



Special Closed and Regular Public Session of October 27, 2020

**Santa Cruz Port Commission
MINUTES**

Commission Members Present (via teleconference):

Toby Goddard Vice-chairman
Dennis Smith Commissioner
Darren Gertler Commissioner
Reed Geisreiter Commissioner

Commission Members Absent:

Stephen Reed Chairman

SPECIAL PUBLIC SESSION – 6:00 PM

Vice-chairman Goddard convened the special public session at 6:00 PM via teleconference at the Santa Cruz Harbor Conference Room, 135 5th Avenue, Santa Cruz, CA 95062.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54956.8

At 6:00 PM, Vice-chairman Goddard announced the Commission will meet in closed session to discuss agenda item 3.

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Agency Designated Representative: M. Olin
Property: 497 Lake Avenue
Under Negotiation: Potential Acquisition

SPECIAL PUBLIC SESSION

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1

Vice-chairman Goddard announced that the Commission took no reportable action in closed session on item 3.

Vice-chairman Goddard adjourned the special open session following the closed meeting at 6:51 PM.

REGULAR PUBLIC SESSION – 7:00 PM

Vice-chairman Goddard reported that Chairman Reed is not in attendance at tonight's meeting and convened the regular public session at 7:00 PM via teleconference at the Santa Cruz Harbor Conference Room, 135 5th Avenue, Santa Cruz, CA 95062.

5. Pledge of Allegiance
6. Oral Communication

Vice-chairman Goddard stated that the Commission took no reportable action in closed session on agenda item 3.

CONSENT AGENDA

7. Approval of Minutes
 - a) Special Closed & Regular Public Meeting of September 22, 2020
8. Approval of Month-to-Month Rental Agreement for 333 Lake Avenue, Suite H (Tenant: Pescavore)
9. Approval of Resolution 20-13, Accepting 2021-22 SAVE Grant from the State of California Division of Boating and Waterways (\$30,500)

MOTION: Motion made by Commissioner Smith, seconded by Commissioner Geisreiter to approve consent agenda items 7, 8, and 9.

- *Motion carried by roll call. Chairman Reed ABSENT.*
 - *Goddard: YES*
 - *Smith: YES*
 - *Gertler: YES*
 - *Geisreiter: YES*

REGULAR AGENDA

10. Consideration of Public Benefit Discount for Santa Cruz Yacht Club Junior Sailing Program

Discussion: Port Director Olin stated that Santa Cruz Yacht Club liaison Vance Landis-Carey recently submitted a second request on behalf of the Santa Cruz Yacht Club Junior Sailing Program for consideration of a reduction or elimination of fees for slip F20, in light of the public service benefit provided by the program.

Port Director Olin reviewed other public benefit discounts that have been issued to similar programs and stated that staff is seeking direction on the level of benefit (if any) to be provided to the Junior Program. Additionally, she highlighted the following:

- Storage for two trailers utilized by the program will need to be assessed fees at a rate of \$75 / trailer per month.
- Formal award of slip F-20 to the Junior Program is needed (slip was previously licensed to Santa Cruz Yacht Club). A new slip license agreement with the Santa Cruz Junior Sailing Foundation will need to be executed.

- Evidence of non-profit status for the program will be required. Program must demonstrate that it is separate from the Santa Cruz Yacht Club.

Ms. Landis-Carey thanked the Commission for considering the request and acknowledged that timing is not ideal due to financial impacts from COVID-19. She stated that the Junior Sailing Program has been hit hard by the pandemic and any financial consideration provided would greatly assist in the program's success.

Ms. Landis-Carey stated that the Junior Sailing Program is currently overseen by the Santa Cruz Sailing Foundation and remains separate from the Santa Cruz Yacht Club.

A discussion ensued regarding the appropriate level of public benefit discount for the program.

Commissioner Smith stated that while he is supportive of providing a public benefit discount to the Junior Sailing Program, it is his opinion that a comprehensive review of all public benefit discounts should be performed within 6-8 months to standardize how discount rates are established and administered. He proposed implementing a 100% discount to the Junior Sailing Program for one year, with a possible rate adjustment after the comprehensive review is performed. Commissioner Gertler agreed.

Commissioner Geisreiter expressed support for providing a public benefit discount to the Junior Sailing Program but was not supportive of performing a future comprehensive review.

- MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Smith to authorize a public benefit discount for the Santa Cruz Yacht Club Junior Sailing Program:
- reduce slip F20 rent by 100% for 12 months and revert to a 50% public benefit discount thereafter;
 - confirm Port Commission award of slip F20 for small sailboat storage;
 - re-execute a slip license agreement with the Santa Cruz Sailing Foundation for slip F20;
 - obtain written assurance from the Junior Sailing Program of their separate non-profit status from Santa Cruz Yacht Club;
 - charge standard fees for storage of two trailers.

Discussion: Vice-chairman Goddard expressed his belief that it is not unreasonable for an organization utilizing harbor facilities to pay some portion of associated fees. He stated that while he understands the desire to standardize fees and how different groups are treated, the 100% discount was authorized by a prior Commission. He expressed support for the recommendation to reduce the public benefit discount to 50% after one year.

Additionally, Vice-chairman Goddard asked if performing a comprehensive review as suggested by Commissioner Smith is necessary. Commissioner Smith stated that it is his opinion that the comprehensive review will be beneficial and requested that the item be placed on the calendar for future committee review, sooner rather than later.

There was consensus among the Commission to add a committee review item to the Port Commission Review Calendar to discuss public benefit discounts.

- *Motion carried by roll call. Chairman Reed ABSENT.*
 - *Goddard: YES*
 - *Smith: YES*
 - *Gertler: YES*
 - *Geisreiter: YES*

11. Quarterly Review of FY21 Budget Impacts and Responses Relative to COVID-19

Discussion: Port Director Olin stated that this is the second quarterly budget review presented in this format to assist the Commission in reviewing budget impacts related to COVID-19. She stated that although the District is performing well compared to anticipated impacts, some cause for concern remains as winter approaches and restaurants are reliant upon outdoor dining areas.

Port Director Olin highlighted the following:

- Tenant Concession Rent and Visitor Parking revenues are significantly down over the prior year
- Launch revenue exceeds FY21 budgeted figures
- Overall, FY21 revenue is down approximately 9% over the prior year, though expense reductions are helping to offset this decrease.

Port Director Olin stated that staff will continue to monitor impacts and present quarterly reports for the Commission's review.

In response to a question posed by Commission Geisreiter, staff confirmed that of the approximately 40 payment plan agreements entered into by landside tenants and marina customers, most all have been paid in full.

12. Approval of Cash / Payroll Disbursements – September 2020

Discussion: In response to a question posed by Commission Smith, staff provided additional information on the following warrant:

- Warrant # 53928 – Refuse Collection
Increased costs for refuse collection is due to additional trash collection on the beach (COVID-19 related expense).

- MOTION: Motion made by Commissioner Gertler, seconded by Commissioner Smith to approve the cash and payroll disbursements for September 2020, in an amount of \$604,101.36
- *Motion carried by roll call. Chairman Reed ABSENT.*
 - *Goddard: YES*
 - *Smith: YES*
 - *Gertler: YES*
 - *Geisreiter: YES*

INFORMATION

13. Port Director's Report

Regional General Permit Update

Port Director Olin stated that the application process for the Regional General Permit (RGP) continues to move forward and it is anticipated that the application will be submitted to the U.S. Army Corps of Engineers (Corps) in early 2021.

Aldo's Restaurant

Port Director Olin stated that in accordance with the lease agreement, Aldo's Restaurant is working to secure financing from Santa Cruz County Bank for the construction of a new restaurant building. Additionally, she stated that Aldo's is working with the City to extend their temporary use permit on the lawn.

Santa Cruz Yacht Club Paving Project

Port Director Olin stated that the Port District has agreed to cost share (25%) a portion of the repaving work recently completed by the Santa Cruz Yacht Club (SCYC) in the harbor parking lot. The total bid for the project was \$10,900.

East Public Pier Timber Pile Rehabilitation Project – Phase 1

Port Director Olin stated that the project is scheduled to be completed by November 30, 2020.

California Marine Affairs and Navigation Conference (CMANC) Meetings

Port Director Olin stated that the 2020 Fall Virtual Meeting for CMANC is scheduled for November 7, and November 12, 2020.

Bay Planning Coalition Webinar

Port Director Olin stated that she and Administrative Services Manager MacLaurie attended a virtual webinar focused on the beneficial reuse of dredge material.

14. Harbormaster's Report

Harbormaster Anderson provided a CZU Lightning Complex fire update:

- 1 evacuee is currently occupying an RV space and will return home in a few days
- All 11 slip licensees that have reported living aboard their vessel during the evacuation have returned home.

Commissioner Smith and Vice-chairman Goddard expressed their appreciation for the harbor patrol's focus on continued training.

15. Facilities Maintenance & Engineering Manager's (FME) Report

In response to questions posed by Commissioner Smith, FME Kerkes stated that the Toyo pump has not been deployed this season, but may be used in the north harbor as the crew approaches the culvert area.

