_\_\_\_  
Signature

9-10-2024  
\_\_\_\_\_  
Date

# CAMILLE SOBALVARRO

3201 Hardin Way, Soquel, CA 95073

[csobalvarro@gmail.com](mailto:csobalvarro@gmail.com) 831-346-2700

## PERSONAL SUMMARY

- **20+ year career in business leadership in marketing, creative, and digital operations**
- **Lifelong boater**
- **ASA-certified in sailing**
- **Active kayaker and sailor**
- **Community-minded and active user of the harbor**

## PROFESSIONAL EXPERIENCE

### Sabbatical – June 2023 to June 2024

I recently returned from a mid-career break during which I focused on supporting my family through significant life transitions involving both sets of aging parents. While the circumstances were challenging, this period allowed me to develop a deeper sense of resilience and adaptability. I am grateful for the opportunity to contribute to my family in this way, and I believe that the skills and perspectives gained will positively impact my professional approach moving forward.

### Director, Digital Marketing

#### WORKDAY – January 2022 to June 2023

- Responsible for strategy and planning, budget, team leadership and multi-channel creative execution, and delivery of results as measured by business outcomes
- Led the first full digital experience of Workday Rising for partners and customers, the company's annual user conference, making the entire program available in-person, remotely, or on-demand globally.
  - Selected the event platform, managed agency partner relations and associated staff, and established and documented a reusable infrastructure for future events.
  - Exceeded plan for paid registrations by 50% and achieved highly positive user ratings.
- Equipped digital market managers with the processes, training, and tools for independent A/B testing. This unleashed creativity, fostered collaboration, and created opportunities to elevate exemplary work. In the months following, successful test results increased over 400%, driving innovation and engagement metrics.
- Developed and distributed the company's first policies and guidelines for marketing employees' use of generative AI.

### Director, Online Marketing, Planning

#### ADAPTIVE INSIGHTS / WORKDAY – August 2019 to January 2022

- Drove the rebranding of an acquired company, from "Adaptive Insights, Inc." to "Adaptive Insights: A Workday Company," and finally to the product "Workday Adaptive Planning," unified under Workday brand.
- Maintained pipeline growth across market segments (SMB, mid-market, and large enterprise) during the two-year company integration. Rebranded web, organic and paid social media, and search marketing, scaled up content development, and incorporated test-proven conversion rate optimizations.
- Managed the creative strategy, website, and all paid and organic digital programs for Adaptive Insights, Inc. post-acquisition.

## Senior Director, Digital & Creative Services

### EGNYTE – March 2019 to August 2019

- Completed redesign of Egnyte.com and the product application, including a detailed style guide for use across the company and with external agencies and marketing and sales partners.
- Organized resources from across marketing into discrete Digital Marketing and Creative Services functions. Hired to fill functional gaps in teams.
- Established project management processes and systems to increase production velocity, build accountability, promote visibility, and allow the organization to scale.

## Senior Director, Digital and Creative

### RIMINI STREET – May 2012 to March 2019

- Built the digital marketing programs, infrastructure, and rigor that propelled Rimini Street from a small start-up to a public company that consistently achieved quarterly marketing and sales goals.
- Established online experiences tailored to targeted audiences and designed for conversion through rigorous testing and optimization.
- Established strategy, program execution, and successfully hired across marketing channels including, web, social media, SEO, UX design, creatives services, video production, corporate event planning and execution, collateral development.
- Defined and executed Rimini Street's award-winning web experience. Recognized for multiple Stevie Awards from 2016-2019.

## PLATFORMS & TECHNOLOGIES

### Content management systems (CMS), including:

- Adobe Experience Manager, Drupal, Sitecore, HubSpot, Jumla, Ingeniux, Documentum, Pathfactory, Drift, ON24, Vimeo, Brightcove and others.

### Testing platforms, including:

- Google Optimize, Optimizely, Adobe Target.

### Analytics, including:

- Google Analytics and Search Console, SEMRUSH, AdWords, Brightedge, Screamingfrog, SpyFu, MOZ, Yoast, and many more.

### Marketing automation systems, including:

- Hubspot, Adobe Marketo, Pardot, Salesforce Marketing Cloud, Oracle Eloqua, Hootsuite, Mailchimp, and others. Experience with Airtable, Excel/Google Sheets, Adaptive Planning

### Experience design:

- Photoshop, Illustrator, InDesign, Figma, etc.

### Event management, platforms including:

- Rainfocus, Cvent, ON24

## EDUCATION

Diablo Valley College

Major: Communications and rhetoric

Los Medanos College

Major: Digital media production





Santa Cruz Port District

# MID FISCAL YEAR REVIEW OF CAPITAL IMPROVEMENT PROGRAM

Fiscal Year 2024-25

# SECTION I: OVERVIEW

The Santa Cruz Port District's 5-year Capital Improvement Program (CIP) provides a plan for the development, maintenance, improvement, and acquisition of infrastructure assets to benefit Santa Cruz Harbor's users, businesses, and visitors. It is intended to serve as a guiding document for planning, scheduling, and implementing capital improvements and planning projects over a five-year period.

Typical major CIP projects include ongoing infrastructure or facility maintenance needs, like dock upgrades, pavement repairs, and building restoration.

The CIP may also include services that indirectly lead to the construction of capital improvements, such as feasibility studies and investigative reports.

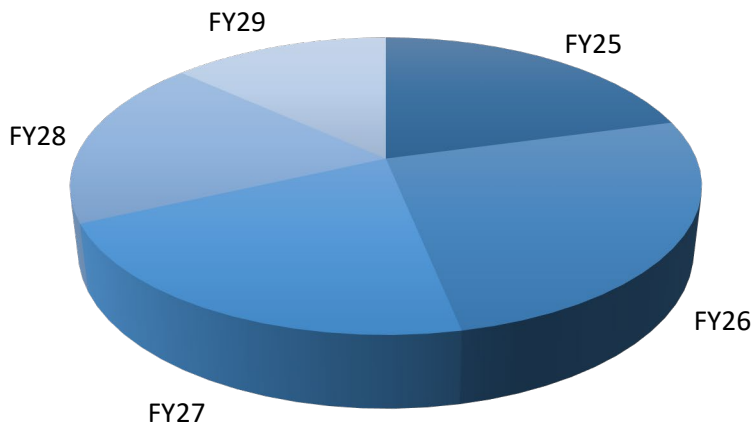
The current CIP was approved by the Port Commission as part of the District's FY25 budget process. A total of \$1,095,000 was allocated across 14 previously identified projects. This report summarizes the activities and milestones involved with the delivery of the Port District's CIP during the first half of Fiscal Year 25 (April 1, 2024, through September 30, 2024).



## CAPITAL IMPROVEMENT PROGRAM FUNDING SUMMARY

<b>FY25 CIP CONTRIBUTION</b> <b>\$1,095,000</b>	<b>FY25 – FY29 CIP CONTRIBUTIONS</b> <b>\$4,427,000</b>
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## FY25 - FY29 CIP CONTRIBUTIONS





## SECTION 2: FUNDING SUMMARY

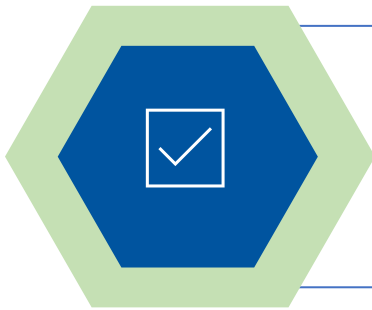
As of April 1, 2024, the Port District's Capital Improvement Program included 28 funded projects (including the Unallocated CIP Fund) and totaled \$7,393,214. A total of \$752,723 has been expended on CIP projects in the first half of FY25. The table below details CIP expenditures by project and ending balances as of September 30, 2024.

Project	Beginning Balance (4/1/24)	FY25 Project Reallocations	FY25 Project Expenditures	Ending Balance (9/30/24)
Harbor Security Upgrades	\$12,000		(\$11,133)	\$867
Pavement Repairs	\$300,532		(289,371)	\$11,161
West Jetty Walkway	20,799		(\$5,050)	\$15,749
Sanitary Sewer Lift Stations	\$359,538		-	\$359,538
Piling Replacement	\$50,000	(\$19,330)		\$30,670
Pier Rehabilitation	\$14,821	(\$10,000)	(\$38)	\$4,783
Building Restoration	\$253,211	(\$25,000)	(\$21,789)	\$206,422
Restroom Building Rehab	\$316,424			\$316,424
7 <sup>th</sup> & Brommer Recon	\$106,747		(\$6,245)	\$100,502
SH Revetment & Seawall	\$98,697		(\$4,307)	\$94,390
Murray Street Bridge Project	\$4,560,024		(\$46,598)	\$4,513,426
Embankment Assessment	\$57,765		(\$7,169)	\$50,596
Aldo's Seawall Replacement	\$37,463		(\$31,375)	\$6,088
Fuel System Upgrades	\$113,539		(\$20,565)	\$92,974
North Harbor Transformer	\$618,330	\$717,651	(\$309,083)	\$1,026,898
CF Marine Services Center	\$10,000			\$10,000
Dock Upgrades	\$17,097	(\$15,000)		\$2,097
Sidewalk & Plaza Restoration	\$18,000			\$18,000
Storm Drain System	\$30,000	(\$20,000)		\$10,000
Water & Sewer System	\$19,139	(\$15,000)		\$4,139
Aeration System Upgrades	\$31,304			\$31,304
Ice Machine	\$19,222	(\$15,000)		\$4,222
Refuse/Recycling Study	\$5,000			\$5,000
Twin Lakes Haul	\$320,473	\$600,000	-	\$920,473
Unallocated CIP	\$3,089	(\$3,089)	-	-
<b>TOTAL:</b>	<b>\$7,393,214</b>	<b>\$1,195,232</b>	<b>(\$752,723)</b>	<b>\$7,834,856</b>

# SECTION 2: PROJECT SUMMARY

As of September 30, 2024, a total of 3 CIP projects have been completed. FY25 expenditures for the 3 completed projects total approximately \$305,554. A summary of the completed projects is shown below in Figure 1:

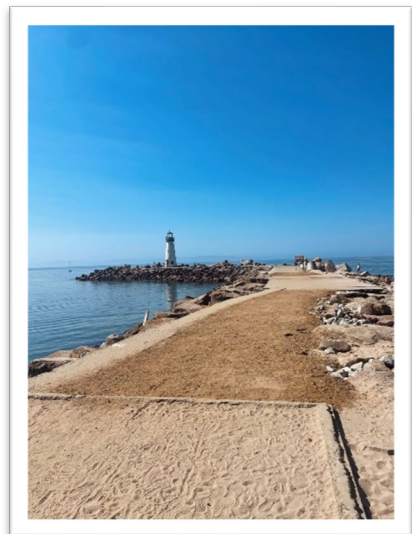
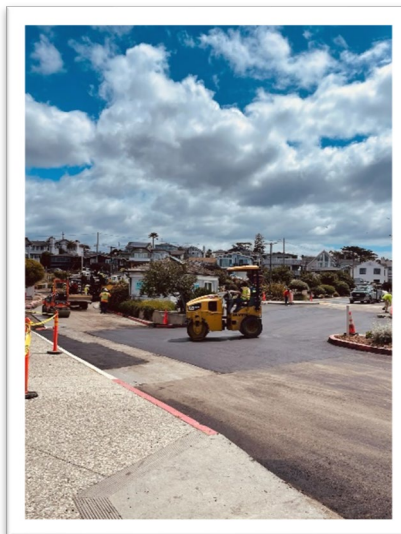
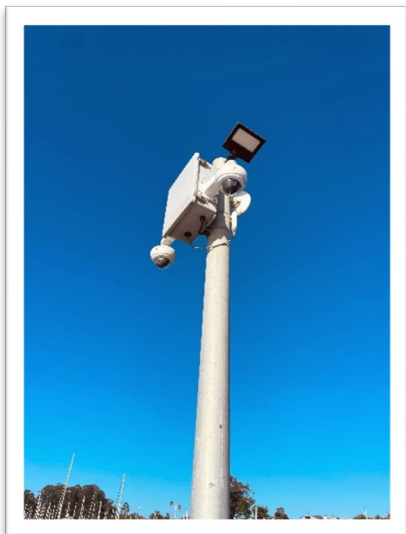
FIGURE 1: Completed Projects	
<b>H001</b>	<b>HARBOR SECURITY UPGRADES</b>
This project was approved to provide for increased security systems throughout the harbor to reduce unauthorized uses and improve monitoring and enforcement capabilities. <b>FY25 funding contribution totaled \$12,000 for the acquisition of additional security cameras.</b>	
COMPLETE	
RECOMMENDATION: Leave project open for future funding contributions.	
<b>F006</b>	<b>PAVEMENT REPAIRS</b>
This ongoing project provides funding for maintenance, repaving, and restriping of harbor parking lots and roads. <b>FY25 funding contribution totaled \$215,000 to repave and restripe the entirety of the concession parking lot.</b> Repaving of the concession parking lot has been completed. Additionally, approximately \$80,000 in funding was allocated to repair the sinkhole that developed in the FF-Dock parking area. Work on that project is complete.	
COMPLETE	
RECOMMENDATION: Leave project open for future funding contributions.	
<b>J001</b>	<b>WEST JETTY WALKWAY</b>
This project was approved to repair the southern portion of the jetty walking path, which was damaged during various storm events in 2023. The Army Corps of Engineers anticipates performing more extensive repairs to portions of the jetty, pending availability of federal funds. <b>FY25 funding contribution totaled \$20,000.</b>	
COMPLETE	
RECOMMENDATION: Close out project and reallocate remaining \$15,749 to the Unallocated CIP.	



Completed FY25 Project Expenditures Total \$305,554

OR

28% of FY25 Allocated CIP Funding



The CIP currently includes 12 projects that are planned or in progress. As of September 30, 2024, expenditures for these planned and in-progress projects total approximately \$447,169. A summary of the projects is shown below in Figure 2.

