

Santa Cruz Port District  
135 5th Avenue  
Santa Cruz, CA 95062  
831.475.6161  
831.475.9558 Fax  
www.santacruzharbor.org



PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Stephen Reed  
Darren Gertler  
Neli Cardoso

Regular Public Session of November 27, 2018

## Santa Cruz Port Commission MINUTES

### *Commission Members Present:*

Dennis Smith	Chairman
Stephen Reed	Vice-chairman
Reed Geisreiter	Commissioner
Toby Goddard	Commissioner
Darren Gertler	Commissioner

### **REGULAR PUBLIC SESSION – 7:00 PM**

Chairman Smith brought the regular public session to order at 7:00 PM at the Santa Cruz Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062.

1. Pledge of Allegiance
2. Oral Communication

Discussion: Audience member Thomas Whieldon commended Deputy Harbormaster Anderson for going beyond the call of duty during a recent public service related detail.

### **CONSENT AGENDA**

3. Approval of Minutes
  - a) Regular Public Session of October 23, 2018
4. Approval of Nexus Wealth Advisors' Sublease Agreement – 365 B Lake Avenue (Tenant: Pertria)
5. Approval of Month-to-Month Rental at Santa Cruz Harbor Boatyard (Tenant: Ray Villalba)

MOTION: Motion made by Commissioner Goddard, seconded by Vice-chairman Reed to approve the consent agenda.  
- *Motion carried unanimously.*

### **REGULAR AGENDA**

6. Approval of Claim – B. Whittal

Discussion: Port Director Olin stated that Mr. Whittal has submitted a claim to the District in the amount of \$7,684.68, for damages sustained to his vessel while being hauled out at the boatyard.

Mr. Whittal's claim asserts that paint chip debris was transferred and embedded into the hull of his vessel, causing paint scratches in some areas from the Travelift straps used to haul his vessel from the water. Port Director Olin stated that staff has substantiated Mr. Whittal's claim and has since made operational changes to ensure incidents like this are mitigated in the future.

Port Director Olin recommended reducing the claim amount from \$7,684.68 to \$7,181.68 to eliminate the cost of labor to wash mud from the vessel and additional storage fees, which were due, in part, to a delay in submitting the claim.

A discussion ensued regarding the content and validity of the claim.

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Gertler to approve the claim submitted by Mr. Whittal, in the amount of \$7,181.68  
- *Motion carried unanimously.*

7. Consideration of Adoption of Investment Policy

Discussion: Port Director Olin stated that at the direction of the Business-Finance Committee, staff has prepared a draft investment policy for review. CPA Wendy Cumming and auditor Karen Semingson of the auditing firm Hutchinson and Bloodgood have reviewed the draft policy and provided minor edits.

Port Director Olin stated that as a government entity, the District is governed by a strict set of guidelines relative to investment options. She stated that the draft policy, as presented, is simple, but has the ability to adapt and change over time to meet the District's needs.

Commissioner Reed expressed support for the draft policy and asked for additional information on how the District proposes to select investment options in the future. He asked if an advisory firm or consultant is required.

Port Director Olin stated that the District's current investment option (Local Agency Investment Fund) meets all standards for government agencies and produces a moderate return. She stated that there are no proposed plans to expand or change the District's current investment portfolio, adding that any proposed changes to the District's investment options would be presented to the Port Commission for approval.

The Commission discussed alternate investment options, including CalPERS' OPEB (Other Post-Employment Benefits) Trust Fund, a Section 115 Trust.

Commissioner Goddard thanked staff and the committee for developing the policy and recommended that for organizational purposes, all of the District's financial policies eventually be compiled in one document/binder.

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Reed to adopt the Investment Policy.  
- *Motion carried unanimously.*

8. Approval of Reallocation of Capital Improvement Program Funding

Discussion: Port Director Olin stated that loan proceeds from the recent refinancing from BBVA Compass Bank have been received and allocated to the fund balance for the Aldo's Seawall Replacement Project and Pile Removal and Replacement Project, supplementing funding previously set aside in the FY19 budget.

Port Director Olin recommended reallocating \$863,000 in Capital Improvement Project funding from the Aldo's Seawall Replacement Project to:

- Dock Upgrades Project (\$50,000)
- Unallocated Capital Improvement Program (\$813,000)

In response to a question posed by Chairman Smith, Port Director Olin stated that the \$50,000 contribution to the Dock Upgrades Project will provide necessary, additional funding for brow pier upgrades and fabrication of the remaining dock gates on the west side.

Commissioner Goddard expressed support for the proposed allocation, stating that he favors paying for these two projects with a mix of cash and financing.

MOTION: Motion made by Commissioner Gertler, seconded by Commissioner Goddard to authorize reallocation of \$863,000 in Capital Improvement project funding from the Aldo's Seawall Replacement Project, to:  
• Dock Upgrades Project F008 (\$50,000)  
• Unallocated Capital Improvement Program F099 (\$813,000)  
- *Motion carried unanimously.*

9. Approval of Contract Amendment – Mesiti-Miller Engineering (Aldo's Seawall)

Discussion: Port Director Olin stated that a contract amendment is needed to account for additional services under the contract, which includes engineering, permit acquisition and survey work necessary to determine property lines. She explained that the additional services are with her contract authority, but are presented for approval because it is part of a larger contract.

In response to a question posed by Commissioner Goddard, Port Director Olin explained that additional survey work will be required to define the

leasehold area for the new replacement restaurant building. She stated that work is separate.

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Goddard to authorize a contract amendment with Mesiti-Miller Engineering for design and permitting of the seawall at Aldo's Restaurant in an amount not to exceed \$17,500.  
- *Motion carried unanimously.*

10. Election of Port Commission Officers for 2019

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Reed to nominate Commissioner Smith for Chairman, and Commissioner Reed for Vice-chairman for 2019.  
- *Motion carried unanimously.*

11. Approval of Cash / Payroll Disbursements – October 2018

Discussion: Port Director Olin stated that a correction should be made to the description of Warrant #50531, to reflect that the invoices paid to Computer Technical Service are for technical support and a new computer, rather than pet waste station bags.

In response to a question posed by Chairman Smith, Port Director Olin confirmed that the vendor, It's Catching LLC, is Tow Boat US (Warrant #50551).

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Geisreiter to approve cash/payroll disbursements for October 2018, in the amount of \$673,821.63  
- *Motion carried unanimously.*

## **INFORMATION**

12. Port Director's Report

### PG&E Project

Port Director Olin stated that the PG&E project in the north harbor is anticipated to be complete by mid-December. She stated that as part of the project, PG&E will be required to repave the entire portion of the project area.

### Boatyard Sump Pump Replacement Project

Port Director Olin stated that there will be unanticipated savings related to the Boatyard Sump Pump Replacement Project.

### Boatyard Ways

Port Director Olin stated that Mesiti-Miller Engineering (MME) inspected the boatyard ways, which were last evaluated after the tsunami in 2011. She stated that MME will calculate and



determine the structural load capacity of the ways at the time of design. Port Director Olin stated that there is no indication based on the recent inspection that the ways are unsuitable for use. MME is recommending further evaluation of the support piles.

#### Arbitrage Report

Port Director Olin stated that an arbitrage report was recently completed on the District's 2013 non-taxable debt. She stated that the arbitrage report is required every five years, and is intended to ensure that the District does not earn excess interest on its non-taxable debt.

#### Request for Proposals (RFP) – Garbage Hauling Services

Port Director Olin stated that proposals for this RFP were due today and one bid was received. She stated that the contract will be presented for approval in December.

#### USACE Funding

Port Director Olin stated that the District has submitted a reimbursement request to the Corps in the amount of \$449,000 (\$385,000 annual amount, plus \$64,000 shortfall). She stated that \$464,000 has been approved in Corps' current work plan, however, the District may only request reimbursement for \$385,000 under the current contract.

#### Murray Street Bridge Update

Port Director Olin stated that the City's plans for the Murray Street Bridge retrofit are approximately 95% complete. She stated that the bridge retrofit project is currently on hold until the County Sanitation District can develop design plans for the relocation of the sanitary sewer line, which currently runs under the harbor and bridge. The plan is to suspend the sewer line under the new bridge.

#### 13. Harbormaster's Report

Harbormaster Marshall provided an update on the 2019 vessel use list. She stated that outreach has been performed and notification letters will be mailed in January.

Harbormaster Marshall reported that approximately 150 slip renters have provided vessel insurance documentation. She stated that most slip renters will postpone delivery of their insurance documents until the January 1, 2019, effective date.

In response to a question posed by Commissioner Geisreiter, Harbormaster Marshall stated that slip renters who own older, wood hull commercial vessels have experienced difficulty obtaining proper insurance.

#### 14. Facilities Maintenance & Engineering Manager's Report

Facilities Maintenance and Engineering Manager Kerkes stated that the booster pump has been repaired and the dredge crew is concurrently dredging the north and south harbor. Additionally, he provided an update on the Snorkel Fabrication project, noting a delay in the project completion date.

#### 15. Review of Delinquent Accounts (There was no discussion on this agenda item)

16. Annual Business Use of Slip Review

Commissioner Goddard expressed support for reviewing this report on an annual basis. Chairman Smith agreed and noted that recent changes to the charter program have proven to be beneficial for the District.

17. Review of Financial Reports (There was no discussion on this agenda item)  
a) Comparative Seasonal Revenue Graphs

18. Crime/Incident/Citation Report – October 2018

Chairman Smith stated that it will be beneficial for the District to lobby the County for an increased rescue grant contribution to more accurately reflect the service area within which the Harbor Patrol responds.

19. Written Correspondence

a) Letters from Port Commission to B. Monning, J. Laird, J. Panetta, and M. Stone

20. Port Commission Review Calendar/Follow Up Items (There was no discussion on this agenda item.)

Chairman Goddard adjourned the regular public session at 8:27 PM

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Dennis Smith, Chairman



Special Public & Special Closed Session of December 4, 2018

**Santa Cruz Port Commission  
MINUTES**

*Commissioners Present:*

Dennis Smith	Chairman
Stephen Reed	Vice-Chairman
Toby Goddard	Commissioner
Reed Geisreiter	Commissioner
Darren Gertler	Commissioner

**SPECIAL PUBLIC SESSION**

Chairman Smith brought the special public session to order at 3:00 PM at the Santa Cruz Harbor Office, 135 Fifth Avenue, Santa Cruz, CA 95062.

1. Oral Communication
2. Award of Contract for Garbage Hauling Services

Port Director Olin stated that a Request for Proposals (RFP) was advertised commencing November 15, 2018. She stated that despite advertising outreach efforts, one bid was received from NMH Maintenance.

Port Director Olin stated that the District experienced several service-related issues with its previous service provider and opted to terminate that contract in October 2018. She stated that approval of this new contract is anticipated to improve service and establish a more reliable pickup schedule.

Commissioner Reed expressed his support for hiring a consultant to analyze and resolve any service issues that relate to the District's current garbage and recycling program. Port Director Olin stated that it will be beneficial to develop a holistic approach to resolving any issues with the District's garbage and recycle program, and noted that a consultant can be considered.

In response to a question posed by Commissioner Goddard, Port Director Olin confirmed that Nick Henning, proprietor of NMH Maintenance, will conclude his employment as an unrepresented, part-time District employee effective December 31, 2018, prior to the contract effective date of January 1, 2019.

There was consensus among the Commission to modify the Scope of Work to include "receptacles" in the description under the Procedures section on page 5 (i.e. dump bin and "receptacles").

3. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.6.

At 3:15 PM, Chairman Smith announced the Commission will meet in closed session to discuss agenda item 4.

#### **SPECIAL CLOSED SESSION**

4. Conference with Labor Negotiators  
Agency Designated Representative: M. Olin  
Employee Organization: Harbor Employee Association

#### **SPECIAL PUBLIC SESSION**

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1.

Chairman Smith announced that the Commission took no reportable action in closed session on items 4.

Chairman Smith adjourned the special open session following the closed meeting at 4:55 PM.

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Dennis Smith, Chairman

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TO: Port Commission  
FROM: Marian Olin, Port Director  
DATE: January 16, 2019  
SUBJECT: Approval of Notice of Completion for the Pile Repair and Replacement Project  
– Phase I

**Recommendation:** *Accept the Pile Repair and Replacement Project – Phase 1, and authorize the Port Director to file the Notice of Completion.*

### **BACKGROUND**

The contract for the Pile Repair and Replacement Project – Phase 1 was awarded to Bellingham Marine Industries, Inc. (BMI), on March 27, 2018. The project consisted of replacing approximately 68 worn and damaged piles.

The original contract was awarded in an amount not to exceed \$876,250. During the course of construction, five change orders were submitted resulting in additional charges of \$61,539. Final construction costs were \$858,114.

### **ANALYSIS**

Staff recommends that the Commission accept the work of Bellingham Marine Industries, Inc., and authorize the Port Director to file the Notice of Completion.

RECORDED AT THE REQUEST OF:  
Santa Cruz Port District  
WHEN RECORDED MAIL TO:  
Santa Cruz Port District  
135 5<sup>th</sup> Avenue  
Santa Cruz, CA 95062

**NOTICE OF COMPLETION**

Notice is hereby given that the Santa Cruz Port District, whose address is 135 Fifth Avenue, Santa Cruz, California, has caused a work of improvement more particularly described as follows:

Pile Repair and Replacement Project  
Project No. F005  
Santa Cruz Port District

The work of improvement was completed by Bellingham Marine Industries, Inc., whose address is 1205 Business Park Drive, Dixon, California 95620.

The work of improvement was actually completed August 31, 2018, and accepted by the Port Commission January 22, 2019

Dated: January 23, 2019

Marian Olin  
Port Director  
Santa Cruz Port District

The undersigned states that she is the Port Director of the Santa Cruz Port District; that the Santa Cruz Port Commission on January 22, 2019, accepted said work of improvement and directed the filing of the Notice of Completion; that she has read the Notice of Completion and knows the contents thereof; and that the facts stated therein are true.

I declare under penalty of perjury that the foregoing is true and correct.

Executed by me this 23<sup>rd</sup> day of January, 2019, at Santa Cruz, California.

Marian Olin  
Port Director  
Santa Cruz Port District

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TO: Port Commission  
FROM: Marian Olin, Port Director  
DATE: January 10, 2019  
SUBJECT: Approval of Resolution 19-01 – Approving an Amended, Consolidated Salary Schedule for Unrepresented Employees

**Recommendation:** ***Approve Resolution 19-01 adopting an amendment to the Santa Cruz Port District's salary schedule, effective January 1, 2019.***

## BACKGROUND

Government Code Section 20636(b)(1) requires a publicly available pay schedule for public agencies. This section was further clarified by California Code of Regulations (CCR) Section 570.5 which requires that pay schedules approved and adopted by the agency's governing body meet a number of specific requirements, i.e., a publicly available document that includes position titles, pay rates, time base, etc.

## ANALYSIS

The 2019 salary schedule for unrepresented employees has been updated to reflect minimum wage increases, effective January 1, 2019. Additionally, the hourly pay rates for the following unrepresented positions have been updated, to be commensurate with the hourly pay rate for the corresponding salary grade range.

- Harbor Dredge Worker III Salary Grade Basis: 20
- Harbor Maintenance Worker I Salary Grade Basis: 16
- Harbor Maintenance Worker II/III Salary Grade Basis: 18-20

## IMPACT ON PORT DISTRICT RESOURCES

The proposed salary schedule amendment to the minimum wage rate will affect approximately 7 hourly rate employees paid minimum wage. One provisional maintenance worker will receive a 3% increase, which was anticipated in the FY19 budget. Accordingly, the salary schedule amendments are projected to have minimal impacts on the FY19 budget, and will be funded in the FY20 budget.

ATTACHMENT – A. Resolution 19-01 – Consolidating and adopting amendments to the salary schedule for unrepresented Santa Cruz Port District employees



Santa Cruz Port District  
**Resolution 19-01**  
October 23, 2018

ON THE MOTION OF \_\_\_\_\_

DULY SECONDED BY \_\_\_\_\_

A resolution of the Santa Cruz Port District Commission adopting amendments to the salary schedule.

**WHEREAS**, pursuant to California Government Code 20636(b)(1), the Port Commission shall periodically adopt a pay schedule for all Port District employees; and

**WHEREAS**, the Government Code of Regulations (CCR) Section 570.5 further clarifies that the pay schedule be approved and adopted by the governing body; and

**WHEREAS**, the pay schedule consolidates all of the currently approved salaries from the various Memoranda of Understanding for contract, represented and unrepresented employees; and

**WHEREAS**, the amendment updates the unrepresented salary schedule to reflect minimum wage increases, effective January 1, 2019; and

**WHEREAS**, the amendment updates the unrepresented Harbor Maintenance Worker III position on an hourly rate basis commensurate with the hourly rate for salary grade 20, the unrepresented Harbor Maintenance Worker I position on an hourly rate basis commensurate with the hourly rate for salary grade 16, and the unrepresented Harbor Maintenance Worker II/III position on an hourly rate basis commensurate with the hourly rate for salary grade 18-20. The salary schedule consolidates all current classifications and contract employees.

**WHEREAS**, the salary schedule amendment does not adjust previously approved salaries for represented employees.

**NOW THEREFORE, BE IT RESOLVED**, that the Santa Cruz Port District Commission does hereby adopt the consolidated salary schedule (Exhibit 1) which reflects the salary schedule amendments for unrepresented positions, and consolidates all currently approved salaries.

PASSED AND ADOPTED by the Santa Cruz Port Commission, this 22<sup>nd</sup> day of January, 2019, by the following vote:

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSENT \_\_\_\_\_

APPROVED BY:

\_\_\_\_\_  
Dennis Smith, Chairman

**Santa Cruz Port District**  
**2018 Unrepresented Positions Hourly and Salary Pay Rates (Part-time / Temporary / Seasonal / Provisional)**  
**Effective January 1, 2019\*\*\***

Job Classification*	Hourly Rate Semi-Monthly Payroll		Monthly Salary Semi-Monthly Payroll		Salary Grade(s)
	SCPD Minimum	SCPD Maximum	SCPD Minimum	SCPD Maximum	
Boatyard Worker**	\$12.00	\$17.50			
Dredge Monitor / Dredge Services I	\$12.00	\$16.00			
Dredge Monitor / Dredge Services II	\$13.00	\$18.00			
Front Desk Customer Service / Office Assistant	\$12.00	\$25.88			
Janitorial	\$12.00	\$15.00			
Harbor Dredge Worker III**	\$25.11	\$33.65	\$4,352	\$5,832	20
Harbor Maintenance Worker I - Provisional	\$20.65	\$27.68	\$3,579	\$4,798	16
Harbor Maintenance Worker II / III - Provisional	\$22.77	\$33.65	\$3,947	\$5,832	18-20
Marina Management Specialist**	\$30.00	\$40.00			
Operations Assistant	\$12.00	\$18.00			
Reserve Deputy Harbormaster / Operations Officer**	\$23.66	\$31.71			
Parking Control / Water Taxi Crew	\$12.00	\$15.00			
Water Taxi Operator**	\$12.00	\$18.00			

\*Employees working out of classification shall be paid their normal hourly pay rate, unless a differential hourly pay rate has been established.

\*\*Positions designated as eligible to be filled by retired annuitants for limited duration in accordance with PERL Sections 7522.56-57.

\*\*\* Revised 011619



Santa Cruz Port District  
MONTHLY SALARY RANGES BY POSITION  
2019

Santa Cruz Port District Full Time Equivalent Employees -- All Positions

Effective	Position	Bargaining Group	Salary Grade	Monthly Salary Range/Step*						
				1	2	3	4	5	6	7
1/1/2019	Accounting Technician I	HEA	20	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832
1/1/2019	Accounting Technician II	HEA	22	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430
1/1/2019	Administrative Assistant I	HEA	20	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832
1/1/2019	Administrative Services Manager	HMG	30	\$7,089	\$7,443	\$7,815	\$8,206	\$8,617	\$9,048	\$9,501
1/1/2019	Assistant Harbormaster	HEA	24	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430	\$6,751	\$7,089
1/1/2019	Boatyard Supervisor	HEA	22	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430
1/1/2019	Boatyard Crew	HEA	17	\$3,760	\$3,947	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038
1/1/2019	Customer Service Representative	HEA	19	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554
1/1/2019	Deputy Harbormaster	HEA	20	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832
1/1/2019	Facilities Coordinator	HEA	19	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554
1/1/2019	Facilities Maintenance and Eng Manager	HMG	30	\$7,089	\$7,443	\$7,815	\$8,206	\$8,617	\$9,048	\$9,501
1/1/2019	Harbor Maintenance Worker I	HEA	16	\$3,579	\$3,760	\$3,947	\$4,145	\$4,352	\$4,570	\$4,798
1/1/2019	Harbor Dredge Worker I	OE3	16	\$3,579	\$3,760	\$3,947	\$4,145	\$4,352	\$4,570	\$4,798
1/1/2019	Harbor Maintenance Worker II	HEA	18	\$3,947	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290
1/1/2019	Harbor Dredge Worker II	OE3	18	\$3,947	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290
1/1/2019	Harbor Maintenance Worker III	HEA	20	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832
1/1/2019	Harbor Dredge Worker III	OE3	20	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832
1/1/2019	Harbormaster	HMG	30	\$7,089	\$7,443	\$7,815	\$8,206	\$8,617	\$9,048	\$9,501
1/1/2019	Parking Coordinator	HEA	19	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554
7/29/2016	Port Director	NA	NA	\$9,167	NA	NA	NA	NA	NA	\$12,229
1/1/2019	Senior Deputy Harbormaster	HEA	22	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430
1/1/2019	Supervising Harbor Maintenance Worker	HEA	22	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430
1/1/2019	Supervising Harbor Dredge Worker	OE3	23	\$5,038	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430	\$6,751

\*Ranges shown are paid semi-monthly

**Bargaining Groups:**

- HMG = Harbor Management Group
- HEA = Harbor Employees Association
- OE3 = Operating Engineers Local No. 3

Santa Cruz Port District  
MONTHLY SALARY RANGES BY POSITION  
2020

Santa Cruz Port District Full Time Equivalent Employees -- All Positions

Effective	Position	Bargaining Group	Salary Grade	Monthly Salary Range/Step*						
				1	2	3	4	5	6	7
1/1/2020	Accounting Technician I	HEA	20	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920
1/1/2020	Accounting Technician II	HEA	22	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920	\$6,217	\$6,526
1/1/2020	Administrative Assistant I	HEA	20	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920
1/1/2020	Administrative Services Manager	HMG	30	\$7,195	\$7,555	\$7,933	\$8,330	\$8,747	\$9,184	\$9,644
1/1/2020	Assistant Harbormaster	HEA	24	\$5,369	\$5,638	\$5,920	\$6,218	\$6,526	\$6,852	\$7,195
1/1/2020	Boatyard Supervisor	HEA	22	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920	\$6,217	\$6,526
1/1/2020	Boatyard Crew	HEA	17	\$3,816	\$4,006	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114
1/1/2020	Customer Service Representative	HEA	19	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638
1/1/2020	Deputy Harbormaster	HEA	20	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920
1/1/2020	Facilities Coordinator	HEA	19	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638
1/1/2020	Facilities Maintenance and Eng Manager	HMG	30	\$7,195	\$7,555	\$7,933	\$8,330	\$8,747	\$9,184	\$9,644
1/1/2020	Harbor Maintenance Worker I	HEA	16	\$3,633	\$3,816	\$4,006	\$4,207	\$4,417	\$4,639	\$4,870
1/2/2020	Harbor Dredge Worker I	OE3	16	\$3,633	\$3,816	\$4,006	\$4,207	\$4,417	\$4,639	\$4,870
1/1/2020	Harbor Maintenance Worker II	HEA	18	\$4,006	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369
1/2/2020	Harbor Dredge Worker II	OE3	18	\$4,006	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369
1/1/2020	Harbor Maintenance Worker III	HEA	20	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920
1/2/2020	Harbor Dredge Worker III	OE3	20	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920
1/1/2020	Harbormaster	HMG	30	\$7,195	\$7,555	\$7,933	\$8,330	\$8,747	\$9,184	\$9,644
1/1/2020	Parking Coordinator	HEA	19	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638
7/29/2016	Port Director	NA	NA	\$9,167	NA	NA	NA	NA	NA	\$12,229
1/1/2020	Senior Deputy Harbormaster	HEA	22	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920	\$6,217	\$6,526
1/1/2020	Supervising Harbor Maintenance Worker	HEA	22	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920	\$6,217	\$6,526
1/1/2019	Supervising Harbor Dredge Worker	OE3	23	\$5,114	\$5,369	\$5,638	\$5,920	\$6,218	\$6,526	\$6,852

\*Ranges shown are paid semi-monthly

**Bargaining Groups:**

- HMG = Harbor Management Group
- HEA = Harbor Employees Association
- OE3 = Operating Engineers Local No. 3

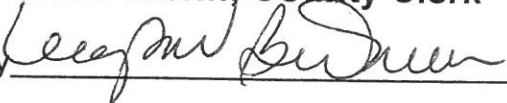
# Certificate of Election and Oath of Office

STATE OF CALIFORNIA }  
County of Santa Cruz } ss.

*I, Gail L. Pellerin, County Clerk of Santa Cruz County, do hereby certify that at a General Election held in and for the Santa Cruz Port District on November 6, 2018, Toby Goddard was elected to the office of Director, for a four-year term expiring December 2, 2022, as appears by the official record of the result of said election, on file in my office.*

*In Witness Whereof, I have hereunto affixed my hand and official seal this 13th day of December, 2018.*

**Gail L. Pellerin, County Clerk**

By 

STATE OF CALIFORNIA }  
County of Santa Cruz } ss.