Vice-chairman Goddard thanked maintenance crews for their recent work on the boatyard ways repairs and for the continued grounds work that is being accomplished in the north harbor.

16. Financial Reports (*There was no discussion on this agenda item*)

- a) Comparative Seasonal Revenue Graphs
- b) Employee Count as of September 30, 2020
- c) Quarterly Budget Report as of September 30, 2020
- d) Quarterly Fuel Sales Report
- e) Quarterly Boatyard Report
- f) Quarterly Concession Percentage Rent Report
- g) LAIF Statement & PMIA/LAIF Performance Report
- h) FY20 Debt Services Coverage Ratio

17. Delinquent Account Reporting (*There was no discussion on this agenda item*)

18. Harbor Patrol Incident Response Report – September 2020 (*There was no discussion on this agenda item*)

19. Written Correspondence

- a) Letter from Big Brothers Big Sisters of Santa Cruz County to Port Commission
- b) Email from Monty & Kevin Ann Kurek to Port Commission
- c) State of California, Governor Gavin Newsom Executive Order N-82-20

In regard to Executive Order N-82-20, Vice-chairman Goddard stated the Port District should monitor actions taken under this order and potential impacts to the harbor and commercial and recreational fishing communities. Commissioner Smith agreed.

20. Port Commission Review Calendar / Follow-Up Items

Commissioner Smith requested a committee review item be added to the calendar to discuss and outline guidelines for standardizing public benefit discounts.

Vice-chairman Goddard adjourned the regular public session at 8:15 PM.

Toby Goddard, Vice-Chairman


Appointment In-Lieu of Election and Oath of Office

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Gail L. Pellerin, County Clerk of Santa Cruz County, do hereby certify that in lieu of election held in and for said district on the 3rd day of November, 2020, Steve Reed was appointed in-lieu of election to the office of Santa Cruz Port Director, for a four-year term beginning, December 4, 2020 exactly as if elected at a general election for such office (Elections Code § 10515).

In Witness Whereof, I have hereunto affixed my hand and official seal this 3rd day of November, 2020.

Gail L. Pellerin, County Clerk

By 

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Steve Reed, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Candidate's Signature)

Subscribed and sworn to before me, this _____ day of _____, 2020

(Signature of Person Administering Oath)

(Title)

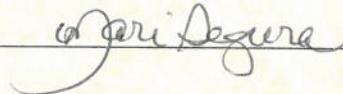
Appointment In-Lieu of Election and Oath of Office

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Gail L. Pellerin, County Clerk of Santa Cruz County, do hereby certify that in lieu of election held in and for said district on the 3rd day of November, 2020, Dennis L. Smith was appointed in-lieu of election to the office of Santa Cruz Port Director, for a four-year term beginning, December 4, 2020 exactly as if elected at a general election for such office (Elections Code § 10515).

In Witness Whereof, I have hereunto affixed my hand and official seal this 3rd day of November, 2020.

Gail L. Pellerin, County Clerk

By 

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Dennis L. Smith, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Candidate's Signature)

Subscribed and sworn to before me, this _____ day of _____, 2020

(Signature of Person Administering Oath)

(Title)

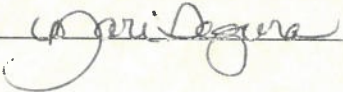
Appointment In-Lieu of Election and Oath of Office

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Gail L. Pellerin, County Clerk of Santa Cruz County, do hereby certify that in lieu of election held in and for said district on the 3rd day of November, 2020, Darren Gertler was appointed in-lieu of election to the office of Santa Cruz Port Director, for a four-year term beginning, December 4, 2020 exactly as if elected at a general election for such office (Elections Code § 10515).

In Witness Whereof, I have hereunto affixed my hand and official seal this 3rd day of November, 2020.

Gail L. Pellerin, County Clerk

By 

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Darren Gertler, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Candidate's Signature)

Subscribed and sworn to before me, this _____ day of _____, 2020

(Signature of Person Administering Oath)

(Title)

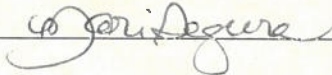
Appointment In-Lieu of Election and Oath of Office

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Gail L. Pellerin, County Clerk of Santa Cruz County, do hereby certify that in lieu of election held in and for said district on the 3rd day of November, 2020, Reed Geisreiter was appointed in-lieu of election to the office of Santa Cruz Port Director, for a two-year term beginning, December 4, 2020 exactly as if elected at a general election for such office (Elections Code § 10515).

In Witness Whereof, I have hereunto affixed my hand and official seal this 3rd day of November, 2020.

Gail L. Pellerin, County Clerk

By 

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Reed Geisreiter, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Candidate's Signature)

Subscribed and sworn to before me, this _____ day of _____, 2020

(Signature of Person Administering Oath)

(Title)



County of Santa Cruz

COUNTY CLERK / ELECTIONS

701 Ocean Street, Room 310, Santa Cruz, CA 95060-4035
831-454-2060 Toll-free: 866-282-5900 FAX: 831-454-2445 TDD: 711
E-mail: info@votescount.us Web Sites: www.sccoclerk.us & www.votescount.us

Gail L. Pellerin, County Clerk
Tricia Webber, Assistant County Clerk

September 15, 2020

Santa Cruz Port District
Marian Olin, Port Director
135 5th Ave
Santa Cruz, CA 95062

Dear Marian,

This is to inform you that there will not be an election for Santa Cruz Port District on November 3, 2020 because the number of candidates who filed a Declaration of Candidacy is equal to or less than the number of open seats. (Elections Code §10515).

In lieu of an election, our office has prepared a resolution for the October 6, 2020 County Board of Supervisors meeting asking the board to appoint the candidates listed below. The candidates will assume office Friday, December 4, 2020 and serve as if elected.

Darren Gertler	four-year
Dennis L. Smith	four-year
Steve Reed	four-year
Reed Geisreiter	two-year

After the Board of Supervisors adopts the resolution on October 6, 2020, we will send you a copy of the approved resolution, Appointment in-Lieu of Election certificates, and information on filing Form 700 Conflict of Interest for the new board members.

If you have any questions, please feel free to contact me at 831-454-2409.

Sincerely,

Tricia Webber
Assistant County Clerk

Santa Cruz Port District
Accounts Payable Monthly Check Register
October 2020

Date	No.	Vendor	Description	Amount
10/2/2020	54015	ACCO Engineered Systems	Quarterly Boiler Maintenance (2222 East Cliff Drive)	\$ 335.00
10/2/2020	54016	Ace Portable Services	Portable Toilet Rental	\$ 211.86
10/2/2020	54017	Adobe Systems Incorporated	Adobe Acrobat Licenses	\$ 290.52
10/2/2020	54018	Agnew, John	Quarterly Uniform Allowance	\$ 190.00
10/2/2020	54019	A.M. Leonard Inc.	Shovels	\$ 262.56
10/2/2020	54020	AT&T	Telephone	\$ 609.45
10/2/2020	54021	AT&T Mobility	Tablet Service	\$ 238.62
10/2/2020	54022	A Tool Shed Rentals	Wood Chipper Rental	\$ 500.50
10/2/2020	54023	B AND B Small Engine	Hand Pruner, Tool Belt, Bar Oil, Muffler Gasket, Screws	\$ 107.08
10/2/2020	54024	Banman, Gene	Security Deposit Refund	\$ 10.94
10/2/2020	54025	Bay Building Janitorial, Inc.	Janitorial Services	\$ 5,292.00
10/2/2020	54026	Bay Plumbing Supply, Inc.	Washers, Nuts, Tees, Faucet Handle, Pipe Connector, Bushings, Fittings, Adapters, Ball Valves, Drinking Fountain Repair, Water Heater Connections	\$ 413.42
10/2/2020	54027	Bay Power Equipment, Inc.	Squirt Cylinders	\$ 9,228.89
10/2/2020	54028	Bayside Oil II, Inc.	Twin Lakes Hydraulic Oil & Grease, Waste Oil Disposal	\$ 4,892.82
10/2/2020	54029	Big Creek	Enamel Spray, FF-Dock Lumber, Screws & Nut Driver, Metal Blades, Shims, Screws, Hammer Drill Set	\$ 292.42
10/2/2020	54030	Blake Anderson	Quarterly Uniform Allowance	\$ 190.00
10/2/2020	54031	Bow Wow Pet Waste Products	Pet Waste Station Bags	\$ 282.88
10/2/2020	54032	Breuner, Don	Security Deposit Refund	\$ 1,772.97
10/2/2020	54033	Cale America, Inc.	Parking Machine Monthly Service (August), Rekey Parking Machine Locks	\$ 1,342.33
	54034-54035	VOID		
10/2/2020	54036	Comcast	Business Internet	\$ 155.06
10/2/2020	54037	Complete Mailing Service	Statement Mailing & Postage	\$ 556.47
10/2/2020	54038	Computer Technical Specialists, Inc.	Technical Support (August), TeamViewer Software Subscription	\$ 3,627.07
10/2/2020	54039	County Clerk - Elections	Cost of Appointment In-Lieu of Election	\$ 175.00
10/2/2020	54040	Crow's Nest Restaurant	1/2 Roof Repairs, 1/2 Concession Lot Garbage (\$2,434.71 Tenant Reimbursable)	\$ 5,625.27
10/2/2020	54041	Darco Printing & Paper	Visitor Berthing Permits, Launch Permits	\$ 2,024.89
10/2/2020	54042	Data Ticket, Inc.	Citation Processing (August)	\$ 550.89
10/2/2020	54043	David Hill	Quarterly Uniform Allowance	\$ 190.00
10/2/2020	54044	Don Kinnamon	Quarterly Uniform Allowance	\$ 190.00
10/2/2020	54045	Droesbeke, Hannah	Security Deposit Refund	\$ 123.94
10/2/2020	54046	Elevator Service Company	Monthly Elevator Service (\$223.60 Tenant Reimbursable)	\$ 430.00
10/2/2020	54047	Ewing Irrigation Products, Inc.	Irrigation Tubing	\$ 79.95
10/2/2020	54048	Fastenal Company	Wire Wheels, Electrical Connectors	\$ 635.84
10/2/2020	54049	Flo-Line Technology, Inc.	Squirt Pump Parts	\$ 5,021.08
10/2/2020	54050	Flyers Energy, LLC	Ancillary Equipment Fuel	\$ 431.60
10/2/2020	54051	Garcia, Richard	Security Deposit Refund	\$ 193.12
10/2/2020	54052	Garden Haven Nursery	Landscaping Plants	\$ 281.26