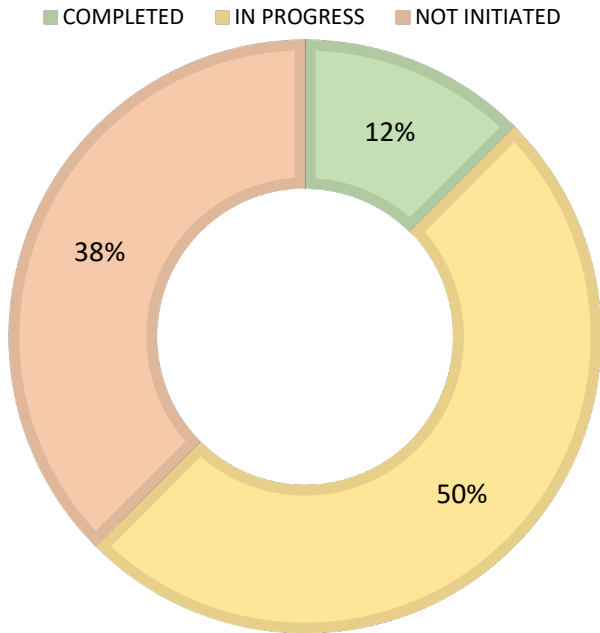
FIGURE 2: Projects in Progress		
F004	SANITARY SEWER LIFT STATIONS	
This ongoing project provides funding for the phased repair and replacement of the District's sanitary sewer lift stations. The G-Dock lift station was scheduled for replacement in FY24. The project was placed out to bid in August 2023, however all bids received exceeded the Engineer's Estimate for the project, as well as available funding. The project will be rebid in the coming months. <b>FY25 funding contribution totaled \$20,000.</b>		IN PROGRESS
F005	PILING REPLACEMENT	
This ongoing project provides funding for periodic inspections, repairs, and upkeep to the harbor's three piers (east side, west side, fishery). <b>FY25 funding contribution totaled \$50,000 (subsequently reallocated).</b> Remaining funding is allocated to assist with the purchase of a floating barge.		IN PROGRESS
F009	PIER REHABILITATION	
This ongoing project provides funding for periodic inspections, repairs, and upkeep to the harbor's three piers (east side, west side, fishery). <b>FY25 funding contribution totaled \$5,000.</b> Adequate funding is available for the repair / jacketing of 4 fishery pier piles. Work is anticipated to be completed by November 30, 2024.		IN PROGRESS
F011	BUILDING RESTORATION	
Project funding is programmed on an annual basis and includes minor improvements that extend the useful life of systems and equipment in District-owned buildings that are rented to landside concessionaires. <b>FY25 funding contribution totaled \$125,000 for priority projects.</b> Expenditures to date include costs for the completion of the 413 Lake Avenue Roof Coating Project. Exterior painting of 2222 East Cliff Drive is planned in the coming weeks.		IN PROGRESS
F012	RESTROOM BUILDING REHAB	
Project funding is programmed on an annual basis to facilitate a phased rehabilitation of restroom facilities in the harbor. <b>FY25 funding contribution totaled \$18,000 for the priority repair of tsunami-damaged facilities in the north harbor,</b> starting with the I-Dock restroom/shower building. The project was placed out to bid in April 2024, however all bids received exceeded the Engineer's Estimate for the project, as well as available funding. The project will be rebid in the coming months.		IN PROGRESS
F021	7 <sup>th</sup> AND BROMMER RECON	
This ongoing project provides funding for the site assessment and engineering work for future development of Port District property in the area of 7 <sup>th</sup> and Brommer. <b>A funding contribution in FY25 was not made.</b> A marketing and feasibility study to consider opportunities that may be available to the Port District on County-owned property located on the southwest corner of 7 <sup>th</sup> and Brommer remains ongoing.		IN PROGRESS
F022	SOUTH HARBOR REVETMENT AND SEAWALL	
Project funding is allocated for a comprehensive engineering assessment and potential replacement options for the seawall along the harbor's west side. <b>FY25 funding contribution totaled \$80,000.</b> The engineering assessment and geotechnical work have been completed and the preliminary design and cost estimates are scheduled for Commission review at a regular public session in the coming months.		IN PROGRESS
F024	MURRAY STREET BRIDGE	
Construction documents for the Port District's portion of work associated with the project are nearly complete, and it is anticipated that the FF-Dock reconstruction project will go out to bid in early 2025. <b>A funding contribution in FY25 was not required, as all project related costs will be reimbursed by the City.</b>		IN PROGRESS
F027	ALDO'S SEAWALL REPLACEMENT PROJECT	
Project funding is allocated to complete conceptual and construction design work for the replacement of a new restaurant building at the 616 Atlantic Avenue site. <b>FY25 funding contribution totaled \$50,000.</b>		IN PROGRESS
F042	EMBANKMENT ASSESSMENT	
Project funding is allocated to determine adequate repair / replacement options for the east side embankment. <b>FY25 funding contribution totaled \$10,000.</b> Proposed repair / replacement options remain ongoing with Mesiti-Miller Engineering and will be presented to the Commission in the coming months.		IN PROGRESS

F043	FUEL SYSTEMS UPGRADES	
Project funding is allocated to ensure maintenance and repair of the harbor’s fuel dock equipment remains serviceable. <b>FY25 funding contribution totaled \$25,000</b> for the replacement of all four fuel dispensers, electrical panel upgrades, and required credit card terminal updates for PCI compliance. Credit card terminal updates have been completed. Remaining work is scheduled for January 2025.		IN PROGRESS
F045	NORTH HARBOR TRANSFORMERS	
Project funding is allocated to replace 6 electrical transformers in the north harbor that were submerged and damaged during the January 15, 2022, tsunami. <b>FY25 funding contribution totaled \$355,000.</b> Work is currently underway and anticipated to be complete in early 2025.		IN PROGRESS

The CIP currently includes 12 projects (excluding the Unallocated CIP Fund) that are not planned to be initiated in FY25, but have some level of available funding. Unplanned FY25 project are outlined in Figure 3.

Figure 3: Uninitiated Projects	
<ul style="list-style-type: none"> <li>CF Marine Services Center</li> <li>Dock Upgrades</li> <li>Sidewalk &amp; Plaza Restoration</li> <li>Storm Drain System</li> <li>Water &amp; Sewer System</li> <li>Aeration System Upgrades</li> <li>Ice Machine</li> <li>Twin Lakes Haul</li> </ul>	No projects planned in FY25
Harborwide Refuse Study	Study completed in FY23. Remaining funding to be allocated toward the purchase of new garbage enclosures.

### CIP PROJECT STATUS



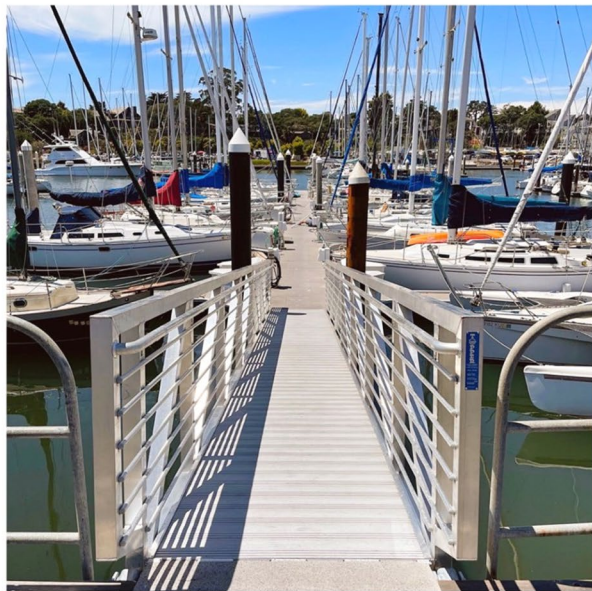


## SECTION 3: CONCLUSION

Delivery of the Port District's CIP over the next five fiscal years is dependent on many factors, including forecasted revenues, available funding, and staffing workloads. The CIP will adapt and respond as the District updates and refines its capital infrastructure needs through processes such as this mid-year CIP review.

The following action items are presented for Commission review and consideration:

- Reallocate the remaining balance of existing CIP project funding to close out the following projects:
  - \$15,749 from West Jetty Walkway to Unallocated CIP.



Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
September 2024

Date	No.	Vendor	Description	Amount
9/3/2024	60440	Employee #62	Vacation Payout	\$ 1,489.32
9/6/2024	60441	Ace Portable Services	Portable Toilet Rental	\$ 214.76
9/6/2024	60442	Amazon Capital Services	Hot Knife Foam Cutter, Power Tool Batteries, Orbital Sander, <i>Twin Lakes</i> Hydraulic Petroleum Tape, Wet/Dry Vacuum & Filters, Saw Blades	\$ 1,019.15
9/6/2024	60443	Amerigas	Ancillary Equipment Fuel	\$ 102.59
9/6/2024	60444	Scott Andersen	Security Deposit Refund	\$ 485.96
9/6/2024	60445	Bay Building Janitorial, Inc.	Janitorial Services, Refuse Collection	\$ 12,918.66
9/6/2024	60446	Bay Plumbing Supply, Inc.	B-Dock Restroom Faucet Replacement, Fuel Dock Hose Bib, Pipe Fittings	\$ 598.92
9/6/2024	60447	Bayside Oil II, Inc.	Waste Fuel Disposal	\$ 118.75
9/6/2024	60448	Richard Beam	Security Deposit Refund	\$ 381.30
9/6/2024	60449	Bow Wow Pet Waste Products	Pet Waste Station Bags	\$ 210.88
9/6/2024	60450	Brass Key Locksmith, Inc.	Master Key Cylinder	\$ 20.00
9/6/2024	60451	Carpi & Clay	Washington Representation	\$ 800.00
9/6/2024	60452	Central Coast Systems	Fire Alarm Monitoring	\$ 210.00
9/6/2024	60453	Citi Cards	Breakroom Supplies, Notary Services	\$ 412.08
9/6/2024	60454	City of Santa Cruz Landfill	Hazmat Disposal	\$ 129.06
9/6/2024	60455	Comcast	Business Internet	\$ 461.03
9/6/2024	60456	Crow's Nest Restaurant	1/2 Concession Lot Garbage (Tenant Reimbursable)	\$ 2,944.12
9/6/2024	60457	Downey Brand	Legal Consultation	\$ 8,100.00
9/6/2024	60458	Dredging Supply Company, Inc.	<i>Twin Lakes</i> Hydraulic Shaft Assembly	\$ 3,110.59
9/6/2024	60459	Elevator Service Company	Monthly Service, 493 Lake Avenue Elevator Repair	\$ 900.00
9/6/2024	60460	Ewing Irrigation Products, Inc.	Hose Couplings & Tubing	\$ 425.02
9/6/2024	60461	FedEx	Shipping	\$ 18.14
9/6/2024	60462	Flyers Energy, LLC	Ancillary Equipment Fuel	\$ 732.56
9/6/2024	60463	Garda CL West, Inc.	Deposit Courier Service	\$ 1,005.72
9/6/2024	60464	GP Crane & Hoist	Quarterly Hoist Inspection & Repair (\$374.46 Tenant Reimbursable)	\$ 619.19
9/6/2024	60465	Grainger	Disposable Gloves, Aerator Motors, Screw Driver Set, Batteries, Coveralls, Sunscreen	\$ 2,974.61
9/6/2024	60466	Harbor Freight Tools	Reversible Air Drills	\$ 137.14
9/6/2024	60467	Hartford Fire Insurance Company	Flood Insurance	\$ 1,121.00
9/6/2024	60468	HD Supply Facilities Maintenance, Ltd.	Janitorial Supplies, Rust Converting Primer	\$ 5,902.47
9/6/2024	60469	Hose Shop	Boatyard Pressure Washer Parts	\$ 366.89
9/6/2024	60470	Chris Karwick	Credit Balance & Security Deposit Refund	\$ 814.98
9/6/2024	60471	Large's Metal Fabrication, Inc.	Aerator Motor Mounts	\$ 126.21
9/6/2024	60472	Lawson	<i>Twin Lakes</i> Fittings & Flanges	\$ 1,241.33
9/6/2024	60473	Marine Lien Sale Service	Vessel Lien Fee	\$ 180.00

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
September 2024

Date	No.	Vendor	Description	Amount
9/6/2024	60474	Maritime Electronics Co., INC.	<i>Dauntless</i> Battery Charger Replacement	\$ 400.00
9/6/2024	60475	McDermott, Dick	497 Lake Avenue Installment Payment	\$ 4,535.45
9/6/2024	60476	McMaster-Carr Supply Company	<i>Twin Lakes</i> Gaskets & Pipe Fittings	\$ 223.95
9/6/2024	60477	Mission Uniform Service	First Aid Supply, Uniform Service, Uniform Pant Replacement, Uniform Shirt Replacement	\$ 1,103.64
9/6/2024	60478	Monterey Bay Marine	Dredge Skiff Motor Service & Control Cable	\$ 1,636.44
9/6/2024	60479	Mutual of Omaha	Life, LTD, AD&D Insurance	\$ 918.87
9/6/2024	60480	Capital One Trade Credit - OSH	Aerator Mounting Hardware	\$ 50.19
9/6/2024	60481	Pacific Gas & Electric Company	Utilities	\$ 8,346.89
9/6/2024	60482	Pagoda Technologies Inc	IT & Cyber Security Services (September), Dell Latitude Laptop	\$ 4,957.13
9/6/2024	60483	Palace Business Solutions	Office Supplies	\$ 242.68
9/6/2024	60484	Peninsula Diesel Inc.	Parts & Operator Manuals	\$ 313.46
9/6/2024	60485	Peninsula Welding & Medical Supply	Welding Gas, Cut Off Wheel, Grinding Wheel	\$ 683.04
9/6/2024	60486	Peterson	<i>Twin Lakes</i> C18 Engine Repairs	\$ 4,168.78
9/6/2024	60487	Peace Officers Research Association of California	Association Dues (Payroll Deduction)	\$ 226.00
9/6/2024	60488	Quadient, Inc.	Postage	\$ 346.39
9/6/2024	60489	Rad Lab Designs Inc	Design Services: 616 Atlantic Avenue	\$ 6,500.00
9/6/2024	60490	Blake Redding	Security Deposit Refund	\$ 378.56
9/6/2024	60491	Red Wing Shoe Store	Dredge Staff Work Boots (2)	\$ 554.94
9/6/2024	60492	San Lorenzo	Tire Chocks Lumber, Epoxy, Allen Wrench Set, <i>Dauntless</i> Cab Interior Paneling	\$ 821.87
9/6/2024	60493	SC Fuels	Fuel Dock Gasoline & Diesel	\$ 27,105.33
9/6/2024	60494	Santa Cruz Baptist Church	Event Deposit Refund	\$ 500.00
9/6/2024	60495	Santa Cruz Municipal Utilities	Utilities	\$ 17,896.59
9/6/2024	60496	Silke Communications	Patrol Boat Radio Microphone Replacement	\$ 51.53
9/6/2024	60497	Staples Business Advantage	Office Supplies	\$ 225.20
9/6/2024	60498	Mark Stier	Security Deposit Refund	\$ 273.88
9/6/2024	60499	TranSystems Corporation	Engineering Services: Replacement of FF-Dock Dock for Murray Street Bridge Seismic Retrofit Project	\$ 21,990.00
9/6/2024	60500	Verizon Wireless	Cell Phone & Tablet Service	\$ 276.93
9/6/2024	60501	Mark Larsen DBA: Viking	Window Cleaning	\$ 35.00
9/6/2024	60502	West Coast Wire Rope	Wire Rope	\$ 15,034.05
9/6/2024	60503	West Marine Pro	<i>Dauntless</i> Paint, <i>Twin Lakes</i> Fuel Filters, Water Hose	\$ 644.96
9/6/2024	60504	West Marine Pro	Boatyard Retail Items	\$ 241.76
9/6/2024	60505	Wex Bank	Fleet Fuel	\$ 2,427.82
9/20/2024	60506	Allied Administrators for Delta Dental	Dental Insurance	\$ 3,449.95
9/20/2024	60507	Allied Universal	Security Patrol	\$ 8,410.68