*I, Toby Goddard, do solemnly swear (or affirm) that I will defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California, that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.*

\_\_\_\_\_  
(Candidate's Signature)

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
(Signature of Person Administering Oath)

\_\_\_\_\_  
(Title)

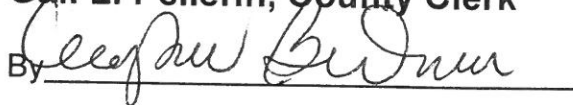
# Certificate of Election and Oath of Office

STATE OF CALIFORNIA }  
County of Santa Cruz } ss.

I, Gail L. Pellerin, County Clerk of Santa Cruz County, do hereby certify that at a General Election held in and for the Santa Cruz Port District on November 6, 2018, Neli Cardoso was elected to the office of Director, for a four-year term expiring December 2, 2022, as appears by the official record of the result of said election, on file in my office.

In Witness Whereof, I have hereunto affixed my hand and official seal this 13th day of December, 2018.

Gail L. Pellerin, County Clerk

By 

STATE OF CALIFORNIA }  
County of Santa Cruz } ss.

I, Neli Cardoso, do solemnly swear (or affirm) that I will defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California, that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

\_\_\_\_\_  
(Candidate's Signature)

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
(Signature of Person Administering Oath)

\_\_\_\_\_  
(Title)

Santa Cruz Port District  
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831.475.9558 Fax  
www.santacruzharbor.org



PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Stephen Reed  
Darren Gertler  
Neli Cardoso

TO: Port Commission  
FROM: Marian Olin, Port Director  
DATE: January 14, 2019  
SUBJECT: Update on the Concession Lot Automation Project

**Recommendation:** *Authorize staff to issue a Request for Proposals for the Concession Lot Automation Project, revising the project description to include a mix of self-pay and attendant-pay options.*

## BACKGROUND

The concession lot was renovated in 1983, creating the pay on exit system. The revenue collection and gate entry systems have been repaired, and partially replaced over time. The register and cash drawer went out of service in 2017. Parking fees are currently calculated using a computer and Excel. There is no cash register, no customer display or receipts generated by the system. The entry gate sensor is currently not operating, and the ticket dispenser often goes down during wet weather conditions. The equipment is obsolete and malfunctioning, and needs to be replaced.

In FY17, \$150,000 was allocated to the Capital Improvement Program (CIP) for the Concession Lot Automation Project. The CIP currently describes the Concession Lot Automation Project as "... installation of three pay-on-foot kiosks/pay stations to serve the concession lot and replace the attendant-run cash register. Project will involve coordination with the concession tenants and outreach to harbor concession and harbor beach visitors."

The project was recommended in the *Santa Cruz Harbor Parking Management Plan* prepared by Watry Design, Inc. and accepted by the Port Commission in January 2016. The report described the basic project as upgrading the revenue control equipment and gates, with payment made primarily at a pay-on-foot machine prior to exiting the lot. Watry's recommendation is excerpted as Attachment A.

Some of Watry's recommendations have already been put into place. For example, an exit gate was installed at the concession lot's main exit, providing greater control and fee collection by attendants. Parking fees were priced to discourage longer-term parking.

Because a mix of self-pay and attendant-pay options is recommended by staff, versus a self-pay only system defined in the CIP and suggested by Watry, staff is seeking input from the Commission before going out to bid.



## ANALYSIS

Harbormaster Marshall reached out to the cities of Capitola and Santa Cruz, the municipal wharf and the Seaside Company to get information about parking equipment and systems. The management team also met with an equipment vendor on site, and Watry Design, Inc., to review options for development of a Request for Proposals.

Staff recommends replacing equipment with a system that provides self-pay and attendant pay options, similar to the systems currently in place at many City of Santa Cruz garages. Visitors will pull a ticket to gain entry, and can pay to validate the ticket prior to exit. The lot will feature two self-pay credit card stations and have an attendant on duty for the majority of operating hours. The attendant will continue to be positioned in the main exit gate kiosk, and accept credit card or cash payments from customers who do not wish to use self-pay options. The attendant will also be available to address maintenance or user issues. The exit column will be designed to accept credit card payments in the event a visitor fails to pay prior to exit and there is no attendant on duty, and will have an intercom to contact attendant staff or other response service in the event there is an issue.

In addition to replacing malfunctioning and outmoded equipment, installation of new parking equipment is expected to maintain and improve existing service by:

- increasing reliability and serviceability of equipment;
- providing customer receipts and a cash register display;
- providing multiple pay point options;
- providing gates which can be programmed to automatically open / close at specified times;
- improving fee collection by requiring a validated ticket for exit, and self-pay options outside of attended hours;
- improving financial reporting generated by the cash register system;
- meeting current security standards for financial transactions (i.e., Payment Card Industry Data Security Standard "PCI DSS" compliant);
- potentially offering technology options not currently available (e.g., option for business owners to purchase validations to subsidize parking fees for their customers, if they wish);
- continuing to provide an attended lot for the majority of operating hours.

In the future, repositioning the attendant to the back kiosk or other suitable location may be something the District wishes to consider to compel customers to self-pay prior to exit and reduce queuing at the exit gate.

## **Next Steps**

Staff proposes to contract with Watry Design, Inc., to prepare a Request for Proposals (RFP) for installation of a new parking system. Watry's proposed services contract provides for site visits, facilitating a stakeholder meeting to gather input prior to system design, preparing plans and specifications suitable for public bidding, reviewing bids from contractors and fielding questions during bidding and construction. The proposal by Watry is within the Port Director's contracting authority (not to exceed \$15,000).

Santa Cruz Port District and Watry would facilitate a stakeholder meeting, to review the proposed project and solicit input from business operators and staff.

A RFP would be issued soliciting bids from qualified contractors. The Commission would review / approve any subsequent award of contract.

## **IMPACT ON PORT DISTRICT RESOURCES**

There is adequate funding available in the CIP to cover the \$15,000 RFP development costs. Staff will recommend supplemental funding as part of the FY20 Capital Improvement Project and budget process. Any additional funding that may be needed for project construction would be considered by the Commission at the time of contract award.

ATTACHMENTS – A. Excerpt from Santa Cruz Harbor Parking Management by Watry Design, Inc., January 7, 2016

## RECOMMENDATIONS

### Recommendation 3: Make the concession lot a fully automated facility and eliminate Crow's Nest control of the Concession Lot

The concession parking area is the most heavily used parking and always in high demand. It is the most convenient to the restaurants, stores, and beach. The lot should be used for short term parking and priced accordingly to discourage long term usage.

The entry and exit for this lot is also inefficient and slow. Upgrading the revenue control equipment and gates will help expedite traffic flow. Gate arms should be located on entry and exit. Payment should primarily be done at a pay-on-foot machine prior to exiting to reduce queuing at the exit. Eliminating the booth and automating all the equipment will force everyone to pay for parking. It will solve the issue of people who currently refuse to pay or wait until after hours to exit for free.

Restaurants and businesses can subsidize parking fees for their customers through validations if they wish to do so. Validations can be purchased by the businesses or charged back to them.

Controlling the availability of parking with higher incremental parking will discourage long term parking and the need for exclusive parking for Crow's Nest customers.

The back gate can still be used as an overflow exit with a sign indicating if it is open or closed. A gate arm and exit column should be added so people can exit and park in the launch ramp parking area is the concession lot is full and exit during the lots grace period. This back gate should be closed during heavy launch ramp use hours to minimize traffic conflicts, if possible.



Figure 7.13 Concession Lot Exit



Figure 7.14 Concession Lot Entrance

The employee parking restrictions can be lifted after a certain time to allow evening employees to park closer to their workplace. Safety is a concern and allowing them to park close-in will leave those spaces available to visitors during the day, but enhance safety for employees in the evenings.

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PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Stephen Reed  
Darren Gertler  
Neli Cardoso

TO: Port Commission  
FROM: Marian Olin, Port Director  
DATE: January 14, 2019  
SUBJECT: Consideration of Business Parking Request

**Recommendation:** *No change to business / visitor parking management and enforcement in the southeast harbor area.*

## BACKGROUND

Commissioner Neli Cardoso has requested the Commission consider providing free parking spaces for use by specific harbor businesses. Commissioner Cardoso's request is appended as Attachment A.

## ANALYSIS

The proposal would grant:

- 2 free parking spaces to H and H Fresh Fish;
- 5 free parking spaces to be shared by Bayside Marine and Johnson Hicks Marine Electronics;
- 2 free parking placards for the other businesses located between M and S-docks. There are approximately 11 businesses (excluding 413 Lake Avenue, equating to 22 free parking spaces).

The total request equates to approximately 29 free parking permits to be controlled by the business owners in conjunction with harbor parking enforcement staff, and strictly limited to 20 to 30 minutes.

## Parking Inventory

There are approximately 125 visitor parking spaces in the southeast harbor area (see table on the following page).

Note: Slip renter parking demand is based on .6 per berth, which places the parking requirement at 147, though only 78 spaces are designated for slip renters in the southeast harbor area. Slip renters can park in any visitor space.

<b>Southeast Parking Inventory</b>	
Concession Lot	148
Southeast Harbor	<u>267</u>
<b>Total</b>	<b>415</b>
<b>Less:</b>	
Concession	148
Trailer	43
Slip Renter	78
Short Term*	6
ADA	4
Patrol	2
Boatyard	<u>9</u>
<b>Remaining Visitor</b>	<b>125</b>

\*4 short term parking spaces are located in front of Bayside Marine.

### **Parking Management Plan**

In 2015, the Port Commission awarded a contract to Watry Design, Inc., in the amount of \$65,000 for development of a Parking Management Plan. The Port Commission accepted the Parking Management Plan in January 2016, and began the process of adopting some of its recommendations which included simplifying employee and visitor parking regulations, and adopting new permit parking fees. The adopted changes simplified enforcement and freed up more visitor parking for business customers and visitors. It increased parking revenue to the Port District.

### **Recommendation**

Staff does not recommend implementing free parking for specific businesses for the following reasons:

- The Port District's primary source of revenue is user fees, and parking is a significant source of revenue.
- The request for free parking benefits some, but not all harbor business operators.
- Ensuring free spaces are utilized by *business customers only* is considered unenforceable.
- It does not simplify parking regulations or enforcement, as recommended in the Parking Management Plan

## **IMPACT ON PORT DISTRICT RESOURCES**

The primary source of revenue for the Port District is user fees, and in FY18 parking generated approximately 13% of the Port District's \$9,070,739 total revenue.

In FY18, approximately \$306,000 in revenue was generated in the southeast harbor parking lots. The proposal would convert 29 of the 125 paid visitor spaces into free parking for exclusive business use. This represents approximately 23% of the available visitor parking, and represents a revenue reduction of approximately \$70,000 per year. This estimated revenue loss does not factor in any reduction in the sales of employee parking permits, though as noted above, ensuring free spaces are utilized by business customers only is considered unenforceable. It does not factor in use of visitor parking by slip renters, which further reduces available visitor parking.

ATTACHMENTS – A. Business Parking Proposal by Commissioner Cardoso



Dear Port Commissioners, Dennis Smith Chair, Toby Goddard Vice-chair, Darren Gertler, and Steve Reed:

I would like a condition in the Harbor parking improved upon for three businesses which I feel need our support in order to maximize their potential for doing well. It is my observation that these three businesses are not receiving the break on parking that the businesses receive that are part of the Crow's Nest Parking facility. At the Crow's Nest Parking facility individuals who patronize these businesses have a 1/2 hour free parking. All Customers of H and H Fish, Bayside Marine, and Johnson and Hicks Marine Electronics pay for parking who are not slip renters. While I was campaigning a number of individuals said they did not shop at H and H Fish because of the parking hassle. I have heard complaints from customers at Bayside Marine and Johnson and Hicks Marine Electronics about parking.

I propose that H and H Fish receive two free parking places close to their business. I propose Bayside Marine and Johnson and Hicks Marine Electronics share 5 free parking places close to their businesses. That would be a total of 7 less metered parking spaces. I suggest there should be signage on each free parking space which explains to individuals who are not patronizing H and H Fish, Bayside Marine, or Hicks electronics that if they are not patronizing at the business that has free parking they risk paying a fine of \$200. The signage should say parking patrol officers will randomly check the businesses to make sure car owners are patronizing the business. I suggest that the free parking spaces have a limit of 20 minutes. The other businesses located between M Dock and S Dock should get two free placards for 1/2 hour free parking for those who patronize their businesses. The placards need to be returned to the businesses when those who patronize their businesses leave. I think enforcement should be done by the businesses involved by calling the Harbor if they have individuals who are not patronizing their business but are using their free parking spaces.



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PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Stephen Reed  
Darren Gertler  
Neli Cardoso

---

TO: Port Commission  
FROM: Marian Olin, Port Director  
DATE: January 14, 2019  
SUBJECT: Port District Priorities 2019

**Recommendation: Discuss and confirm Santa Cruz Port District priorities for 2019**

Each year, the Port Commission establishes priorities to guide the Port District's activities and initiatives over the coming year. The priorities are developed to address long- and short-term needs of the harbor and its users, as well as the community at large. Priorities are arranged into categories (e.g. Sustainability, Accountability, Community, etc.) that reflect the broad scope of the Port District's functions and responsibilities.

The Port Commission last adopted priorities in January 2018, following the Port Director's six-month performance review. Though adoption of priorities has typically coincided with the Port Director's annual performance evaluations, adoption in the January timeframe is ideal, as it can help guide the budget process and establish priorities for Port District management and staff for the coming year. The statement of priorities will still be used as a tool in evaluating the Port Director's performance annually.

ATTACHMENT – A. Port District Priorities 2019  
B. Port District Mission Statement

## Santa Cruz Port District Priorities 2019

In conjunction with the Santa Cruz Port District's Mission Statement, the following priorities and goals are proposed for consideration / adoption for the upcoming year.

### **Accountability**

#### Financial Management

- Continue to carefully manage Port District's financial resources to allow for continuous growth in capital reserves and ongoing investment in infrastructure consistent with the Port Commission's adopted Reserve and Investment Policies.
- Perform periodic concession audits in accordance with lease agreements.
- Continue to ensure that required coverage ratios and reporting requirements are met for refinanced debt.

#### Transparency

- Accurate and timely information is distributed through a variety of means to the Port Commission and the public.
- Facilitate committee and staff review of policies and procedures, as needed, to ensure relevance.

#### Human Resources

- Complete review currently in process of Port District Personnel Handbook to reflect current legal requirements and employee Memoranda of Understanding (MOU's).

### **Sustainability**

#### Infrastructure

- Complete Capital Improvement Projects currently underway and implement scheduled Capital Improvement Projects including, but not limited to:
  - a. Concession lot automation project;
  - b. Aldo's seawall replacement;
  - c. Pile removal and replacement project (Phase 2);
  - d. *Pappy* display project.
- Identify additional storage opportunities for kayaks, SUPs and other small craft.
- Initiate inspections, investigations and planning studies identified in the 5-Year Capital Improvement Program to inform future projects.
- Complete lease negotiations supporting reconstruction of Aldo's Harbor Restaurant.

## **Navigation and Operations**

### Dredging Program

- Maintain safe passage for vessels transiting the federal entrance channel and provide access to berthing and refuge
- Renegotiate annual reimbursement cost share with the US Army Corps of Engineers under the Memorandum of Agreement for operation and maintenance of the federal entrance channel.
- Facilitate crew training to ensure safety and production.
- Maintain dredge equipment in a manner that ensures safety, reliability, enhanced production and an extended life span.
  - a. Continue to schedule bi-annual inspections of the dredge to be performed by a qualified third-party contractor

### Harbor Patrol

- Research patrol vessel replacement options and apply for grant funding to offset cost.
- Improve security coverage and training, and implement technological security enhancements where feasible / practical.

### Commercial Fishery

- Maintain sustainable commercial fishing activity.

### Boatyard

- Facilitate sustainability of boatyard operation and identify opportunities for increasing revenue.

## **Stewardship**

- Monitor and actively participate in policy and regulatory development impacting harbors.

## **Community**

- Strengthen relationships with other marinas and marine-related entities, and identify opportunities to share information and resources.
- Continue coordination efforts with the City of Santa Cruz and the County of Santa Cruz on projects and initiatives of mutual concern.
- Continue to work with the County of Santa Cruz to strengthen support for marine rescue service.

## Leadership

- Increase opportunities for collaboration, communication and teambuilding among staff.
- Strengthen intergovernmental and community relationships.
- Continue to maintain certification of Excellence in Transparency from California Special Districts Leadership Foundation
- Facilitate Port Commission and staff training and work toward accreditation from the California Special Districts Association as a *District of Distinction*



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Santa Cruz Port District  
**MISSION STATEMENT**

The primary mission of the Santa Cruz Port Commission is to ensure that Santa Cruz Harbor is a viable operational and financial entity, providing a full array of boating and marine related opportunities for the public.

**GOALS**

The Port Commission has adopted the following goals:

- Maintain the harbor and harbor entrance to design depths and in the safest condition practical.
- Maintain the facility at a high level of serviceability in regard to function, modernism, longevity, aesthetics and cleanliness.
- Provide for an expansive array of affordable, accessible and available marine facilities and services for the boating public.
- Meet all current and long-term Port District financial responsibilities.
- Contain costs and keep prices as low as practical while still meeting all other financial and operational objectives.
- Operate the harbor as a regional facility in accordance with the three 1958 federal legislative mandates -- "recreation," "commercial fishing," "harbor of refuge."
- Provide for a variety of businesses as a community resource to be enjoyed by all citizens.
- Provide and encourage marine educational opportunities in the harbor for all, especially school children.
- Provide marine rescue services in conjunction with other agencies to the degree which funds and safety considerations allow.
- Comply with all environmental and regulatory laws which apply to Santa Cruz Harbor operations.
- Participate in the management and stewardship of surrounding watersheds with particular emphasis on erosion control and water quality.
- Provide timely information to the public relating to Port Commission public meetings and actions.

*Adopted by the Santa Cruz Port Commission on 01/25/05.*

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
November 2018

Date	No.	Vendor	Description	Amount
11/1/2018	50665	California State Disbursement Unit	Wage Garnishment	\$500.00
11/5/2018	50666	A Sign ASAP!	SC Harbor Decals for Pumpout	\$81.75
11/5/2018	50667	A Tool Shed Rentals	Lift Station Sewer Snake	\$55.00
11/5/2018	50668	Ace Portable Services	Concession Lot & O-Dock Portable Toilet Rental	\$191.80
11/5/2018	50669	AT&T	Telephone	\$663.74
11/5/2018	50670	AT&T Mobility	Tablet Service	\$237.58
11/5/2018	50671	B AND B Small Engine	Chainsaw Chain Replacement & Oil	\$55.23
11/5/2018	50672	Bay Plumbing Supply, Inc.	Water Valves for Crow's Nest	\$203.98
11/5/2018	50673	Bay Power Equipment, Inc.	Squirt Hydraulics Repair Maintenance	\$704.58
11/5/2018	50674	Big Creek	Lumber for Brow Pier Repair	\$4,175.55
11/5/2018	50675	Bobby's Pit Stop, Inc.	Operations Vehicle Tires	\$1,308.05
11/5/2018	50676	Boring, Robert	Security Deposit Refund	\$45.80
11/5/2018	50677	Bow Wow Pet Waste Products	Pet Waste Bags	\$294.23
11/5/2018	50678	Brass Key Locksmith, Inc.	Harbor Office Lock Repair, Utility Truck Spare Keys	\$551.10
11/5/2018	50679	Burke, Williams & Sorensen, LLP	Legal Consultation	\$3,042.50
11/5/2018	50680	Citi Cards	Interest & Fees	\$100.94
11/5/2018	50681	Comcast	Business Internet	\$313.92
11/5/2018	50682	Comerica Cardmember Services	CMANC Conference, Haunted Harbor Supplies, Advertising, Meeting Refreshments, Less Lethal Equipment Supplies, Utility Truck Tires, Pesticide Applicator Seminar & Membership	\$5,180.76
11/5/2018	50683	Crystal Springs Water Co.	Boatyard Drinking Water	\$20.00
11/5/2018	50684	Cullem, Dan	Security Deposit Refund	\$334.80
11/5/2018	50685	Data Ticket, Inc.	Monthly Citation Processing	\$536.46
11/5/2018	50686	Don Kinnamon	Employee Training Expense Reimbursement	\$1,367.53
11/5/2018	50687	Dredging Supply Company, Inc.	Twin Lakes Paint	\$655.00
11/5/2018	50688	Elevator Service Company	Elevator Service (\$218.40 Tenant Reimbursable)	\$420.00
11/5/2018	50689	Fastenal Company	Bolts & Washers for Squirt, Drinking Water	\$1,199.69
11/5/2018	50690	FedEx Office	Shipping	\$111.50
11/5/2018	50691	Flyers Energy, LLC	Squirt & Beach Equipment Fuel	\$1,705.59
11/5/2018	50692	Franchise Tax Board	Wage Garnishment	\$150.00
11/5/2018	50693	Grainger	Caution Tape	\$85.21
11/5/2018	50693	Grainger	(2) Pump Hoists for Twin Lakes, Caution Tape, Door Closers for Dock Gates, Cleaning Supplies, Litter Pickers, Storage Bins, J-Dock Shower Head, Office Hand Soap	\$1,985.63
11/5/2018	50694	Granite Rock Company	Pavement Repair Materials	\$3,340.58

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
November 2018

11/5/2018	50695	Gsolutionz	Telephone System Maintenance	\$199.99
11/5/2018	50696	Henderson Marine Supply, Inc.	Pile Rings for Stock	\$496.08
11/5/2018	50697	Holden, Robin	Parking Overpayment Refund	\$11.00
11/5/2018	50698	Holland MacLaurie	2018 Medical Expense Reimbursement	\$700.00
11/5/2018	50699	Home Depot Credit Services	Tie Downs, Bird Spikes, Glue, Flooring Installation Kit, Wood Stain Supplies, Interior Ceiling Tiles	\$579.41
11/5/2018	50700	Horn, Kathryn	Citation Overpayment Refund	\$93.00
11/5/2018	50701	Hose Shop	Hydraulic Equipment for <i>Squirt</i> & <i>Twin Lakes</i> , Forklift Fittings	\$213.55
11/5/2018	50702	Hyde, Matthew	Security Deposit Refund	\$875.40
11/5/2018	50703	Interlite Skylight Inc.	Skylight Glass for 333 Lake Ave.	\$261.75
11/5/2018	50704	Johnson Hicks Marine Electronics	VHF Radio Equipment for Dredge Ops	\$105.73
11/5/2018	50705	Kevin King	Training Expense Reimbursement (DBW Grant Reimbursable)	\$1,649.08
11/5/2018	50706	Lawson	Washers for North Harbor Pipes, Hose, Fittings, Cap Screws & Adapters for <i>Squirt</i>	\$2,610.80
11/5/2018	50707	Levoy, Ross	Credit Balance Refund	\$183.16
11/5/2018	50708	Lighthouse Welding	Snorkel Fabrication - Progress Payment	\$20,000.00
11/5/2018	50709	Lindstaedt, Warren	Key Deposit Refund	\$20.00
11/5/2018	50710	Mallory Safety & Supply, LLC	Multi Gas Meter Recalibration	\$90.41
11/5/2018	50711	Mark Larsen DBA: Viking	Window Cleaning	\$28.00
11/5/2018	50712	Matheson Tri-Gas, Inc.	Welding Supplies	\$307.98
11/5/2018	50713	McMaster-Carr Supply Company	Rust Primer	\$349.03
11/5/2018	50713	McMaster-Carr Supply Company	Padlocks for Dredge Yard, Batteries, Welding Rod Oven, Pressure Gauge for <i>Squirt</i> , Primer for <i>Twin Lakes</i> Snorkel	\$2,337.21
11/5/2018	50714	Mid County Auto Supply	Rags, Hydraulic Oil for <i>Squirt</i> , Maintenance Truck Door Handle, Batteries & Power Inverter for Dredge Tower, Tools for Dredge Operations, Fuse Holder for <i>Squirt</i> , Filter Cleaning Kit for <i>Dauntless</i> , Aerator Fittings, Fuel Pump, Rags, Grounds Equipment Oil, Generator Filters	\$1,402.75
11/5/2018	50715	Mission Uniform Service	Uniform Cleaning Service	\$499.15
11/5/2018	50716	Monterey Bay Air Resources District	MBARD Permit Fees	\$3,497.00
11/5/2018	50717	Moore & Sons Outboard Motors, Inc.	<i>Almar</i> & <i>Free Ride</i> Maintenance	\$1,174.50
11/5/2018	50718	Pacific Gas & Electric Company	Utilities	\$15,052.24
11/5/2018	50719	Payne, Deyess	Security Deposit Refund	\$117.98
11/5/2018	50720	Peninsula Diesel Inc.	<i>Dauntless</i> Electronics Repair	\$934.04
11/5/2018	50721	Priors Tires	Travelift Tire Rotation	\$220.00
11/5/2018	50722	Radovan, Christopher	Security Deposit Refund	\$278.50
11/5/2018	50723	Ramos Oil Inc.	<i>Twin Lakes</i> Fuel	\$30,847.64
11/5/2018	50724	Red Wing Shoe Store	Work Boots for Maintenance Crew	\$338.91



Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
November 2018

11/5/2018	50725	Ronan Engineering Company	<i>Twin Lakes</i> Density Meter Leak Test	\$65.00
11/5/2018	50726	San Lorenzo	Lumber & Tools for Dock Upgrades, Maintenance Saw Rebuild	\$202.26
11/5/2018	50727	Santa Cruz Electronics, Inc.	Miscellaneous Electronic Supplies - Harbor Security Project	\$9.49
11/5/2018	50728	Santa Cruz Municipal Utilities	Utilities	\$11,935.06
11/5/2018	50729	SC Fuels	Fuel Dock Gas & Diesel, Ancillary Equipment Fuel	\$24,614.93
11/5/2018	50730	Sherwin Williams	Paint for Parking Lot	\$445.58
11/5/2018	50731	Silver & Katz	Employee Representation - April Underpayment (Payroll Deduction)	\$3.00
11/5/2018	50732	Soquel Nursery Growers, Inc.	Landscaping Supplies	\$113.11
11/5/2018	50733	Staples Credit Plan	Office Supplies	\$170.62
11/5/2018	50734	Supply Works	Janitorial Supplies	\$2,691.02
11/5/2018	50735	Svendensen's Boat Works	Boatyard Sander	\$677.35
11/5/2018	50736	Triton Construction	Fuel Operator Service	\$75.00
11/5/2018	50737	U.S. Bank Equipment Finance	Copy Machine Lease	\$163.48
11/5/2018	50738	United Rentals, Inc.	Equipment Rental - Articulating Boom	\$1,551.38
11/5/2018	50739	Valero Marketing & Supply Company	Fleet Fuel	\$2,545.70
11/5/2018	50740	Washington Chain & Supply, Inc.	Stud Link Chain for <i>Squirt</i>	\$2,487.57
11/5/2018	50741	Wendy L. Cumming	CPA Services	\$145.00
11/5/2018	50742	West Coast Wire Rope	Rigging Supplies for Crane, Rigging Shackles & Boat Hooks for <i>Twin Lakes</i>	\$2,153.33
11/5/2018	50743	West Marine Pro	Boatyard Retail Items	\$572.48
11/5/2018	50744	West Marine Pro	PFD's for Boatyard Staff, Boat Hooks, Utility Parts for Grounds, Wiring Tools for <i>Twin Lakes</i> , Booster Pump Maintenance, 50 Amp Power Receptacle, Tool Mounting Hardware, Non-Skid Tape & PFD Lights, Hose for <i>Squirt</i> , Safety Straps for <i>Dauntless</i> , Dredge Skiff Zincs	\$1,110.43
	50745	VOID		
11/7/2018	50746	Pankey's Radiator Shop, Inc.	Generator Fuel Tank Repair	\$2,450.00
11/15/2018	50747	Marina Ware	Harbor Security Upgrades Project - Progress Payment	\$6,000.00
11/15/2018	50748	Timothy Petrick	Claim Settlement - Vehicle Damage	\$2,288.88
	50749-50832	VOID		
11/20/2018	50833	Ace Portable Services	Portable Toilet & Temporary Fencing Rental	\$272.90
11/20/2018	50834	Allied Administrators for Delta Dental	Dental Insurance	\$2,123.09
11/20/2018	50835	AmeriDyn	Dynamics Support	\$25.00
11/20/2018	50836	Amerigas	Forklift Fuel	\$278.97
11/20/2018	50837	AMTEC LESS-LETHAL SYSTEMS	Less Lethal Ammunition	\$1,521.89
11/20/2018	50838	Applied Industrial Technologies, LLC	Booster Pump Bushing & Sheave	\$2,319.18

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11/20/2018	50839	AT&T	Telephone	\$2,203.05
11/20/2018	50840	Atchison Barisone Condotti & Kovacevich	Legal Consultation	\$75.00
11/20/2018	50841	CIT	Telephone System Lease	\$338.48
11/20/2018	50842	Bay Plumbing Supply, Inc.	Steel Pipe for Pile Repair	\$644.40
11/20/2018	50843	Bayside Oil II, Inc.	Hazmat Disposal	\$110.00
11/20/2018	50844	Berge, Chris	Security Deposit Refund	\$878.70
11/20/2018	50845	Big Creek	Volleyball Court Repair	\$251.74
11/20/2018	50846	Brass Key Locksmith, Inc.	Blank Keys for Gates	\$148.57
11/20/2018	50847	Burnham, Jeff	Security Deposit Refund	\$247.54
11/20/2018	50848	Cale America, Inc.	Monthly CALE Service	\$832.00
11/20/2018	50849	Capitola Pump Company, Inc.	Booster Pump Motor	\$2,535.27
11/20/2018	50850	Carpi Clay & Smith	Washington Representation	\$800.00
11/20/2018	50851	Central Coast Systems	Quarterly Fire Alarm Monitoring	\$210.00
11/20/2018	50852	Comcast	Business Internet	\$16.36
11/20/2018	50853	Complete Mailing Service	Statement Mailing & Postage	\$529.53
11/20/2018	50854	Computer Technical Specialists, Inc.	Computer Backup & Monitoring	\$283.50
11/20/2018	50855	Condon, Ryan	Security Deposit Refund	\$101.94
11/20/2018	50856	Crystal Springs Water Co.	Boatyard Drinking Water	\$20.00
11/20/2018	50857	Cullem, Dan	Security Deposit Refund	\$363.00
11/20/2018	50858	Darco Printing & Paper	Printing	\$1,478.97
11/20/2018	50859	Elevator Service Company	Monthly Elevator Service (\$218.40 Tenant Reimbursable)	\$420.00
11/20/2018	50860	Ewing Irrigation Products, Inc.	Air Compressor Supplies	\$110.90
11/20/2018	50861	Fastenal Company	Twin Lakes Snorkel Hardware, Brow Pier Repair Hardware, Hex Cap Screws for Squirt	\$556.41
11/20/2018	50862	Ferguson Enterprises, Inc.	Boatyard Filtration System Supplies	\$115.62
11/20/2018	50863	Freitas, John	Security Deposit Refund	\$219.78
11/20/2018	50864	Garda CL West, Inc.	Deposit Courier Service	\$269.05
11/20/2018	50865	Geo. H. Wilson, Inc.	Quarterly Boiler Maintenance - 2222 East Cliff	\$335.00
11/20/2018	50866	GOURVENNEC, YVES	Security Deposit Refund	\$117.98
11/20/2018	50867	Grainger	Boatyard Air Compressor, Painting Supplies, Signage, Ancillary Equipment Lubricant	\$1,903.47
11/20/2018	50868	Hider, Travis	Security Deposit Refund	\$539.82
11/20/2018	50869	Hose Shop	Boatyard Filtration Repair	\$214.74
11/20/2018	50870	Hunt, Stephanie	Security Deposit Refund	\$94.00
11/20/2018	50871	Hutchinson & Bloodgood LLP	Investment Policy Review	\$1,710.00
11/20/2018	50872	Jim Clark	Backflow Testing - November	\$1,068.03

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11/20/2018	50873	Kalpin, Nick	Security Deposit Refund	\$236.30
11/20/2018	50874	Kimball, Linda	Security Deposit Refund	\$172.39
11/20/2018	50875	King's Paint & Paper, Inc.	Parking Lot Striping Supplies	\$26.42
11/20/2018	50876	KSJ Electrical Construction, Inc.	Sump Pump Replacement Project - Boatyard	\$15,275.00
11/20/2018	50877	Large's Metal Fabrication, Inc.	Gate Fabrication Metal, <i>Dauntless</i> Fender System Metal, <i>Dauntless</i> Toolbox Metal, Lift Station Cover Metal	\$2,878.74
11/20/2018	50878	Lawson	Adapters & Fittings for <i>Twin Lakes</i> , Pipe Supplies for Toyo Pump	\$968.37
11/20/2018	50879	LLOYD's Tire Service	Patrol Vehicle Tires	\$864.75
11/20/2018	50880	MANNING, DWIGHT	Security Deposit Refund	\$117.98
11/20/2018	50881	Marine Lien Sale Service	Lien Sale Expenses	\$320.00
11/20/2018	50882	Mark Larsen DBA: Viking	Harbor Office Window Cleaning	\$28.00
11/20/2018	50883	Matheson Tri-Gas, Inc.	Gate Fabrication Welding Supplies & Cutting Torch Gas	\$589.06
11/20/2018	50884	MBS Business Systems	Quarterly Copy Machine Maintenance Charges	\$1,486.22
11/20/2018	50885	Mid County Auto Supply	Bucket Truck Door Parts, Maintenance Vehicle Repair Parts & Supplies, Generator Fuel Line, Office Safe Batteries	\$411.39
11/20/2018	50886	Mission Uniform Service	Uniform Cleaning Service	\$288.52
11/20/2018	50887	Monteith Construction, Inc.	Dozer Transport to Beach	\$480.00
11/20/2018	50888	Moore & Sons Outboard Motors, Inc.	<i>Scout</i> Maintenance	\$1,655.89
11/20/2018	50889	New Life Vinyl & Leather Service Co.	Paint Removal from Furniture (365B Lake Ave.)	\$185.00
11/20/2018	50890	Operating Engineers Local Union No. 3	Union Dues (Payroll Deductible)	\$252.00
11/20/2018	50891	Pacific Crest Engineering, Inc.	Stormwater Pollution Prevention Plan (SWPPP) Training	\$437.50
11/20/2018	50892	Pacific Gas & Electric Company	Utilities	\$15,664.71
11/20/2018	50893	Palace Art & Office Supply	Office Supplies	\$121.52
11/20/2018	50894	Perez, Jared	Security Deposit Refund	\$117.98
11/20/2018	50895	PLA, CHRISTOPHE	Security Deposit Refund	\$117.49
11/20/2018	50896	Red Wing Shoe Store	Maintenance Work Books (Employee Reimbursable)	\$210.54
11/20/2018	50897	Riverside Lighting & Electric	<i>Twin Lakes</i> Electrical Repair, Gate Fabrication Parts, Harbor Security Upgrade Supplies, <i>Twin Lakes</i> Power Cable, Light Covers, Dock Electrical Breaker, Light Replacements for Docks	\$531.03
11/20/2018	50898	Robins, Paul	Security Deposit Refund	\$85.63
11/20/2018	50899	Santa Cruz Fire Equipment Company	Fire Extinguisher Service	\$21.00
11/20/2018	50900	Santa Cruz Municipal Utilities	Utilities	\$6,381.28
11/20/2018	50901	Santa Cruz Sentinel	Legal Notice - Ordinance 18-04	\$369.60
11/20/2018	50902	SC Fuels	Fuel Dock Gas & Diesel	\$44,641.29
11/20/2018	50903	Shanley, Paul	Key Deposit Refund	\$20.00

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11/20/2018	50904	Smith, Randall	Security Deposit Refund	\$60.28
11/20/2018	50905	State of California Dept. of Public Health	Generally Licensed Device Permit Fee (Density Meter)	\$104.00
11/20/2018	50906	Stephens, Bruce	Security Deposit Refund	\$285.81
11/20/2018	50907	Supply Works	Janitorial Supplies	\$1,814.11
11/20/2018	50908	Triton Construction	Fuel Hose Repair & Maintenance	\$805.59
11/20/2018	50909	US Relay	Webcam Service	\$484.00
11/20/2018	50910	Verizon Wireless	Cell Phone & Tablet Service	\$312.99
11/20/2018	50911	Walker, Murray	Key Deposit Refund	\$40.00
11/20/2018	50912	WARREN, CHRIS	Security Deposit Refund	\$58.99
11/20/2018	50913	Weikel, Steve	Security Deposit Refund	\$230.32
11/20/2018	50914	West Marine Pro	Key Clip Multitool, Zincs for Dredge Skiff, Bilge Pump for Dredge, Scout Cleaning Materials	\$835.10
11/20/2018	50915	Wilds, Sam	Security Deposit Refund	\$58.99
11/20/2018	50916	Zapantis, Jason	Security Deposit Refund	\$225.44
11/28/2018	50917	Whittall, Barry	Claim Settlement - Vessel Damage	\$7,181.68
11/30/2018	50918	Angie McGraw	Training Expense Reimbursement	\$370.00
11/30/2018	50919	Don Kinnamon	Training Expense Reimbursement	\$389.37
11/30/2018	50920	Santa Cruz Sheriff's Office	Civil Service Fee	\$50.00
11/30/2018	50921	York Gallery	Map Framing	\$141.90
11/5/2018	5012-5028	Various Employees	10/16/18-10/31/18 Payroll Checks	\$21,039.19
11/20/2018	5029-5044	Various Employees	11/1/18-11/15/18 Payroll Checks	\$20,056.73
11/1/2018	EFT	ElectronicPayments	Fuel Dock Credit Card Fees	\$506.79
11/2/2018	EFT	ChargeltPro	Front Desk Credit Card Fees	\$1,252.47
11/2/2018	EFT	Transaction Express	Online Billpay ACH Fees	\$243.70
11/5/2018	EFT	Empower Retirement	457 Payment (Payroll Deduction)	\$2,897.74
11/5/2018	EFT	Various Employees	10/16/18-10/31/18 Payroll Direct Deposit	\$51,733.23
11/5/2018	EFT	PAYCHEX	10/16/18-10/31/18 Payroll Taxes	\$30,830.69
11/6/2018	EFT	PAYCHEX	Payroll Service Fees	\$390.99
11/6/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$6,489.89
11/6/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$633.41
11/6/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$6,970.48
11/6/2018	EFT	CalPERS	Health Insurance	\$34,583.43
11/10/2018	EFT	ChargeltPro	Front Desk Credit Card Gateway Fee	\$15.00
11/13/2018	EFT	Merchant Services	Online Billpay Credit Card Fees	\$128.26
11/13/2018	EFT	Merchant Services	CALE Credit Card Fees	\$1,436.67

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11/13/2018	EFT	Comerica Bank	Bank Service Fees	\$1,156.23
11/16/2018	EFT	PAYCHEX	Time & Labor Online Fees	\$259.25
11/19/2018	EFT	Empower Retirement	457 Payments (PR Deduction)	\$2,831.19
11/20/2018	EFT	Various Employees	11/1/18-11/15/18 Payroll Direct Deposit	\$49,121.07
11/20/2018	EFT	PAYCHEX	11/1/18-11/15/18 Payroll Taxes	\$28,585.23
11/20/2018	EFT	PAYCHEX	Payroll Service Fees	\$383.55
11/20/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$6,429.81
11/20/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$578.55
11/20/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$6,968.87
11/20/2018	EFT	CalPERS	CalPERS Unfunded Accrued Liability	\$446.33
11/20/2018	EFT	CalPERS	CalPERS Unfunded Accrued Liability	\$296.54
11/20/2018	EFT	CalPERS	CalPERS Unfunded Accrued Liability	\$18,668.40
11/26/2018	EFT	Merchant Services	Boatyard Credit Card Fees	\$328.51
<b>Total November 2018 Disbursements</b>				<b>\$607,513.71</b>

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Date	No.	Vendor	Description	Amount
12/7/2018	50922	Allied Administrators for Delta Dental	Dental Insurance	\$2,531.53
12/7/2018	50923	American Textile & Supply, Inc.	Oil Sorbent Pads & Booms	\$3,184.89
12/7/2018	50924	AmeriDyn	Annual Maintenance Plan	\$980.80
12/7/2018	50925	Angie McGraw	2018 Medical Expense Reimbursement (Prorated)	\$525.00
12/7/2018	50926	AT&T Mobility	Tablet Service	\$235.50
12/7/2018	50927	Bellingham Marine Industries, Inc.	Pile Replacement Project	\$42,905.70
12/7/2018	50928	Blaz, Matthew	2018 Medical Expense Reimbursement (Prorated)	\$233.33
12/7/2018	50929	Bobby's Pit Stop, Inc.	Patrol Truck Maintenance	\$77.12
12/7/2018	50930	Burke, Williams & Sorensen, LLP	Legal Consultation	\$2,195.00
12/7/2018	50931	Citi Cards	Breakroom Supplies, Dredge Monitoring Supplies, Picture Frame, Pesticide License Annual Renewal. Hazardous Waste Annual Filing	\$724.81
12/7/2018	50932	Comcast	Business Internet	\$303.92
12/7/2018	50933	Computer Technical Specialists, Inc.	Server Closet Cooling Fans, Battery Replacement for Server, Launch Ramp Cam (2 Yrs. Svc), Server Backup Drive Cartridges, Email Scanning & Backup	\$2,442.46
12/7/2018	50934	County of Santa Cruz Auditor	Citation Tax (October)	\$2,962.50
12/7/2018	50935	Crow's Nest Restaurant	1/2 Concession Lot Garbage (Tenant Reimbursable)	\$2,944.12
12/7/2018	50936	Data Ticket, Inc.	Citation Processing (October)	\$445.73
12/7/2018	50937	Deluxe For Business	A/P Checks & Envelopes	\$1,617.15
12/7/2018	50938	Employee #24	Holiday & Compensatory Time Payout	\$924.74
12/7/2018	50939	Dybdahl, Erik	Security Deposit Refund	\$143.12
12/7/2018	50940	Ewing Irrigation Products, Inc.	Boatyard Filter	\$210.29
12/7/2018	50941	FedEx Office	Shipping	\$66.20
12/7/2018	50942	First Alarm Security & Patrol, Inc.	Security Patrol	\$5,359.20
12/7/2018	50943	Garda CL West, Inc.	Deposit Courier Service	\$259.05
12/7/2018	50944	Grainger	Marine Grease, Safety Glasses, Tape Measure, Dock Gate Fabrication Tools, Mounting Tape, Equipment Lube, Batteries, Battery for Safe, Ear Plugs, Respirators, Label Maker Cartridge, Floor Mats, Tread Cover, Blade, Utility Truck Seat Cover, Electrical Tape, Safety Glasses, Impact Wrench, Battery & Charger	\$2,150.28
12/7/2018	50945	Gsolutionz	Telephone System Maintenance	\$199.00



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Date	No.	Vendor	Description	Amount
12/7/2018	50946	Home Depot Credit Services	Cordless Drill, Dock Gate Hand Rail Supplies, Saw Blades, Dredge Tower Paint	\$410.33
12/7/2018	50947	Hub Parking Technology	Concession Lot Gate Repair	\$542.00
12/7/2018	50948	Kevin Melrose	2018 Medical Expense Reimbursement (Prorated)	\$262.50
12/7/2018	50949	Lighthouse Welding	Boatyard Air Compressor Repair	\$270.00
12/7/2018	50950	LLoyd's Tire Service	Shuttle Van Tire Replacement	\$162.64
12/7/2018	50951	MAILFINANCE	Postage Meter Lease	\$179.21
12/7/2018	50952	McCampbell Analytical, Inc.	Boatyard Copper Retesting, Stormwater Pollution Prevention Plan Testing	\$293.40
12/7/2018	50953	Mesiti-Miller Engineering, Inc.	Aldo's Seawall Engineering	\$1,155.00
12/7/2018	50954	Mid County Auto Supply	Side Mirror for Boom Truck, Patrol Boat Supplies, Maintenance Truck Tail Light, Marine Grease, Lubricant, Ancillary Equipment Filters	\$242.09
12/7/2018	50955	Neopost USA Inc.	Postage Meter Ink & Postage	\$695.56
12/7/2018	50956	Pacific Coast Legal Services	Small Claims Civil Service	\$82.00
12/7/2018	50957	Pacific Gas & Electric Company	Utilities	\$11,590.44
12/7/2018	50958	Routh, Michael	Security Deposit Refund	\$222.75
12/7/2018	50959	Santa Cruz Municipal Utilities	Utilities	\$14,751.26
12/7/2018	50960	SC Fuels	Fuel Dock Gas & Diesel	\$20,299.94
12/7/2018	50961	Tandoi, Steven	2018 Medical Expense Reimbursement (Prorated)	\$233.33
12/7/2018	50962	Triton Construction	Monthly Fuel Operator Service, Fuel Testing & Certification, Fuel Pump Filter Replacement	\$1,892.87
12/7/2018	50963	U.S. Bank Equipment Finance	Copy Machine Lease	\$151.61
12/7/2018	50964	Valero Marketing & Supply Company	Fleet Fuel	\$1,731.70
12/7/2018	50965	Verizon Wireless	Cell Phone & Tablet Service	\$626.95
12/7/2018	50966	Vong, Cun Sang	Security Deposit Refund	\$179.55
12/7/2018	50967	West Marine Pro (Boatyard - 513724)	Boatyard Retail Items	\$77.34
12/7/2018	50968	Willdan Financial Services	Arbitrage Rebate Services	\$2,500.00
12/12/2018	50969	Lighthouse Welding	Twin Lakes Snorkel Fabrication	\$20,000.00
12/18/2018	50970	Marina Ware	Harbor Security Upgrade Project - Progress Payment	\$6,000.00
12/20/2018	50971	A Sign ASAP!	Public Restrooms Signs	\$103.55
12/20/2018	50972	AA Safe & Security Co.	Latches for Dock Upgrades	\$93.19
12/20/2018	50973	Ace Portable Services	Portable Toilet Rental	\$710.69

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Date	No.	Vendor	Description	Amount
12/20/2018	50974	Altec	Utility Truck Inspection	\$979.78
12/20/2018	50975	AT&T	Telephone	\$1,937.65
12/20/2018	50976	CIT	Telephone System Lease	\$338.48
12/20/2018	50977	B and B Small Engine	Grounds Equipment Repair and Maintenance	\$259.01
12/20/2018	50978	Bay Building Janitorial, Inc.	Janitorial Service	\$5,292.00
12/20/2018	50979	Bay Plumbing Supply, Inc.	O-Dock Sink Repair, 493-A Lake Plumbing Repair, V-Dock Shower Repair, Stock Plumbing Supplies	\$222.10
12/20/2018	50980	Bayside Oil II, Inc.	Waste Oil Removal	\$413.00
12/20/2018	50981	Big Creek	Pavement Repair at Fishery	\$34.54
12/20/2018	50982	Bow Wow Pet Waste Products	Pet Waste Station Bags	\$261.53
12/20/2018	50983	Brandon Yamasaki	Security Deposit Refund	\$195.33
12/20/2018	50984	Brass Key Locksmith, Inc.	Blank Harbor Keys	\$175.90
12/20/2018	50985	Cale America, Inc.	CALE Monthly Service	\$832.00
12/20/2018	50986	California Regional Water Quality Control Board	Annual Dredge Permit Fee	\$4,000.00
12/20/2018	50987	Capitola Pump Company, Inc.	Booster Pump Replacement	\$2,879.78
12/20/2018	50988	Carpi Clay & Smith	Washington Representation	\$800.00
12/20/2018	50989	Central Coast Systems	2222 East Cliff Alarm Monitoring	\$236.00
12/20/2018	50990	Comcast	Business Internet	\$16.36
12/20/2018	50991	Complete Mailing Service	Statement Mailing & Postage	\$530.15
12/20/2018	50992	Computer Technical Specialists, Inc.	Technical Support	\$2,033.75
12/20/2018	50993	Crestor, Inc.	2019 Parking Stickers	\$1,214.12
12/20/2018	50994	Crow's Nest Restaurant	1/2 Roof Repair Costs - 2218 East Cliff, 1/2 Concession Lot Garbage	\$2,863.35
12/20/2018	50995	Crystal Springs Water Co.	Boatyard Drinking Water	\$43.25
12/20/2018	50996	Dickey, Neal	Key Deposit Refund	\$40.00
12/20/2018	50997	Doctors on Duty	Hep B Inoculation - Maintenance Crew	\$93.00
12/20/2018	50998	Dredging Supply Company, Inc.	O-Rings & Strainer for <i>Twin Lakes</i>	\$1,065.95
12/20/2018	50999	Elevator Service Company	Monthly Elevator Service, Conveyance Permit Inspections	\$1,995.00
12/20/2018	51000	Environmental Logistics	Boatyard Sludge Removal	\$1,262.70
12/20/2018	51001	Fastenal Company	Screws/Washers for Brow Piers, Screw Extractor, Barricade Tape	\$2,158.76
12/20/2018	51002	Ferguson Enterprises, Inc.	493-A Lake Plumbing Repair Parts	\$146.00
12/20/2018	51003	First Alarm Security & Patrol, Inc.	Security Patrol	\$5,001.84