Santa Cruz Port District
Accounts Payable Monthly Check Register
October 2020

Date	No.	Vendor	Description	Amount
10/2/2020	54053	Gottlieb, Landon	Quarterly Uniform Allowance	\$ 190.00
10/2/2020	54054	GP Crane & Hoist	Quarterly Hoist Maintenance (\$259.46 Tenant Reimbursable), Fishery Hoist Repair (\$3,564.00 Tenant Reimbursable)	\$ 5,736.24
10/2/2020	54055	Grainger	N95 Masks, Grease Gun Hoses, Truck Tool Boxes, Steel Toe Rubber Boots, Paint Brushes, Roller Covers, Glass Cleaner	\$ 1,041.14
10/2/2020	54056	Hagler Systems	Booster Pump Parts	\$ 1,275.62
10/2/2020	54057	HD Supply Facilities Maintenance, Ltd.	D-Dock Restroom Light Fixture, Light Bulbs	\$ 220.21
10/2/2020	54058	Henderson Marine Supply, Inc.	Non Skid Paint for Dredge Cans	\$ 602.62
10/2/2020	54059	Home Depot Credit Services	333 Lake Avenue Window Replacements, Painting Supplies, Mechanics Wrench Set, Faucet, Knife, Sensor, Rubber Roof Patch, Boom, Outlet Covers, Light Fixtures, Grout, Sponges, Mortar	\$ 2,640.90
10/2/2020	54060	Horizon Water and Environment, LLC	Consulting Services: Regional General Permit Application	\$ 1,091.13
10/2/2020	54061	Hose Shop	Fuel Pump Hose	\$ 707.72
10/2/2020	54062	Jim Clark	Backflow Testing	\$ 488.00
10/2/2020	54063	Jordan Rank	Quarterly Uniform Allowance	\$ 190.00
10/2/2020	54064	Kelly-Moore Paint Company, Inc.	Paint & Primer for Dredge Cans	\$ 2,383.39
10/2/2020	54065	Kevin King	Quarterly Uniform Allowance	\$ 190.00
10/2/2020	54066	King's Paint & Paper, Inc.	Paint Supplies	\$ 279.94
10/2/2020	54067	Lawson	<i>Twin Lakes</i> Snorkel & Christmas Tree Hydraulic Fittings	\$ 1,316.34
10/2/2020	54068	Lloyd's Tire Service	Tire Repair	\$ 35.00
10/2/2020	54069	Lowy Fire Protection, Inc.	5 Fire Sprinkler Inspections, 1 Fire Sprinkler Repair (493 Lake Avenue, Suite B)	\$ 3,400.00
10/2/2020	54070	Marina Ware	Key Fobs	\$ 2,851.43
10/2/2020	54071	Marine Lien Sale Service	Lien Sale Fees	\$ 320.00
10/2/2020	54072	Marine Travelift, Inc.	Travelift Hydraulic Couplings & Valves	\$ 995.43
10/2/2020	54073	McMaster-Carr Supply Company	Pad Locks, <i>Twin Lakes</i> Corrosion Resistant Hardware, <i>Twin Lakes</i> Railway Clamps, Gaskets, Batteries	\$ 1,870.91
10/2/2020	54074	Mellon, Mike	Key Deposit Refund	\$ 20.00
10/2/2020	54075	Mid County Auto Supply	Filters for Vehicles & Ancillary Equipment, Hand Cleaner, Hyster Forklift Belt, Maintenance Vehicle Fuel Pump, Batteries, Vehicle Washer Fluid, CALE Wiring Repair	\$ 285.62
10/2/2020	54076	Mission Uniform Service	Uniform Service	\$ 352.77
10/2/2020	54077	Moore, Justin	Security Deposit Refund	\$ 491.60
10/2/2020	54078	Nicholas Henning	Refuse Collection	\$ 3,380.00
10/2/2020	54079	Pacific Gas & Electric Company	Utilities	\$ 17,024.45
10/2/2020	54080	Palace Art & Office Supply	Office Supplies	\$ 18.14
10/2/2020	54081	Peninsula Diesel Inc.	<i>Twin Lakes</i> Heat Exchanger	\$ 2,294.43
10/2/2020	54082	Ring, Grant	Security Deposit Refund	\$ 372.00
10/2/2020	54083	San Lorenzo	Ramp Repair Lumber	\$ 682.00
10/2/2020	54084	Santa Cruz Municipal Utilities	Utilities	\$ 18,815.17
10/2/2020	54085	Sean Rothwell	Quarterly Uniform Allowance	\$ 190.00
10/2/2020	54086	Simoni, Danny	Pro-rated 2020 Medical Expense Reimbursement	\$ 233.33

Santa Cruz Port District
Accounts Payable Monthly Check Register
October 2020

Date	No.	Vendor	Description	Amount
10/2/2020	54087	Soil Control Lab	Water Sampling for Storm Water Pollution Prevention Plan	\$ 104.00
10/2/2020	54088	Southland Printing	Concession Lot Parking Machine Tickets	\$ 981.49
10/2/2020	54089	Staples Credit Plan	Office Supplies	\$ 372.49
10/2/2020	54090	State Electric Generator	<i>Twin Lakes</i> Voltage Regulator	\$ 2,194.35
10/2/2020	54091	Sullivan, James	Security Deposit Refund	\$ 343.17
10/2/2020	54092	Superior Alarm Company	Quarterly Alarm Monitoring 493 Lake Avenue	\$ 207.00
10/2/2020	54093	The Home Depot Pro Institutional	Janitorial Supplies	\$ 2,499.01
10/2/2020	54094	Twisselman, Matt	Security Deposit Refund	\$ 615.90
10/2/2020	54095	Ultsch, John	Security Deposit Refund	\$ 372.00
10/2/2020	54096	U.S. Bank Equipment Finance	Copier Lease	\$ 163.19
10/2/2020	54097	WEX Bank	Fleet Fuel	\$ 1,997.27
10/2/2020	54098	Mark Larsen DBA: Viking	Window Cleaning	\$ 30.00
10/2/2020	54099	West Coast Wire Rope	Wire Rope Lubricant	\$ 335.60
10/2/2020	54100	West Marine Pro	<i>Almar</i> VHF Antenna Repair	\$ 12.74
10/6/2020	54101	Carpet One Santa Cruz	413 Lake Avenue Flooring, Suite 101 & 102	\$ 9,252.00
10/16/2020	54102	Ace Portable Services	Boatyard Hand Washing Station	\$ 231.85
10/16/2020	54103	Allied Administrators for Delta Dental	Dental Insurance	\$ 2,902.45
10/16/2020	54104	Armanini, Mark	Credit Balance Refund	\$ 76.80
10/16/2020	54105	AT&T	Telephone	\$ 1,683.41
10/16/2020	54106	CIT	Telephone System Lease	\$ 323.09
10/16/2020	54107	Bartel Associates, LLC	Consulting Services: GASB68 & 75 Actuarial Reports	\$ 2,805.50
10/16/2020	54108	Bay Building Janitorial, Inc.	COVID-19 Sanitation Services	\$ 6,000.00
10/16/2020	54109	Bay Plumbing Supply, Inc.	Backflow System Valve	\$ 66.89
10/16/2020	54110	Bay Power Equipment, Inc.	Terex Backhoe Outrigger Cylinder Repair	\$ 271.78
10/16/2020	54111	Bayside Oil II, Inc.	Waste Oil Disposal	\$ 415.25
10/16/2020	54112	Big Creek	F-Dock Lumber, Socket Adapters	\$ 6.30
10/16/2020	54113	Blake Anderson	Mileage Expense Reimbursement	\$ 40.48
10/16/2020	54114	Bobby's Pit Stop, Inc.	Harbor Patrol 2003 Chevy Tahoe Repair	\$ 234.45
10/16/2020	54115	Bow Wow Pet Waste Products	Pet Waste Station Bags	\$ 282.88
10/16/2020	54116	Byte Technology	Website Maintenance	\$ 196.25
10/16/2020	54117	Carpi & Clay	Washington Representation	\$ 800.00
10/16/2020	54118	Carr, Tom	Security Deposit Refund	\$ 287.28
10/16/2020	54119	Citi Cards	Breakroom Supplies	\$ 171.63
10/16/2020	54120	City of Santa Cruz Finance Dept.	Annual Stormwater Charges	\$ 8,830.76
10/16/2020	54121	Comcast	Business Cable & Internet	\$ 225.63
10/16/2020	54122	Compass Bank	Taxable Loan Principle & Interest	\$ 136,651.55
10/16/2020	54123	Complete Mailing Service	Statement Mailing & Postage	\$ 548.59
10/16/2020	54124	Computer Technical Specialists, Inc.	E-mail Scanning & Backup	\$ 731.65
10/16/2020	54125	Elevator Service Company	Monthly Elevator Service (\$223.60 Tenant Reimbursable)	\$ 430.00