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
September 2024

Date	No.	Vendor	Description	Amount
9/20/2024	60508	Amazon Capital Services	Wireless Keyboard & Mouse, <i>Dauntless</i> Rust Remover, Wet/Dry Vacuum Water Pump	\$ 140.99
9/20/2024	60509	AmeriDyn	Dynamics Support	\$ 17.50
9/20/2024	60510	Applied Industrial Technologies, LLC	<i>Twin Lakes</i> Hydraulic Hose	\$ 891.01
9/20/2024	60511	A Sign ASAP!	Parking Signage, Vehicle & Equipment Decals	\$ 768.25
9/20/2024	60512	AT&T	Telephone	\$ 334.01
9/20/2024	60513	Atchison Barisone Condotti & Kovacevich	Legal Consultation	\$ 491.20
9/20/2024	60514	Bay Plumbing Supply, Inc.	D-Dock Restroom Faucet, Supply Valves, Faucet Hole Cover	\$ 121.13
9/20/2024	60515	Bayside Oil II, Inc.	Waste Oil Disposal	\$ 811.00
9/20/2024	60516	Colleen Bellows	Wait List Refund	\$ 125.00
9/20/2024	60517	Big Creek	Galvanized Roof Flashing, Fuel Dock Hardware & Anchors, Fuel Dock Plywood, Putty Knife, Trowel, Lift Station Safety Hasp, G-Dock Support Post Lumber, C-Dock Lumber	\$ 243.46
9/20/2024	60518	Brass Key Locksmith, Inc.	Padlocks	\$ 86.68
9/20/2024	60519	Burke, Williams & Sorensen, LLP	Legal Consultation	\$ 38.50
9/20/2024	60520	Cale America, Inc.	Monthly Service, Parking Machine Programming	\$ 1,708.52
9/20/2024	60521	Comcast	Business Internet	\$ 413.06
9/20/2024	60522	Complete Mailing Service	Division 2 Notice of Vacancy Mailing & Postage	\$ 11,247.84
9/20/2024	60523	Crystal Springs Water Co.	Boatyard Drinking Water	\$ 136.75
9/20/2024	60524	Data Ticket, Inc.	Citation Processing (August)	\$ 877.37
9/20/2024	60525	Dunn-Edwards Corporation	Rust Converting Primer	\$ 982.55
9/20/2024	60526	Elevator Service Company	Monthly Service	\$ 500.00
9/20/2024	60527	Ewing Irrigation Products, Inc.	Pipe Caps	\$ 24.13
9/20/2024	60528	Fresno Pipe & Supply	Pipe Flanges	\$ 694.43
9/20/2024	60529	Frost, Gene	Security Deposit Refund	\$ 378.56
9/20/2024	60530	Grainger	Batteries, Diesel Fuel Biocide	\$ 251.95
9/20/2024	60531	HD Supply Facilities Maintenance, Ltd.	Janitorial Supplies	\$ 2,651.61
9/20/2024	60532	Home Depot Credit Services	Hammer Drill, Bit Set, Batteries, Pliers, Pile Sleeving Anchors, Saw Blades, Janitorial Supplies, Ratchet Straps, <i>Dauntless</i> Primer, Impact Sock Set, Work Gloves	\$ 1,693.50
9/20/2024	60533	Hose Shop	<i>Twin Lakes</i> Hydraulic Hose Fittings, Hose Adapter	\$ 2,436.59
9/20/2024	60534	Industrial Scientific Corporation	Confined Space Gas Monitor Replacement	\$ 920.49
9/20/2024	60535	Lawson	<i>Twin Lakes</i> Hydraulic Hose & Fittings	\$ 1,312.60
9/20/2024	60536	Nigel Cunliffe	Promotional Sweatshirts	\$ 553.54
9/20/2024	60537	Marina Ware	Quarterly Software Support, Quarterly Key Access System Support, Security Camera Repair	\$ 2,331.25
9/20/2024	60538	McMaster-Carr Supply Company	<i>Twin Lakes</i> Hardware & Fittings, Pipe Caps	\$ 585.92
9/20/2024	60539	Mesiti-Miller Engineering, Inc.	Engineering Services: East Access Road Embankment Assessment & Westside Seawall	\$ 8,329.00



Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
September 2024

Date	No.	Vendor	Description	Amount
9/20/2024	60540	Mission Uniform Service	First Aid Supply, Uniform Service	\$ 482.58
9/20/2024	60541	MKB Stormwater Innovation	Storm Drain Filters	\$ 3,451.21
9/20/2024	60542	Operating Engineers	Union Dues (Payroll Deduction)	\$ 276.00
9/20/2024	60543	Capital One Trade Credit - OSH	Aerator Aluminum Rod, Hex Bolts, Tie Downs, Fasteners	\$ 98.97
9/20/2024	60544	Pacific Gas & Electric Company	Utilities	\$ 21,195.27
9/20/2024	60545	Bill Poveromo	Security Deposit Refund	\$ 270.90
9/20/2024	60546	Red Wing Shoe Store	Maintenance Staff Work Boots	\$ 241.41
9/20/2024	60547	Riverside Lighting & Electric	<i>Twin Lakes</i> Electrical Supplies, 30 Amp Breaker	\$ 866.08
9/20/2024	60548	Royal Wholesale Electric	Aerator Starters	\$ 1,040.95
9/20/2024	60549	San Lorenzo	Sawhorse, Corner Guard, Fuel Dock Sealant, Nails	\$ 199.39
9/20/2024	60550	Santa Cruz Fire Equipment Company	Semi-Annual Fire Extinguisher Inspection	\$ 253.23
9/20/2024	60551	SC Fuels	Fuel Dock Gasoline & Diesel	\$ 57,926.40
9/20/2024	60552	Scheidt & Bachmann	Monthly Service	\$ 2,765.66
9/20/2024	60553	Santa Cruz Municipal Utilities	Utilities	\$ 9,523.45
9/20/2024	60554	Uline	Secondary Containment Station Supplies	\$ 589.60
9/20/2024	60555	U.S. Bank Equipment Finance	Copier Leases	\$ 305.55
9/20/2024	60556	US Relay	Webcam Service	\$ 484.00
9/20/2024	60557	Ventura Hydraulic & Machine Works	<i>Twin Lakes</i> Chopper Cylinder Rebuild	\$ 2,965.93
9/20/2024	60558	Mark Larsen DBA: Viking	Window Cleaning	\$ 35.00
9/20/2024	60559	West Coast Wire Rope	Shackles	\$ 745.07
9/20/2024	60560	West Marine Pro	<i>Dauntless</i> Cab Vents	\$ 558.41
9/20/2024	60561	West Marine Pro	Boatyard Retail Items	\$ 737.62
9/5/2024	Various	Various Employees	8/16/24-9/31/24 Payroll	\$ 9,122.92
9/20/2024	Various	Various Employees	9/1/24-9/15/24 Payroll	\$ 8,692.79
9/1/2024	EFT	Cardconnect	RV Park Credit Card Fees	\$ 700.89
9/1/2024	EFT	ElectronicPayments	Fuel Dock Credit Card Fees	\$ 245.96
9/1/2024	EFT	Gravity Payments	Front Desk Credit Card Fees	\$ 2,844.67
9/1/2024	EFT	Merchant Services	Boatyard Credit Card Fees	\$ 379.33
9/1/2024	EFT	Merchant Services	CALE Credit Card Fees	\$ 2,212.22
9/1/2024	EFT	Merchant Services	Online Billpay Credit Card Fees	\$ 193.10
9/1/2024	EFT	Transaction Express	Online Billpay ACH Fees	\$ 797.66
9/1/2024	EFT	Windcave, Inc.	Concession Lot Credit Card Fees	\$ 3,209.07
9/5/2024	EFT	PAYCHEX	Payroll Service Fees	\$ 729.17
9/6/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 10,128.56
9/6/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 7,555.73
9/6/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 1,708.22

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
September 2024

Date	No.	Vendor	Description	Amount
9/6/2024	EFT	CalPERS	457 Contributions (Payroll Deduction)	\$ 4,692.34
9/6/2024	EFT	CalPERS	Health Insurance	\$ 55,730.55
9/6/2024	EFT	CalPERS	GASB 68 Reporting Fee	\$ 1,050.00
9/9/2024	EFT	Empower Retirement	457 Loan Repayments (Payroll Deduction)	\$ 88.88
9/9/2024	EFT	California State Disbursement Unit	Wage Garnishment (Payroll Deduction)	\$ 125.00
9/9/2024	EFT	Comerica Commercial Card Services	Restroom Signage, WhenIWork Subscription, First Aid Supplies, Meeting Refreshments, Zoom Subscription, Monthly IP Telephone Service (August), Microsoft 365 License, Traffic Barricades, Concession Lot Entry Ticket Dispenser Repair Parts, Oil, Work Gloves, Spill Absorber, Spray Bottles, Historic Penal Code Book, Keel Cooler Testing, Freight, Maintenance Vehicle Tire Sensor Replacements, Window Hinge Arms, Window Cam Handles, <i>Twin Lakes</i> Hydraulic Bushings, Hydraulic Clamps, Roof Cable Glands, Fuel Can Nozzles, Adhesive, Trowels, Employee Recognition Luncheon, Pile Repair Rebar Standoffs	\$ 7,781.11
9/10/2024	EFT	Campspot	RV Park Reservation System Monthly Fees	\$ 298.40
9/11/2024	EFT	Comerica Bank	Service Charges	\$ 1,414.77
9/15/2024	EFT	Gravity Payments	Front Desk Credit Card Gateway Fee	\$ 24.22
9/16/2024	EFT	GoTo Communications, Inc.	Monthly IP Telephone Service (September)	\$ 504.76
9/20/2024	EFT	PAYCHEX	Time & Attendance Fees	\$ 120.45
9/20/2024	EFT	PAYCHEX	Payroll Service Fees	\$ 640.41
9/20/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 9,998.03
9/20/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 7,554.83
9/20/2024	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 1,708.22
9/20/2024	EFT	CalPERS	457 Contributions (Payroll Deduction)	\$ 4,625.78
9/20/2024	EFT	Empower Retirement	457 Loan Repayments (Payroll Deduction)	\$ 88.88
9/23/2024	EFT	California State Disbursement Unit	Wage Garnishment (Payroll Deduction)	\$ 125.00
9/30/2024	EFT	Windcave, Inc.	Concession Lot Credit Card Device Charges	\$ 818.84
9/5/2024	EFT	PAYCHEX	8/16/24-9/31/24 Payroll Direct Deposit	\$ 70,538.80
9/5/2024	EFT	PAYCHEX	8/16/24-9/31/24 Payroll Taxes	\$ 34,091.21
9/20/2024	EFT	PAYCHEX	9/1/24-9/15/24 Payroll Direct Deposit	\$ 68,420.54
9/20/2024	EFT	PAYCHEX	9/1/24-9/15/24 Payroll Taxes	\$ 32,193.87
<b>Total September 2024 Disbursements</b>				<b>\$ 683,530.64</b>

Santa Cruz Port District  
 135 5th Avenue  
 Santa Cruz, CA 95062  
 831.475.6161  
 831.475.9558 Fax  
 www.santacruzharbor.org



PORT COMMISSIONERS:  
 Toby Goddard  
 Dennis Smith  
 Reed Geisreiter  
 Stephen Reed  
 Darren Gertler

TO: Port Commission  
 FROM: Holland MacLaurie, Port Director  
 DATE: October 8, 2024  
 SUBJECT: Port Director's Report – October 22, 2024

FY25 Appropriations Update – Dredge Reimbursement

October 1, 2024, marked the start of a new federal fiscal year. However, rather than enacting a final FY25 spending bill, Congress passed a continuing resolution to keep the government open and funded until December 20, 2024. As a result, the President's FY25 budget request that was carried forward in the House and Senate FY25 appropriations bills for Santa Cruz Harbor dredging operations remains pending until all congressional members return to Washington DC on November 12, 2024. At that time, the results of the 2024 election should be known and Congress can proceed with plans to complete all 12 of the FY25 appropriations bills by the new December 20<sup>th</sup> deadline.

Memorandum of Agreement Update – U.S. Army Corps of Engineers (USACE)

Staff continues to work with the USACE to renew the current Memorandum of Agreement (MOA) for operation and maintenance of the federal entrance channel. As part of the renewal process an updated economic analysis was required to substantiate federal interest in the project and determine the cost share calculation based off commercial activities at Santa Cruz Harbor. A review of the economic analysis has been completed by the South Pacific Division (SPD) and sent back to the San Francisco District for further vetting. Staff has been working with the San Francisco District and SPD to reach agreement on the methodology for estimating commercial and recreational use at the harbor (previous methodology used in the 2011 economic analysis was deemed to be inaccurate by SPD). Staff has been meeting with the Corps 2-3 times each week to resolve these issues and ensure the document is completed and transmitted to Headquarters for final approval in the coming months.

Water Board Dredge Fee

The State Water Resources Control Board recently increased annual dredge discharge permit fees from \$0.653/CY to \$0.921/CY, with a minimum annual fee of \$4,212. The Water Board assesses the Port District an annual dredge discharge permit fee on sediment dredged from the north harbor only, which averages approximately 3,900 CY/year.

Administrative Cost Savings

Over the last year, staff has worked to reduce costs for various administrative services, like recurring IT support, phone systems, and armored courier services. An overview of the services and associated cost savings is below:

Service	Annual Cost Savings
VoIP Phone Installation	\$4,700
Change of Vendor: IT Services	\$25,200
Change of Vendor: Armored Courier Service	\$8,568
<b>Total:</b>	<b>\$38,468</b>

Port Commission December Meeting Schedule

The regular public meeting in December will be rescheduled to accommodate the holidays. If there is sufficient business, the regular public meeting in December will be rescheduled to Tuesday, December 10, 2024, at 5:30 PM.