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Date	No.	Vendor	Description	Amount
12/20/2018	51004	Flyers Energy, LLC	Ancillary Equipment Fuel	\$1,201.40
12/20/2018	51005	Garda CL West, Inc.	Excess Items Fee	\$8.00
12/20/2018	51006	Garden Haven Nursery	Tree for Landscaping	\$243.56
12/20/2018	51007	GOODENOUGH, CHRIS	Security Deposit Refund	\$117.89
12/20/2018	51008	Grainger	Wrench Set, Valves, Sanding Pads, Shower Curtain, Safety Supplies, Rain Gear for Dredge Crew, Earplugs, Gloves, Safety Glasses, Drill, Impact Wrench	\$1,809.24
12/20/2018	51009	Hartford Fire Insurance Company	Flood Insurance - 2218 East Cliff	\$2,567.00
12/20/2018	51010	Holland MacLaurie	Mileage Expense Reimbursement (CALPELRA Conference)	\$108.30
12/20/2018	51011	Jim Clark	Backflow Testing	\$549.00
12/20/2018	51012	Jorgensen, Siegel, McClure & Flegel, LLP	Legal Consultation	\$1,000.00
12/20/2018	51013	Large's Metal Fabrication, Inc.	Expanded Metal for Gates, Sewer Lid Fabrication Metal	\$1,138.16
12/20/2018	51014	Latisha Marshall	Mileage Reimbursement	\$75.90
12/20/2018	51015	Lawson	Hose for <i>Twin Lakes</i> , Fittings for <i>Squirt</i>	\$799.24
12/20/2018	51016	LLoyd's Tire Service	Patrol Truck Tires	\$796.54
12/20/2018	51017	Long Distance Consolidated Billing	Long Distance Telephone	\$9.83
12/20/2018	51018	Matheson Tri-Gas, Inc.	Dredge Welding Supplies, Dock Gate Upgrade Welding Supplies	\$1,641.96
12/20/2018	51019	McMaster-Carr Supply Company	Air Valve for <i>Twin Lakes</i> , Bolt Extractor, O-Dock Restroom Repair	\$206.91
12/20/2018	51020	Mesiti-Miller Engineering, Inc.	Aldo's Seawall Engineering, Boatyard Ways Inspection	\$14,214.70
12/20/2018	51021	Mid County Auto Supply	Operations Vehicle Heater A/C Repair, Particulate Masks, Tail Lamp, Oil Filters, Batteries for Dredge Blazer, Starter, Door Actuator, Thread locker, Inverter for Stock, Patrol Vehicle Repair Parts, BOBCAT Filters	\$989.57
12/20/2018	51022	Mission Uniform Service	Uniform Service & Pant Replacements	\$489.63
12/20/2018	51023	Moore & Sons Outboard Motors, Inc.	<i>Almar</i> Service	\$2,305.89
12/20/2018	51024	Operating Engineers Local Union No. 3	OE3 Dues (Payroll Deductible)	\$252.00
12/20/2018	51025	PCCH&PM	Annual Membership Dues	\$265.00
12/20/2018	51026	Pacific Gas & Electric Company	Utilities	\$12,579.50
12/20/2018	51027	Palace Art & Office Supply	Office Supplies	\$95.33
12/20/2018	51028	Peace Officers Research Association of California	PORAC Dues (Payroll Deduction)	\$246.00
12/20/2018	51029	Peterson	Dozer Repair	\$390.94

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Date	No.	Vendor	Description	Amount
12/20/2018	51030	PHILLIP FUGETTA	Security Deposit Refund	\$236.53
12/20/2018	51031	PORAC Legal Defense Fund	PORAC Dues (Payroll Deduction)	\$360.00
12/20/2018	51032	Ramos, Brenda	Mileage Expense Reimbursement	\$150.65
12/20/2018	51033	Red Wing Shoe Store	Work Boots for Maintenance and Dredge Staff	\$756.76
12/20/2018	51034	Riverside Lighting & Electric	Tools & Supplies for Harbor Security Upgrade Project	\$110.13
12/20/2018	51035	San Lorenzo	Misc. Tools & Supplies	\$21.24
12/20/2018	51036	Santa Cruz Municipal Utilities	Utilities	\$3,689.27
12/20/2018	51037	Santa Cruz Records Management, Inc.	Document Shredding	\$10.00
12/20/2018	51038	Santa Cruz Tire & Auto Care	Dredge Truck Repairs	\$1,020.27
12/20/2018	51039	SC Fuels	Hydraulic Oil for <i>Squirt</i>	\$2,226.25
12/20/2018	51040	Supply Works	Janitorial Supplies	\$1,035.43
12/20/2018	51041	UNUM Life Insurance Co. of America	LTD/Life/AD&D Insurance	\$2,126.16
12/20/2018	51042	US Relay	Webcam Service	\$484.00
12/20/2018	51043	West Coast Wire Rope	Shackles for <i>Twin Lakes</i>	\$899.02
12/20/2018	51044	West Marine Pro	VHF Radio for Maintenance & Dredge, Scout Electrical Panel, Binoculars, Rain Boots for Dredge Crew, US Flags	\$1,697.35
12/20/2018	51045	WONG, MICHAEL	Security Deposit Refund	\$348.90
12/20/2018	51046	Zee Medical Service Co.	First Aid Supplies, Painting Mask Filters	\$174.37
12/5/2018	5045-5060	Various Employees	11/16/18-11/30/18 Payroll Checks	\$20,075.25
12/19/2018	5061-5074	Various Employees	12/1/18-12/15/18 Payroll Checks	\$20,969.03
12/1/2018	EFT	Merchant Services	Online Billpay Credit Card Fees	\$157.06
12/1/2018	EFT	Merchant Services	CALE Credit Card Fees	\$970.39
12/1/2018	EFT	Merchant Services	Boatyard Credit Card Fees	\$364.96
12/1/2018	EFT	ChargeltPro	Front Desk Credit Card Fees	\$1,504.86
12/1/2018	EFT	ElectronicPayments	Fuel Dock Credit Card Fees	\$501.08
12/1/2018	EFT	Transaction Express	Online Billpay ACH Fees	\$280.30
12/4/2018	EFT	California State Disbursement Unit	Wage Garnishment	\$250.00
12/4/2018	EFT	California State Disbursement Unit	Wage Garnishment	\$250.00
12/5/2018	EFT	PAYCHEX	Payroll Service Fees	\$375.67
12/5/2018	EFT	Various Employees	11/16/18-11/30/18 Payroll Direct Deposit	\$47,085.02
12/5/2018	EFT	PAYCHEX	10/16/18-10/31/18 Payroll Taxes	\$27,699.85

Santa Cruz Port District  
**Accounts Payable Check Register**  
December 2018

Date	No.	Vendor	Description	Amount
12/6/2018	EFT	CalPERS	Health Insurance	\$28,846.11
12/6/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$6,139.06
12/6/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$594.93
12/6/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$7,051.52
12/7/2018	EFT	Empower Retirement	457 Payments (Payroll Deduction)	\$2,109.06
12/7/2018	EFT	Comerica Cardmember Services	Squirt Intake Pipe, Air Compressor for Boatyard Air Filtration System, Directory Map Signs, Haunted Harbor Supplies, Policy Manual, Picture Frame, Car Show Trophy Paint, Flooring Supplies -345 A Lake, Signage, Car Show Prizes, Employee Recognition, Employment Advertising, Change Machine Parts	\$16,524.04
12/10/2018	EFT	ChargeltPro	Front Desk CC Gateway Fee	\$15.00
12/12/2018	EFT	Comerica Bank-Cost Center	Bank Fees	\$1,136.75
12/14/2018	EFT	PAYCHEX	Time & Labor Online Fees	\$250.25
12/14/2018	EFT	California State Disbursement Unit	Wage Garnishment	\$250.00
12/19/2018	EFT	PAYCHEX	Payroll Service Fees	\$375.67
12/19/2018	EFT	Various Employees	12/1/18-12/15/18 Payroll Direct Deposit	\$50,225.14
12/19/2018	EFT	PAYCHEX	12/1/18-12/15/18 Payroll Taxes	\$30,233.86
12/20/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$6,139.00
12/20/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$631.83
12/20/2018	EFT	CalPERS	CalPERS Retirement (Partial Payroll Deduction)	\$7,017.53
12/20/2018	EFT	CalPERS	Health Insurance	\$31,883.71
12/21/2018	EFT	Empower Retirement	457 Payments (Payroll Deduction)	\$2,147.01
12/27/2018	EFT	California State Treasurer's Office	California Debt and Investment Advisory Commission Reporting Fees	\$437.50
12/27/2018	EFT	California State Treasurer's Office	California Debt and Investment Advisory Commission Reporting Fees	\$400.00
12/31/2018	EFT	CalPERS	Unfunded Accrued Liability	\$446.33
12/31/2018	EFT	CalPERS	Unfunded Accrued Liability	\$296.54
12/31/2018	EFT	CalPERS	Unfunded Accrued Liability	\$18,668.40
12/31/2018	EFT	California State Disbursement Unit	Wage Garnishment	\$250.00
<b>Total December 2018 Disbursements</b>				<b>\$588,403.20</b>

**Harbormaster's Report – November and December, 2018**

**Boatyard Report - statistics:**

	Oct	Nov	Dec
-Haul outs	21	14	12
-Hang in straps (surveys)	11	9	3
-Haul from water onto trailer	0	0	0
-Splash	18	16	12
-To/From trailer	3	3	0
-Crain Ops	3	3	1
-Masts	0	0	0
Trailerred boats (no lift)	0	0	2
Pressure Wash	1	0	1

**Boatyard Report - Activities**

Boatyard staff organized an emergency haul out of a vessel that was involved in an accident with Twin Lakes. No injuries reported.

**Harbor Activities/Events/News:**

Santa Cruz Yacht Club held their annual Thanksgiving potluck, and crab feed in November.

In December the Santa Cruz Yacht Club hosted their annual Lighted Boat Parade, which was well attended.

Reserve Deputy Harbormaster Greg Amundson was awarded his Krav Maga Black Belt, by the Krav Maga Association of America (KMAA). Deputy Amundson is one of a very few law enforcement officers who have achieved the rank of Black Belt as appointed by the KMAA.

U.S. Coast Guard Safety Checks: Coast Guard Auxiliary conducted dockside safety checks on commercial boats in the harbor prior to the opening of crab season. This is an annual outreach initiative to reduce the loss of lives and fishing vessels.

In March Assistant Harbormaster Blake Anderson will be attending the American Boat and Yacht Council Corrosion Mitigation and Certification class in Ashland, Wisconsin. This is a certification class that covers marine corrosion (stray current and electrolysis) exclusively and it is the only class of its kind in the country. Marine corrosion is a specialized subject and there are not many resources available to learn more about this subject. The Santa Cruz Port District has an ordinance prohibiting stray current but we do not have a reliable, accurate and teachable method for testing, which makes it difficult to enforce. It is planned that Mr. Anderson will gain a better understanding of the science behind stray current so that we can implement a realistic program for testing and mitigation, and be able to teach these methods to other staff members.

The 2018 Search, Rescue and Recovery statistics have been compiled. During the year staff conducted 75 rescues and saved a total of 31 lives.

**Training/Conferences:** During the past month, Harbor staff participated in the following training/conferences:

**Smoke on the Water:** This training session focused on boating under the influence and possession of marijuana under federal laws.

**California Boating and Waterways Commission Meeting:** This was a two-day conference which included a tour of the Lake Merritt boating center in Oakland and an overview of available grants for the 2019 cycle.

**Quarterly Drills with the Santa Cruz Fire Department Rescue Swimmers:** Harbor Patrol lead training drills off of the west side cliffs with rescue swimmers on personal water craft equipment.

**Monterey Bay Salmon and Trout Project.** Staff attended this quarterly meeting. Topics included; the spring harbors, Salmon release project, grant funding, the pending perch derby as well as budgetary information.

**Law Enforcement Chaplain meeting:** Santa Cruz Port District Chaplain Amundson attended this meeting. Topic areas included; increasing communication and cooperation between chaplain programs throughout the counties law enforcement agencies and centralizing a command and operations center through the county regional 9-1-1 center.

**Biased Based Policing, Remaining Fair and Impartial:** This POST certified course included topic areas such as; building strong community relationships and trust, connecting with the people we serve, good communication techniques, and fair and impartial treatment of others.

#### **Fuel Prices**

Unleaded	\$4.15
Commercial Unleaded	\$3.93
Diesel	\$3.75
Commercial Diesel	\$3.65

Santa Cruz Port District

**Facilities and Engineering Manager's Report**

Public Meeting of January 22, 2019

**Dredging**

North Harbor Dredging

Crews completed dredging in the I/J channel and will now move to the west side of J-dock, where they will dredge through February 28, 2019.

Snorkel

The snorkel has been completed and is currently waiting to be installed.

Entrance Dredging

To address the shoaled areas in the harbor entrance, the dredge crew will work longer days and modify their schedule to include Fridays. No dredging will be performed on Friday, January 25, 2019, due to refueling.

**Maintenance**

Westside Gates

Crews replaced the C-dock gate and have fabricated A,B,D,E and F dock gates, which are scheduled to be installed the last two weeks of January.

Electronic Gate Key Project

Crews have installed the control boxes throughout the harbor and have successfully established a connection between each one. Crews are planning to have the gates and wiring completed in February. Staff is planning on completing the key switchover in March.

H&H

Crews replaced the waste lines under H&H. The old strapping rusted through, causing the lines to fall into the rip rap. Crews replaced the ABS piping and strapped them with stainless hangers.

Santa Cruz Port Commission

**2019 COMMITTEES**

**Business/Finance**

Rates, leases, fees and charges for services, labor agreements, taxes, revenues, business practices

Dennis Smith, Committee Chair  
Toby Goddard

**Policy/Operations**

Ordinances, regulation, enforcement, general policy interpretation, harbor operations

Dennis Smith, Committee Chair  
Toby Goddard

**Construction/ Maintenance**

Capital improvements, renovation, major projects, facility upgrades, capital planning

Darren Gertler, Committee Chair  
Neli Cardoso

**Dredging**

Operations, maintenance, permits, regulatory compliance, renewal and replacement, prevention (watershed management)

Steve Reed, Committee Chair  
Neli Cardoso

**Communications/Outreach**

Public and governmental relations (local, state, and federal), neighborhood issues, legislation, advocacy

Steve Reed, Committee Chair  
Darren Gertler

**Note:** Committee chair is current Commission chair, or senior member.

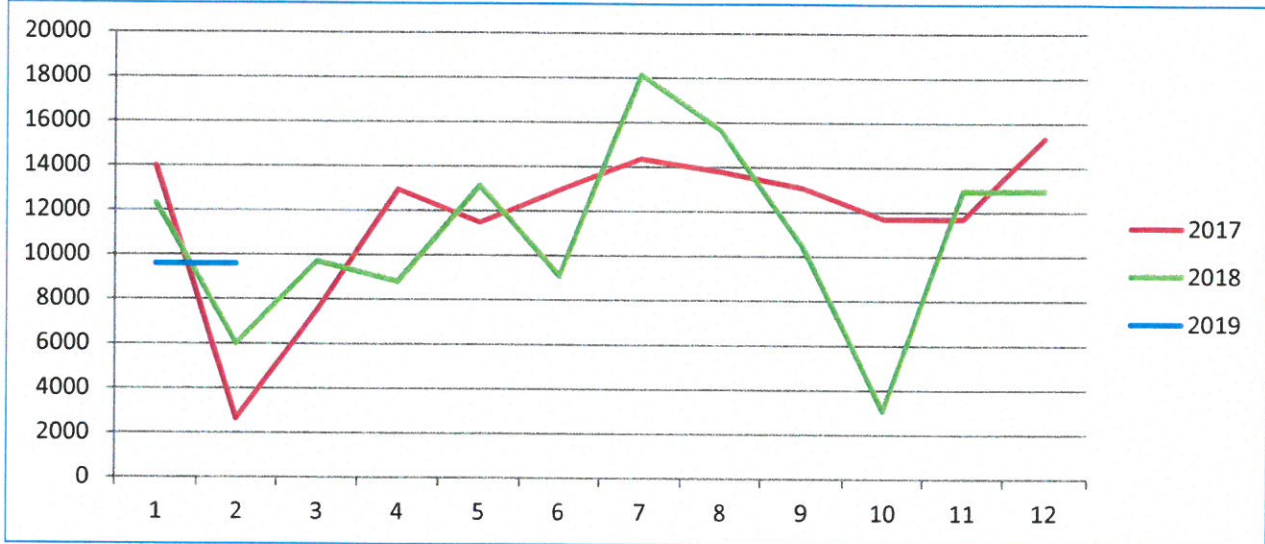
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Santa Cruz Port District  
60 DAY DELINQUENT ACCOUNTS

The following accounts have balances 60 days delinquent as of January 16, 2019

Account Number	Current Month	30 Day Balance	60 Day Balance	90 Day Balance	Total Balance
42228	747.18	706.55	710.92	0.00	2,164.65
48666	429.63	426.32	429.34	0.00	1,285.29
48956	394.06	413.58	341.48	0.00	1,149.12
55737	272.62	426.32	398.00	0.00	1,096.94
56083	502.94	402.75	123.41	0.00	1,029.10
3654	293.67	291.47	264.27	0.00	849.41
48564	454.48	351.75	6.48	0.00	812.71
48282	179.75	178.48	166.67	0.00	524.90
47602	244.96	143.97	117.99	0.00	506.92
56219	0.00	145.38	25.30	0.00	170.68
<b>Total:</b>	<b>3,519.29</b>	<b>3,486.57</b>	<b>2,583.86</b>	<b>0.00</b>	<b>9,589.72</b>

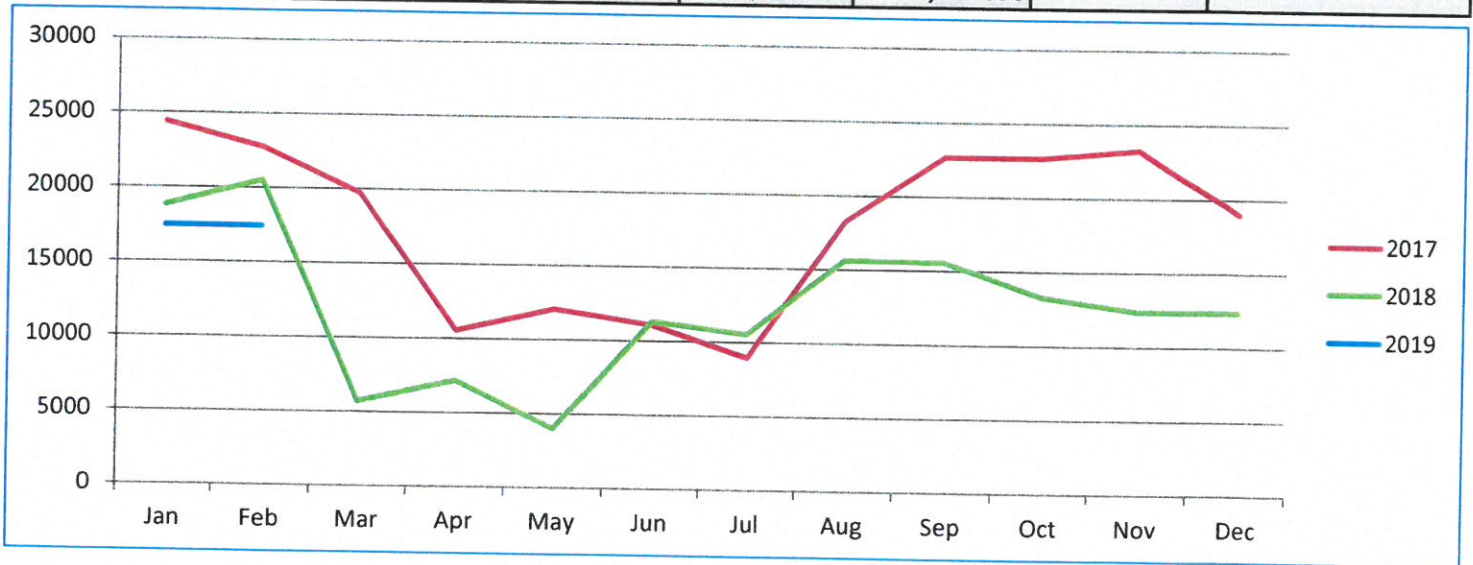




Santa Cruz Port District  
**90+ DAY DELINQUENT ACCOUNTS**

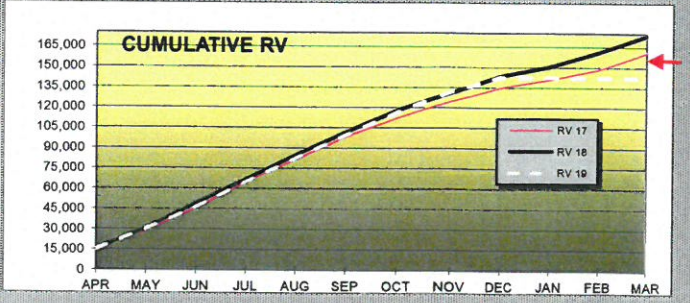
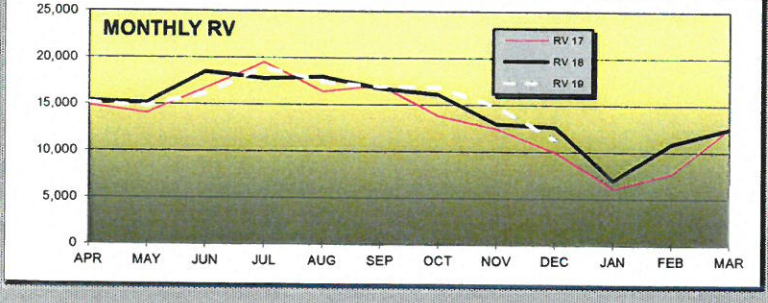
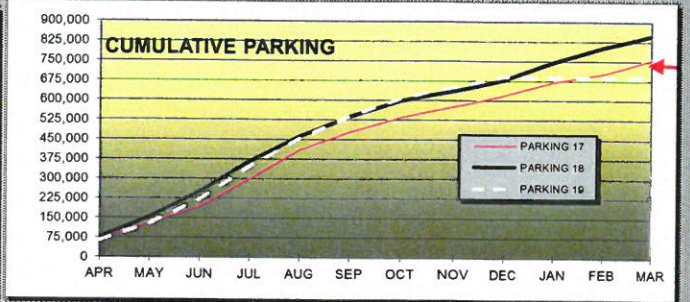
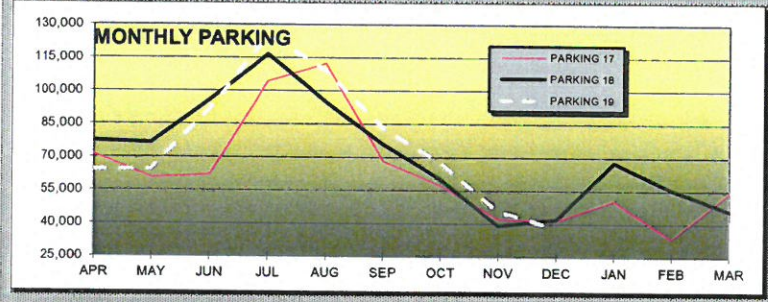
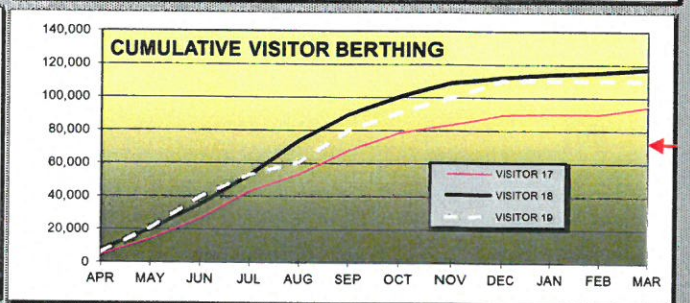
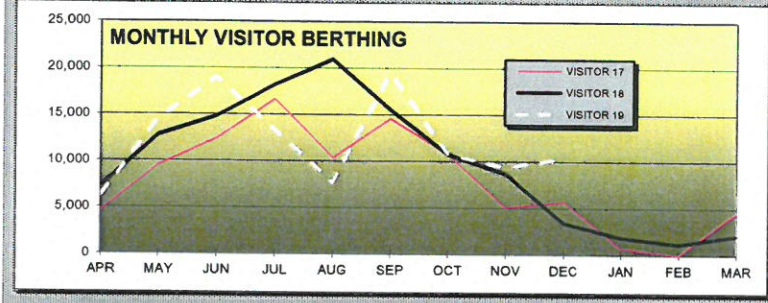
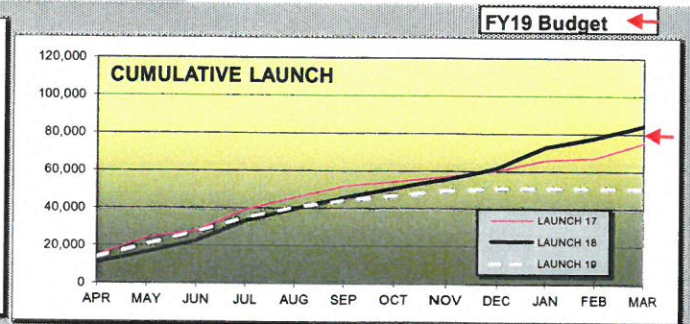
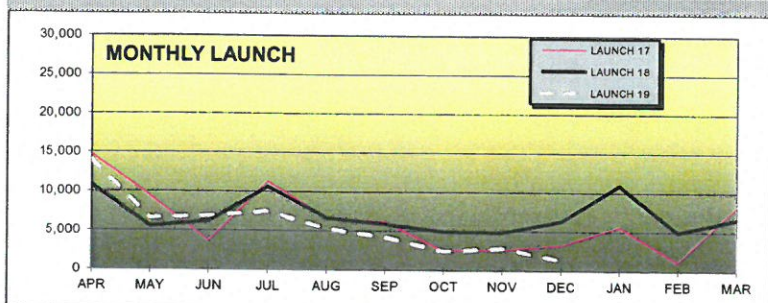
The following accounts have balances 90 days delinquent or greater as of January 16, 2019