Santa Cruz Port District
Accounts Payable Monthly Check Register
October 2020

Date	No.	Vendor	Description	Amount
10/16/2020	54126	Ewing Irrigation Products, Inc.	Irrigation Supplies	\$ 173.45
10/16/2020	54127	Fastenal Company	Squirt Bolts, Twin Lakes Washers	\$ 234.29
10/16/2020	54128	Garda CL West, Inc.	Deposit Courier Service	\$ 293.28
10/16/2020	54129	Grainger	Wrenches, Bolt Cutters, Socket, Ratchet, Gloves, Impact Wrench & Batteries	\$ 971.47
10/16/2020	54130	Greg Amundson	Training Expense Reimbursement (Grant Reimbursable)	\$ 2,534.92
10/16/2020	54131	Gsolutionz	Telephone System Maintenance	\$ 199.99
10/16/2020	54132	Lawson	Twin Lakes Christmas Tree Grease Lines	\$ 1,009.47
10/16/2020	54133	Lockton Insurance Brokers, LLC	Auto Insurance Premium Updates	\$ 43.76
10/16/2020	54134	Matheson Tri-Gas, Inc.	Welding Gas	\$ 324.30
10/16/2020	54135	McMaster-Carr Supply Company	Twin Lakes Snorkel Hex Nuts, Dozer Grease Fitting	\$ 548.89
10/16/2020	54136	Mesiti-Miller Engineering, Inc.	7th & Brommer Site Assessment	\$ 6,776.00
10/16/2020	54137	Mid County Auto Supply	Disconnect Tool Set, Electrical Switch, Fuel Pump Wire Connector, Fuel Pump Lock Ring, Air Filter, Oil Filters, Oil	\$ 173.60
10/16/2020	54138	Mission Uniform Service	Uniform Service	\$ 560.26
10/16/2020	54139	Operating Engineers Local Union No. 3	Union Dues (Employee Payroll Deductions)	\$ 325.00
10/16/2020	54140	Pacific Gas & Electric Company	Utilities	\$ 14,930.95
10/16/2020	54141	Palace Art & Office Supply	Office Supplies	\$ 215.90
10/16/2020	54142	PDM Steel Service Centers, Inc.	Boatyard Ways Flanges	\$ 1,007.83
10/16/2020	54143	Peterson	Rod, Plug, Seal for Dozer	\$ 492.90
10/16/2020	54144	Praxair Distribution Inc.	Welding Gas	\$ 71.92
10/16/2020	54145	R&B Company	Fusion Machine Training	\$ 5,600.00
10/16/2020	54146	Red Hills Environmental, LLC	Consulting Services: CEDEN Data Upload	\$ 953.00
10/16/2020	54147	Red Wing Shoe Store	Maintenance Staff Work Boots (2-Pairs)	\$ 527.15
10/16/2020	54148	Royal Wholesale Electric	Electrical Wire	\$ 40.88
10/16/2020	54149	San Lorenzo	Rust Resistant Screws, Drill Bits, Auger Bit, Tape Measure	\$ 1,212.00
10/16/2020	54150	Santa Cruz Carpet Cleaning	Harbor Office Carpet Cleaning	\$ 470.00
10/16/2020	54151	Santa Cruz Fire Equipment Company	Annual Fire Extinguisher Maintenance, Fire Extinguishers	\$ 2,168.08
10/16/2020	54152	Santa Cruz Yacht Club	Asphalt Repair	\$ 2,725.00
10/16/2020	54153	Teresi, Jack	Security Deposit Refund	\$ 502.57
10/16/2020	54154	The Home Depot Pro Institutional	Janitorial Supplies	\$ 51.62
10/16/2020	54155	The Sign Shop	413 Lake Avenue Awning Valance (\$850 Tenant Reimbursable)	\$ 850.00
10/16/2020	54156	Ultsch, John	Credit Balance Refund	\$ 186.00
10/16/2020	54157	UNUM Life Insurance Co. of America	LTD/Life/AD&D Insurance (August - October)	\$ 3,550.84
10/16/2020	54158	US Relay	Webcam Service	\$ 484.00
10/16/2020	54159	Verizon Wireless	Cell Phone & Tablet Service	\$ 314.47
10/16/2020	54160	West Marine Pro	Twin Lakes Zincs	\$ 231.33
10/30/2020	54161	Ace Portable Services	Portable Toilet Rental	\$ 105.93

Santa Cruz Port District
Accounts Payable Monthly Check Register
October 2020

Date	No.	Vendor	Description	Amount
10/30/2020	54162	Allied Universal	Security Patrol	\$ 1,504.23
10/30/2020	54163	Amerigas	Ancillary Equipment Fuel	\$ 255.35
10/30/2020	54164	AT&T	Telephone	\$ 1,129.57
10/30/2020	54165	AT&T Mobility	Tablet Service	\$ 235.00
10/30/2020	54166	B AND B Small Engine	Work Gloves	\$ 21.79
10/30/2020	54167	Bay Building Janitorial, Inc.	Janitorial Service	\$ 5,292.00
10/30/2020	54168	Cale America, Inc.	Parking Machine Monthly Service	\$ 832.00
10/30/2020	54169	Comcast	Business Internet	\$ 155.06
10/30/2020	54170	Costco Membership	Annual Membership	\$ 60.00
10/30/2020	54171	County Specialty Gases	Welding Gas	\$ 200.45
10/30/2020	54172	Crystal Springs Water Co.	Boatyard Drinking Water	\$ 45.75
10/30/2020	54173	Electro Specialties	Boatyard Retail Items	\$ 1,131.88
10/30/2020	54174	Equipco Rentals	Dissolved Oxygen Meter	\$ 1,751.45
10/30/2020	54175	Fastenal Company	Drinking Water, Wire & Cut Wheels, Drill Bits	\$ 1,519.97
10/30/2020	54176	Filtrexx	Storm Drain Filters	\$ 2,590.93
10/30/2020	54177	Garda CL West, Inc.	Excess Items Fees	\$ 12.36
10/30/2020	54178	Garig Equipment	Travelift Hydraulic System Service & Repair	\$ 4,327.77
10/30/2020	54179	Grainger	Disposable Gloves, Face Coverings, Clamp, <i>Twin Lakes</i> Buoy Lights, Drain Opener, Buckets, Brushes, Rollers, Trays, Spray Bottles, Sewage Pump	\$ 2,764.33
10/30/2020	54180	Hiyakumoto, Larry	Security Deposit Refund	\$ 435.40
10/30/2020	54181	Hose Shop	Booster Pump Hose, Couplers, <i>Squirt</i> Bushing & Adapter	\$ 261.65
10/30/2020	54182	Jim Clark	Backflow Testing	\$ 377.74
10/30/2020	54183	Jorgensen, Siegel, McClure & Flegel, LLP	Legal Consultation	\$ 4,235.00
10/30/2020	54184	Lawson	<i>Twin Lakes</i> Hoses, Pipe Weights, Hardware	\$ 1,712.93
10/30/2020	54185	Mallory Safety & Supply, LLC	Confined Spaces Meter Repair	\$ 315.96
10/30/2020	54186	Marina Ware	Quarterly Software Support, Quarterly Electronic Key Access Support, Harbor Security Upgrades	\$ 2,703.92
10/30/2020	54187	MBS Business Systems	Copier Usage Charges	\$ 1,929.59
10/30/2020	54188	McMaster-Carr Supply Company	Adhesive Lettering, Lubricant, Washers & Screws	\$ 404.71
10/30/2020	54189	Mid County Auto Supply	Trailer Lights Adapter, Cleaning Wipes, Shop Towels & Rags, Hydraulic Oil for Crane, <i>Dauntless</i> Generator Battery, Oil, Oil Filter, Drain Pan	\$ 473.20
10/30/2020	54190	Mission Uniform Service	Uniform Service	\$ 145.58
10/30/2020	54191	Moran, Louise	Security Deposit Refund	\$ 171.97
10/30/2020	54192	Pacific Gas & Electric Company	Boatyard Utilities	\$ 17,313.61
10/30/2020	54193	Palace Art & Office Supply	Office Supplies	\$ 103.39
10/30/2020	54194	PDM Steel Service Centers, Inc.	Steel	\$ 347.80
10/30/2020	54195	Peterson	<i>Twin Lakes</i> C18 Engine Seals, Seal Rings, Gaskets	\$ 919.54
10/30/2020	54196	Quadient, Inc.	Postage	\$ 500.00
10/30/2020	54197	San Lorenzo	Hex Nuts & Washers	\$ 5.27
10/30/2020	54198	Santa Cruz Fire Equipment Company	<i>Twin Lakes</i> Stainless Steel Fire Extinguishers Brackets	\$ 545.00