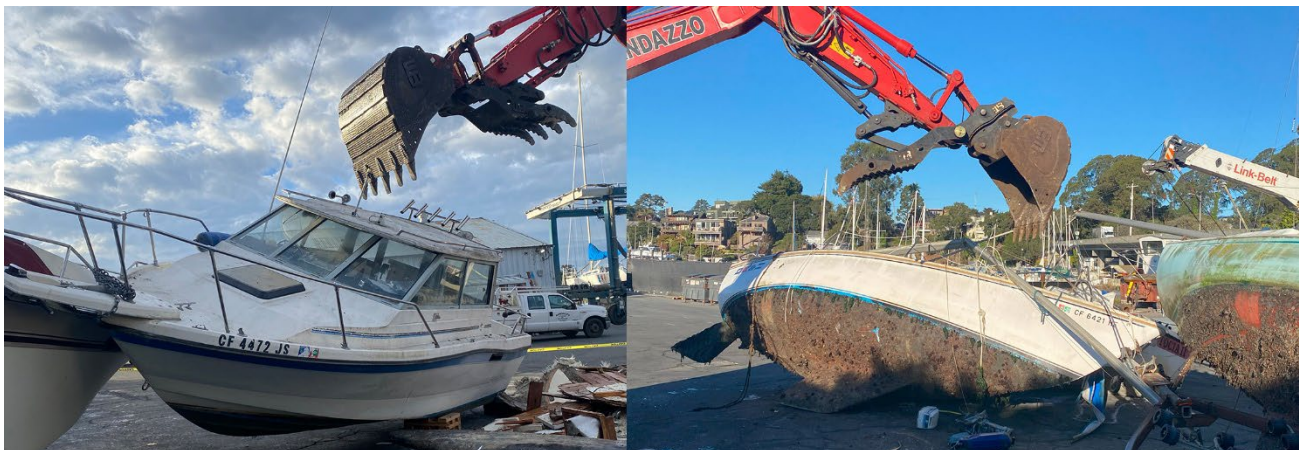
TO: Port Commission  
FROM: Blake Anderson, Harbormaster  
DATE: October 11, 2024  
SUBJECT: Harbormaster's Report – October 22, 2024

City of Santa Cruz - Coastal Coordination Group Meeting

Staff participated in a coastal coordination group meeting at Netcom on October 1, 2024. The group, organized by the Santa Cruz City Office of Emergency Services Manager, was created to enhance public safety coordination along the city coastline. The group includes representatives from the Santa Cruz Fire Department, City of Santa Cruz Lifeguards, Santa Cruz Police Department, Santa Cruz Municipal Wharf, California State Parks, and the Santa Cruz Seaside Company.

SAVE Grant - Vessel Disposal

Staff facilitated a vessel disposal day on September 27, 2024, which ensured that grant funds were fully expended by the September 30, 2024, deadline. Over the last twelve months, thirty vessels have been disposed of using the Department of Boating and Waterways Surrendered and Abandoned Vessel Exchange (SAVE) Grant Funding.



County of Santa Cruz - Readiness Working Group Meeting

Staff participated in a workshop meeting hosted by the Santa Cruz County Office of Response, Recovery, and Resilience (OR3) at the Watsonville Police Department on October 2, 2024. The Readiness Working Group (RWG) was created to support County OR3 in the development of a comprehensive evacuation plan as part of an annex to the newly approved Santa Cruz County Emergency Operations Plan. The RWG is made up of representatives from fire, law, emergency medical services, various county departments, healthcare, transportation, education, community groups, and other stakeholders.

### Boatyard - Winter Preparation

Boatyard staff have been busy preparing for the rainy season in accordance with the District's Stormwater Prevention Pollution Plan (SWPPP). The yard has been pressure washed twice in the last month and on Friday, October 11, 2024, the vault and pretreat tank were pumped. New in-ground filters have been installed throughout each catch basin and the trench drain.

### Fishery Update

Rockfish regulations changed on October 1, 2024, and anglers are only permitted to fish in 50 fathoms or greater through October 31, 2024. On November 1, 2024, the regulations will reverse, and fishing will be permitted inside 50 fathoms through November 30, 2024. Starting December 1, 2024, through December 31, 2024, it will again switch back to an offshore-only fishery (50 fathoms or greater). The CA Department of Fish and Wildlife imposed these depth restrictions to protect the Quillback rockfish stocks.

A small handful of Bluefin Tuna have been quietly landed out of Santa Cruz over the last month, but offshore wind conditions the last few weeks have prevented much exploration. Hopefully, the wind will lie down over the next month, and we see some landings.

Unfortunately, there is no known progress on the highly anticipated salmon closure disaster relief checks.

*Fisheries Report continued on the next page.*

**Fisheries Report**

The fisheries report consists of data from two sources: the Department of Fish and Wildlife (DFW) and H&H Fresh Fish (resident fish buyer). The data from DFW is partially redacted in accordance with federal fisheries laws. Data is considered confidential when less than three separate vessels land species at any one port. For species landed by three or more separate vessels, the full data is made public and includes weight and value. For other data, the species landed is shown with no weight data.

**September 2024 – Total Port Landings:**

Species	Weight (lbs.)	Ex-Vessel (\$ per lbs.)	Approx. Value
CA Halibut	26,468.60	\$ 4.52	\$ 119,738.32
Jack Mackerel	12,962.90	\$ 1.23	\$ 15,895.75
Rockfish (various)	4,753.00	\$ 1.88	\$ 8,946.62
Sablefish (Blackcod)	4,033.30	\$ 3.03	\$ 12,260.93
Bluefin Tuna	2,396.50	\$ 6.69	\$ 16,033.75
Jacksmelt	1,530.45	\$ 1.15	\$ 1,767.45
Lingcod	441.10	\$ 3.01	\$ 1,329.18
<b>Total</b>	<b>52,585.85</b>		<b>\$175,972.00</b>

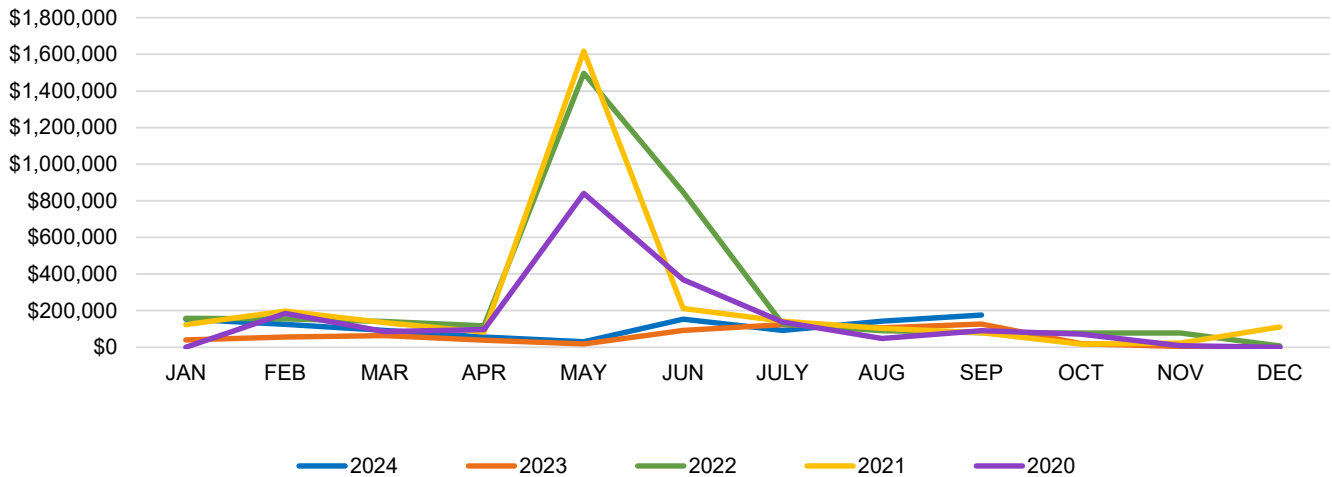
**September 2024 – Resident Buyer Landings:**

Species	Weight (lbs.)	Ex-Vessel (\$per lbs.)	Approx. Value
CA Halibut	6,543.15	\$ 4.50	\$ 29,444.17
Rockfish (various)	3,373.95	\$ 2.00	\$ 6,747.90
Sablefish (Blackcod)	2,122.70	\$ 3.00	\$ 6,368.10
Bluefin Tuna	2,008.00	\$ 6.50	\$ 13,052.00
Rock Crab	1,161.20	\$ 3.00	\$ 3,483.60
Jack Mackerel	562.95	\$ 1.00	\$ 562.95
Lingcod	313.75	\$ 3.00	\$ 941.25
Petrale Sole	8.00	\$ 2.00	\$ 16.00
Starry Flounder	3.00	\$ 2.00	\$ 6.00
Pacific Sardine	2.60	\$ 1.00	\$ 2.60
<b>Total</b>	<b>16,099.30</b>		<b>\$60,624.57</b>

Species also landed\*-Pacific Bonita, White Seabass, White Croaker, Rock Crab, Pacific Mackerel, Pacific Pompano, Pacific Sardine, Northern Anchovy, California Barracuda, Petrale Sole, Starry Flounder

*\*Weight and value data redacted by Fish and Wildlife pursuant to Fish and Game Code, Section 8022.*

**Santa Cruz Harbor - Total Port Landings**







TO: Port Commission  
FROM: Carl Wulf, Facilities Maintenance & Engineering Manager  
DATE: October 14, 2024  
SUBJECT: Facilities Maintenance & Engineering Manager's Report – October 22, 2024

### **Dredging Operations:**

#### Twin Lakes

The dredge crew is finishing up maintenance on *Twin Lakes* for the upcoming dredge season. The Christmas tree, snorkel, and walkways were installed on October 9, 2024. Due to upcoming low tide conditions, the crew plans to move *Twin Lakes* from its off-season mooring in the north harbor to the entrance channel during the low tide on November 14, 2024.

#### Squirt

*Squirt* will not be utilized during the 2024-25 dredge season and will remain hauled out in the boatyard for extended maintenance.

#### Dauntless

The crew has been working hard to complete maintenance on *Dauntless*, including painting the hull, rebuilding the cabin, replacing and painting sections of rusted metal, and installing a new low-voltage electrical panel. They continue to work on a welding and fabrication repair to the A-frame that will be completed on October 18, 2024.

### **Maintenance:**

#### North Harbor Transformer Replacement Project

The Port District's contractor, Anderson Pacific, continues with the underground conduit installation on the east side and has nearly completed as far as J-Dock. A short section of conduit will be installed in the RV parking area in mid-November when the spaces are scheduled to be clear of park guests. In the meantime, Anderson Pacific has moved on to completing the last section on I-Dock.



D-Dock Restroom Facilities Reroofing Project

Staff has executed a contract with Pio's Roofing for the D-Dock restroom facility roof replacement in an amount not to exceed \$14,350. Pio's Roofing is currently completing another job and will begin the roofing project at D-Dock in the coming weeks.

FF-Dock Row Rack Jet Float

On October 4, 2024, maintenance staff performed necessary repairs and replaced damaged sections of jet floats at the FF-Dock rowing facility. This critical repair restored the functionality and safety of the jet float system.

Metal Canopy Structure Project

SSB began staging in the area on Thursday, October 10, 2024. Construction commenced on October 14, 2024, and is anticipated to last approximately six weeks.







TO: Port Commission  
FROM: Carl Wulf, Facilities Maintenance & Engineering Manager  
DATE: October 22, 2024  
SUBJECT: 2023-24 Dredge Report

### **FEDERAL ENTRANCE CHANNEL DREDGING**

Federal entrance channel dredging commenced on November 21, 2023. The crew began the season with adequate depth from a mild summer (see Attachment A – Pre-Dredge Season Survey), but extreme winter weather in December began a period of increased shoaling at the entrance. The atmospheric river events, stormy conditions, and heavy seas that persisted from December through March posed significant challenges to the operation. Sand was almost continually deposited during the period between December and May (see Attachment B – Mid-Storm Survey).

During the weeks that followed, the dredge crew worked an extended schedule to address the significant shoaling. By the second week of April, enough material was dredged, and the entrance was passable for most vessels at high tide (see Attachment C – Mid-Dredge Season Survey).

*Twin Lakes* experienced numerous and significant breakdowns this season, including three Christmas tree failures, hydraulic line and hose failures, main circuit breaker failure, various C18 engine electrical issues, and wire cable breakage resulting in the loss of one anchor. Dredge staff kept up the effort despite the failures and were able to provide a good entrance channel design depth for the boating community during the summer season. In total, approximately 21 working days were lost to equipment failures.

As a result, the Port District was granted a three-week extension to the 2023-24 dredge season to allow the crew to address shallow areas along the shoulders of the entrance. Dredging concluded for the season on May 23, 2024, with favorable depths (see Attachment D – Post-Dredge Season Survey).

### **NORTH HARBOR DREDGING**

Dredging in the north harbor commenced on November 6, 2023. The crew made significant progress, despite winter storms, and successfully achieved designed depths in the J/J and X/J fairways (and slips). Dredging in the north harbor concluded on February 29, 2024.

As a result of last season's progress deepening the north harbor slips and fairways, north harbor dredging is not planned for the 2024-25 season.

### **BEACH INFRASTRUCTURE**

During the dredging season, the east discharge pipe developed a leak at the valve box on Harbor Beach. The dredge crew removed the damaged pipe section and fabricated and installed a new steel pipe section. An internal pipeline inspection by the City of Santa Cruz's Storm Water Management Program's mobile camera revealed the remaining pipe to be in good condition.

## MAINTENANCE PLAN

As the dredging season ends, the annual maintenance program begins. All pipeline was demobilized from the beach by May 30, 2024, and *Twin Lakes* was moved back to its mooring on June 11, 2024.

The following maintenance items are being addressed during the offseason:

### Squirt

*Squirt* will not be utilized during the 2024-25 dredge season, so maintenance work has been postponed until later in the year. Staff has been completing some painting as time permits.

### Dauntless

*Dauntless* was hauled out at the boatyard on July 17, 2024. In addition to the routine off-season maintenance of the hull and other equipment, the crew rebuilt portions of the cabin where severe rust was present. All interior wood panels were replaced, and a new low-voltage electrical panel was installed. The exterior of the cabin was cleaned and painted.

### Twin Lakes

Routine yearly maintenance has been performed on *Twin Lakes*. Peterson CAT ran a load test on the C18 engine. Hydraulic lines have been replaced with stainless steel tubing and hydraulic hoses on the ladder and snorkel have been replaced. The C18 muffler has been replaced with a hospital-grade low decibel unit, and painting remains ongoing.

### Christmas Tree

After removing the Christmas tree from the dredge, several large cracks in various sections of the tree were identified. To repair the cracks, the flanges were rewelded and gussets were added to provide additional strength going forward. The crew also replaced all bushings on the tree sheaves. More extensive Christmas tree repairs are planned as part of the future haulout of the dredge.

### Standby Generator

The standby generator, which is used to run all external safety lighting, as well as the cathodic protection equipment when the dredge is not operating, performed well this last season. No significant repairs are planned during the offseason, but the generator will receive a standard preventative maintenance service.

### Hydraulic

All hydraulic lines in the pump room have been replaced with stainless steel tubing to give the system more durability.

### Snorkel

The snorkel elbow has been removed and inspected. There were signs of wear, which have subsequently been rewelded with hard facing. To ensure continued operability of the snorkel, the high-pressure jet pump piping that became bent during the season has been straightened out and reattached. The elbow and the chopper's head were hard-faced where there were signs of wear.

### Booster Pump

The booster pump performed well this last season with no issues.

- ATTACHMENTS:
- A. Pre-Dredge Season Bathymetric Survey (November 19, 2023)
  - B. February Bathymetric Survey (February 22, 2024)
  - C. Mid-Dredge Season Bathymetric Survey (April 2, 2024)
  - D. Post-Dredge Season Bathymetric Survey (May 29, 2024)



# Santa Cruz Harbor

Entrance survey completed on  
November 19, 2023 at 0800 hours.  
All depth corrected to 0' tide (MLLW).