Account Number	Current Month	30 Day Balance	60 Day Balance	90+ Day Balance	Total Balance	Commercial Slip	Action
2862	100.00	0.00	45.45	2,578.00	2,723.45		Bad Debt
14099	39.21	39.21	39.21	1,887.23	2,004.86		Bad Debt
45545	100.00	0.00	0.00	1,598.90	1,698.90		Bad Debt
47248	418.29	415.09	411.90	383.70	1,628.98		Pending Revoke
45787	395.83	392.81	429.05	179.02	1,396.71		Pending Revoke
56297	384.10	281.99	279.89	252.78	1,198.76		Pending Revoke
57096	360.54	258.63	256.71	229.80	1,105.68		Pending Revoke
56218	31.68	31.68	31.68	920.04	1,015.08		Bad Debt
3131	260.54	258.63	256.71	229.80	1,005.68		Pending Revoke
57459	359.35	260.54	258.63	86.51	965.03		Pending Revoke
56783	100.00	0.00	30.85	830.35	961.20		Bad Debt
2617	28.13	28.13	28.13	544.85	629.24		Bad Debt
56276	44.39	0.00	26.87	253.74	325.00		Bad Debt
55153	85.46	84.97	84.48	58.99	313.90		Pending Revoke
57357	0.00	81.85	81.38	54.49	217.72		Revoked 12/31/18
55583	100.00	0.00	0.00	112.92	212.92		Bad Debt
57023	0.00	0.00	0.00	54.00	54.00		Bad Debt
<b>TOTAL:</b>	<b>2,807.52</b>	<b>2,133.53</b>	<b>2,260.94</b>	<b>10,255.12</b>	<b>17,457.11</b>		





## SEASONAL INCOME





Santa Cruz Port District  
Monthly Budget Report  
For the Nine Months Ending Monday, December 31, 2018

Account	Description	MTD	YTD	FY19 BUDGET	REMAINING	% BUDGET
<b>OPERATING INCOME</b>						
000-000-000-0000-4000	Slip Rent Permanent	\$358,749	\$3,251,143	\$4,359,276	(\$1,108,133)	75%
000-000-000-0000-4002	Slip Rent Visitors	\$10,339	\$110,680	\$75,000	\$35,680	148%
000-000-000-0000-4003	Annual Slip Rent Discount	(\$714)	(\$1,610)	(\$1,000)	(\$610)	161%
000-000-000-0000-4006	Tenant Concession Rent	\$141,971	\$1,357,268	\$1,749,060	(\$391,792)	78%
000-000-000-0000-4008	Misc. Tenant Rent (Sewer)	\$5,441	\$108,070	\$105,000	\$3,070	103%
000-000-000-0000-4010	Launch Fees	\$1,324	\$51,102	\$80,000	(\$28,898)	64%
000-000-000-0000-4012	Liveaboard	\$5,950	\$58,841	\$70,000	(\$11,159)	84%
000-000-000-0000-4014	Catamaran Storage	\$1,829	\$18,644	\$20,400	(\$1,756)	91%
000-000-000-0000-4016	North Harbor Dry Storage	\$14,535	\$132,521	\$163,200	(\$30,679)	81%
000-000-000-0000-4018	7th Ave Dry Storage	\$8,967	\$80,632	\$104,040	(\$23,408)	78%
000-000-000-0000-4020	Waiting List	\$250	\$14,657	\$90,000	(\$75,343)	16%
000-000-000-0000-4024	Slip Leave Option	\$0	\$500	\$500	\$0	100%
000-000-000-0000-4026	Partnership Fees	\$3,151	\$30,627	\$41,820	(\$11,193)	73%
000-000-000-0000-4028	Sublease Fees	\$2,146	\$20,133	\$20,400	(\$267)	99%
000-000-000-0000-4030	Variable/Utility Fees	\$16,114	\$145,001	\$182,070	(\$37,069)	80%
000-000-000-0000-4032	Late Fees	\$4,837	\$38,927	\$50,000	(\$11,073)	78%
000-000-000-0000-4036	Citations	\$7,138	\$86,945	\$80,000	\$6,945	109%
000-000-000-0000-4040	Credit Card Convenience Charges	\$1,595	\$11,292	\$8,000	\$3,292	141%
000-000-000-0000-4100	Parking - Concession Lot	\$22,078	\$332,450	\$737,000	(\$404,550)	45%
000-000-000-0000-4102	Parking - Launch Area	\$401	\$30,984		\$30,984	0%
000-000-000-0000-4104	Parking - Westside	\$5,775	\$115,622		\$115,622	0%
000-000-000-0000-4110	Parking - 4000 Lot	\$1,305	\$30,036		\$30,036	0%
000-000-000-0000-4118	Meter Permits & Coin	\$8,622	\$174,757		\$174,757	0%
000-000-000-0000-4120	Slip Renter Parking Permits	\$0	\$6,385	\$12,000	(\$5,615)	53%
000-000-000-0000-4122	RV Parking	\$11,323	\$142,693	\$155,000	(\$12,307)	92%
000-000-000-0000-4200	Fuel Sales Gasoline	\$8,516	\$166,184	\$230,000	(\$63,816)	72%
000-000-000-0000-4202	Fuel Sales Diesel	\$21,886	\$299,788	\$260,000	\$39,788	115%
000-000-000-0000-4210	Wash Rack	\$515	\$7,176	\$9,000	(\$1,824)	80%
000-000-000-0000-4220	Boatyard Retail	\$390	\$7,589	\$10,000	(\$2,411)	76%
000-000-000-0000-4225	Boatyard Labor			\$1,000	(\$1,000)	0%
000-000-000-0000-4230	Boatyard Rental	\$170	\$1,818	\$1,500	\$318	121%
000-000-000-0000-4235	Boatyard Misc.	\$1,956	\$19,568	\$35,000	(\$15,432)	56%
000-000-000-0000-4240	Lay Days/Storage	\$10,422	\$75,296	\$75,000	\$296	100%
000-000-000-0000-4245	Vessel Haulout	\$6,910	\$87,507	\$102,000	(\$14,493)	86%
000-000-000-0000-4250	Vessel Berthing	\$527	\$13,297	\$14,000	(\$703)	95%
	<b>OPERATING INCOME</b>	<b>\$684,416</b>	<b>\$7,026,523</b>	<b>\$8,839,266</b>	<b>(\$1,812,743)</b>	<b>79%</b>
<b>EXPENSE SUMMARY BY PROGRAM</b>						
	Administrative Services (110)	\$39,853	\$481,805	\$727,018	\$245,213	66%
	Finance & Purchasing (120)	\$13,004	\$136,063	\$191,294	\$55,231	71%
	Property Management (130)	\$25,161	\$288,145	\$439,637	\$151,492	66%
	Environmental & Permitting (140)	\$11,510	\$69,029	\$205,654	\$136,625	34%
	Port Commission Support (190)	\$1,522	\$31,865	\$51,189	\$19,324	62%
	Harbor Patrol (210)	\$40,738	\$449,123	\$635,630	\$186,507	71%
	Marina Management (220)	\$40,941	\$392,989	\$445,119	\$52,130	88%
	Rescue Services (230)	\$8,513	\$79,668	\$101,958	\$22,290	78%
	Parking Services (240)	\$18,438	\$292,811	\$355,034	\$62,223	82%
	Events (250)	\$2,663	\$26,956	\$42,844	\$15,888	63%
	Fuel Services (280)	\$14,187	\$377,699	\$478,065	\$100,366	79%
	Docks, Piers, Marine Structures (310)	\$15,737	\$150,793	\$266,610	\$115,817	57%
	Utilities (320)	\$5,974	\$66,812	\$124,940	\$58,128	53%
	Buildings (330)	\$17,996	\$198,705	\$282,080	\$83,375	70%
	Grounds (340)	\$50,621	\$551,481	\$700,736	\$149,255	79%
	Aeration (350)	\$2,166	\$29,155	\$54,263	\$25,108	54%
	Fishery Support (360)	\$128	\$2,283	\$18,935	\$16,652	12%
	Capital Projects (390)	\$607	\$251,523	\$437,601	\$186,078	57%
	Dredging Operations (400)	\$78,153	\$850,601	\$1,314,884	\$464,283	65%
	Boatyard Operations (500)	\$16,452	\$190,278	\$253,158	\$62,880	75%
	<b>OPERATING EXPENSES</b>	<b>\$404,363</b>	<b>\$4,917,785</b>	<b>\$7,126,649</b>	<b>\$2,208,864</b>	<b>69%</b>
	<b>OPERATING PROFIT</b>	<b>\$280,053</b>	<b>\$2,108,738</b>	<b>\$1,712,617</b>	<b>(\$396,121)</b>	<b>123%</b>

Santa Cruz Port District  
Monthly Budget Report  
For the Nine Months Ending Monday, December 31, 2018

<b>NON OPERATING INCOME/(EXPENSE)</b>						
000-000-000-0000-4300	Harbor Services Charge	\$0	\$3,612	\$10,000	(\$6,388)	36%
000-000-000-0000-4308	Interest Income	\$167	\$94,055	\$53,950	\$40,105	174%
000-000-000-0000-4310	Other Income	\$196	\$48,277	\$20,000	\$28,277	241%
000-000-000-0000-4350	AGWA Contributions			\$12,000	(\$12,000)	0%
000-000-000-0000-4375	USACE Reimbursement			\$385,000	(\$385,000)	0%
000-000-000-0000-4400	Grants - State	\$0	\$25,679		\$25,679	0%
000-000-000-0000-4404	Grants - Other/Misc.	\$0	\$0	\$5,000	(\$5,000)	0%
000-000-000-0000-4405	Grants - DBAW	\$1,375	\$11,416		\$11,416	0%
000-000-000-0000-4406	County Rescue Contribution	\$0	\$12,493	\$23,725	(\$11,233)	53%
000-000-000-0000-4407	PG&E Easement	\$0	\$113,437		\$113,437	0%
000-000-000-0000-4408	Waste Oil Grant			\$12,000	(\$12,000)	0%
000-000-000-0000-4600	Cash Over/Under	(\$64)	(\$381)		(\$381)	0%
	Principal Debt Payments	\$0	(\$614,041)	(\$1,030,895)	\$416,854	60%
	Capital Improvement Program	(\$15,604)	(\$1,266,419)	\$0	(\$1,266,419)	0%
	Capitalized Expenses	(\$20,000)	(\$464,854)	(\$415,258)	(\$49,596)	112%
	Depreciation	(\$140,002)	(\$1,260,014)	\$0	(\$1,260,014)	0%
<b>NET INCOME/(LOSS)</b>		<b>\$106,122</b>	<b>(\$1,188,002)</b>	<b>\$788,139</b>	<b>(\$1,976,141)</b>	<b>(151%)</b>

**ADMINISTRATIVE SERVICES DEPT.**

Salaries - Regular	\$24,416	\$251,088	\$360,372	\$109,284	70%
Salaries - Overtime	\$561	\$1,302	\$6,000	\$4,698	22%
Wages - Part Time/Temporary	\$4,900	\$14,980	\$55,000	\$40,020	27%
Salaries - Comp. Time	\$0	\$403	\$0	(\$403)	0%
Salaries - Vacation Pay	\$0	\$2,768	\$5,000	\$2,232	55%
Salaries - Holiday Pay	\$0	\$414	\$0	(\$414)	0%
Unemployment Insurance (SUI)	\$938	\$953	\$3,153	\$2,200	30%
FICA Medicare/Social Security	\$1,977	\$19,847	\$31,007	\$11,160	64%
Auto Allowance	\$200	\$1,800	\$2,400	\$600	75%
Workers' Compensation	\$0	\$17,594	\$15,310	(\$2,284)	115%
CalPERS Employer Share	\$1,533	\$25,872	\$39,210	\$13,338	66%
CalPERS Unfunded Accrued Liability	\$4,034	\$33,684	\$45,784	\$12,100	74%
Health Insurance	\$4,755	\$50,058	\$60,839	\$10,781	82%
Dental Insurance	\$378	\$3,513	\$3,675	\$162	96%
Long Term Disability/Life/AD&D	\$326	\$1,496	\$2,542	\$1,046	59%
Retiree Medical Contribution	\$417	\$3,750	\$5,200	\$1,450	72%
Printing & Newsletter	\$1,042	\$12,745	\$12,000	(\$745)	106%
Legal Notices	\$0	\$1,491	\$1,000	(\$491)	149%
Advertising	\$0	\$2,978	\$3,500	\$522	85%
Postage	\$418	\$6,204	\$12,000	\$5,796	52%
Promotional Expense	\$0	\$1,809	\$6,000	\$4,191	30%
Office Supplies	\$1,238	\$8,535	\$13,700	\$5,165	62%
Supplies	\$0	\$1,717	\$2,100	\$383	82%
Vehicle & Equipment Fuel	\$0	\$106	\$1,000	\$894	11%
Miscellaneous Employee Training	\$0	\$255	\$1,000	\$745	26%
Pre-Employment Physicals	\$93	\$279	\$1,000	\$721	28%
Equipment Rental	\$0	\$0	\$1,000	\$1,000	0%
Insurance Premiums	\$9,520	\$90,352	\$125,000	\$34,648	72%
Insurance Claims	\$0	\$9,091	\$6,000	(\$3,091)	152%
Memberships, Dues, Subscriptions	\$565	\$10,932	\$12,250	\$1,318	89%
Meetings & Training	\$14	\$5,171	\$14,250	\$9,079	36%
Books	\$0	\$0	\$400	\$400	0%
Software	\$0	\$0	\$500	\$500	0%
Permit Fees	\$4,000	\$4,073	\$8,000	\$3,928	51%
Bank Service Charges	\$1,137	\$19,344	\$30,000	\$10,656	64%
Credit Card Fees	\$1,677	\$16,035	\$20,000	\$3,965	80%
Data Storage	\$0	\$1,125	\$3,000	\$1,875	38%
Employee Recognition	\$0	\$1,437	\$3,000	\$1,563	48%
Miscellaneous Expenses	\$714	\$1,326	\$5,000	\$3,674	27%
Commission Expenses	\$0	\$0	\$1,000	\$1,000	0%
Interest Expense	\$0	\$1,069	\$500	(\$569)	214%
Gas & Electricity	\$6,696	\$60,391	\$78,000	\$17,609	77%
Water, Sewer, Garbage	\$9,148	\$108,103	\$130,000	\$21,897	83%
Telephone & Alarms	\$2,065	\$20,858	\$52,000	\$31,142	40%
Sanitary Dist. Charges	\$0	\$8,831	\$96,000	\$87,169	9%
Miscellaneous Professional Services	\$800	\$7,200	\$12,000	\$4,800	60%
Legal Consultation	\$2,622	\$50,980	\$51,000	\$20	100%
Technical Services	\$59	\$29,334	\$113,000	\$83,666	26%
Contract Services	\$1,590	\$7,363	\$12,000	\$4,637	61%
Uniform Cleaning/Laundry	\$0	\$0	\$250	\$250	0%
Other Services	\$838	\$5,483	\$10,000	\$4,517	55%
AGWA	\$0	\$0	\$12,000	\$12,000	0%
Accounting & Auditing	\$1,002	\$38,982	\$46,000	\$7,018	85%
Software License & Application	\$0	\$10,350	\$20,500	\$10,150	50%
LAFCO Assessment	\$0	\$12,417	\$13,000	\$583	96%
Mileage Reimbursement	\$94	\$139	\$1,650	\$1,511	8%
Meetings & Seminars	\$0	\$1,086	\$3,000	\$1,914	36%
Signage	\$0	\$0	\$200	\$200	0%
Office Equipment R&M	\$277	\$4,724	\$20,000	\$15,276	24%
Vehicle Maintenance	\$0	\$720	\$2,000	\$1,280	36%
Permits & Inspections	\$0	\$1,522	\$2,500	\$978	61%



	\$1,008	\$12,829	\$21,000	\$8,171	61%
Equipment/Equipment R&M					
<b>TOTAL ADMIN. SERVICES DEPT.</b>	<b>\$91,050</b>	<b>\$1,006,908</b>	<b>\$1,614,792</b>	<b>\$607,884</b>	<b>62%</b>
<b>ADMINISTRATIVE SERVICES (110)</b>					
100-100-110-0000-5000 Salaries - Regular	\$15,191	\$154,737	\$220,446	\$65,709	70%
100-100-110-0000-5005 Salaries - Overtime			\$1,000	\$1,000	0%
100-100-110-0000-5010 Wages - Part Time/Temporary	\$0	\$604	\$5,000	\$4,396	12%
100-100-110-0000-5015 Salaries - Comp. Time	\$0	\$403		(\$403)	0%
100-100-110-0000-5020 Salaries - Vacation Pay	\$0	\$2,768	\$5,000	\$2,232	55%
100-100-110-0000-5025 Salaries - Holiday Pay	\$0	\$414		(\$414)	0%
100-100-110-0000-5055 Unemployment Insurance (SUI)	\$458	\$458	\$1,823	\$1,365	25%
100-100-110-0000-5060 FICA Medicare/Social Security	\$922	\$11,476	\$16,442	\$4,966	70%
100-100-110-0000-5075 Auto Allowance	\$200	\$1,800	\$2,400	\$600	75%
100-100-110-0000-5105 Workers' Compensation	\$0	\$10,170	\$8,850	(\$1,320)	115%
100-100-110-0000-5110 CalPERS Employer Share	\$981	\$16,559	\$25,510	\$8,951	65%
100-100-110-0000-5112 CalPERS Unfunded Liability	\$2,582	\$21,559	\$29,304	\$7,745	74%
100-100-110-0000-5115 Health Insurance	\$2,934	\$30,493	\$35,650	\$5,157	86%
100-100-110-0000-5120 Dental Insurance	\$219	\$2,031	\$2,124	\$93	96%
100-100-110-0000-5125 Long Term Disability/Life/AD&D	\$188	\$865	\$1,469	\$604	59%
100-100-110-0000-5140 Retiree Medical Contribution	\$417	\$3,750	\$5,200	\$1,450	72%
100-100-110-0000-5200 Printing & Newsletter	\$1,042	\$12,745	\$12,000	(\$745)	106%
100-100-110-0000-5202 Legal Notices	\$0	\$1,491	\$1,000	(\$491)	149%
100-100-110-0000-5204 Advertising	\$0	\$2,608	\$2,000	(\$608)	130%
100-100-110-0000-5206 Postage	\$418	\$6,204	\$12,000	\$5,796	52%
100-100-110-0000-5208 Promotional Expense	\$0	\$1,809	\$6,000	\$4,191	30%
100-100-110-0000-5214 Office Supplies	\$945	\$8,036	\$13,000	\$4,964	62%
100-100-110-0000-5217 Supplies	\$0	\$589	\$1,000	\$411	59%
100-100-110-0000-5240 Miscellaneous Employee Training	\$0	\$255	\$1,000	\$745	26%
100-100-110-0000-5242 Pre-Employment Physicals	\$93	\$279	\$1,000	\$721	28%
100-100-110-0000-5256 Equipment Rental			\$1,000	\$1,000	0%
100-100-110-0000-5262 Insurance Premiums	\$1,518	\$14,028	\$20,000	\$5,972	70%
100-100-110-0000-5264 Insurance Claims	\$0	\$9,091	\$6,000	(\$3,091)	152%
100-100-110-0000-5266 Memberships, Dues, Subscriptions	\$565	\$10,932	\$12,000	\$1,068	91%
100-100-110-0000-5268 Meetings & Training	\$14	\$1,962	\$5,000	\$3,038	39%
100-100-110-0000-5270 Books			\$300	\$300	0%
100-100-110-0000-5282 Bank Service Charges	\$1,137	\$19,344	\$30,000	\$10,656	64%
100-100-110-0000-5284 Credit Card Fees	\$1,677	\$16,035	\$20,000	\$3,965	80%
100-100-110-0000-5286 Data Storage	\$0	\$1,125	\$3,000	\$1,875	38%
100-100-110-0000-5288 Employee Recognition	\$0	\$1,437	\$3,000	\$1,563	48%
100-100-110-0000-5290 Miscellaneous Expenses	(\$610)	(\$1,784)	\$1,000	\$2,784	(178%)
100-100-110-0000-5298 Interest Expense	\$0	\$1,069	\$500	(\$569)	214%
100-100-110-0000-5310 Telephone & Alarms	\$1,673	\$16,906	\$42,000	\$25,094	40%
100-100-110-0000-5415 Miscellaneous Professional Services	\$800	\$7,200	\$12,000	\$4,800	60%
100-100-110-0000-5416 Legal Consultation	\$2,622	\$38,079	\$50,000	\$11,921	76%
100-100-110-0000-5420 Technical Services	\$59	\$5,399	\$20,000	\$14,601	27%
100-100-110-0000-5425 Contract Services	\$1,590	\$7,363	\$12,000	\$4,637	61%
100-100-110-0000-5450 Other Services	\$838	\$5,483	\$10,000	\$4,517	55%
100-100-110-0000-5465 Software License & Application	\$0	\$10,350	\$20,000	\$9,650	52%
100-100-110-0000-5470 LAFCO Assessment	\$0	\$12,417	\$13,000	\$583	96%
100-100-110-0000-5500 Mileage Reimbursement	\$94	\$139	\$1,000	\$861	14%
100-100-110-0000-5510 Meetings & Seminars	\$0	\$1,086	\$3,000	\$1,914	36%
100-100-110-0000-5694 Office Equipment R&M	\$277	\$4,724	\$2,000	\$15,276	24%
100-100-110-0000-5698 Equipment/Equipment R&M	\$1,008	\$7,318	\$13,000	\$5,682	56%
<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>\$39,853</b>	<b>\$481,805</b>	<b>\$727,018</b>	<b>\$245,213</b>	<b>66%</b>

<b>FINANCE &amp; PURCHASING (120)</b>						
100-100-120-0000-5000	Salaries - Regular	\$7,519	\$63,361	\$89,579	\$26,218	71%
100-100-120-0000-5005	Salaries - Overtime			\$1,000	\$1,000	0%
100-100-120-0000-5010	Wages - Part Time/Temporary			\$3,000	\$3,000	0%
100-100-120-0000-5055	Unemployment Insurance (SUI)	\$243	\$243	\$770	\$527	32%
100-100-120-0000-5060	FICA Medicare/Social Security	\$535	\$4,681	\$6,948	\$2,267	67%
100-100-120-0000-5105	Workers' Compensation	\$0	\$4,298	\$3,740	(\$558)	115%
100-100-120-0000-5110	CalPERS Employer Share	\$255	\$4,308	\$6,337	\$2,029	68%
100-100-120-0000-5112	CalPERS Unfunded Liability	\$672	\$5,609	\$7,623	\$2,014	74%
100-100-120-0000-5115	Health Insurance	\$990	\$10,659	\$14,878	\$4,219	72%
100-100-120-0000-5120	Dental Insurance	\$92	\$858	\$898	\$40	96%
100-100-120-0000-5125	Long Term Disability/Life/AD&D	\$80	\$366	\$621	\$255	59%
100-100-120-0000-5214	Office Supplies	\$293	\$500	\$500	\$0	100%
100-100-120-0000-5266	Memberships, Dues, Subscriptions			\$250	\$250	0%
100-100-120-0000-5268	Meetings & Training	\$0	\$875	\$2,000	\$1,125	44%
100-100-120-0000-5272	Software			\$500	\$500	0%
100-100-120-0000-5290	Miscellaneous Expenses	\$1,324	\$1,324	\$1,000	(\$324)	132%
100-100-120-0000-5420	Technical Services	\$0	\$0	\$3,000	\$3,000	0%
100-100-120-0000-5460	Accounting & Auditing	\$1,002	\$38,982	\$46,000	\$7,018	85%
100-100-120-0000-5465	Software License & Application			\$500	\$500	0%
100-100-120-0000-5500	Mileage Reimbursement			\$150	\$150	0%
100-100-120-0000-5698	Equipment/Equipment R&M			\$2,000	\$2,000	0%
<b>TOTAL FINANCE &amp; PURCHASING</b>		<b>\$13,004</b>	<b>\$136,063</b>	<b>\$191,294</b>	<b>\$55,231</b>	<b>71%</b>

<b>PROPERTY MANAGEMENT (130)</b>						
100-100-130-0000-5000	Salaries - Regular	\$454	\$9,900	\$8,440	(\$1,460)	117%
100-100-130-0000-5055	Unemployment Insurance (SUI)	\$26	\$26	\$80	\$54	33%
100-100-130-0000-5060	FICA Medicare/Social Security	\$33	\$754	\$725	(\$29)	104%
100-100-130-0000-5105	Workers' Compensation	\$0	\$448	\$390	(\$58)	115%
100-100-130-0000-5110	CalPERS Employer Share	\$75	\$1,270	\$1,868	\$598	68%
100-100-130-0000-5112	CalPERS Unfunded Liability	\$198	\$1,653	\$2,247	\$594	74%
100-100-130-0000-5115	Health Insurance	\$119	\$1,322	\$1,478	\$156	89%
100-100-130-0000-5120	Dental Insurance	\$10	\$89	\$94	\$5	95%
100-100-130-0000-5125	Long Term Disability/Life/AD&D	\$8	\$38	\$65	\$27	59%
100-100-130-0000-5204	Advertising	\$0	\$370	\$1,500	\$1,130	25%
100-100-130-0000-5262	Insurance Premiums	\$8,002	\$76,324	\$105,000	\$28,676	73%
100-100-130-0000-5268	Meetings & Training	\$0	\$79	\$750	\$671	11%
100-100-130-0000-5290	Miscellaneous Expenses	\$0	\$1,693	\$2,000	\$307	85%
100-100-130-0000-5300	Gas & Electricity	\$6,696	\$60,391	\$78,000	\$17,609	77%
100-100-130-0000-5305	Water, Sewer & Garbage	\$9,148	\$108,103	\$130,000	\$21,897	83%
100-100-130-0000-5310	Telephone & Alarms	\$391	\$3,952	\$10,000	\$6,048	40%
100-100-130-0000-5315	Sanitary Dist Charges	\$0	\$8,831	\$96,000	\$87,169	9%
100-100-130-0000-5416	Legal Consultation	\$0	\$12,902	\$1,000	(\$11,902)	1290%
<b>TOTAL PROPERTY MANAGEMENT</b>		<b>\$25,161</b>	<b>\$288,145</b>	<b>\$439,637</b>	<b>\$151,492</b>	<b>66%</b>