Santa Cruz Port District
Accounts Payable Monthly Check Register
October 2020

Date	No.	Vendor	Description	Amount
10/30/2020	54199	SC Fuels	Fuel Dock Gas & Diesel	\$ 49,870.25
10/30/2020	54200	Santa Cruz Municipal Utilities	Utilities	\$ 21,594.47
10/30/2020	54201	Szemeredi, Nancy	Security Deposit Refund	\$ 122.44
10/30/2020	54202	The Home Depot Pro Institutional	Janitorial Supplies, Toilet Paper, Hand Sanitizer Dispenser	\$ 1,624.41
10/30/2020	54203	Triton Construction	Fuel Dock Hose & Line Replacement	\$ 4,038.17
10/30/2020	54204	Warren, Deborah	Security Deposit Refund	\$ 47.00
10/30/2020	54205	West Marine Pro	Stray Current Meter, Signal Horn, VHF Radio	\$ 370.14
10/5/2020	Various	Various Employees	9/16/20-9/30/20 Payroll	\$ 8,903.34
10/20/2020	Various	Various Employees	10/1/20-10/15/20 Payroll	\$ 10,265.43
10/1/2020	EFT	ElectronicPayments	Fuel Dock Credit Card Fees	\$ 513.14
10/1/2020	EFT	Gravity Payments	Front Desk Credit Card Fees	\$ 1,823.40
10/1/2020	EFT	Merchant Services	Online Billpay Credit Card Fees	\$ 293.87
10/1/2020	EFT	Merchant Services	Parking Machine Credit Card Fees	\$ 4,970.33
10/1/2020	EFT	Merchant Services	Boatyard Credit Card Fees	\$ 154.57
10/1/2020	EFT	Transaction Express	Online Billpay ACH Fees	\$ 377.56
10/5/2020	EFT	Empower Retirement	457 Payment (Payroll Deduction)	\$ 2,705.36
10/5/2020	EFT	PAYCHEX	Payroll Service Fees	\$ 508.08
10/6/2020	EFT	CalPERS	Health Insurance	\$ 39,414.92
10/6/2020	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 7,883.00
10/6/2020	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 7,076.40
10/6/2020	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 551.89
10/6/2020	EFT	PAYCHEX	Time & Attendance Fees	\$ 109.25
10/7/2020	EFT	Comerica Commercial Card Services	Comerica Statement	\$ 12,290.92
10/9/2020	EFT	Comerica Bank-Cost Center	Service Charges	\$ 831.09
10/10/2020	EFT	Gravity Payments	Front Desk Credit Card Gateway Fee	\$ 17.58
10/20/2020	EFT	Empower Retirement	457 Payment (Payroll Deduction)	\$ 2,591.32
10/20/2020	EFT	PAYCHEX	Payroll Service Fees	\$ 461.08
10/22/2020	EFT	CalPERS	Unfunded Accrued Liability	\$ 25,304.62
10/22/2020	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 7,883.00
10/22/2020	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 7,309.14
10/22/2020	EFT	CalPERS	Unfunded Accrued Liability	\$ 2,541.93
10/22/2020	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 1,025.11
10/22/2020	EFT	CalPERS	Unfunded Accrued Liability	\$ 524.14
10/26/2020	EFT	California Department of Tax and Fee Administration	Sales & Use Tax Return	\$ 5,224.00
10/26/2020	EFT	California Department of Tax and Fee Administration	Underground Storage Tank Maintenance Return	\$ 1,333.00
10/30/2020	EFT	Windcave, Inc.	Concession Lot Credit Card Fees	\$ 762.10
10/5/2020	EFT	PAYCHEX	9/16/20-9/30/20 Payroll	\$ 60,733.05
10/5/2020	EFT	PAYCHEX	9/16/20-9/30/20 Payroll	\$ 30,479.01

Santa Cruz Port District
Accounts Payable Monthly Check Register
October 2020

Date	No.	Vendor	Description	Amount
10/20/2020	EFT	PAYCHEX	10/1/20-10/15/20 Payroll	\$ 63,220.78
10/20/2020	EFT	PAYCHEX	10/1/20-10/15/20 Payroll	\$ 31,086.83
Total October 2020 Disbursements				\$ 826,865.23



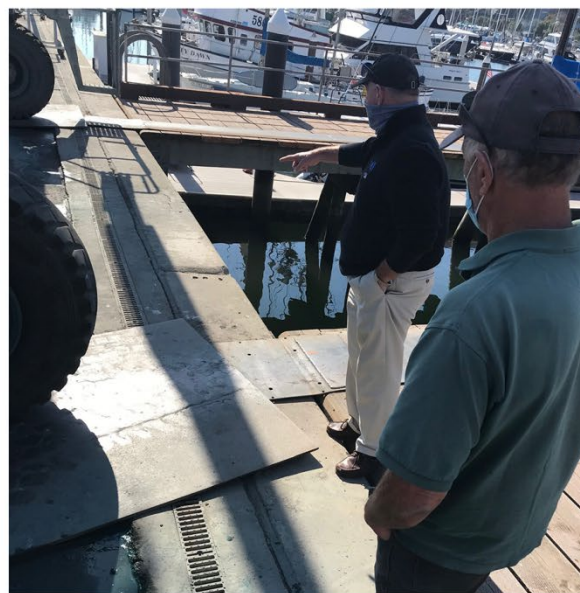
TO: Port Commission
FROM: Blake Anderson, Harbormaster
DATE: November 15, 2020
SUBJECT: Harbormaster's Report

Crab Season

Recreational crab season opened on November 7, 2020, with less than ideal weather over the weekend. Better weather since the opener has attracted many crabbers, and the launch ramp has been reaching capacity throughout the week. Unfortunately, the commercial season, which was slated to open on November 14, 2020, was delayed after regulators observed a large population of whales along the coastline. Commercial crabbers are hopeful that the season will start on December 1, 2020, but understand that additional delays may come as a result of whale activity in the region.

Boatyard Consult

Paul Kaplan of Keefe Kaplan Maritime, Inc (KKMI) met with staff at the boatyard on October 29, 2020. Paul has been in the boatyard business since 1996, and operates two large service yards in Richmond and Sausalito. Paul offered valuable insight regarding pollution mitigation, safety measures, and customer relations. Harbor staff is very appreciative that Paul was able to devote time to share his knowledge and experience.



Santa Cruz Marine Protected Area (MPA) Community Compliance Forum

Harbor Patrol staff participated in an online forum hosted by the Santa Cruz MPA Collaborative on November 4, 2020. Representatives from Fish and Wildlife, NOAA, MBNMS, and other partner groups were on the call. The group discussed regulation compliance issues within the protected areas in the Monterey Bay region and how to address education and enforcement in these zones.

Free Ride I Departs

The District's water taxi, the *Free Ride I*, made its final voyage out of the harbor on November 13, 2020. The vessel was sold at auction for \$1,299.00 to a bidder from Sacramento. The new owner owns a small dock building company and plans to use the vessel as a workboat in the Sacramento River and Delta. The District's new water taxi vessel is currently under construction in Florida and is expected to be ready for shipping in December.



California Boating Organizations Meeting

Harbor Patrol staff participated in an online forum on November 12, 2020. Attendees were boating industry professionals from various groups including California Association of Harbormasters and Port Captains, Marine Recreation Association, Recreational Boaters of California, BoatUS, California Yacht Brokers Association, National Marine Manufacturers Association, California Boating Safety Officers Association, and the California Division of Boating and Waterways. The group discussed Division of Boating and Waterways priorities and programs, grant programs, current and incoming legislation, COVID-19 impacts to the boating industry, and other boating industry concerns.

Sail-Out Memorial

Harbor Patrol staff participated in a sail-out memorial for Captain Joseph Rodgers on Sunday, November 15, 2020. An estimated 40 vessels gathered near the Santa Cruz Municipal Wharf in his remembrance. Joseph was a longtime member of the harbor community as an expert surveyor and mentor to countless Santa Cruz Harbor boaters.



Fisheries Report

The fisheries report consists of data from two sources: the Department of Fish and Wildlife (DFW) and the H&H Fresh Fish (resident fish buyer). The data from DFW is partially redacted in accordance with federal fisheries laws. Data is considered confidential when less than three separate vessels land species at any one port. For species landed by three or more separate vessels, the full data is made public and includes weight. For other data, the species landed is shown with no weight data.