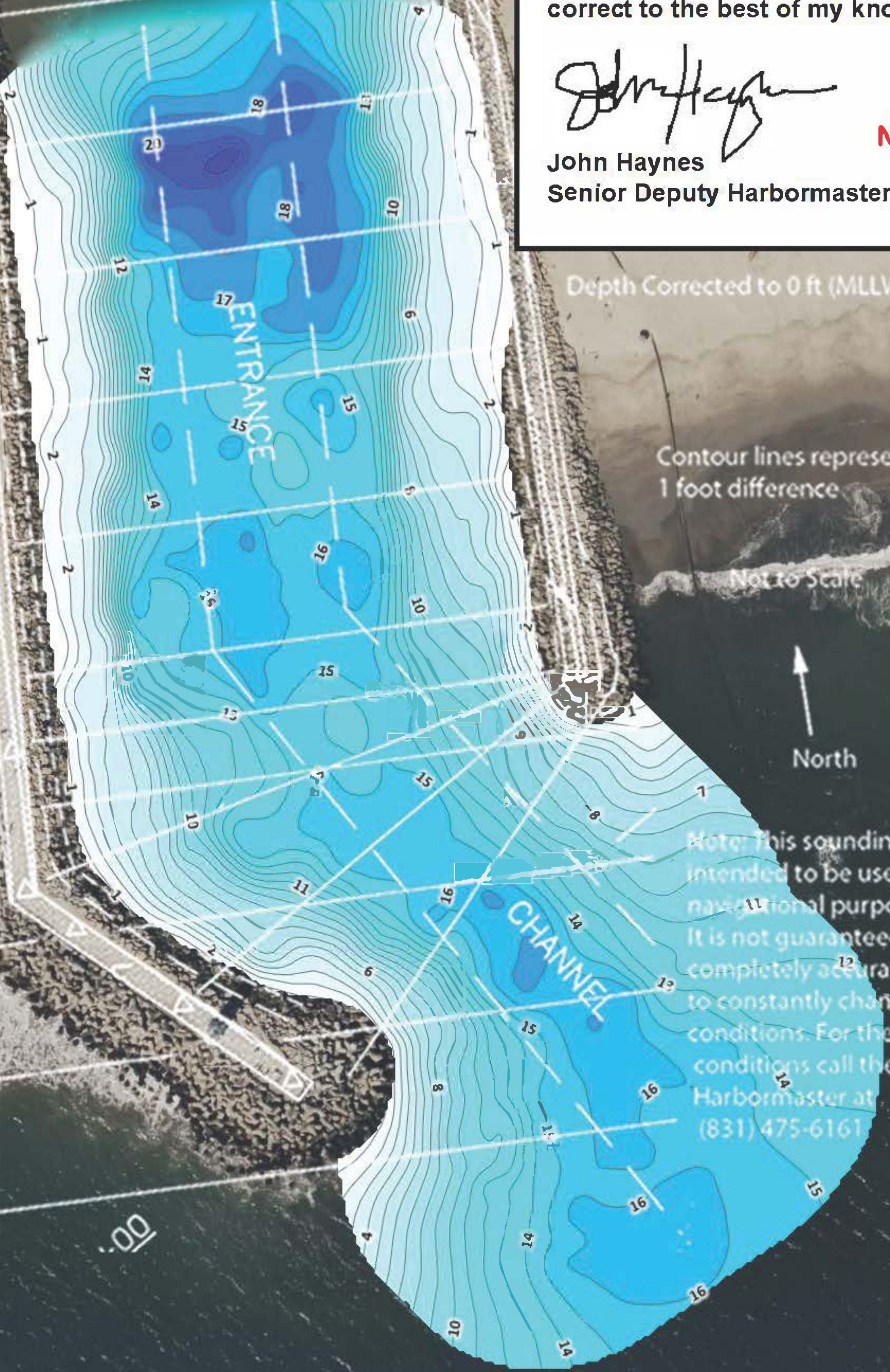
This bathymetric survey is true and  
correct to the best of my knowledge.



John Haynes  
Senior Deputy Harbormaster



11+00  
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13+00  
14+00  
15+00  
16+00  
17+00  
17+50  
18+00  
#4 LINE  
#1 LINE  
#2 LINE  
00



Depth Corrected to 0 ft (MLLW)

Contour lines represent  
1 foot difference

Not to Scale



Note: This sounding is not  
intended to be used for  
navigation purposes.  
It is not guaranteed to be  
completely accurate due  
to constantly changing  
conditions. For the latest  
conditions call the  
Harbormaster at  
(831) 475-6161





12+00  
13+00  
14+00  
15+00  
16+00  
17+00  
18+00  
19+00  
20+00  
21+00  
22+00  
23+00

#1 LINE  
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#3 LINE

ENTRANCE

CHANNEL

Sounding Completed on  
2/22/24 at 0800hrs

Contour lines represent  
1 foot difference

Not to Scale

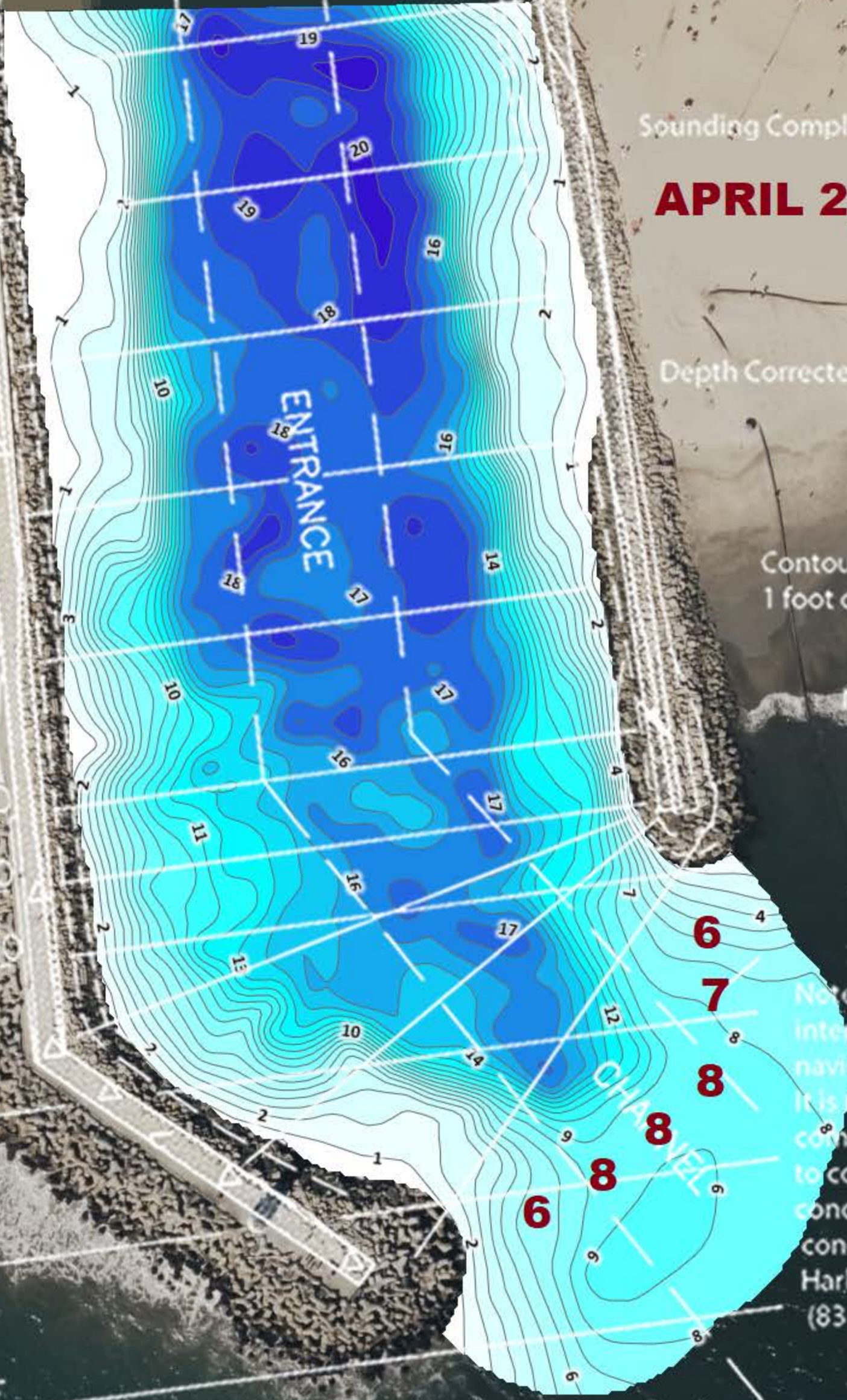
North

Note: This sounding is not intended to be used for navigational purposes. It is not guaranteed to be completely accurate due to constantly changing conditions. For the latest conditions call the Harbormaster at (831) 475-6161





11+00  
12+00  
13+00  
14+00  
15+00  
16+00  
17+00  
17+50  
18+00  
#4 LINE  
#1 LINE  
#2 LINE



Sounding Completed on:

**APRIL 2, 2024**

Depth Corrected to 0 ft (MLLW)

Contour lines represent  
1 foot difference

Not to Scale



Note: This sounding is not intended to be used for navigational purposes. It is not guaranteed to be completely accurate due to constantly changing conditions. For the latest conditions call the Harbormaster at (831) 475-6161



### Santa Cruz Harbor

Entrance Survey completed on  
May 29, 2024 at 1530 hours. Depth  
corrected to 0' tide (MLLW).

This bathymetric survey is true  
and correct to the best of my  
knowledge.

*John Haynes*

**John Haynes**  
**Sr. Deputy Harbormaster**



**NORTH**

Sounding Completed on:

**May 29, 2024**

Depth Corrected to 0 ft (MLLW)

Contour lines represent  
1 foot difference

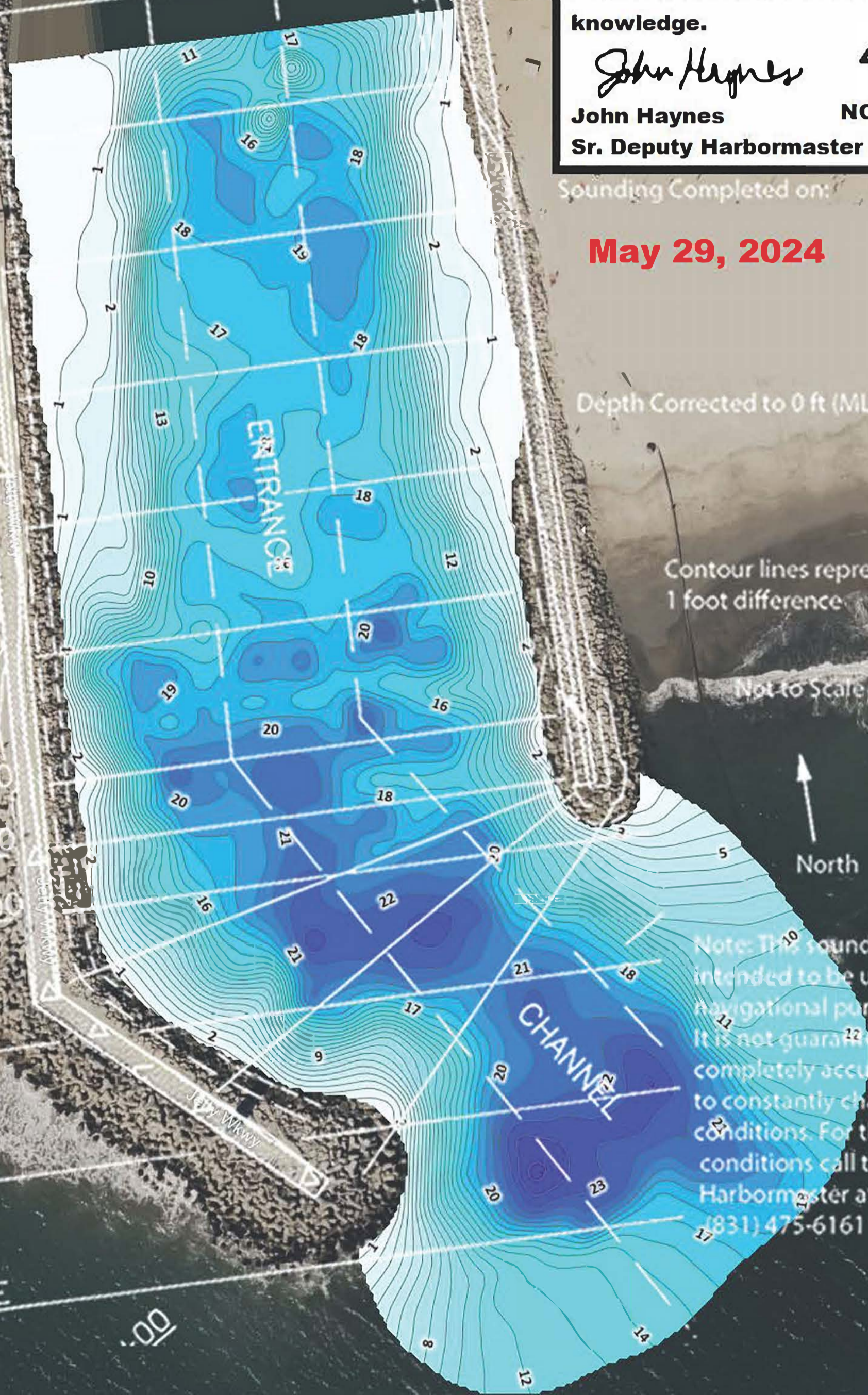
Not to Scale

North

Note: This sounding is not  
intended to be used for  
navigational purposes.  
It is not guaranteed to be  
completely accurate due  
to constantly changing  
conditions. For the latest  
conditions call the  
Harbormaster at  
(831) 475-6161