<b>ENVIRONMENTAL &amp; PERMITTING (140)</b>						
100-100-140-0000-5000	Salaries - Regular	\$578	\$4,875	\$15,939	\$11,064	31%
100-100-140-0000-5005	Salaries - Overtime	\$561	\$1,228	\$3,000	\$1,772	41%
100-100-140-0000-5010	Wages - Part Time/Temporary	\$4,900	\$14,376	\$46,000	\$31,624	31%
100-100-140-0000-5055	Unemployment Insurance (SUI)	\$202	\$217	\$237	\$20	91%
100-100-140-0000-5060	FICA Medicare/Social Security	\$463	\$1,575	\$4,700	\$3,125	34%
100-100-140-0000-5105	Workers' Compensation	\$0	\$1,322	\$1,150	(\$172)	115%
100-100-140-0000-5110	CalPERS Employer Share	\$107	\$1,805	\$2,656	\$851	68%
100-100-140-0000-5112	CalPERS Unfunded Liability	\$281	\$2,350	\$3,195	\$845	74%
100-100-140-0000-5115	Health Insurance	\$365	\$3,471	\$4,360	\$889	80%
100-100-140-0000-5120	Dental Insurance	\$28	\$264	\$276	\$12	96%
100-100-140-0000-5125	Long Term Disability/Life/AD&D	\$24	\$112	\$191	\$79	59%
100-100-140-0000-5217	Supplies	\$0	\$1,127	\$1,000	(\$127)	113%
100-100-140-0000-5235	Vehicle & Equipment Fuel	\$0	\$106	\$1,000	\$894	11%
100-100-140-0000-5268	Meetings & Training	\$0	\$438	\$500	\$63	88%
100-100-140-0000-5276	Permit Fees	\$4,000	\$4,073	\$8,000	\$3,928	51%
100-100-140-0000-5292	Uniform Cleaning/Laundry			\$250	\$250	0%
100-100-140-0000-5420	Technical Services	\$0	\$23,936	\$90,000	\$66,064	27%
100-100-140-0000-5455	AGWA			\$12,000	\$12,000	0%
100-100-140-0000-5500	Mileage Reimbursement			\$500	\$500	0%
100-100-140-0000-5625	Signage			\$200	\$200	0%
100-100-140-0000-5665	Vehicle Maintenance	\$0	\$720	\$2,000	\$1,280	36%
100-100-140-0000-5696	Permits & Inspections	\$0	\$1,522	\$2,500	\$978	61%
100-100-140-0000-5698	Equipment/Equipment R&M	\$0	\$5,511	\$6,000	\$489	92%
<b>TOTAL ENVIRONMENTAL &amp; PERMITTING</b>		<b>\$11,510</b>	<b>\$69,029</b>	<b>\$205,654</b>	<b>\$136,625</b>	<b>34%</b>

<b>PORT COMMISSION SUPPORT (190)</b>						
100-100-190-0000-5000	Salaries - Regular	\$674	\$18,215	\$25,968	\$7,753	70%
100-100-190-0000-5005	Salaries - Overtime	\$0	\$74	\$1,000	\$926	7%
100-100-190-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-100-190-0000-5055	Unemployment Insurance (SUI)	\$8	\$8	\$243	\$235	3%
100-100-190-0000-5060	FICA Medicare/Social Security	\$24	\$1,361	\$2,192	\$831	62%
100-100-190-0000-5105	Workers' Compensation	\$0	\$1,356	\$1,180	(\$176)	115%
100-100-190-0000-5110	CalPERS Employer Share	\$114	\$1,930	\$2,839	\$909	68%
100-100-190-0000-5112	CalPERS Unfunded Liability	\$301	\$2,513	\$3,415	\$902	74%



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100-100-190-0000-5115	Health Insurance	\$346	\$4,112	\$4,473	\$361	92%
100-100-190-0000-5120	Dental Insurance	\$29	\$271	\$283	\$12	96%
100-100-190-0000-5125	Long Term Disability/Life/AD&D	\$25	\$115	\$196	\$81	59%
100-100-190-0000-5214	Office Supplies			\$200	\$200	0%
100-100-190-0000-5217	Supplies			\$100	\$100	0%
100-100-190-0000-5268	Meetings & Training	\$0	\$1,817	\$6,000	\$4,183	30%
100-100-190-0000-5270	Books			\$100	\$100	0%
100-100-190-0000-5290	Miscellaneous Expenses	\$0	\$93	\$1,000	\$907	9%
100-100-190-0000-5294	Commission Expenses			\$1,000	\$1,000	0%
	<b>TOTAL PORT COMMISSION SUPPORT</b>	<b>\$1,522</b>	<b>\$31,865</b>	<b>\$51,189</b>	<b>\$19,324</b>	<b>62%</b>

**OPERATIONS DEPT.**

Salaries - Regular	\$67,084	\$592,733	\$753,884	\$161,151	79%
Salaries - Overtime	\$1,270	\$13,304	\$22,000	\$8,696	60%
Wages - Part Time/Temporary	\$8,282	\$158,152	\$197,500	\$39,348	80%
Salaries - Comp. Time	\$576	\$576	\$0	(\$576)	0%
Salaries - Vacation Pay	\$0	\$2,894	\$2,000	(\$894)	145%
Salaries - Holiday Pay	\$1,684	\$3,789	\$6,000	\$2,211	63%
Salaries - Sick Pay	\$0	\$766	\$1,000	\$234	77%
Salaries - Call Back	\$406	\$4,722	\$4,000	(\$722)	118%
Salaries - Call Ready	\$1,672	\$14,797	\$19,500	\$4,703	76%
Salaries - Night Differential	\$296	\$2,387	\$3,000	\$613	80%
Unemployment Insurance (SUI)	\$2,601	\$6,525	\$7,982	\$1,457	82%
FICA Medicare/Social Security	\$6,243	\$61,022	\$76,476	\$15,454	80%
Uniform Allowance	\$0	\$4,560	\$6,500	\$1,940	70%
Workers' Compensation	\$0	\$44,531	\$41,164	(\$3,367)	108%
CalPERS Employer Share	\$3,439	\$58,782	\$85,386	\$26,604	69%
CalPERS Unfunded Accrued Liability	\$9,050	\$75,570	\$102,720	\$27,150	74%
Health Insurance	\$13,700	\$119,305	\$154,603	\$35,298	77%
Dental Insurance	\$957	\$8,892	\$9,300	\$408	96%
Long Term Disability/Life/AD&D	\$824	\$3,788	\$6,433	\$2,645	59%
Retiree Medical Contribution	\$833	\$7,500	\$10,400	\$2,900	72%
Advertising	\$0	\$519	\$0	(\$519)	0%
Hazmat Supplies	\$0	\$1,062	\$500	(\$562)	212%
Safety Supplies	\$0	\$1,742	\$2,500	\$758	70%
Supplies	\$74	\$20,719	\$24,950	\$4,231	83%
Tools	\$0	\$260	\$2,010	\$1,750	13%
Harbor Patrol Supplies	\$0	\$22	\$3,500	\$3,478	1%
HBI Maintenance	\$0	\$1,804	\$5,000	\$3,196	36%
Almar Maintenance	\$2,306	\$10,079	\$9,500	(\$579)	106%
Fuel - Travelift	\$138	\$1,063	\$2,100	\$1,037	51%
Boat Fuel - HBI	\$608	\$6,605	\$6,000	(\$605)	110%
Boat Fuel - Free Ride	\$0	\$586	\$1,000	\$414	59%
Vehicle & Equipment Fuel	\$0	\$6,479	\$10,000	\$3,521	65%
Harbor Patrol Training	\$0	\$8,732	\$22,000	\$13,268	40%
Harbor Patrol Misc. Expense	\$0	\$5,594	\$10,000	\$4,406	56%
Boatyard Training	\$0	\$0	\$700	\$700	0%
Misc. Employee Training	\$0	\$575	\$2,300	\$1,725	25%
Background Investigations	\$0	\$0	\$1,500	\$1,500	0%
Fuel Dock Gasoline	\$1,351	\$136,560	\$200,000	\$63,440	68%
Fuel Dock Diesel	\$10,558	\$209,885	\$230,000	\$20,115	91%
Fuel Dock Equipment & Supplies	\$0	\$0	\$1,000	\$1,000	0%
Underground Storage Tank Maintenance	\$0	\$6,662	\$2,500	(\$4,162)	266%
Rent & Leases	\$0	\$4,800	\$10,000	\$5,200	48%
Equipment Rental	\$0	\$2,846	\$1,000	(\$1,846)	285%
Insurance Premiums	\$1,295	\$11,917	\$25,700	\$13,783	46%
Software	\$0	\$0	\$1,000	\$1,000	0%
Permit Fees	\$184	\$6,118	\$6,300	\$182	97%
Booking Fees	\$0	\$0	\$2,000	\$2,000	0%
Bad Debt Expense	\$0	(\$440)	\$15,000	\$15,440	(3%)
Lien Sale Expense	\$0	\$9,617	\$2,500	(\$7,117)	385%
Credit Card Fees	\$1,836	\$23,072	\$23,000	(\$72)	100%
Uniform Cleaning/Laundry	\$0	\$586	\$900	\$314	65%
Hazmat Disposal	\$0	\$2,565	\$5,200	\$2,635	49%
Contract Services	\$0	\$24,307	\$24,500	\$193	99%
Engineering Services	\$0	\$1,091	\$500	(\$591)	218%
Other Services	\$1,977	\$70,861	\$77,000	\$6,139	92%
Software License & Application	\$0	\$0	\$4,000	\$4,000	0%
Mileage Reimbursement	\$76	\$2,214	\$2,200	(\$14)	101%
Meetings & Seminars	\$0	\$211	\$300	\$89	70%
Boatyard Gas & Electricity	\$0	\$0	\$2,500	\$2,500	0%
Boatyard Water, Sewer, Garbage	\$282	\$3,326	\$2,500	(\$826)	133%
Boatyard Telephone & Alarms	\$109	\$1,098	\$2,500	\$1,402	44%
Sanitary District Charges	\$0	\$25	\$1,000	\$975	3%
Miscellaneous Professional Services	\$0	\$178	\$3,000	\$2,822	6%
Fueling Equipment R&M	\$0	\$3,386	\$2,500	(\$886)	135%
Water Taxi Maintenance	\$0	\$3,312	\$3,500	\$188	95%
Signage	\$0	\$1,901	\$2,000	\$99	95%
Parking Meters R&M	\$0	\$1,143	\$1,100	(\$43)	104%
Vehicle Maintenance	\$1,143	\$1,086	\$10,000	\$8,914	11%
Boatyard Cost of Goods Sold	\$732	\$6,388	\$10,000	\$3,612	64%
Boatyard Filtration System R&M	\$0	\$3,901	\$3,000	(\$901)	130%
Boatyard Filtration Supplies	\$0	\$1,431	\$1,500	\$69	95%
Office Equipment R&M	\$0	\$190	\$200	\$10	95%
Equipment/Equipment R&M	\$0	\$14,850	\$11,000	(\$3,850)	135%
Communications Maintenance	\$0	\$1,122	\$2,000	\$878	56%
Misc. Expenses	\$0	\$2,325	\$4,500	\$2,175	52%
<b>TOTAL OPERATIONS DEPT.</b>	<b>\$141,585</b>	<b>\$1,808,967</b>	<b>\$2,310,808</b>	<b>\$501,841</b>	<b>78%</b>

**HARBOR PATROL (210)**

100-200-210-0000-5000 Salaries - Regular	\$21,781	\$207,604	\$284,143	\$76,539	73%
100-200-210-0000-5005 Salaries - Overtime	\$406	\$5,989	\$15,000	\$9,011	40%
100-200-210-0000-5010 Wages - Part Time/Temporary	\$419	\$10,060	\$16,000	\$5,940	63%

Santa Cruz Port District  
Monthly Budget Report  
For the Nine Months Ending Monday, December 31, 2018

100-200-210-0000-5015	Salaries - Comp. Time	\$576	\$576		(\$576)	0%
100-200-210-0000-5020	Salaries - Vacation Pay	\$0	\$2,881	\$2,000	(\$881)	144%
100-200-210-0000-5025	Salaries - Holiday Pay	\$1,551	\$3,424	\$5,000	\$1,576	68%
100-200-210-0000-5040	Salaries - Call Back	\$196	\$1,197	\$1,500	\$303	80%
100-200-210-0000-5045	Salaries - Call Ready	\$114	\$1,915	\$3,500	\$1,585	55%
100-200-210-0000-5050	Salaries - Night Differential	\$296	\$2,381	\$3,000	\$619	79%
100-200-210-0000-5055	Unemployment Insurance (SUI)	\$820	\$1,422	\$2,983	\$1,561	48%
100-200-210-0000-5060	FICA Medicare/Social Security	\$1,934	\$17,968	\$26,902	\$8,934	67%
100-200-210-0000-5100	Uniform Allowance	\$0	\$4,560	\$6,500	\$1,940	70%
100-200-210-0000-5105	Workers' Compensation	\$0	\$16,640	\$14,480	(\$2,160)	115%
100-200-210-0000-5110	CalPERS Employer Share	\$1,330	\$23,187	\$33,023	\$9,836	70%
100-200-210-0000-5112	CalPERS Unfunded Liability	\$3,500	\$29,226	\$39,726	\$10,500	74%
100-200-210-0000-5115	Health Insurance	\$5,521	\$42,563	\$60,494	\$17,931	70%
100-200-210-0000-5120	Dental Insurance	\$358	\$3,323	\$3,475	\$152	96%
100-200-210-0000-5125	Long Term Disability/Life/AD&D	\$308	\$1,415	\$2,404	\$989	59%
100-200-210-0000-5140	Retiree Medical Contribution	\$417	\$3,750	\$5,200	\$1,450	72%
100-200-210-0000-5217	Supplies	\$0	\$629	\$2,500	\$1,871	25%
100-200-210-0000-5218	Tools	\$0	\$143	\$1,000	\$857	14%
100-200-210-0000-5220	Harbor Patrol Supplies	\$0	\$22	\$3,500	\$3,478	1%
100-200-210-0000-5224	Almar Maintenance	\$0	\$1,714	\$2,500	\$786	69%
100-200-210-0000-5235	Vehicle & Equipment Fuel	\$0	\$5,292	\$7,000	\$1,708	76%
100-200-210-0000-5236	Harbor Patrol Training	\$0	\$7,097	\$12,000	\$4,903	59%
100-200-210-0000-5238	Harbor Patrol Misc. Expense	\$0	\$5,550	\$9,000	\$3,450	62%
100-200-210-0000-5244	Background Investigations			\$1,500	\$1,500	0%
100-200-210-0000-5262	Insurance Premiums	\$156	\$2,583	\$7,500	\$4,917	34%
100-200-210-0000-5278	Booking Fees			\$2,000	\$2,000	0%
100-200-210-0000-5415	Miscellaneous Professional Services	\$0	\$178	\$3,000	\$2,822	6%
100-200-210-0000-5450	Other Services	\$0	\$42,111	\$50,000	\$7,889	84%
100-200-210-0000-5500	Mileage Reimbursement	\$76	\$1,640	\$1,500	(\$140)	109%
100-200-210-0000-5510	Meetings & Seminars	\$0	\$211	\$300	\$89	70%
100-200-210-0000-5665	Vehicle Maintenance	\$981	\$749	\$5,000	\$4,251	15%
100-200-210-0000-5692	Communications Maintenance	\$0	\$1,122	\$2,000	\$878	56%
<b>TOTAL HARBOR PATROL</b>		<b>\$40,738</b>	<b>\$449,123</b>	<b>\$635,630</b>	<b>\$186,507</b>	<b>71%</b>

**MARINA MANAGEMENT (220)**

100-200-220-0000-5000	Salaries - Regular	\$27,250	\$228,632	\$249,767	\$21,135	92%
100-200-220-0000-5005	Salaries - Overtime	\$171	\$1,946	\$1,000	(\$946)	195%
100-200-220-0000-5010	Wages - Part Time/Temporary	\$980	\$25,903	\$25,000	(\$903)	104%
100-200-220-0000-5025	Salaries - Holiday Pay	\$0	\$47	\$1,000	\$953	5%
100-200-220-0000-5040	Salaries - Call Back	\$0	\$383		(\$383)	0%
100-200-220-0000-5055	Unemployment Insurance (SUI)	\$891	\$1,015	\$1,704	\$689	60%
100-200-220-0000-5060	FICA Medicare/Social Security	\$2,208	\$20,029	\$15,365	(\$4,664)	130%
100-200-220-0000-5105	Workers' Compensation	\$0	\$9,504	\$8,270	(\$1,234)	115%
100-200-220-0000-5110	CalPERS Employer Share	\$1,318	\$22,249	\$32,730	\$10,481	68%
100-200-220-0000-5112	CalPERS Unfunded Liability	\$3,469	\$28,967	\$39,373	\$10,406	74%
100-200-220-0000-5115	Health Insurance	\$3,635	\$29,469	\$31,352	\$1,883	94%
100-200-220-0000-5120	Dental Insurance	\$204	\$1,898	\$1,985	\$87	96%
100-200-220-0000-5125	Long Term Disability/Life/AD&D	\$176	\$808	\$1,373	\$565	59%
100-200-220-0000-5140	Retiree Medical Contribution	\$417	\$3,750	\$5,200	\$1,450	72%
100-200-220-0000-5217	Supplies	\$0	\$1,826	\$2,500	\$674	73%
100-200-220-0000-5222	HBI Maintenance	\$0	\$1,792	\$2,500	\$708	72%
100-200-220-0000-5224	Almar Maintenance	\$0	\$4,025	\$3,000	(\$1,025)	134%
100-200-220-0000-5262	Insurance Premiums	\$222	\$1,086	\$4,000	\$2,914	27%
100-200-220-0000-5279	Bad Debt Expense	\$0	(\$440)	\$15,000	\$15,440	(3%)
100-200-220-0000-5280	Lien Sale Expenses	\$0	\$9,617	\$2,500	(\$7,117)	385%
100-200-220-0000-5465	Software License & Application			\$1,000	\$1,000	0%
100-200-220-0000-5500	Mileage Reimbursement	\$0	\$485	\$500	\$15	97%
<b>TOTAL MARINA MANAGEMENT</b>		<b>\$40,941</b>	<b>\$392,989</b>	<b>\$445,119</b>	<b>\$52,130</b>	<b>88%</b>



<b>RESCUE SERVICES (230)</b>						
100-200-230-0000-5000	Salaries - Regular	\$1,899	\$14,850	\$16,820	\$1,970	88%
100-200-230-0000-5005	Salaries - Overtime	\$57	\$1,873	\$1,000	(\$873)	187%
100-200-230-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-200-230-0000-5025	Salaries - Holiday Pay	\$133	\$149		(\$149)	0%
100-200-230-0000-5040	Salaries - Call Back	\$210	\$2,819	\$2,000	(\$819)	141%
100-200-230-0000-5045	Salaries - Call Ready	\$1,558	\$12,882	\$16,000	\$3,118	81%
100-200-230-0000-5050	Salaries - Night Differential	\$0	\$6		(\$6)	0%
100-200-230-0000-5055	Unemployment Insurance (SUI)	\$170	\$170	\$354	\$184	48%
100-200-230-0000-5060	FICA Medicare/Social Security	\$297	\$2,506	\$3,196	\$690	78%
100-200-230-0000-5105	Workers' Compensation	\$0	\$1,977	\$1,720	(\$257)	115%
100-200-230-0000-5110	CalPERS Employer Share	\$80	\$1,357	\$1,996	\$639	68%
100-200-230-0000-5112	CalPERS Unfunded Liability	\$212	\$1,767	\$2,402	\$635	74%
100-200-230-0000-5115	Health Insurance	\$519	\$5,128	\$6,521	\$1,393	79%
100-200-230-0000-5120	Dental Insurance	\$42	\$395	\$413	\$18	96%
100-200-230-0000-5125	Long Term Disability/Life/AD&D	\$37	\$168	\$286	\$118	59%
100-200-230-0000-5212	Safety Supplies	\$0	\$1,621	\$1,500	(\$121)	108%
100-200-230-0000-5217	Supplies	\$74	\$89	\$250	\$161	36%
100-200-230-0000-5222	HBI Maintenance	\$0	\$12	\$2,500	\$2,488	0%
100-200-230-0000-5224	Almar Maintenance	\$2,306	\$4,340	\$4,000	(\$340)	109%
100-200-230-0000-5226	Boat Fuel - Almar	\$608	\$6,605	\$6,000	(\$605)	110%
100-200-230-0000-5228	Boat Fuel - HBI	\$0	\$115		(\$115)	0%
100-200-230-0000-5236	Harbor Patrol Training	\$0	\$1,635	\$10,000	\$8,365	16%
100-200-230-0000-5238	Harbor Patrol Miscellaneous Expense	\$0	\$43	\$1,000	\$957	4%
100-200-230-0000-5262	Insurance Premiums	\$312	\$2,809	\$6,000	\$3,191	47%
100-200-230-0000-5425	Contract Services	\$0	\$16,354	\$17,000	\$646	96%
<b>TOTAL RESCUE SERVICES</b>		<b>\$8,513</b>	<b>\$79,668</b>	<b>\$101,958</b>	<b>\$22,290</b>	<b>78%</b>

<b>PARKING SERVICES (240)</b>						
100-200-240-0000-5000	Salaries - Regular	\$5,634	\$55,445	\$84,226	\$28,781	66%
100-200-240-0000-5005	Salaries - Overtime	\$74	\$1,026	\$1,000	(\$26)	103%
100-200-240-0000-5010	Wages - Part Time/Temporary	\$5,400	\$108,938	\$119,000	\$10,062	92%
100-200-240-0000-5020	Salaries - Vacation Pay	\$0	\$13		(\$13)	0%
100-200-240-0000-5025	Salaries - Holiday Pay	\$0	\$170		(\$170)	0%
100-200-240-0000-5030	Salaries - Sick Pay	\$0	\$766	\$1,000	\$234	77%
100-200-240-0000-5040	Salaries - Call Back	\$0	\$77		(\$77)	0%
100-200-240-0000-5055	Unemployment Insurance (SUI)	\$384	\$3,208	\$717	(\$2,491)	447%
100-200-240-0000-5060	FICA Medicare/Social Security	\$871	\$12,898	\$16,647	\$3,749	77%
100-200-240-0000-5105	Workers' Compensation	\$0	\$3,999	\$5,894	\$1,895	68%
100-200-240-0000-5110	CalPERS Employer Share	\$326	\$5,503	\$8,095	\$2,592	68%
100-200-240-0000-5112	CalPERS Unfunded Liability	\$858	\$7,165	\$9,739	\$2,574	74%
100-200-240-0000-5115	Health Insurance	\$1,275	\$13,086	\$13,893	\$807	94%
100-200-240-0000-5120	Dental Insurance	\$86	\$799	\$835	\$36	96%
100-200-240-0000-5125	Long Term Disability/Life/AD&D	\$74	\$340	\$578	\$238	59%
100-200-240-0000-5212	Safety Supplies			\$500	\$500	0%
100-200-240-0000-5217	Supplies	\$0	\$10,272	\$12,000	\$1,728	86%
100-200-240-0000-5218	Tools	\$0	\$61	\$10	(\$51)	614%
100-200-240-0000-5231	Boat Fuel - Free Ride	\$0	\$586	\$1,000	\$414	59%
100-200-240-0000-5235	Vehicle & Equipment Fuel	\$0	\$1,187	\$3,000	\$1,813	40%
100-200-240-0000-5240	Miscellaneous Employee Training	\$0	\$575	\$1,800	\$1,225	32%
100-200-240-0000-5254	Rent & Leases	\$0	\$4,800	\$10,000	\$5,200	48%
100-200-240-0000-5272	Software			\$1,000	\$1,000	0%
100-200-240-0000-5282	Bank Service Charges	\$347	\$347		(\$347)	0%
100-200-240-0000-5284	Credit Card Fees	\$970	\$15,049	\$12,000	(\$3,049)	125%
100-200-240-0000-5292	Uniform Cleaning/Laundry	\$0	\$586	\$500	(\$86)	117%
100-200-240-0000-5425	Contract Services	\$0	\$7,784	\$7,000	(\$784)	111%
100-200-240-0000-5450	Other Services	\$1,977	\$28,263	\$25,000	(\$3,263)	113%
100-200-240-0000-5465	Software License & Application			\$1,000	\$1,000	0%
100-200-240-0000-5500	Mileage Reimbursement	\$0	\$90		(\$90)	0%
100-200-240-0000-5610	Water Taxi Maintenance	\$0	\$3,312	\$3,500	\$188	95%
100-200-240-0000-5625	Signage	\$0	\$1,557	\$1,000	(\$557)	156%
100-200-240-0000-5635	Parking Meters R&M	\$0	\$1,143	\$1,100	(\$43)	104%
100-200-240-0000-5665	Vehicle Maintenance	\$163	\$336	\$5,000	\$4,664	7%
100-200-240-0000-5698	Equipment/Equipment R&M	\$0	\$3,430	\$8,000	\$4,570	43%
<b>TOTAL PARKING SERVICES</b>		<b>\$18,438</b>	<b>\$292,811</b>	<b>\$355,034</b>	<b>\$62,223</b>	<b>82%</b>