October 2020 – Total Port Landings:

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
CA Halibut	8,043.38	\$6.00	\$48,260.28
Sablefish (blackcod)	3,126.06	\$3.50	\$10,941.21
White Seabass	1,203.08	\$6.00	\$7,218.48
Lingcod	622.40	\$3.00	\$1,867.20
Rockfish (various)	1,157.87	\$3.00	\$3,473.61
Starry Flounder	65.75	\$2.00	\$131.50
Petrале Sole	20.25	\$1.50	\$30.37

Total Reported: 14,238.79 lbs

Total Ex-Vessel: \$71,922.65

Species also landed* - Northern Anchovy, Rockfish (various species), Pacific Pompano, Rock Crab, Pacific Herring, Pacific Mackerel, Jack Mackerel, Jacksmelt, Queenfish, Pacific Sardine, White Croaker, Soupin Shark, Dogfish Shark, Skate, Dover Sole, Thornyhead Shortspine, Thornyhead Longspine, Ocean Whitefish

**weight data redacted by Fish and Wildlife pursuant to Fish and Game Code, Section 8022.*

October 2020 – Resident Buyer Landings:

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
CA Halibut	4,311.73	\$6.00	\$25,870.38
Sablefish (blackcod)	1,818.06	\$3.50	\$6,363.21
White Seabass	1,188.03	\$6.00	\$7,128.18
Lingcod	429.4	\$3.00	\$1,288.2
Rockfish (various)	2,745.93	\$3.00	\$8,237.79
Starry Flounder	38.5	\$2.00	\$77.00
Petrале Sole	3.75	\$1.50	\$5.62

Total Reported: 10,535.40 lbs

Total Ex-Vessel: \$48,970.38

Santa Cruz Port District

Facilities and Engineering Manager's Report
Public Meeting of November 24, 2020

Dredging

Entrance Channel

Entrance dredging commenced on November 2, 2020. *Twin Lakes* has dredged an estimated 13,750 (CY) of material in the first two weeks.

North Harbor

North harbor dredging commenced on October 1, 2020. *Squirt* has completed dredging the turning basin at J-dock and is currently working its way north in the X-J channel.

Maintenance

Boatyard Ways 2.0

Crews added two more I-beams on the eastside of the boatyard ways. Crews also beveled the top of the decking to help prevent the block from becoming stuck while lowering into the water.

Grounds

Grounds work continues on the hillside in the north harbor. Crews are painting and stenciling curbs.

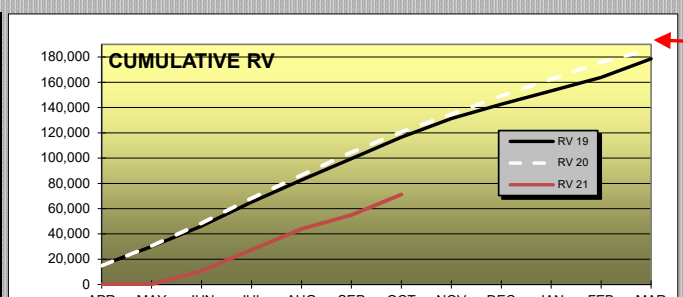
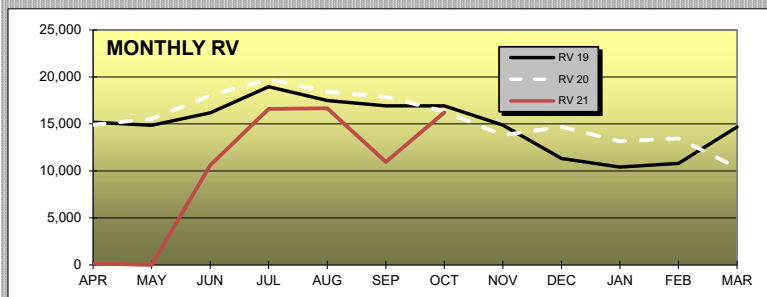
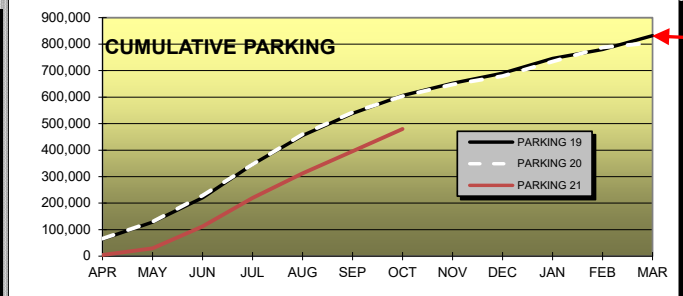
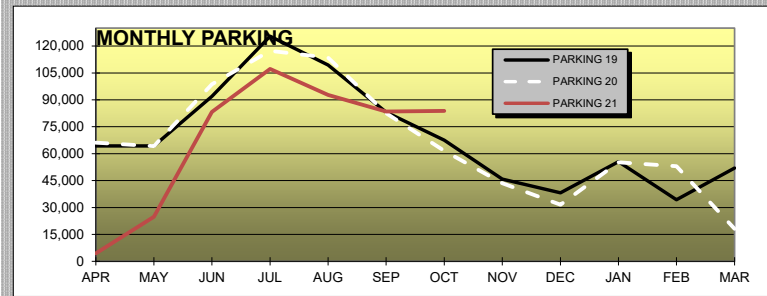
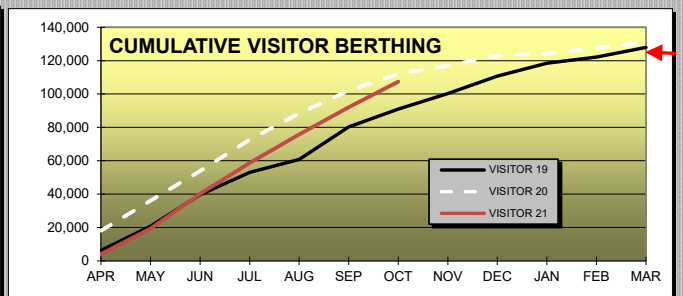
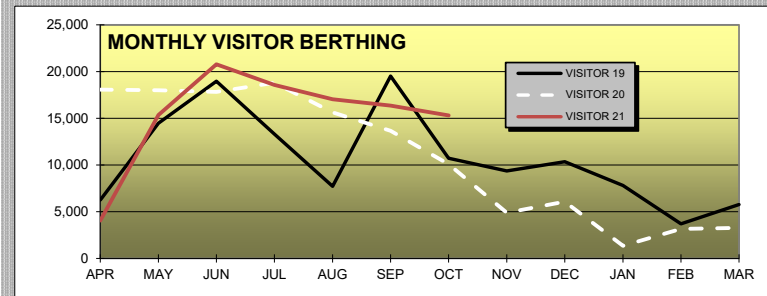
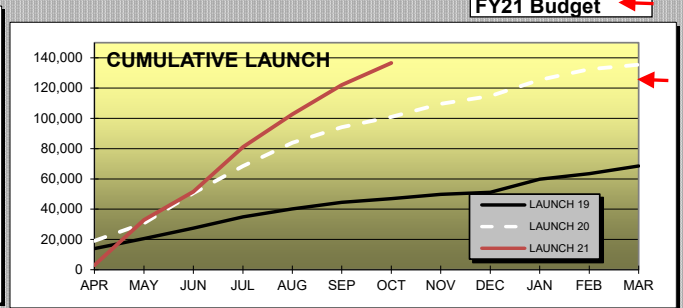
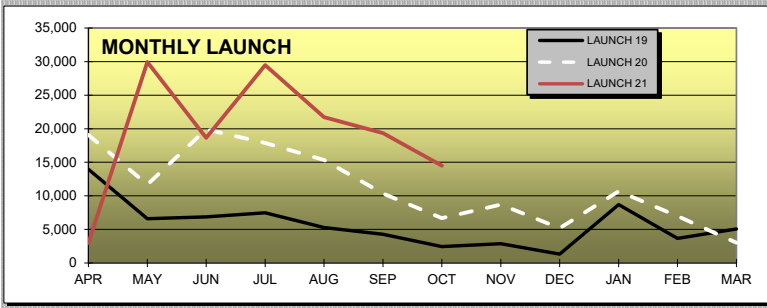
Miscellaneous

Taylor Dunn B-248 green E-cart sold on public surplus for \$157.50.

1997 Dodge 2500 Diesel sold on public surplus for \$2,800.00. Last month it was reported as sold for \$4,050.00 but the buyer who put down the deposit did not follow through with the purchase so the District relisted it for sale.