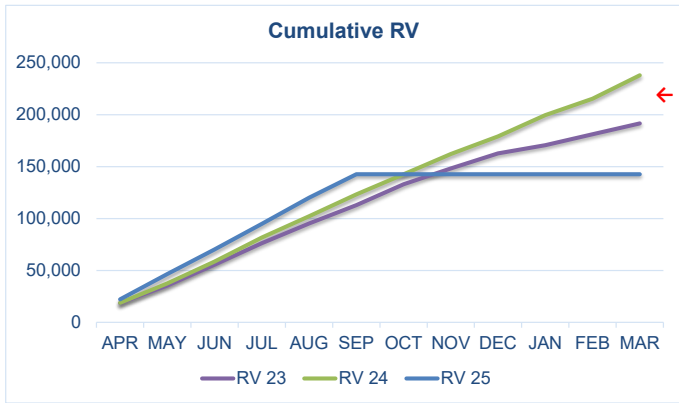
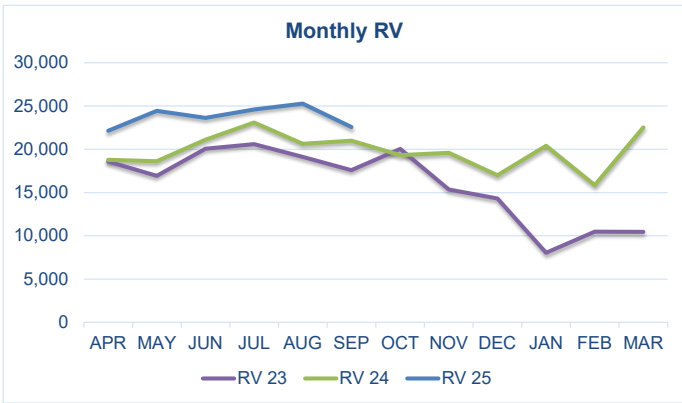
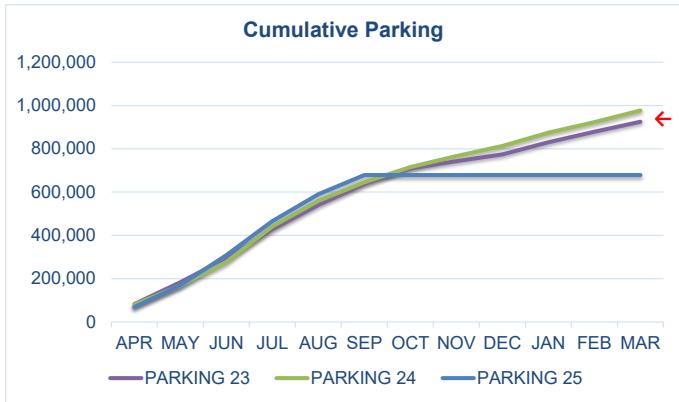
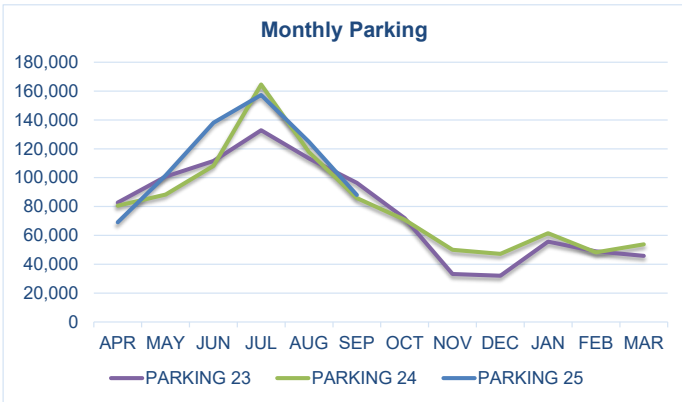
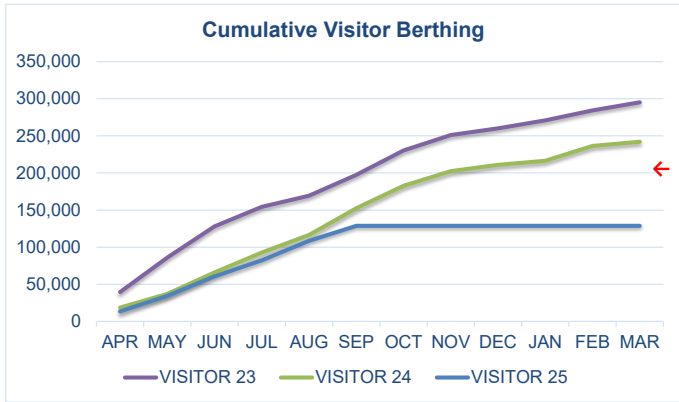
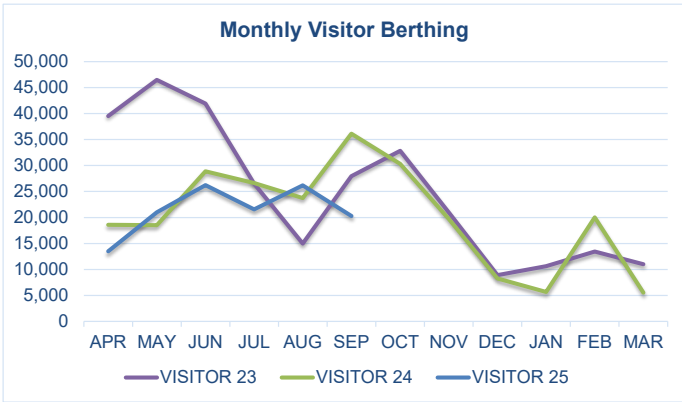
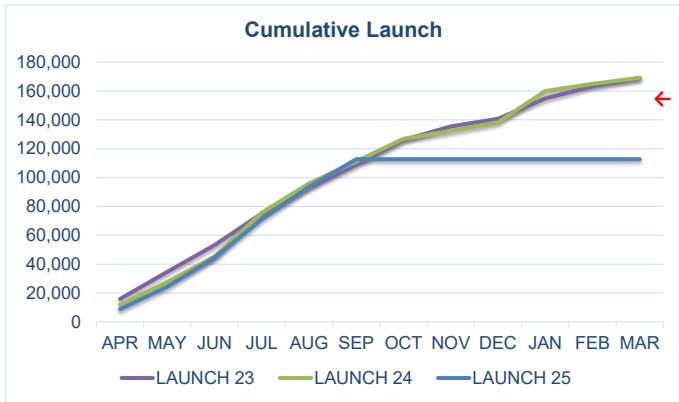
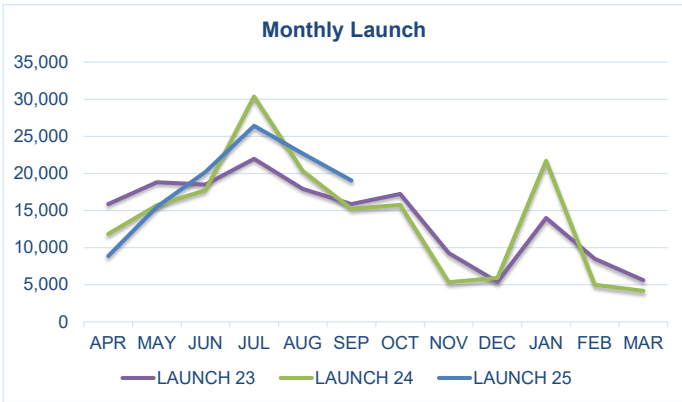
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#4 LINE  
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#2 LINE





Santa Cruz Port District  
**SEASONAL INCOME**  
 For the Six Months Ended September 30, 2024

FY25 Budget ←



Santa Cruz Port District  
**Comparitive Budget Report**  
For the Six Months Ended September 30, 2024

Account	Description	YTD	FY25 BUDGET	% BUDGET	FY24 YTD	Variance
<b>OPERATING INCOME</b>						
000-000-000-0000-4000	Slip Rent Permanent	\$2,604,319	\$5,181,621	50%	\$2,506,726	\$97,593
000-000-000-0000-4002	Slip Rent Visitors	\$128,762	\$215,000	60%	\$152,538	(\$23,776)
000-000-000-0000-4003	Annual Slip Rent Discount	(\$848)	(\$1,225)	69%	(\$335)	(\$513)
000-000-000-0000-4006	Tenant Concession Rent	\$1,107,143	\$2,097,000	53%	\$1,075,756	\$31,388
000-000-000-0000-4008	Misc. Tenant Rent (Sewer)	\$47,991	\$140,000	34%	\$35,431	\$12,560
000-000-000-0000-4010	Launch Fees	\$112,714	\$155,000	73%	\$111,212	\$1,502
000-000-000-0000-4012	Liveaboard	\$55,850	\$92,500	60%	\$52,632	\$3,218
000-000-000-0000-4014	Catamaran Storage	\$15,890	\$26,000	61%	\$14,697	\$1,193
000-000-000-0000-4016	North Harbor Dry Storage	\$106,212	\$200,000	53%	\$103,628	\$2,584
000-000-000-0000-4018	7th Ave Dry Storage	\$66,173	\$125,000	53%	\$63,487	\$2,686
000-000-000-0000-4020	Waiting List	\$9,950	\$135,000	7%	\$11,927	(\$1,977)
000-000-000-0000-4024	Slip Leave Option	\$300	\$3,000	10%		\$300
000-000-000-0000-4026	Partnership Fees	\$19,592	\$30,000	65%	\$16,734	\$2,858
000-000-000-0000-4028	Sublease Fees	\$16,853	\$35,000	48%	\$21,859	(\$5,005)
000-000-000-0000-4030	Variable/Utility Fees	\$131,582	\$235,000	56%	\$121,810	\$9,772
000-000-000-0000-4032	Late Fees	\$27,461	\$50,000	55%	\$26,574	\$887
000-000-000-0000-4036	Citations	\$70,734	\$110,000	64%	\$90,651	(\$19,917)
000-000-000-0000-4040	Credit Card Convenience Charges	\$16,823	\$24,000	70%	\$14,017	\$2,805
000-000-000-0000-4100	Parking - Concession Lot	\$400,639	\$910,000	74%	\$369,792	\$30,847
000-000-000-0000-4102	Parking - Launch Area	\$21,705			\$15,123	\$6,582
000-000-000-0000-4104	Parking - Southwest	\$122,492			\$132,262	(\$9,770)
000-000-000-0000-4106	Parking - North	\$23,291			\$22,445	\$846
000-000-000-0000-4108	Parking - Southeast	\$96,999			\$87,205	\$9,794
000-000-000-0000-4118	Meter Permits	\$4,122			\$7,709	(\$3,587)
000-000-000-0000-4120	Slip Renter Parking Permits	\$9,600	\$28,000	34%	\$10,800	(\$1,200)
000-000-000-0000-4122	RV Parking	\$142,647	\$215,000	66%	\$123,240	\$19,407
000-000-000-0000-4200	Fuel Sales Gasoline	\$187,999	\$285,000	66%	\$170,517	\$17,483
000-000-000-0000-4202	Fuel Sales Diesel	\$201,127	\$305,000	66%	\$179,210	\$21,917
000-000-000-0000-4210	Wash Rack	\$5,487	\$6,500	84%	\$5,504	(\$17)
000-000-000-0000-4220	Boatyard Retail	\$15,395	\$16,500	93%	\$9,736	\$5,660
000-000-000-0000-4225	Boatyard Labor	\$1,170	\$750	156%	\$1,048	\$122
000-000-000-0000-4230	Boatyard Rental	\$1,570	\$3,000	52%	\$1,335	\$235
000-000-000-0000-4235	Boatyard Misc.	\$16,772	\$32,000	52%	\$22,765	(\$5,993)
000-000-000-0000-4240	Lay Days/Storage	\$38,231	\$130,000	29%	\$56,388	(\$18,157)
000-000-000-0000-4245	Vessel Haulout	\$73,808	\$132,000	56%	\$83,762	(\$9,954)
000-000-000-0000-4250	Vessel Berthing	\$11,944	\$34,000	35%	\$23,021	(\$11,077)
	<b>OPERATING INCOME</b>	<b>\$5,912,500</b>	<b>\$10,950,646</b>	<b>54%</b>	<b>\$5,741,204</b>	<b>\$171,296</b>



Santa Cruz Port District  
**Comparative Budget Report**  
For the Six Months Ended September 30, 2024

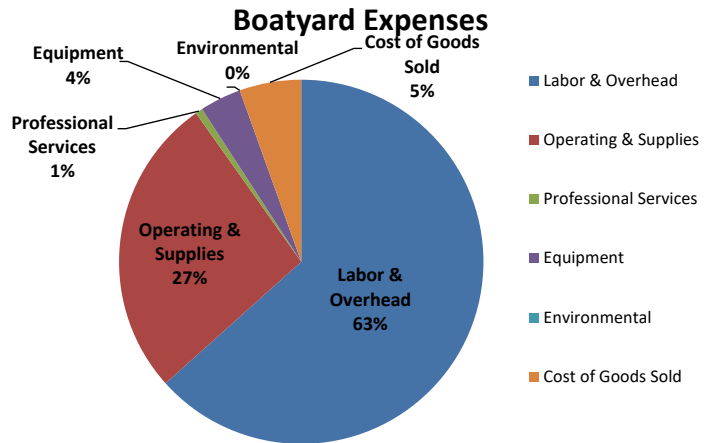
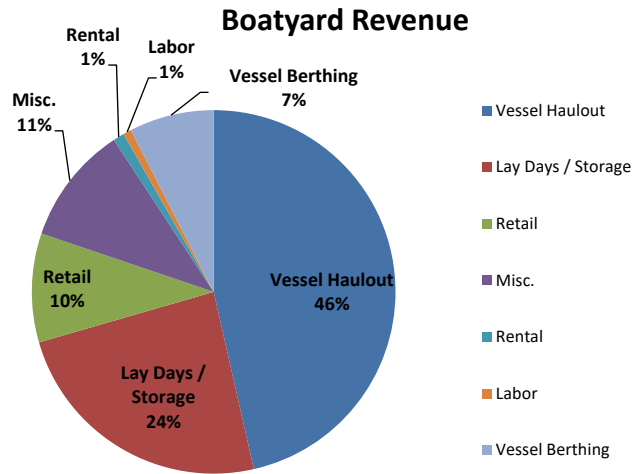
Account	Description	YTD	FY25 BUDGET	% BUDGET	FY24 YTD	Variance
<b>EXPENSE SUMMARY BY PROGRAM</b>						
	Administrative Services (110)	\$455,909	\$925,649	49%	\$424,755	\$31,154
	Finance & Purchasing (120)	\$125,386	\$247,146	51%	\$110,458	\$14,927
	Property Management (130)	\$483,401	\$994,396	49%	\$392,658	\$90,742
	Environmental & Permitting (140)	\$33,698	\$189,885	18%	\$65,763	(\$32,065)
	Port Commission Support (190)	\$29,075	\$76,149	38%	\$32,314	(\$3,239)
	Harbor Patrol (210)	\$419,168	\$884,261	47%	\$392,506	\$26,661
	Marina Management (220)	\$318,478	\$632,832	50%	\$284,247	\$34,232
	Rescue Services (230)	\$55,967	\$153,813	36%	\$48,857	\$7,110
	Parking Services (240)	\$226,590	\$408,710	55%	\$235,207	(\$8,617)
	Events (250)	\$9,873	\$33,829	29%	\$10,537	(\$664)
	Fuel Services (280)	\$274,460	\$522,860	52%	\$292,765	(\$18,306)
	Docks, Piers, Marine Structures (310)	\$421,203	\$856,979	49%	\$369,075	\$52,127
	Utilities (320)	\$57,630	\$110,463	52%	\$41,912	\$15,718
	Buildings (330)	\$253,995	\$495,429	51%	\$224,021	\$29,974
	Grounds (340)	\$515,515	\$873,575	59%	\$447,041	\$68,474
	Aeration (350)	\$32,223	\$60,599	53%	\$29,010	\$3,213
	Fishery Support (360)	\$3,952	\$17,496	23%	\$4,514	(\$562)
	Capital Projects (390)	\$187,938	\$313,229	60%	\$183,520	\$4,418
	Dredging Operations (400)	\$862,337	\$1,697,545	51%	\$803,413	\$58,924
	Boatyard Operations (500)	\$188,343	\$431,225	44%	\$191,341	(\$2,998)
	<b>OPERATING EXPENSES</b>	<b>\$4,955,138</b>	<b>\$9,926,072</b>	<b>50%</b>	<b>\$4,583,915</b>	<b>\$371,223</b>
	<b>OPERATING PROFIT</b>	<b>\$957,361</b>	<b>\$1,024,574</b>	<b>93%</b>	<b>\$1,157,289</b>	<b>(\$199,927)</b>
<b>NON OPERATING INCOME/(EXPENSE)</b>						
000-000-000-0000-4300	Harbor Services Charge	\$3,947	\$10,000	39%	\$4,866	(\$918)
000-000-000-0000-4308	Interest Income	\$497,405	\$710,000	70%	\$311,288	\$186,117
000-000-000-0000-4310	Other Income	\$33,521	\$176,000	19%	\$42,095	(\$8,573)
000-000-000-0000-4375	USACE Reimbursement	\$262,500	\$525,000	50%	\$262,500	\$0
000-000-000-0000-4400	Grants - State	\$20,287				\$20,287
000-000-000-0000-4402	Grants - Federal	\$610,383				\$610,383
000-000-000-0000-4405	Grants - DBAW		\$12,000	0%	\$13,552	(\$13,552)
000-000-000-0000-4406	County Rescue Contribution	\$25,000	\$50,000	50%	\$25,000	\$0
000-000-000-0000-4408	Waste Oil Grant	\$6,260	\$12,000	52%	\$9,030	(\$2,770)
000-000-000-0000-4500	Gain/(Loss) on Asset Disposal	\$3,050			\$3,050	\$0
000-000-000-0000-4600	Cash Over/Under	(\$36)			(\$746)	\$710
	Election Expense	(\$11,248)				(\$11,248)
	Principal Debt Payments	(\$795,683)	(\$1,413,056)	56%	(\$681,947)	(\$113,736)
	Capital Improvement Program	(\$761,422)	(\$750,000)	102%	(\$1,593,755)	\$832,333
	Capitalized Expenses	(\$124,847)	(\$187,000)	67%	(\$128,188)	\$3,341
	Depreciation	(\$1,080,663)	\$0		(\$840,009)	(\$240,654)
	<b>NET INCOME/(LOSS)</b>	<b>(\$354,183)</b>	<b>\$169,517</b>	<b>(209%)</b>	<b>(\$1,415,976)</b>	<b>\$1,061,794</b>