<b>EVENTS (250)</b>						
100-200-250-0000-5000	Salaries - Regular	\$1,313	\$7,039	\$13,645	\$6,606	52%
100-200-250-0000-5005	Salaries - Overtime	\$447	\$1,699	\$2,000	\$301	85%
100-200-250-0000-5010	Wages - Part Time/Temporary	\$0	\$486	\$5,000	\$4,514	10%
100-200-250-0000-5055	Unemployment Insurance (SUI)	\$0	\$30	\$284	\$254	11%
100-200-250-0000-5060	FICA Medicare/Social Security	\$135	\$716	\$2,564	\$1,848	28%
100-200-250-0000-5105	Workers' Compensation	\$0	\$1,586	\$1,380	(\$206)	115%
100-200-250-0000-5110	CalPERS Employer Share	\$82	\$1,382	\$2,033	\$651	68%
100-200-250-0000-5112	CalPERS Unfunded Liability	\$215	\$1,799	\$2,446	\$647	74%
100-200-250-0000-5115	Health Insurance	\$407	\$4,224	\$5,232	\$1,008	81%
100-200-250-0000-5120	Dental Insurance	\$34	\$317	\$331	\$14	96%
100-200-250-0000-5125	Long Term Disability/Life/AD&D	\$29	\$135	\$229	\$94	59%
100-200-250-0000-5217	Supplies	\$0	\$5,475	\$4,200	(\$1,275)	130%
100-200-250-0000-5256	Equipment Rental	\$0	\$96	\$1,000	\$904	10%
100-200-250-0000-5290	Misc. Expenses	\$0	\$1,683	\$2,000	\$317	84%
100-200-250-0000-5625	Signage	\$0	\$290	\$500	\$210	58%
<b>TOTAL EVENTS</b>		<b>\$2,663</b>	<b>\$26,956</b>	<b>\$42,844</b>	<b>\$15,888</b>	<b>63%</b>

<b>FUEL SERVICES (280)</b>						
100-200-280-0000-5000	Salaries - Regular	\$114	\$1,836	\$2,059	\$223	89%
100-200-280-0000-5010	Wages - Part Time/Temporary	\$842	\$4,437	\$16,000	\$11,563	28%
100-200-280-0000-5055	Unemployment Insurance (SUI)	\$25	\$96	\$70	(\$26)	137%
100-200-280-0000-5060	FICA Medicare/Social Security	\$73	\$480	\$1,432	\$952	34%
100-200-280-0000-5105	Workers' Compensation	\$0	\$391	\$340	(\$51)	115%
100-200-280-0000-5110	CalPERS Employer Share	\$35	\$598	\$879	\$281	68%
100-200-280-0000-5112	CalPERS Unfunded Liability	\$93	\$778	\$1,058	\$280	74%
100-200-280-0000-5115	Health Insurance	\$102	\$1,015	\$1,289	\$274	79%
100-200-280-0000-5120	Dental Insurance	\$8	\$78	\$82	\$4	95%
100-200-280-0000-5125	Long Term Disability/Life/AD&D	\$7	\$33	\$56	\$23	59%
100-200-280-0000-5217	Supplies	\$0	\$8	\$1,000	\$992	1%
100-200-280-0000-5218	Tools	\$0	\$6		(\$6)	0%
100-200-280-0000-5245	Fuel Dock Gasoline	\$1,351	\$136,560	\$200,000	\$63,440	68%
100-200-280-0000-5246	Fuel Dock Diesel	\$10,558	\$209,885	\$230,000	\$20,115	91%
100-200-280-0000-5250	Fuel Dock Equipment & Supplies			\$1,000	\$1,000	0%
100-200-280-0000-5252	Underground Storage Tank Maintenance	\$0	\$6,662	\$2,500	(\$4,162)	266%
100-200-280-0000-5262	Insurance Premiums	\$292	\$2,630	\$5,500	\$2,870	48%
100-200-280-0000-5276	Permit Fees	\$184	\$3,895	\$3,800	(\$95)	103%
100-200-280-0000-5284	Credit Card Fees	\$501	\$4,925	\$7,000	\$2,075	70%
100-200-280-0000-5465	Software License & Application			\$1,500	\$1,500	0%
100-200-280-0000-5607	Fueling Equipment R&M	\$0	\$3,386	\$2,500	(\$886)	135%
100-200-280-0000-6100	Capitalized Equipment Xfer to 1100	\$0	\$10,944	\$12,000	\$1,056	91%
<b>TOTAL FUEL SERVICES</b>		<b>\$14,187</b>	<b>\$377,699</b>	<b>\$478,065</b>	<b>\$100,366</b>	<b>79%</b>



**FACILITIES DEPARTMENT**

Salaries - Regular	\$56,577	\$513,571	\$798,647	\$285,076	64%
Salaries - Overtime	\$3,839	\$19,953	\$32,000	\$12,047	62%
Wages - Part Time/Temporary	\$10,359	\$91,208	\$67,500	(\$23,708)	135%
Salaries - Comp. Time	\$1,568	\$4,059	\$500	(\$3,559)	812%
Salaries - Vacation	\$0	\$5,271	\$2,500	(\$2,771)	211%
Salaries - Holiday Pay	\$0	\$924	\$1,000	\$76	92%
Salaries - Sick Pay	\$294	\$314	\$0	(\$314)	0%
Salaries - Call Back	\$619	\$3,679	\$2,200	(\$1,479)	167%
Salaries - Call Ready	\$1,235	\$8,128	\$10,000	\$1,872	81%
Salaries - Night Differential	\$0	\$5	\$0	(\$5)	0%
Unemployment Insurance (SUI)	\$2,419	\$4,871	\$9,664	\$4,793	50%
FICA Medicare/Social Security	\$5,690	\$50,760	\$85,750	\$34,990	59%
Workers' Compensation	\$0	\$52,794	\$46,040	(\$6,754)	115%
CalPERS Employer Share	\$2,404	\$40,588	\$61,608	\$21,020	66%
CalPERS Unfunded Accrued Liability	\$6,328	\$52,843	\$71,827	\$18,984	74%
Health Insurance	\$14,890	\$131,925	\$183,958	\$52,033	72%
Dental Insurance	\$1,135	\$10,542	\$11,025	\$483	96%
Long Term Disability/Life/AD&D	\$977	\$4,490	\$7,626	\$3,136	59%
Retiree Medical Contribution	\$1,667	\$15,000	\$20,800	\$5,800	72%
Hazmat Supplies	\$79	\$6,497	\$9,500	\$3,003	68%
Safety Supplies	\$18	\$13,257	\$14,000	\$743	95%
Office Supplies	\$0	\$0	\$200	\$200	0%
Janitorial Supplies	\$1,035	\$18,014	\$30,000	\$11,986	60%
Supplies	\$260	\$18,941	\$18,200	(\$741)	104%
Tools	\$486	\$12,723	\$30,000	\$17,277	42%
Boat Fuel - Odd Job	\$49	\$143	\$500	\$357	29%
Boat Fuel - Dredge Skiff	\$27	\$1,009	\$500	(\$509)	202%
Boat Fuel - Seabright	\$0	\$30,848	\$125,000	\$94,152	25%
Boat Fuel - Dauntless	\$2,060	\$7,472	\$7,500	\$28	100%
Vehicle & Equipment Fuel	\$0	\$16,923	\$15,000	(\$1,923)	113%
Misc. Employee Training	\$0	\$513	\$20,500	\$19,987	3%
Equipment Rental	\$519	\$2,793	\$36,000	\$33,207	8%
Insurance Premiums	\$11,311	\$101,120	\$191,000	\$89,880	53%
Memberships, Dues, Subscriptions	\$0	\$189	\$1,250	\$1,062	15%
Meetings & Training	\$0	\$1,169	\$4,500	\$3,331	26%
Books	\$0	\$0	\$100	\$100	0%
Permit Fees	\$0	\$7,660	\$13,500	\$5,840	57%
Miscellaneous Expenses	\$362	\$5,318	\$6,350	\$1,032	84%
Uniform Cleaning/Laundry	\$128	\$7,485	\$13,800	\$6,315	54%
Interest Expense	\$0	\$250,852	\$418,104	\$167,252	60%
Gas & Electricity	\$20,087	\$181,172	\$198,000	\$16,828	92%
Water, Sewer, Garbage	\$7,102	\$82,876	\$90,000	\$7,124	92%
Hazmat Disposal	\$0	\$10,879	\$11,000	\$121	99%
Landscaping	\$244	\$644	\$10,000	\$9,356	6%
Custodial Contract	\$0	\$22,494	\$33,000	\$10,506	68%
Freight	\$0	\$2,281	\$2,500	\$219	91%
Legal Consultation	\$0	\$0	\$1,000	\$1,000	0%
Contract Services	\$0	\$6,125	\$10,000	\$3,875	61%
Engineering Services	\$0	\$0	\$12,500	\$12,500	0%
Environmental Services	\$0	\$2	\$10,000	\$9,998	0%
Dredge Consulting	\$0	\$15,862	\$25,000	\$9,138	63%
Other Services	\$0	\$4,319	\$11,500	\$7,181	38%
Mileage Reimbursement	\$151	\$411	\$1,700	\$1,289	24%
Building Repairs & Maintenance	\$651	\$18,672	\$40,000	\$21,328	47%
Piers & Marine Structures R&M	\$0	\$8,885	\$10,000	\$1,115	89%
Maintenance Workboat R&M	\$0	\$1,966	\$1,000	(\$966)	197%
Paint & Supplies	\$0	\$5,059	\$12,000	\$6,941	42%
Signage	\$0	\$1,344	\$7,000	\$5,656	19%
Parking Lot R&M	\$0	\$215	\$5,000	\$4,785	4%
Street Maintenance	\$0	(\$33)	\$2,500	\$2,533	(1%)
Storm Drain Maintenance	\$0	\$2,698	\$5,000	\$2,302	54%
Street Light Maintenance	\$0	\$49	\$0	(\$49)	0%
Vehicle Maintenance	\$1,020	\$8,579	\$21,000	\$12,421	41%
Utility Maintenance	\$0	\$6,705	\$10,000	\$3,295	67%
Other Repairs & Maintenance	\$0	\$1,439	\$4,200	\$2,761	34%
Ice Machine R&M	\$0	\$0	\$3,500	\$3,500	0%
Safety Equipment R&M	\$0	\$264	\$1,000	\$736	26%
Permits & Inspections	\$0	\$0	\$2,500	\$2,500	0%
Equipment/Equipment R&M	\$1,046	\$28,850	\$95,500	\$66,650	30%
Maint/Lube Inner Harbor Dredge	\$490	\$19,946	\$15,000	(\$4,946)	133%
Maint/Lube Seabright	\$309	\$39,303	\$80,000	\$40,697	49%
Maint/Lube Ancillary Equipment	\$0	\$8,875	\$20,000	\$11,125	44%
Maint/Lube Dauntless	\$0	\$24,368	\$27,500	\$3,132	89%
Dredge Paint/Coatings	\$0	\$9,254	\$8,500	(\$754)	109%
Booster Pump R&M	\$0	\$7,951	\$15,000	\$7,049	53%
Welding Supplies	\$0	\$8,684	\$16,000	\$7,316	54%
Fish Removal Expenses	\$0	\$0	\$2,500	\$2,500	0%
Waste Oil Disposal/Recycle	\$0	\$3,891	\$10,000	\$6,109	39%
Capitalized Equip. Transfer to 1100	\$20,000	\$453,910	\$403,258	(\$50,652)	113%
Principal Debt Payments	\$0	\$614,041	\$1,030,895	\$416,854	60%
January 2017 Winter Storms - Salaries	\$12,371	\$48,916	\$0	(\$48,916)	0%
<b>TOTAL FACILITIES DEPARTMENT</b>	<b>\$169,807</b>	<b>\$2,096,799</b>	<b>\$3,199,049</b>	<b>\$1,102,250</b>	<b>66%</b>



**DOCKS, PIERS, MARINE STRUCTURES (310)**

100-300-310-0000-5000	Salaries - Regular	\$3,409	\$23,669	\$41,642	\$17,973	57%
100-300-310-0000-5005	Salaries - Overtime	\$32	\$307	\$2,000	\$1,693	15%
100-300-310-0000-5010	Wages - Part Time/Temporary	\$199	\$573	\$2,000	\$1,427	29%
100-300-310-0000-5040	Salaries - Call Back	\$0	\$85		(\$85)	0%
100-300-310-0000-5055	Unemployment Insurance (SUI)	\$58	\$58	\$457	\$399	13%
100-300-310-0000-5060	FICA Medicare/Social Security	\$282	\$1,933	\$4,124	\$2,191	47%
100-300-310-0000-5105	Workers' Compensation	\$0	\$2,551	\$2,220	(\$331)	115%
100-300-310-0000-5110	CalPERS Employer Share	\$210	\$3,548	\$5,220	\$1,672	68%
100-300-310-0000-5112	CalPERS Unfunded Liability	\$553	\$4,620	\$6,279	\$1,659	74%
100-300-310-0000-5115	Health Insurance	\$693	\$6,979	\$9,116	\$2,137	77%
100-300-310-0000-5120	Dental Insurance	\$55	\$509	\$533	\$24	96%
100-300-310-0000-5125	Long Term Disability/Life/AD&D	\$47	\$217	\$369	\$152	59%
100-300-310-0000-5140	Retiree Medical Contribution	\$417	\$3,750	\$5,200	\$1,450	72%
100-300-310-0000-5212	Safety Supplies	\$0	\$17	\$1,000	\$983	2%
100-300-310-0000-5214	Office Supplies			\$200	\$200	0%
100-300-310-0000-5217	Supplies	\$0	\$651	\$200	(\$451)	326%
100-300-310-0000-5218	Tools	\$21	\$669	\$10,000	\$9,331	7%
100-300-310-0000-5230	Boat Fuel - Odd Job	\$49	\$143	\$500	\$357	29%
100-300-310-0000-5235	Vehicle & Equipment Fuel	\$0	\$614	\$500	(\$114)	123%
100-300-310-0000-5240	Miscellaneous Employee Training			\$5,000	\$5,000	0%
100-300-310-0000-5256	Equipment Rental			\$1,000	\$1,000	0%
100-300-310-0000-5262	Insurance Premiums	\$9,561	\$85,542	\$140,000	\$54,458	61%
100-300-310-0000-5268	Meetings & Training			\$1,500	\$1,500	0%
100-300-310-0000-5290	Miscellaneous Expenses	\$0	\$231	\$750	\$519	31%
100-300-310-0000-5292	Uniform Cleaning/Laundry	\$0	\$114	\$300	\$186	38%
100-300-310-0000-5430	Engineering Services			\$1,000	\$1,000	0%
100-300-310-0000-5500	Mileage Reimbursement	\$151	\$151	\$500	\$349	30%
100-300-310-0000-5605	Piers & Marine Structures R&M	\$0	\$8,885	\$10,000	\$1,115	89%
100-300-310-0000-5615	Maintenance Work Boat R&M	\$0	\$1,966	\$1,000	(\$966)	197%
100-300-310-0000-5620	Paint & Supplies	\$0	\$955	\$3,000	\$2,045	32%
100-300-310-0000-5625	Signage	\$0	\$0	\$1,000	\$1,000	0%
100-300-310-0000-5665	Vehicle Maintenance	\$0	\$0	\$3,000	\$3,000	0%
100-300-310-0000-5698	Equipment/Equipment R&M	\$0	\$2,057	\$4,500	\$2,444	46%
100-300-310-0000-5725	Welding Supplies			\$2,500	\$2,500	0%
100-300-310-0000-6100	Capitalized Equip Xfer to 1100	\$0	\$13,751		(\$13,751)	0%
<b>TOTAL DOCKS, PIERS, MARINE STRUCTURES</b>		<b>\$15,737</b>	<b>\$150,793</b>	<b>\$266,610</b>	<b>\$115,817</b>	<b>57%</b>

**UTILITIES (320)**

100-300-320-0000-5000	Salaries - Regular	\$2,894	\$26,509	\$51,083	\$24,574	52%
100-300-320-0000-5005	Salaries - Overtime			\$1,000	\$1,000	0%
100-300-320-0000-5055	Unemployment Insurance (SUI)	\$70	\$70	\$610	\$540	12%
100-300-320-0000-5060	FICA Medicare/Social Security	\$223	\$2,036	\$5,499	\$3,463	37%
100-300-320-0000-5105	Workers' Compensation	\$0	\$3,402	\$2,960	(\$442)	115%
100-300-320-0000-5110	CalPERS Employer Share	\$182	\$3,075	\$4,524	\$1,449	68%
100-300-320-0000-5112	CalPERS Unfunded Liability	\$479	\$4,004	\$5,442	\$1,438	74%
100-300-320-0000-5115	Health Insurance	\$880	\$8,626	\$11,221	\$2,595	77%
100-300-320-0000-5120	Dental Insurance	\$73	\$679	\$710	\$31	96%
100-300-320-0000-5125	Long Term Disability/Life/AD&D	\$63	\$289	\$491	\$202	59%
100-300-320-0000-5140	Retiree Medical Contribution	\$417	\$3,750	\$5,200	\$1,450	72%
100-300-320-0000-5212	Safety Supplies	\$0	\$153	\$5,000	\$4,847	3%
100-300-320-0000-5217	Supplies	\$143	\$384	\$1,000	\$616	38%
100-300-320-0000-5240	Miscellaneous Employee Training			\$5,000	\$5,000	0%
100-300-320-0000-5290	Miscellaneous Expenses	\$0	\$38	\$200	\$162	19%
100-300-320-0000-5650	Storm Drain Maintenance	\$0	\$2,698	\$5,000	\$2,302	54%
100-300-320-0000-5665	Vehicle Maintenance	\$0	\$1,439	\$5,000	\$3,561	29%
100-300-320-0000-5670	Utility Maintenance	\$0	\$6,705	\$10,000	\$3,295	67%
100-300-320-0000-5698	Equipment/Equipment R&M	\$549	\$2,954	\$5,000	\$2,046	59%
<b>TOTAL UTILITIES</b>		<b>\$5,974</b>	<b>\$66,812</b>	<b>\$124,940</b>	<b>\$58,128</b>	<b>53%</b>

**BUILDINGS (330)**

100-300-330-0000-5000	Salaries - Regular	\$5,093	\$37,580	\$39,143	\$1,563	96%
100-300-330-0000-5005	Salaries - Overtime	\$0	\$615	\$1,000	\$385	62%
100-300-330-0000-5010	Wages - Part Time/Temporary	\$0	\$166	\$5,000	\$4,834	3%
100-300-330-0000-5015	Salaries - Comp. Time	\$1,568	\$2,183		(\$2,183)	0%
100-300-330-0000-5020	Salaries - Vacation Pay	\$0	\$2,548		(\$2,548)	0%
100-300-330-0000-5040	Salaries - Call Back	\$196	\$1,601		(\$1,601)	0%
100-300-330-0000-5045	Salaries - Call Ready	\$523	\$3,888	\$5,000	\$1,112	78%
100-300-330-0000-5055	Unemployment Insurance (SUI)	\$213	\$213	\$610	\$397	35%
100-300-330-0000-5060	FICA Medicare/Social Security	\$523	\$3,337	\$5,499	\$2,162	61%
100-300-330-0000-5105	Workers' Compensation	\$0	\$3,402	\$2,960	(\$442)	115%
100-300-330-0000-5110	CalPERS Employer Share	\$161	\$2,714	\$3,993	\$1,279	68%
100-300-330-0000-5112	CalPERS Unfunded Liability	\$423	\$3,534	\$4,803	\$1,269	74%
100-300-330-0000-5115	Health Insurance	\$305	\$3,522	\$15,421	\$11,899	23%
100-300-330-0000-5120	Dental Insurance	\$73	\$679	\$710	\$31	96%
100-300-330-0000-5125	Long Term Disability/Life/AD&D	\$63	\$289	\$491	\$202	59%
100-300-330-0000-5212	Safety Supplies	\$0	\$389	\$500	\$111	78%
100-300-330-0000-5216	Janitorial Supplies	\$1,035	\$18,014	\$30,000	\$11,986	60%
100-300-330-0000-5217	Supplies	\$0	\$2,167	\$3,000	\$833	72%

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100-300-330-0000-5218	Tools	\$0	\$2,231	\$5,000	\$2,769	45%
100-300-330-0000-5235	Vehicle & Equipment Fuel	\$0	\$1,047	\$2,500	\$1,453	42%
100-300-330-0000-5240	Miscellaneous Employee Training	\$0	(\$1,500)	\$2,500	\$4,000	(60%)
100-300-330-0000-5262	Insurance Premiums	\$1,137	\$10,264	\$16,000	\$5,736	64%
100-300-330-0000-5266	Memberships, Dues, Subscriptions			\$250	\$250	0%
100-300-330-0000-5268	Meetings & Training	\$0	\$125	\$1,000	\$875	13%
100-300-330-0000-5290	Miscellaneous Expenses	\$0	\$120	\$200	\$80	60%
100-300-330-0000-5292	Uniform Cleaning/Laundry	\$32	\$1,669	\$3,000	\$1,331	56%
100-300-330-0000-5305	Water, Sewer & Garbage	\$4,005	\$44,975	\$45,000	\$25	100%
100-300-330-0000-5308	Hazmat Disposal	\$0	\$2,044		(\$2,044)	0%
100-300-330-0000-5412	Custodial Contract	\$0	\$22,494	\$33,000	\$10,506	68%
100-300-330-0000-5425	Contract Services	\$0	\$627		(\$627)	0%
100-300-330-0000-5430	Engineering Services			\$1,500	\$1,500	0%
100-300-330-0000-5450	Other Services	\$0	\$1,525	\$1,500	(\$25)	102%
100-300-330-0000-5600	Building Repairs & Maintenance	\$651	\$18,672	\$40,000	\$21,328	47%
100-300-330-0000-5620	Paint & Supplies	\$0	\$1,690	\$1,500	(\$190)	113%
100-300-330-0000-5625	Signage			\$1,000	\$1,000	0%
100-300-330-0000-5645	Street Maintenance			\$1,000	\$1,000	0%
100-300-330-0000-5660	Street Light Maintenance	\$0	\$49		(\$49)	0%
100-300-330-0000-5665	Vehicle Maintenance	\$0	\$412	\$1,500	\$1,088	27%
100-300-330-0000-5696	Permits & Inspections	\$1,575	\$1,575		(\$1,575)	0%
100-300-330-0000-5698	Equipment/Equipment R&M	\$420	\$3,342	\$6,000	\$2,658	56%
100-300-330-0000-5725	Welding Supplies	\$0	\$503	\$1,500	\$997	34%
	<b>TOTAL BUILDINGS</b>					
		<b>\$17,996</b>	<b>\$198,705</b>	<b>\$282,080</b>	<b>\$83,375</b>	<b>70%</b>



<b>GROUNDS (340)</b>						
100-300-340-0000-5000	Salaries - Regular	\$10,875	\$124,379	\$162,634	\$38,255	76%
100-300-340-0000-5005	Salaries - Overtime	\$122	\$5,374	\$3,000	(\$2,374)	179%
100-300-340-0000-5010	Wages - Part Time/Temporary	\$6,338	\$55,008	\$50,000	(\$5,008)	110%
100-300-340-0000-5020	Salaries - Vacation Pay			\$1,500	\$1,500	0%
100-300-340-0000-5030	Salaries - Sick Pay	\$0	\$20		(\$20)	0%
100-300-340-0000-5040	Salaries - Call Back	\$196	\$1,220	\$1,700	\$480	72%
100-300-340-0000-5045	Salaries - Call Ready	\$713	\$4,240	\$5,000	\$760	85%
100-300-340-0000-5055	Unemployment Insurance (SUI)	\$575	\$1,171	\$2,616	\$1,445	45%
100-300-340-0000-5060	FICA Medicare/Social Security	\$1,382	\$13,406	\$23,595	\$10,189	57%
100-300-340-0000-5105	Workers' Compensation	\$0	\$14,595	\$12,700	(\$1,895)	115%
100-300-340-0000-5110	CalPERS Employer Share	\$612	\$10,334	\$15,202	\$4,868	68%
100-300-340-0000-5112	CalPERS Unfunded Liability	\$1,611	\$13,454	\$18,287	\$4,833	74%
100-300-340-0000-5115	Health Insurance	\$4,186	\$35,633	\$48,146	\$12,513	74%
100-300-340-0000-5120	Dental Insurance	\$314	\$2,914	\$3,048	\$134	96%
100-300-340-0000-5125	Long Term Disability/Life/AD&D	\$270	\$1,241	\$2,108	\$867	59%
100-300-340-0000-5140	Retiree Medical Contribution	\$417	\$3,750	\$5,200	\$1,450	72%
100-300-340-0000-5210	Hazmat Supplies	\$79	\$4,374	\$7,500	\$3,126	58%
100-300-340-0000-5212	Safety Supplies	\$18	\$7,648	\$2,500	(\$5,148)	306%
100-300-340-0000-5217	Supplies	\$0	\$5,445	\$6,000	\$555	91%
100-300-340-0000-5218	Tools	\$465	\$4,168	\$5,000	\$832	83%
100-300-340-0000-5235	Vehicle & Equipment Fuel	\$0	\$7,003	\$6,000	(\$1,003)	117%
100-300-340-0000-5240	Miscellaneous Employee Training	\$0	\$623	\$2,000	\$1,377	31%
100-300-340-0000-5256	Equipment Rental	\$519	\$2,458	\$3,000	\$542	82%
100-300-340-0000-5262	Insurance Premiums	\$0	\$32		(\$32)	0%
100-300-340-0000-5266	Memberships, Dues, Subscriptions	\$0	\$163	\$500	\$338	33%
100-300-340-0000-5276	Permit Fees	\$0	\$700	\$2,500	\$1,800	28%
100-300-340-0000-5292	Uniform Cleaning/Laundry	\$32	\$1,424	\$4,000	\$2,576	36%
100-300-340-0000-5300	Gas & Electricity	\$18,480	\$166,678	\$180,000	\$13,322	93%
100-300-340-0000-5305	Water, Sewer & Garbage	\$3,096	\$37,901	\$45,000	\$7,099	84%
100-300-340-0000-5308	Hazmat Disposal	\$0	\$6,928	\$8,500	\$1,572	82%
100-300-340-0000-5405	Landscaping	\$244	\$644	\$10,000	\$9,356	6%
100-300-340-0000-5425	Contract Services	\$0	\$6,125	\$10,000	\$3,875	61%
100-300-340-0000-5500	Mileage Reimbursement	\$0	\$26		(\$26)	0%
100-300-340-0000-5620	Paint & Supplies	\$0	\$310	\$5,000	\$4,690	6%
100-300-340-0000-5625	Signage	\$0	\$1,344	\$5,000	\$3,656	27%
100-300-340-0000-5630	Parking Lot R&M	\$0	\$215	\$5,000	\$4,785	4%
100-300-340-0000-5645	Street Maintenance	\$0	(\$33)	\$2,500	\$2,533	(1%)
100-300-340-0000-5665	Vehicle Maintenance	\$0	\$2,689	\$8,000	\$5,311	34%
100-300-340-0000-5672	Other Repairs & Maintenance	\$0	\$1,428	\$3,000	\$1,572	48%
100-300-340-0000-5696	Permits & Inspections			\$2,500	\$2,500	0%
100-300-340-0000-5698	Equipment/Equipment R&M	\$77	\$2,562	\$10,000	\$7,438	26%
100-300-340-0000-5800	Fish Removal Expenses			\$2,500	\$2,500	0%
100-300-340-0000-5805	Waste Oil Disposal/Recycle	\$0	\$3,891	\$10,000	\$6,109	39%
100-300-340-0000-6100	Capitalized Equipment Xfer to 1100	\$0	\$49,657	\$25,000	(\$24,657)	199%
	<b>TOTAL GROUNDS</b>	<b>\$50,621</b>	<b>\$551,481</b>	<b>\$700,736</b>	<b>\$149,255</b>	<b>79%</b>