2015 Hipower generator sold on public surplus for \$810.00

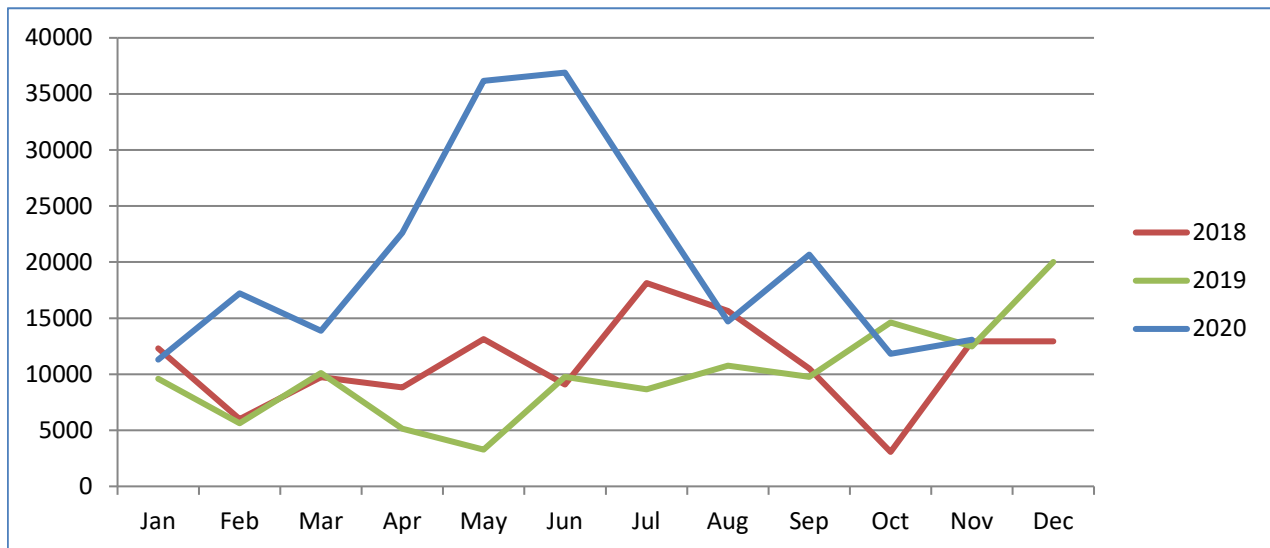
SEASONAL INCOME



Santa Cruz Port District
60 DAY DELINQUENT ACCOUNTS

The following accounts have balances 60 days delinquent as of October 21, 2020

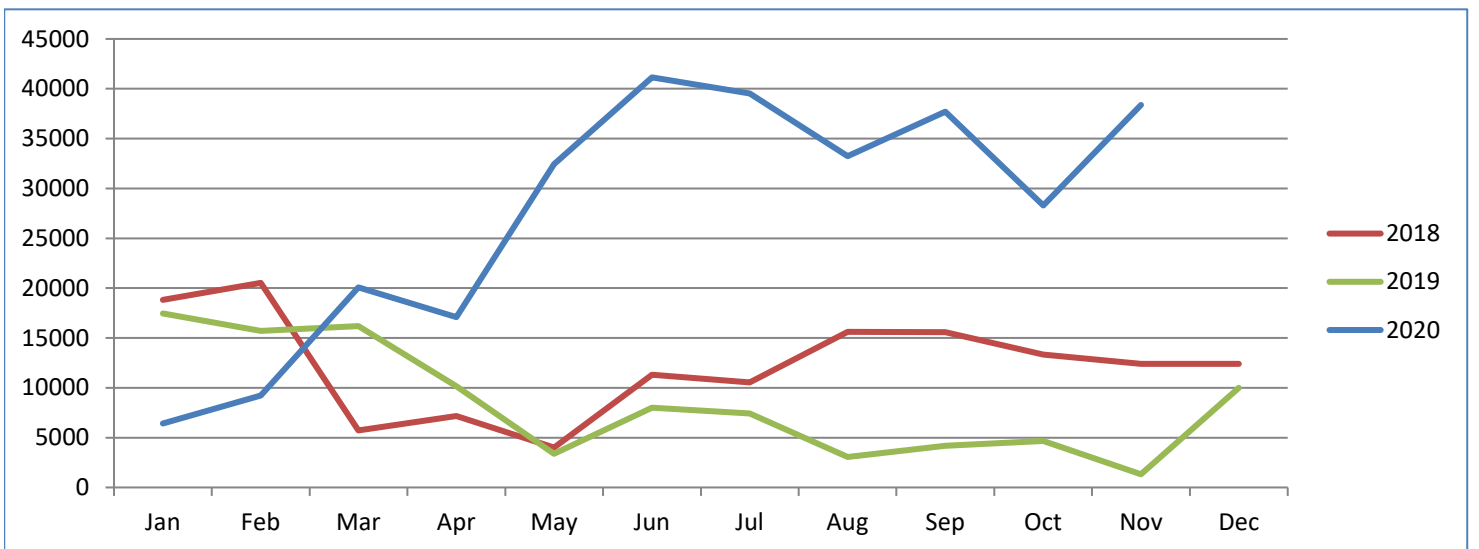
Account Number	Current Month	30 Day Balance	60 Day Balance	90 Day Balance	Total Balance
58005	785.00	807.50	349.38	0.00	1,941.88
55716	538.94	534.73	505.52	0.00	1,579.19
45891	565.33	560.90	433.98	0.00	1,560.21
57413	695.69	695.69	73.47	0.00	1,464.85
56971	434.84	431.48	393.57	0.00	1,259.89
56356	373.83	370.98	336.75	0.00	1,081.56
2093	471.36	471.42	116.19	0.00	1,058.97
45787	444.61	418.44	4.30	0.00	867.35
56297	293.59	291.38	100.53	0.00	685.50
57205	196.60	294.67	18.77	0.00	510.04
57817	200.34	198.89	40.90	0.00	440.13
45630	59.66	83.76	28.26	0.00	171.68
58500	58.27	58.27	45.77	0.00	162.31
58886	25.90	25.90	107.50	0.00	159.30
56665	25.58	25.58	70.00	0.00	121.16
Total:	5,169.54	5,269.59	2,624.89	0.00	13,064.02



Santa Cruz Port District
90+ DAY DELINQUENT ACCOUNTS

The following accounts have balances 90 days delinquent or greater as of October 21, 2020

Account Number	Current Month	30 Day Balance	60 Day Balance	90+ Day Balance	Total Balance	Commercial Slip	Action
4076	1,313.36	1,313.36	1,313.36	3,400.01	7,340.09		Payment Plan
47487	898.13	894.53	856.11	3,427.76	6,076.53		Payment Plan
57751	48.73	-	86.30	3,176.45	3,311.48		Bad Debt
4134	820.46	803.49	737.60	672.00	3,033.55	X	Revoke
57018	785.27	812.08	863.99	267.58	2,728.92		Revoke
1057	625.52	622.99	618.22	483.71	2,350.44	X	Revoke
55293	406.72	441.72	441.72	529.00	1,819.16		Revoke
47248	438.19	434.83	431.47	392.80	1,697.29	X	Revoke
48956	416.30	416.30	416.30	306.59	1,555.49		Payment Plan
46436	435.75	432.39	429.03	99.45	1,396.62		Revoke
56146	31.24	31.24	31.24	966.19	1,059.91		Bad Debt
57459	272.43	270.42	268.41	241.40	1,052.66		Revoke
58191	32.17	-	416.12	514.29	962.58		Bad Debt
57328	30.92	30.92	30.92	771.42	864.18		Bad Debt
58174	160.62	165.52	159.86	85.40	571.40		Revoke
58547	28.59	28.59	28.59	459.73	545.50		Bad Debt
58585	28.18	28.18	28.18	409.48	494.02		Revoke
58235	91.71	91.16	90.62	65.08	338.57		Revoke
58757	88.52	88.00	87.49	61.97	325.98		Revoke
48170	84.73	84.24	83.76	58.27	311.00		Revoke
58287	25.99	-	26.94	171.83	224.76		Bad Debt
55153	25.80	25.80	25.80	122.30	199.70		Bad Debt
56573	25.24	25.24	25.24	54.01	129.73		Bad Debt
TOTAL:	7,114.57	7,041.00	7,497.27	16,736.72	38,389.56		



CHARTER / BUSINESS USE OF SLIPS ANNUAL REPORT

2020

CHARTER FEE

Annual Charter Fee Formula - Small (6 Pak): \$119*passenger rating, Medium (7-48 Pak): \$119*2*passenger rating, Large (49 + Pak): \$2 per passenger (base fee may apply)

		Slips Originating From:		Revenue Calculation:		Discounts:		Adjusted Revenue (After Discounts):		
Operator	Pak Rating	Commission	Waiting List	Annual Slip Rent	Annual Charter Fee*	Public Benefit	Other	Annual Slip Rent	Annual Charter Fee	Comments:
Adams, R	6		1	5,489	595	0	0	5,489	595	
Armstrong, R	6		1	4,838	595	0	0	4,838	595	
Beauregard, J	49	1		14,208	20,942	0	0	14,208	20,942	Minimum base charter fee of \$2,000 per month. (Chard II)
Dolan, T	6		1	6,451	595	0	0	6,451	595	
Pac.Yacht & Sail	72	11		65,658	7,140	0	0	65,658	7,140	11 slips, 12 6-pak charter vessels (PC approval April 2019)
Lighthall, S	12	2		13,910	1,190	0	0	13,910	1,190	
Olsen, B	6		1	8,100	595	0	0	8,100	595	
O'Neill Yacht Charters	49	1		14,257	4,859	30%	0	9,980	3,401	Implementation of 99-pak charter permit regulations is anticipated in 2021.
Roberts, F	10		1	8,880	1,884	0	0	8,880	1,884	
Stagnaro, K	65	1		11,544	6,446	0	0	11,544	6,446	
Stagnaro, K	46	1		10,656	4,562	0	0	10,656	4,562	Stagnaro Fishing. Slip awarded prior to creation of wait list.
Stoops, J	30		1	7,741	5,653	0	0	7,741	5,653	
Thom, B	6		1	10,656	565	0	0	10,656	565	
Thomas, J	6	1		5,489	565	0	0	5,489	565	Previously assessed business use of slip fee.
<i>No operators are paying the Waiting List Bypass Fee in 2020.</i>					2020	\$5,735	\$0	\$183,602	\$54,728	*Fees not assessed from April - June (partial) due to COVID-19.
					2019	\$6,908	\$0	\$190,381	\$97,425	

Note: One south harbor sailing charter vacated in September (Justin Moore, 6-pak).