Santa Cruz Port District  
**Quarterly Employee Count**  
*As of September 30, 2024*

Department	Employee Name	FTE %	Unrepresented	Position
ADMIN	Eldridge, Mark	100%		Finance Officer
ADMIN	Ghisletta, Renee	100%		Administrative Services Officer
ADMIN	MacLaurie, Holland	100%		Port Director
ADMIN	Weisert, Hilary	100%		Administrative Assistant I
FACILITIES	Acevedo, Arturo	100%		Harbor Maintenance Worker III
FACILITIES	Castro, Nathan	100%		Harbor Dredge Worker II
FACILITIES	Forbes, Alden		var	Harbor Dredge Worker I
FACILITIES	Friccero, Eric	100%		Harbor Dredge Worker II
FACILITIES	Gullo, Nicholas	100%		Supervising Harbor Maintenance Worker
FACILITIES	Lopez, Jorge	100%		Harbor Maintenance Worker III
FACILITIES	Marty, Randy	100%		Harbor Maintenance Worker III
FACILITIES	Ramos, Brenda	100%		Facilities Coordinator
FACILITIES	Simoni, Daniel	100%		Harbor Dredge Worker III
FACILITIES	Smith, Bryer		prov	Harbor Maintenance Worker II
FACILITIES	Stipanovich, Rory	100%		Supervising Harbor Dredge Worker
FACILITIES	Tandoi, Steven	100%		Harbor Dredge Worker III
FACILITIES	Vera, Jose	100%		Harbor Maintenance Worker III
FACILITIES	Wagoner, Joshua	100%		Harbor Dredge Worker III
FACILITIES	Wulf, Carl	100%		Facilities Maintenance & Engineering Manager
OPERATIONS	Anderson, Blake	100%		Harbormaster
OPERATIONS	Ash, Jaylene		var	Parking Control / Water Taxi Crew
OPERATIONS	Drake, Bryson		var	Marina Management Specialist
OPERATIONS	Gitler, Mark		var	Dredge Monitor
OPERATIONS	Gottlieb, Landon	100%		Deputy Harbormaster
OPERATIONS	Guy, Parker	100%		Deputy Harbormaster
OPERATIONS	Hann, Alfred		var	Operations Assistant
OPERATIONS	Haynes, John	100%		Senior Deputy Harbormaster
OPERATIONS	Henning, Nicholas	100%		Boatyard Supervisor
OPERATIONS	Hill, David	100%		Deputy Harbormaster
OPERATIONS	Kingdom, Kyle	100%		Deputy Harbormaster
OPERATIONS	Long, John		var	Parking Control
OPERATIONS	Melrose, Richard	100%		Parking Coordinator
OPERATIONS	Nelson, Michael		var	Parking Control / Water Taxi Crew / Dredge Monitor
OPERATIONS	Nowak, Chris		var	Water Taxi Operator
OPERATIONS	Palmer, Darrell		var	Boatyard Crew
OPERATIONS	Pasquuali, Richard		var	Water Taxi Operator
OPERATIONS	Prince, Oliver		var	Parking Control / Water Taxi Operator / Boatyard Crew
OPERATIONS	Replogle, Peter	100%		Boatyard Crew
OPERATIONS	Rothwell, Niki	100%		Customer Service Representative
OPERATIONS	Rothwell, Sean	100%		Assistant Harbormaster
OPERATIONS	Sorrentino, Griffin		var	Parking Control
OPERATIONS	Stelter, Richard		var	Parking Control
OPERATIONS	Taylor, Troy		var	Parking Control
<b>Total FTE</b>		<b>28</b>		

Santa Cruz Port District  
**Quarterly Boatyard Report**  
 For the Six Months Ended September 30, 2024

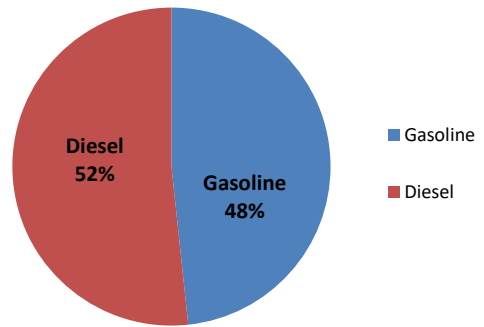
	QTD	YTD	% of Budget
	Jul - Sep	Apr - Sep	
<b>Boatyard Revenue</b>			
Vessel Haulout	\$40,065	\$73,808	56%
Lay Days / Storage	\$19,336	\$38,231	29%
Retail	\$7,281	\$15,395	93%
Misc.	\$8,582	\$16,772	52%
Rental	\$790	\$1,570	52%
Labor	\$482	\$1,170	156%
Vessel Berthing	\$5,945	\$11,944	35%
<b>Total Revenue</b>	<b>\$82,482</b>	<b>\$158,890</b>	<b>46%</b>
<b>Boatyard Expenses</b>			
Labor & Overhead	\$60,838	\$119,359	\$304,043
Operating & Supplies	\$24,467	\$50,511	\$89,481
Professional Services	\$119	\$1,217	\$4,500
Equipment	\$5,587	\$6,934	\$10,250
Environmental	\$0	\$0	\$12,000
Cost of Goods Sold	\$7,110	\$10,322	\$10,000
<b>Total Operating Expenses</b>	<b>\$98,121</b>	<b>\$188,343</b>	<b>44%</b>
<b>Net Profit / (Loss)</b>	<b>(\$15,639)</b>	<b>(\$29,453)</b>	



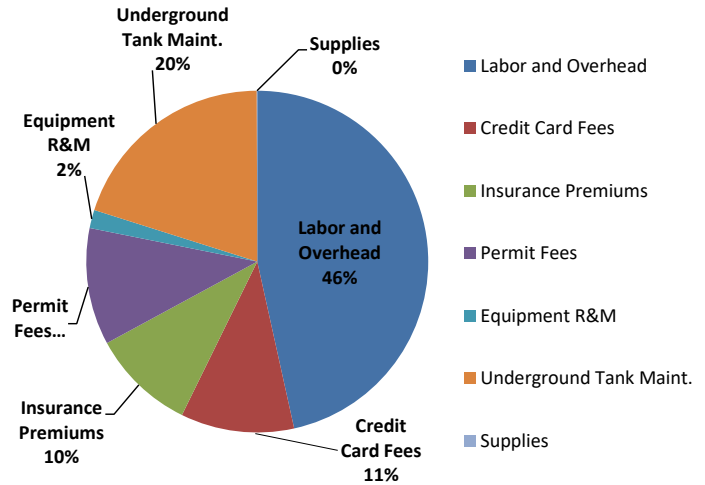
Santa Cruz Port District  
**Quarterly Fuel Dock Report**  
 For the Six Months Ended September 30, 2024

	QTD	YTD	% of Budget
	Jul - Sep	Apr - Sep	
<b>Fuel Dock Revenue</b>			
Gasoline	\$123,407	\$187,999	66%
Diesel	\$98,082	\$201,127	66%
<b>Total Revenue</b>	<b>\$221,489</b>	<b>\$389,127</b>	<b>66%</b>
<b>Cost of Sales</b>			
Gasoline	\$93,958	\$129,471	63%
Diesel	\$62,353	\$129,554	55%
<b>Total Cost of Sales</b>	<b>\$156,311</b>	<b>\$259,025</b>	<b>59%</b>
<b>Gross Profit</b>	<b>\$65,178</b>	<b>\$130,102</b>	
<b>Gross Profit Margin</b>	<b>29%</b>	<b>33%</b>	
<b>Operating Expenses</b>			
Labor and Overhead	\$10,159	\$19,518	39%
Credit Card Fees	\$2,792	\$4,499	56%
Insurance Premiums	\$2,190	\$4,124	53%
Permit Fees	\$4,639	\$4,639	108%
Equipment R&M	\$726	\$726	29%
Underground Tank Maint.	\$946	\$8,418	99%
Supplies	\$19	\$19	3%
<b>Total Operating Expenses</b>	<b>\$21,470</b>	<b>\$41,943</b>	<b>51%</b>
<b>Net Profit / (Loss)</b>	<b>\$43,708</b>	<b>\$88,159</b>	
<b>Profit Margin</b>	<b>20%</b>	<b>23%</b>	

**Fuel Dock Revenue**



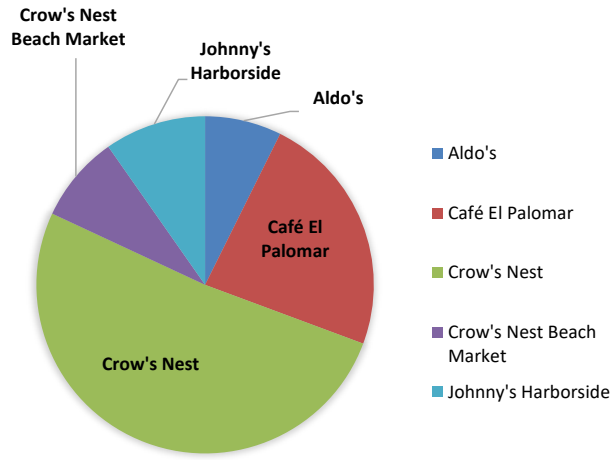
**Fuel Dock Expenses**



Santa Cruz Port District  
**Quarterly Concession Rent Report**  
*For the Six Months Ended September 30, 2024*

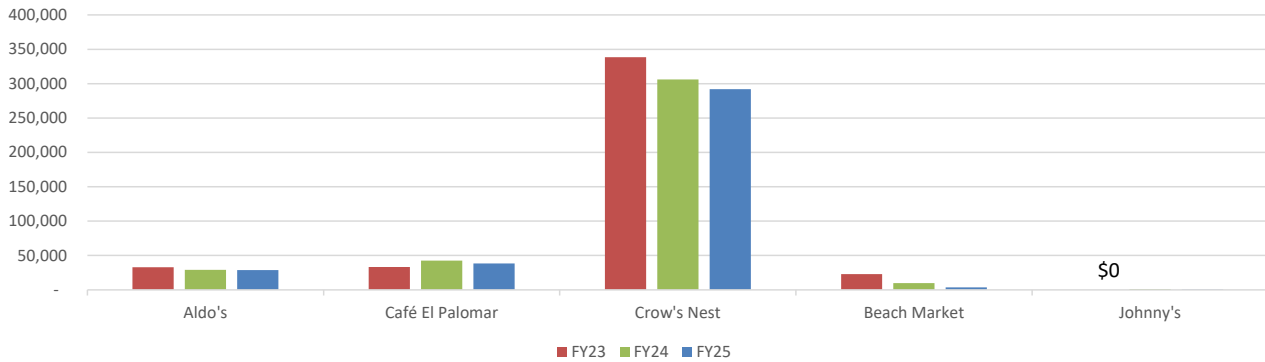
	FY 2025	
	QTD Jul - Sep	YTD Apr - Sep
<b>Base Rent</b>		
Aldo's	6,432	12,864
Café El Palomar	47,154	94,308
Crow's Nest	-	-
Crow's Nest Beach Market	21,900	43,800
Johnny's Harborside	27,365	54,730
<b>Total Base Rent</b>	<b>\$ 102,851</b>	<b>\$ 205,701</b>
<b>% Rent</b>		
Aldo's	16,521	28,937
Café El Palomar	18,909	38,477
Crow's Nest	163,605	291,890
Crow's Nest Beach Market	3,642	3,642
Johnny's Harborside	625	625
<b>Total % Rent</b>	<b>\$203,302</b>	<b>\$363,571</b>
<b>Total Rent</b>		
Aldo's	22,953	41,801
Café El Palomar	66,063	132,785
Crow's Nest	163,605	291,890
Crow's Nest Beach Market	25,542	47,442
Johnny's Harborside	27,990	55,355
<b>Total Rent</b>	<b>\$ 306,153</b>	<b>\$ 569,272</b>

**TOTAL CONCESSION RENT YTD**



Tenant	FY23	FY24	FY25
Aldo's	32,818	29,128	28,937
Café El Palomar	33,230	42,630	38,477
Crow's Nest	338,546	306,166	291,890
Beach Market	22,856	9,894	3,642
Johnny's	-	1,320	625

**PERCENTAGE RENT YTD**



California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

October 03, 2024

[LAIF Home](#)  
[PMIA Average](#)  
[Monthly Yields](#)

SANTA CRUZ PORT DISTRICT

PORT DIRECTOR  
135 5TH AVENUE  
SANTA CRUZ, CA 95062

[Tran Type Definitions](#)

**Account Number:**

September 2024 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	298,430.19
Total Withdrawal:	0.00	Ending Balance:	298,430.19



Summary Statement

September 30, 2024

Page 1 of 3

Investor ID:

0000072-0000295 PDF 697362

**Santa Cruz Port District**  
**135 5th Avenue**  
**Santa Cruz, CA 95062**

**California CLASS**

**California CLASS**

Average Monthly Yield: 5.2597%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Port District Main	17,126,253.17	400,000.00	0.00	75,297.30	720,525.58	17,488,763.08	17,601,550.47
<b>TOTAL</b>	<b>17,126,253.17</b>	<b>400,000.00</b>	<b>0.00</b>	<b>75,297.30</b>	<b>720,525.58</b>	<b>17,488,763.08</b>	<b>17,601,550.47</b>



# Account Statement

September 30, 2024

Page 2 of 3

Account Number:

## Port District Main

### Account Summary

Average Monthly Yield: 5.2597%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	17,126,253.17	400,000.00	0.00	75,297.30	720,525.58	17,488,763.08	17,601,550.47

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
09/01/2024	Beginning Balance			17,126,253.17	
09/04/2024	Contribution	400,000.00			6380
09/30/2024	Income Dividend Reinvestment	75,297.30			
09/30/2024	Ending Balance			17,601,550.47	





**California CLASS**

**California CLASS**

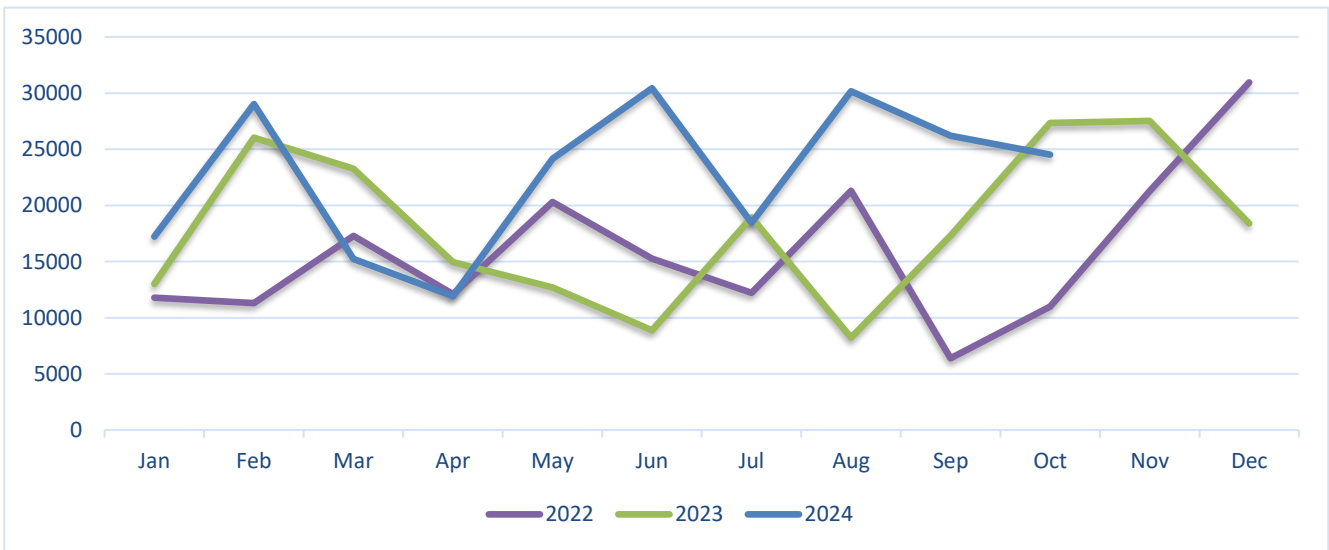
Date	Dividend Rate	Daily Yield
09/01/2024	0.000000000	5.4035%
09/02/2024	0.000000000	5.4035%
09/03/2024	0.000146793	5.3787%
09/04/2024	0.000147382	5.3942%
09/05/2024	0.000147628	5.4032%
09/06/2024	0.000442686	5.4008%
09/07/2024	0.000000000	5.4008%
09/08/2024	0.000000000	5.4008%
09/09/2024	0.000147346	5.3929%
09/10/2024	0.000147355	5.3932%
09/11/2024	0.000147286	5.3907%
09/12/2024	0.000146932	5.3777%
09/13/2024	0.000440367	5.3725%
09/14/2024	0.000000000	5.3725%
09/15/2024	0.000000000	5.3725%
09/16/2024	0.000147118	5.3845%
09/17/2024	0.000147765	5.4082%
09/18/2024	0.000147687	5.4053%
09/19/2024	0.000144865	5.3021%
09/20/2024	0.000414282	5.0543%
09/21/2024	0.000000000	5.0543%
09/22/2024	0.000000000	5.0543%
09/23/2024	0.000137865	5.0459%
09/24/2024	0.000137691	5.0395%
09/25/2024	0.000137589	5.0357%
09/26/2024	0.000137358	5.0273%
09/27/2024	0.000412029	5.0267%
09/28/2024	0.000000000	5.0267%
09/29/2024	0.000000000	5.0267%
09/30/2024	0.000137730	5.0409%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Santa Cruz Port District  
**60 DAY DELINQUENT ACCOUNTS**

The following accounts have balances 60 days delinquent as of October 16, 2024

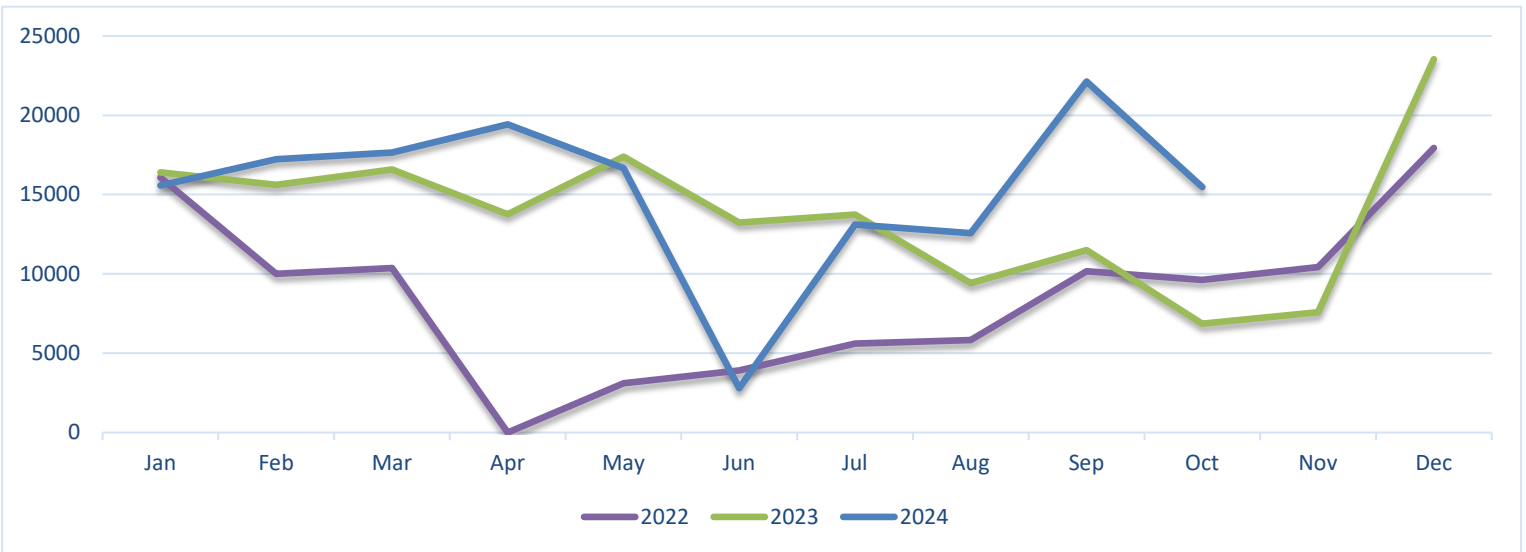
Account Number	Current Month	30 Day Balance	60 Day Balance	90 Day Balance	Total Balance
4134	1,950.30	1,551.94	439.06	0.00	3,941.30
57057	1,358.62	1,352.65	873.53	0.00	3,779.40
55834	1,159.90	988.56	276.96	0.00	2,419.42
47941	963.20	955.47	310.45	0.00	2,229.12
55433	673.63	643.31	638.00	0.00	1,954.94
58489	516.76	550.42	595.46	0.00	1,662.64
48666	496.43	492.56	463.70	0.00	1,452.69
55503	502.48	498.58	306.88	0.00	1,307.94
56083	540.13	540.46	67.14	0.00	1,147.73
59797	329.34	558.12	112.54	0.00	1,000.00
55439	454.29	454.08	5.65	0.00	914.02
59429	298.88	296.63	268.20	0.00	863.71
58496	296.98	299.26	39.82	0.00	636.06
59809	98.77	95.32	66.98	0.00	261.07
56842	95.31	94.74	69.16	0.00	259.21
57536	106.11	102.38	47.09	0.00	255.58
57736	91.11	90.57	65.03	0.00	246.71
47103	90.57	90.03	0.03	0.00	180.63
<b>Total</b>	<b>\$ 10,022.81</b>	<b>\$ 9,655.08</b>	<b>\$ 4,645.68</b>	<b>\$ -</b>	<b>\$ 24,512.17</b>



Santa Cruz Port District  
**90+ DAY DELINQUENT ACCOUNTS**

The following accounts have balances 90 days delinquent or greater as of October 16, 2024

Account Number	Current Month	30 Day Balance	60 Day Balance	90+ Day Balance	Total Balance	Commercial Slip	Action
3375	595.54	590.98	548.73	1,717.02	3,452.27		Revoke
47438	701.78	733.96	727.87	618.02	2,781.63	X	Revoke
56573	675.23	669.95	664.66	634.38	2,644.22	X	Revoke
3094	449.55	446.12	444.92	748.37	2,088.96	X	Revoke
47895	-	-	-	2,007.80	2,007.80		Bad Debt
57891	176.64	175.41	174.17	136.07	662.29		Revoke
60043	166.82	165.67	164.51	138.36	635.36	X	Revoke
59934	-	-	-	423.32	423.32		Bad Debt
60103	-	-	-	422.65	422.65		Bad Debt
58302	69.16	94.16	94.16	95.80	353.28		Revoke
<b>Total</b>	<b>\$ 2,834.72</b>	<b>\$ 2,876.25</b>	<b>\$ 2,819.02</b>	<b>\$ 6,941.79</b>	<b>\$ 15,471.78</b>		





TO: Port Commission  
FROM: Sean Rothwell, Assistant Harbormaster  
DATE: October 1, 2024  
SUBJECT: Harbor Patrol Incident Response Report – September 2024

***Search and Rescue, Patrol Boat Response***

- 9/1/24 Harbor Patrol responded to a report of a surfer in distress in the area of Scott Creek Beach. Upon arrival, Harbor Patrol contacted a paddleboarder who indicated that a potentially distressed surfer had gone to shore and was not in need of assistance.
- 9/11/24 Harbor Patrol responded to a report of a windsurfer in distress in the area of Scott Creek Beach. Prior to arrival, the windsurfer self-rescued. Harbor Patrol returned to the harbor without incident.

***Crime Reports, Assist Outside Department, and Incident Reports***

- 9/2/24 Harbor Patrol responded to a report of a subject who tripped and fell in the area of the West Jetty. Upon arrival, State Parks Lifeguards and Santa Cruz Fire Department were assisting the subject who had sustained a minor head injury. The subject was evaluated by paramedics but declined further medical attention and was transported home by a State Parks Ranger.
- 9/6/24 Harbor Patrol took a hit and run report after a truck pulling a boat trailer collided with a parked vehicle in the area of S-Dock and fled the scene. Minor damage reported. No suspect information available.
- 9/11/24 Harbor Patrol responded to a report of a subject who tripped and fell on a curb in the area of J-Dock. Harbor Patrol evaluated the subject for minor injuries. Further medical attention was declined.
- 9/11/24 Harbor Patrol took a stolen property report after two kayaks were reported missing from the storage rack located near A-Dock. No suspect information available.
- 9/15/24 Harbor Patrol took a property damage report after a slip renter reported minor damage to their vessel. The damage occurred when a neighboring slip renter boarded the boat without authorization to place a bird deterrent device onboard. Harbor Patrol contacted both parties and they agreed to settle the matter privately.
- 9/25/24 Harbor Patrol took an incident report after a subject reported tripping and falling in the area of the F-Dock parking lot. Minor injuries were reported, but medical attention was not sought.

***Parking Citations:***

September 2024 Parking Citations: 323  
September 2023 Parking Citations: 325

# Santa Cruz Port District Port Commission Review Calendar / Follow-Up Items 2024-25

## 2024

### January-March

- ✓ Committee Assignments for 2024
- ✓ FY 25 Budget
- ✓ Review 5-year CIP
- ✓ Sea Scouts' Biannual Report
- ✓ Form 700 Filing (due by 3/31 each year)

### April-June

- ✓ Election Resolutions
- ✓ Café El Palomar Lease Exp. 7/31/2024  
*2 (5) year option to extend / rent review at first or second option period*
- ✓ Biennial Update to Conflict-of-Interest Code

### July-September

- ✓ Annual O'Neill Sea Odyssey Report (annual review of slip rent reduction. PC action Jul-07)
- ✓ Sea Scouts' Biannual Report
- Dredge Report 2023-24 (Postponed until October)

### October-December

- Mid Fiscal Year Review of CIP
- Review of CalPERS Actuarial Valuation Report
- Annual Vessel Use List Review
- H&H Fresh Fish Lease Exp. 1/31/2025
- Ethics Training Update (due by year-end)
- Port Commission Officers for 2024

## 2025

### January-March

- Committee Assignments for 2025
- Annual Review of Business Use of Slips 2024
- Annual Review of Slip Vacancy / Waiting List Statistics 2024
- Sea Scouts' Biannual Report
- FY 26 Budget
- Review 5-year CIP
- Form 700 Filing (due by 3/31 each year)
- Biennial Anti-Harassment/Anti-Discrimination Training

### April-June

- Crow's Nest / Java Junction Rent Review at Option Period Ending 4/30/2025  
*1 (5) year option to extend*
- Dredge Report 2024-25

### July-September

- Annual O'Neill Sea Odyssey Report (annual review of slip rent reduction. PC action Jul-07)
- Sea Scouts' Biannual Report

### October-December

- Mid Fiscal Year Review of CIP
- Beacon Pointe Advisors Lease Exp. 11/30/2025
- Review of CalPERS Actuarial Valuation Report
- Annual Vessel Use List Review
- Ethics Training Update (due by year-end)
- Port Commission Officers for 2025

## Committee Review Items

- ✓ Review of Proposal to Purchase a Floating Barge

## Future Calendar

- 7<sup>th</sup> and Brommer Property Assessment
- ABC End-Tie Review after Murray Street Bridge Retrofit
- Pedestrian Traffic Safety Improvements Review

### Key

- Pending
- In process
- ✓ Done

Updated 10/15/2024