BUSINESS USE OF SLIP

Annual Business Use Fee Formula is Equal to: 1.5 times slip rent.

		Slips Originating From:		Revenue Calculation:		Discounts:		Adjusted Revenue (After Discounts):		
Operator	Pak Rating	Commission	Waiting List	Annual Slip Rent	Annual Bus. Use Fee	Public Benefit	Other	Annual Slip Rent	Annual Bus. Use Fee	Comments:
Ash, M	N/A	1		4,838	2,419	0	0	4,838	2,419	Vessel Assist - Tow Vessel
Kahn, P	N/A		1	10,656	5,328	0	0	10,656	5,328	Pegasus Racing
Kayak Connect.	N/A	1		4,576	2,288	0	0	4,576	2,288	Kayak Connection (U-Dock Float)
Lee, Bill	N/A		1	9,677	4,838	0	0	9,677	4,838	Wizard Yachts
Repass, R	N/A		1	6,451	3,226	0	0	6,451	3,226	West Marine
					2020	\$36,198	\$18,099			
					2019	\$40,668	\$20,334			

NON-CHARTER / NON-BUSINESS USE DISCOUNTED SLIPS ANNUAL REPORT

2020

DISCOUNTED SLIPS

Programs receiving public benefit discounts,

		Slips Originating From:		Revenue Calculation:		Discounts:		Adjusted Revenue (After Discounts):		
Operator	Pak Rating	Commission	Waiting List	Annual Slip Rent	Annual Base Rent	Public Benefit	Other	Annual Slip Rent	Annual Base Rent	Comments:
UCSC	N/A	4		16,448	21,941	50%	0	16,448	10,971	50% discount applied to "Annual Base Rent" only, not slips.
O'Neill Sea Odyssey	49	1		4,277	0	100%	0	0	0	Assigned slip is F-1.
Sea Scouts	N/A	1		10,531	0	100%	0	0	0	Annual slip rent revenue is estimated NH Wide 45' rate @ 60'
SCYC Junior Program	N/A	1		538	0	100%	0	0	0	Public benefit discount approved 10/27/20, and commences 12/1/20.
				2020		\$25,779	\$0	\$16,448	\$10,971	
				<u>2019</u>		<u>\$26,050</u>	<u>\$0</u>	<u>\$16,047</u>	<u>\$10,703</u>	



TO: Port Commission
FROM: Sean Rothwell, Assistant Harbormaster
DATE: November 10, 2020
SUBJECT: Harbor Patrol Incident Response Report – October 2020

Search and Rescue, Patrol Boat Response

- 10/4/20 Harbor Patrol responded to a report of a kayaker in distress in the area of Santa Cruz Municipal Wharf. Prior to arrival, the victim self-rescued and the call was canceled. Harbor Patrol returned to the harbor without incident.
- 10/4/20 Harbor Patrol responded to a report of a disabled vessel in the harbor entrance. Harbor Patrol towed the vessel back to its slip in the harbor.
- 10/12/20 Harbor Patrol responded for a report of a disabled vessel taking on water in the area of Soquel Point. TowBoatUS towed the vessel back to the harbor without incident.
- 10/13/20 Harbor Patrol responded to a report of a vessel adrift in the area of Main Beach. Upon arrival, Harbor Patrol located an unmanned 15' power boat. TowBoatUS towed the vessel back to the harbor without incident. Harbor Patrol contacted the owner of the vessel and determined that the vessel broke free of its anchor.
- 10/14/20 During an area check of the Santa Cruz Wharf, Harbor Patrol located an unresponsive male in the water. The victim was brought on board the patrol vessel and CPR was administered while underway to the harbor. Upon arrival to the launch ramp, resuscitation efforts were continued by paramedics. The subject was pronounced dead on scene by paramedics and the case was turned over to the Coroner's office.
- 10/15/20 Harbor Patrol responded to a report of a vessel in distress off Main Beach, after flashing lights similar to a distress signal were observed. Harbor Patrol made contact with the vessel operator who reported no signs of distress. Harbor Patrol returned to the harbor without incident.
- 10/16/20 Harbor Partol responded to a report of a disabled vessel near the harbor entrance. Harbor Patrol towed the vessel to the launch ramp and TowBoatUS towed the vessel back to its slip in the harbor without incident.
- 10/18/20 Harbor Patrol responded to a report of two body surfers in distress in the area of the Santa Cruz Municipal Wharf. Harbor Parol contacted the subjects and determined that they were attempting to paddle around the wharf. Due to the foggy conditions, Harbor Patrol brought the victums on board the patrol boat and returned them safely to the beach. Harbor Patrol returned to the harbor without incident.

- 10/23/20 Harbor Patrol responded to a report of a small capsized sailboat in the area of Cowell's Beach. Upon arrival, the operator righted the vessel and no assistance was necessary. Harbor Patrol return to the harbor without incident.
- 10/31/20 Harbor Patrol responded to a report of a swimmer in distress in the area of Manresa State Beach. Prior to arrival the call was cancelled after State Lifeguards assisted the victim out of the water. Harbor Patrol returned to the harbor without incident.

Crime Reports, Assist Outside Department and Incident Reports

- 10/4/20 Harbor Patrol responded to a report of a subject experiencing difficulty breathing while dining at a harbor restaurant. The subject was treated by paramedics and transported to Dominican Hospital for further evaluation.
- 10/9/20 Harbor Patrol responded to a report of a verbal altercation between two slip renters on R-dock. Harbor Patrol deescalated the situation and cleared the scene without incident.
- 10/10/20 Harbor Patrol responded to a report of a subject experiencing difficulty breathing on R-dock. The victim was treated by paramedics at the scene and transported to Dominican Hospital for further evaluation.
- 10/12/20 Harbor Patrol responded to report of a verbal altercation between two slip renters on R-dock. One subject was taken into custody for public intoxication and transported to the county jail without incident.
- 10/16/20 Harbor Patrol took a stolen property report after an electric trolling motor was reported stolen from a vessel in Yacht Club Dry Storage. No suspect information.
- 10/28/20 Harbor Patrol took a report of an abandoned vehicle in the area of the north harbor. The vehicle was towed and impounded without incident.

October Parking Citation: 292

Port Commission Review Calendar 2020-21

2020

January-March

- ✓ Committee assignments for 2020
- ✓ Sea Scouts' biannual report
- ✓ Slip vacancy biannual report / waiting list statistics
- ✓ FY 21 Budget
- ✓ Review 5-year CIP
- ✓ Review of NH sublet fee structure (exp. 3/31/20)
- ✓ Ethics Training Update
- ✓ Form 700 Filing (due by 03/31 each year)

April-June

- ✓ Dredge Report 2019-20
- ✓ Annual Vessel Use List Review
- ✓ Biennial Update to Conflict of Interest Code
- ✓ Crow's Nest lease exp. 04/30/20 (Suite 130)
2 (5) year options to extend

July-September

- ✓ Review of O'Neill Sea Odyssey slip rent reduction / charter fee. PC action of 07/07
- ✓ Sea Scouts' biannual report
- ✓ Vessel Insurance Policy Review
- ✓ Slip vacancy biannual report / waiting list statistics

October-December

- Annual review of business use of slips
- Port Commission officers for 2021

Committee Review Items *(timeline not specified)*

- ✓ Vessel Insurance Policy Enforcement (Policy Committee)
- ✓ Port Commission Policies and Procedures Manual Update: Human Resources Role
- Comprehensive Review of Charter Fees
- Public Benefit Discount Policy

Key

- Pending
- In process
- ✓ Done

2021

January-March

- Committee assignments for 2021
- Sea Scouts' biannual report
- Slip vacancy biannual report / waiting list statistics
- FY 22 Budget
- Review 5-year CIP
- Ethics Training Update
- Form 700 Filing (due by 03/31 each year)
- Biennial Anti-Harassment/Anti-Discrimination Training

April-June

- Dredge Report 2021-22
- Annual Vessel Use List Review

July-September

- Review of O'Neill Sea Odyssey slip rent reduction / charter fee. PC action of 07/07
- Sea Scouts' biannual report
- Slip vacancy biannual report / waiting list statistics
- Johnny's Harborside Restaurant lease exp. 8/15/2021 *(no option to extend)*

October-December

- Annual review of business use of slips
- Port Commission officers for 2022

Future Calendar

- ABC End-Tie review after Murray Street Bridge Retrofit
- 7th and Brommer Property Assessment