<b>AERATION (350)</b>						
100-300-350-0000-5000	Salaries - Regular	\$0	\$6,844	\$15,645	\$8,801	44%
100-300-350-0000-5055	Unemployment Insurance (SUI)			\$157	\$157	0%
100-300-350-0000-5060	FICA Medicare/Social Security	\$0	\$538	\$1,412	\$874	38%
100-300-350-0000-5105	Workers' Compensation	\$0	\$873	\$760	(\$113)	115%
100-300-350-0000-5110	CalPERS Employer Share	\$84	\$1,419	\$2,088	\$669	68%
100-300-350-0000-5112	CalPERS Unfunded Liability	\$221	\$1,848	\$2,512	\$664	74%
100-300-350-0000-5115	Health Insurance	\$219	\$2,384	\$2,881	\$497	83%
100-300-350-0000-5120	Dental Insurance	\$19	\$174	\$182	\$8	96%
100-300-350-0000-5125	Long Term Disability/Life/AD&D	\$16	\$74	\$126	\$52	59%
100-300-350-0000-5217	Supplies	\$0	\$434	\$500	\$66	87%
100-300-350-0000-5300	Gas & Electricity	\$1,607	\$14,494	\$18,000	\$3,506	81%
100-300-350-0000-5698	Equipment/Equip. R&M	\$0	\$72	\$10,000	\$9,928	1%
	<b>TOTAL AERATION</b>	<b>\$2,166</b>	<b>\$29,155</b>	<b>\$54,263</b>	<b>\$25,108</b>	<b>54%</b>

<b>FISHERY SUPPORT (360)</b>						
100-300-360-0000-5000	Salaries - Regular	\$0	\$743	\$13,175	\$12,432	6%
100-300-360-0000-5055	Unemployment Insurance (SUI)			\$31	\$31	0%
100-300-360-0000-5060	FICA Medicare/Social Security	\$0	\$55	\$279	\$224	20%
100-300-360-0000-5105	Workers' Compensation	\$0	\$172	\$150	(\$22)	115%
100-300-360-0000-5110	CalPERS Employer Share	\$21	\$361	\$531	\$170	68%
100-300-360-0000-5112	CalPERS Unfunded Liability	\$56	\$470	\$639	\$169	74%
100-300-360-0000-5115	Health Insurance	\$43	\$432	\$569	\$137	76%
100-300-360-0000-5120	Dental Insurance	\$4	\$34	\$36	\$2	96%
100-300-360-0000-5125	Long Term Disability/Life/AD&D	\$3	\$15	\$25	\$10	59%
100-300-360-0000-5675	Ice Equipment R&M			\$3,500	\$3,500	0%
<b>TOTAL FISHERY SUPPORT</b>		<b>\$128</b>	<b>\$2,283</b>	<b>\$18,935</b>	<b>\$16,652</b>	<b>12%</b>
<b>CAPITAL PROJECTS (390)</b>						
100-300-390-0000-5000	Salaries - Regular	\$537	\$537	\$5,147	\$4,610	10%
100-300-390-0000-5010	Wages - Part Time/Temporary			\$500	\$500	0%
100-300-390-0000-5055	Unemployment Insurance (SUI)	\$31	\$31	\$200	\$169	16%
100-300-390-0000-5060	FICA Medicare/Social Security	\$39	\$39	\$400	\$361	10%
100-300-390-0000-5105	Workers' Compensation			\$100	\$100	0%
100-300-390-0000-5110	CalPERS Employer Share			\$750	\$750	0%
100-300-390-0000-5276	Permit Fees			\$1,000	\$1,000	0%
100-300-390-0000-5290	Miscellaneous Expenses			\$200	\$200	0%
100-300-390-0000-5298	Interest Expense	\$0	\$250,852	\$418,104	\$167,252	60%
100-300-390-0000-5416	Legal Consultation			\$1,000	\$1,000	0%
100-300-390-0000-5430	Engineering Services			\$10,000	\$10,000	0%
100-300-390-0000-5500	Mileage Reimbursement	\$0	\$64	\$200	\$136	32%
100-300-390-0000-6200	Principal Debt Payments	\$0	\$614,041	\$1,030,895	\$416,854	60%
<b>TOTAL CAPITAL PROJECTS</b>		<b>\$607</b>	<b>\$251,523</b>	<b>\$437,601</b>	<b>\$186,078</b>	<b>57%</b>



<b>DREDGING OPERATIONS (400)</b>						
100-300-400-0000-5000	Salaries - Regular	\$33,768	\$293,312	\$470,178	\$176,866	62%
100-300-400-0000-5005	Salaries - Overtime	\$3,685	\$13,657	\$25,000	\$11,343	55%
100-300-400-0000-5010	Wages - Part Time/Temporary	\$3,822	\$35,461	\$10,000	(\$25,461)	355%
100-300-400-0000-5015	Salaries - Comp. Time	\$0	\$1,876	\$500	(\$1,376)	375%
100-300-400-0000-5020	Salaries - Vacation Pay	\$0	\$2,723	\$1,000	(\$1,723)	272%
100-300-400-0000-5025	Salaries - Holiday Pay	\$0	\$924	\$1,000	\$76	92%
100-300-400-0000-5030	Salaries - Sick Pay	\$294	\$294		(\$294)	0%
100-300-400-0000-5040	Salaries - Call Back	\$227	\$772	\$500	(\$272)	154%
100-300-400-0000-5050	Salaries - Night Differential	\$0	\$5		(\$5)	0%
100-300-400-0000-5055	Unemployment Insurance (SUI)	\$1,472	\$3,328	\$4,983	\$1,655	67%
100-300-400-0000-5060	FICA Medicare/Social Security	\$3,241	\$29,416	\$44,942	\$15,526	65%
100-300-400-0000-5105	Workers' Compensation	\$0	\$27,799	\$24,190	(\$3,609)	115%
100-300-400-0000-5110	CalPERS Employer Share	\$1,134	\$19,136	\$29,300	\$10,164	65%
100-300-400-0000-5112	CalPERS Unfunded Liability	\$2,984	\$24,914	\$33,865	\$8,951	74%
100-300-400-0000-5115	Health Insurance	\$8,563	\$74,348	\$96,604	\$22,256	77%
100-300-400-0000-5120	Dental Insurance	\$598	\$5,551	\$5,806	\$255	96%
100-300-400-0000-5125	Long Term Disability/Life/AD&D	\$514	\$2,364	\$4,016	\$1,652	59%
100-300-400-0000-5140	Retiree Medical Contribution	\$417	\$3,750	\$5,200	\$1,450	72%
100-300-400-0000-5210	Hazmat Supplies	\$0	\$2,124	\$2,000	(\$124)	106%
100-300-400-0000-5212	Safety Supplies	\$0	\$5,049	\$5,000	(\$49)	101%
100-300-400-0000-5217	Supplies	\$118	\$9,860	\$7,500	(\$2,360)	131%
100-300-400-0000-5218	Tools	\$0	\$5,655	\$10,000	\$4,345	57%
100-300-400-0000-5232	Boat Fuel - Dredge Skiff	\$27	\$1,009	\$500	(\$509)	202%
100-300-400-0000-5233	Boat Fuel - Seabright	\$0	\$30,848	\$125,000	\$94,152	25%
100-300-400-0000-5234	Boat Fuel - Dauntless	\$2,060	\$7,472	\$7,500	\$28	100%
100-300-400-0000-5235	Vehicle & Equipment Fuel	\$0	\$8,260	\$6,000	(\$2,260)	138%
100-300-400-0000-5240	Miscellaneous Employee Training	\$0	\$1,391	\$6,000	\$4,609	23%
100-300-400-0000-5248	Fuel Dock Sales Tax	\$0	\$1		(\$1)	0%
100-300-400-0000-5256	Equipment Rental	\$0	\$335	\$32,000	\$31,665	1%
100-300-400-0000-5262	Insurance Premiums	\$613	\$5,283	\$35,000	\$29,717	15%
100-300-400-0000-5266	Memberships, Dues, Subscriptions	\$0	\$26	\$500	\$474	5%
100-300-400-0000-5268	Meetings & Training	\$0	\$1,044	\$2,000	\$956	52%
100-300-400-0000-5270	Books			\$100	\$100	0%
100-300-400-0000-5276	Permit Fees	\$0	\$6,960	\$10,000	\$3,040	70%
100-300-400-0000-5290	Miscellaneous Expenses	\$362	\$4,929	\$5,000	\$71	99%
100-300-400-0000-5292	Uniform Cleaning/Laundry	\$64	\$4,277	\$6,500	\$2,223	66%
100-300-400-0000-5308	Hazmat Disposal	\$0	\$3,951	\$2,500	(\$1,451)	158%
100-300-400-0000-5418	Freight	\$0	\$2,281	\$2,500	\$219	91%
100-300-400-0000-5440	Environmental Services	\$0	\$2	\$10,000	\$9,998	0%
100-300-400-0000-5445	Dredge Consulting	\$0	\$15,862	\$25,000	\$9,138	63%
100-300-400-0000-5450	Other Services	\$0	\$2,794	\$10,000	\$7,206	28%
100-300-400-0000-5500	Mileage Reimbursement	\$0	\$171	\$1,000	\$829	17%
100-300-400-0000-5605	Piers & Marine Structures R&M	\$0	\$307		(\$307)	0%
100-300-400-0000-5620	Paint & Supplies	\$0	\$2,105	\$2,500	\$395	84%
100-300-400-0000-5665	Vehicle Maintenance	\$1,020	\$4,039	\$3,500	(\$539)	115%
100-300-400-0000-5672	Other Repairs & Maintenance	\$0	\$11	\$1,200	\$1,189	1%
100-300-400-0000-5685	Safety Equipment R&M	\$0	\$264	\$1,000	\$736	26%
100-300-400-0000-5698	Equipment/Equipment R&M	\$0	\$17,865	\$60,000	\$42,135	30%
100-300-400-0000-5700	Maint/Lube Inner Harbor Dredge	\$490	\$19,946	\$15,000	(\$4,946)	133%
100-300-400-0000-5705	Maint/Lube Dredge Seabright	\$309	\$39,303	\$80,000	\$40,697	49%
100-300-400-0000-5707	Maint/Lube - Ancillary Equipment	\$0	\$8,875	\$20,000	\$11,125	44%
100-300-400-0000-5710	Maint/Lube Dredge Workboat Dauntless	\$0	\$24,368	\$27,500	\$3,132	89%
100-300-400-0000-5715	Dredge Paint/Coatings	\$0	\$9,254	\$8,500	(\$754)	109%
100-300-400-0000-5720	Booster Pump R&M	\$0	\$7,951	\$15,000	\$7,049	53%
100-300-400-0000-5725	Welding Supplies	\$0	\$8,182	\$12,000	\$3,818	68%
100-300-400-SO01-5000	January 2017 Winter Storms - Salaries	\$12,371	\$48,916		(\$48,916)	0%
100-300-400-0000-6105	Capitalized Equip Xfer to 1100	\$20,000	\$390,503	\$378,258	(\$12,245)	103%
	<b>TOTAL DREDGING OPERATIONS</b>	<b>\$78,153</b>	<b>\$850,601</b>	<b>\$1,314,884</b>	<b>\$464,283</b>	<b>65%</b>

<b>BOATYARD OPERATIONS (500)</b>						
100-500-500-0000-5000	Salaries - Regular	\$9,094	\$77,326	\$103,224	\$25,898	75%
100-500-500-0000-5005	Salaries - Overtime	\$116	\$770	\$2,000	\$1,230	39%
100-500-500-0000-5010	Wages - Part Time/Temp.	\$640	\$8,328	\$15,500	\$7,172	54%
100-500-500-0000-5040	Call Back	\$0	\$246	\$500	\$254	49%
100-500-500-0000-5055	Unemployment Insurance (SUI)	\$310	\$583	\$1,870	\$1,287	31%
100-500-500-0000-5060	FICA Medicare/Social Security	\$725	\$6,426	\$10,370	\$3,944	62%
100-500-500-0000-5105	Workers' Compensation	\$0	\$10,435	\$9,080	(\$1,355)	115%
100-500-500-0000-5110	CalPERS Employer Share	\$267	\$4,507	\$6,630	\$2,123	68%
100-500-500-0000-5112	CalPERS Unfunded Liability	\$703	\$5,868	\$7,976	\$2,108	74%
100-500-500-0000-5115	Health Insurance	\$2,242	\$23,821	\$35,822	\$12,001	67%
100-500-500-0000-5120	Dental Insurance	\$224	\$2,084	\$2,179	\$95	96%
100-500-500-0000-5125	Long Term Disability/Life/AD&D	\$193	\$888	\$1,507	\$619	59%
100-500-500-0000-5204	Advertising	\$0	\$519	\$500	(\$519)	0%
100-500-500-0000-5210	Hazmat Supplies	\$0	\$1,062	\$500	(\$562)	212%
100-500-500-0000-5212	Safety Supplies	\$0	\$121	\$500	\$379	24%
100-500-500-0000-5217	Supplies	\$0	\$2,420	\$2,500	\$80	97%
100-500-500-0000-5218	Tools	\$0	\$49	\$1,000	\$951	5%
100-500-500-0000-5235	Fuel - Travelift	\$138	\$1,063	\$2,100	\$1,037	51%
100-500-500-0000-5236	Boatyard Training			\$700	\$700	0%
100-500-500-0000-5240	Miscellaneous Employee Training	\$0	\$0	\$500	\$500	0%
100-500-500-0000-5256	Equipment Rental	\$0	\$2,846	\$1,000	(\$1,846)	285%
100-500-500-0000-5262	Insurance Premiums	\$312	\$2,809	\$2,700	(\$109)	104%
100-500-500-0000-5276	Permit Fees	\$0	\$2,223	\$2,500	\$277	89%
100-500-500-0000-5284	Credit Card Fees	\$365	\$3,098	\$4,000	\$902	77%
100-500-500-0000-5290	Misc. Expenses	\$0	\$642	\$2,500	\$1,858	26%
100-500-500-0000-5292	Uniforms			\$400	\$400	0%
100-500-500-0000-5300	Gas & Electricity			\$2,500	\$2,500	0%
100-500-500-0000-5305	Water, Sewer, Garbage	\$282	\$3,326	\$2,500	(\$826)	133%
100-500-500-0000-5308	Hazmat Disposal	\$0	\$2,565	\$5,200	\$2,635	49%
100-500-500-0000-5310	Telephone & Alarms	\$109	\$1,098	\$2,500	\$1,402	44%
100-500-500-0000-5315	Sanitary District Charges	\$0	\$25	\$1,000	\$975	3%
100-500-500-0000-5425	Contract Services	\$0	\$169	\$500	\$331	34%
100-500-500-0000-5430	Engineering Services	\$0	\$1,091	\$500	(\$591)	218%
100-500-500-0000-5450	Other Services	\$0	\$487	\$2,000	\$1,513	24%
100-500-500-0000-5465	Software License & Application			\$500	\$500	0%
100-500-500-0000-5500	Mileage Reimbursement			\$200	\$200	0%
100-500-500-0000-5625	Signage	\$0	\$55	\$500	\$446	11%
100-500-500-0000-5694	Office Equipment	\$0	\$190	\$200	\$10	95%
100-500-500-0000-5698	Equipment R&M	\$0	\$11,419	\$3,000	(\$8,419)	381%
100-500-500-0000-7000	Filtration System R&M	\$0	\$3,901	\$3,000	(\$901)	130%
100-500-500-0000-7005	Filtration System Supplies	\$0	\$1,431	\$1,500	\$69	95%
100-500-500-0000-7020	Cost of Goods Sold	\$732	\$6,388	\$10,000	\$3,612	64%
<b>TOTAL BOATYARD OPERATIONS</b>		<b>\$16,452</b>	<b>\$190,278</b>	<b>\$253,158</b>	<b>\$62,880</b>	<b>75%</b>

<b>CAPITAL IMPROVEMENT PROGRAM (900)</b>						
100-900-900-F004-5000	Sewer Lift Station Upgrade Labor	\$0	\$2,259		(\$2,259)	0%
100-900-900-F004-6300	Sewer Lift Station Upgrade Budget	\$0	\$1,713		(\$1,713)	0%
100-900-900-F005-5000	Piling Replacement Labor	\$143	\$10,457		(\$10,457)	0%
100-900-900-F005-6300	Piling Replacement Budget	\$0	\$858,339		(\$858,339)	0%
100-900-900-F006-5000	Pavement Repairs Labor	\$3,253	\$6,916		(\$6,916)	0%
100-900-900-F006-6300	Pavement Repairs Budget	\$35	\$4,926		(\$4,926)	0%
100-900-900-F008-6300	Dock Upgrades Budget	\$1,007	\$59,153		(\$59,153)	0%
100-900-900-F008-5000	Dock Upgrades Labor	\$1,929	\$38,200		(\$38,200)	0%
100-900-900-F011-5000	Building Restoration Labor	\$309	\$5,098		(\$5,098)	0%
100-900-900-F011-5600	Building Restoration R&M	\$0	\$1,815		(\$1,815)	0%
100-900-900-F011-6300	Building Restoration Budget	\$0	\$26,662		(\$26,662)	0%
100-900-900-F022-5430	Revetment & Seawall Engineering	\$0	\$940		(\$940)	0%
100-900-900-F027-5000	Aldo's Seawall Labor	\$143	\$790		(\$790)	0%
100-900-900-F027-5430	Aldo's Seawall Engineering	\$0	\$80,348		(\$80,348)	0%
100-900-900-F027-6300	Aldo's Seawall Budget	\$0	\$6,657		(\$6,657)	0%
100-900-900-F030-5000	Westside Retaining Wall Labor	\$0	\$1,568		(\$1,568)	0%
100-900-900-F030-6300	Westside Retaining Wall Budget	\$0	\$3,578		(\$3,578)	0%
100-900-900-F034-5000	Brow Pier Repair Labor	\$1,580	\$9,691		(\$9,691)	0%
100-900-900-F034-6300	Brow Pier Repair Budget	\$0	\$7,284		(\$7,284)	0%
100-900-900-H001-5000	Harbor Security Labor	\$1,205	\$3,171		(\$3,171)	0%
100-900-900-H001-6300	Harbor Security Upgrades Budget	\$0	\$2,224		(\$2,224)	0%
100-900-900-H001-6300	Harbor Security Upgrades Budget	\$6,000	\$134,630		(\$134,630)	0%
<b>TOTAL CAPITAL IMPROVEMENT PROGRAM</b>		<b>\$15,604</b>	<b>\$1,266,419</b>	<b>\$0</b>	<b>(\$1,266,419)</b>	<b>0%</b>



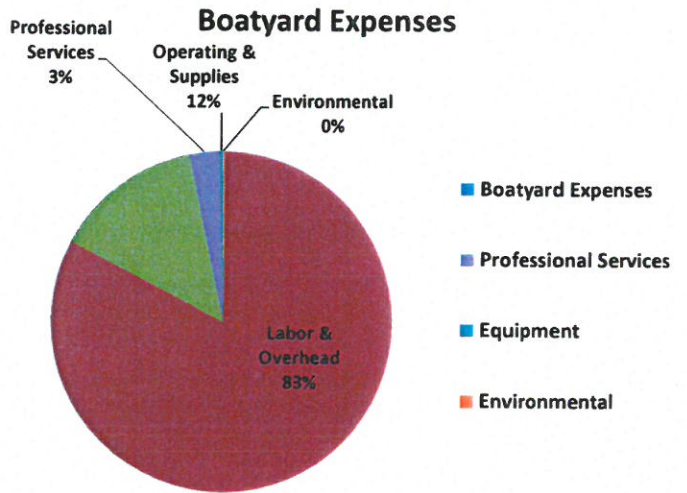
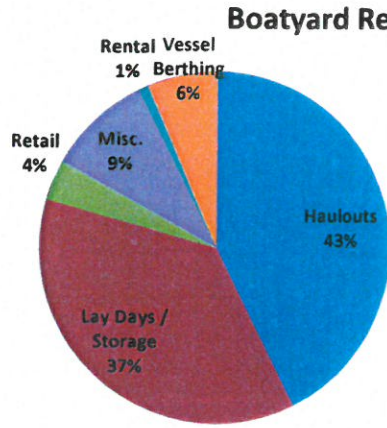
Santa Cruz Port District  
 Monthly Budget Report  
 For the Nine Months Ending Monday, December 31, 2018

<b>DEPRECIATION</b>					
000-000-000-0000-6003	Depreciation - Docks	\$59,581	\$536,231	(\$536,231)	0%
000-000-000-0000-6005	Depreciation - Structures & Improvements	\$52,666	\$473,994	(\$473,994)	0%
000-000-000-0000-6027	Depreciation - Office Equipment	\$1,859	\$16,727	(\$16,727)	0%
000-000-000-0000-6030	Depreciation - Equipment	\$23,313	\$209,814	(\$209,814)	0%
000-000-000-0000-6040	Depreciation - Boatyard Sweeper	\$333	\$2,997	(\$2,997)	0%
000-000-000-0000-6045	Depreciation - Travelift	\$2,250	\$20,250	(\$20,250)	0%
	<b>TOTAL DEPRECIATION</b>	<b>\$140,002</b>	<b>\$1,260,014</b>	<b>\$0 (\$1,260,014)</b>	<b>0%</b>

EMPLOYEE COUNT AT 12/31/18

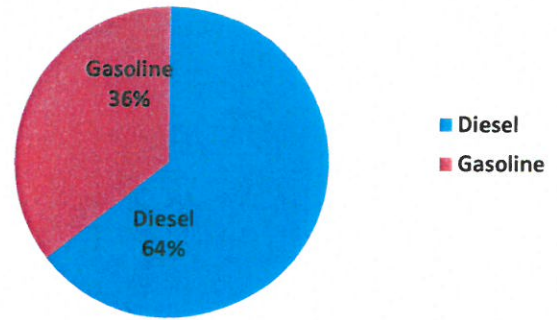
		<b>FTE%</b>	<b>Regular</b>	<b>Unrepresented</b>	
ADMIN	Eldridge, Mark	100.0%			Accounting Technician II
ADMIN	MacLaurie, Holland	100.0%			Admin. Services Manager
ADMIN	Olin, Marian	100.0%			Port Director
FACILITIES	Acevedo, Arturo	100.0%			Maintenance Worker II
FACILITIES	Blaz, Matthew	100.0%			Dredge Worker II
FACILITIES	Bodas, Jeremy	100.0%			Dredge Worker II
FACILITIES	Gullo, Nicholas	100.0%			Supervising Maint. Worker
FACILITIES	Henning, Nicholas			var	Temporary Harbor Maintenance Worker
FACILITIES	Kerkes, Matt	100.0%			Facilities, Maint & Engineering Mgr
FACILITIES	Lopez, Jorge	100.0%			Maintenance Worker II
FACILITIES	Lopez-Martinez, Jorge			prov	Maintenance Worker I
FACILITIES	Marty, Randy	100.0%			Maintenance Worker III
FACILITIES	Ramos, Brenda	100.0%			Facilities Coordinator
FACILITIES	Rodriguez, Brian			var	Weekend Janitorial
FACILITIES	Sengezer, Chris	100.0%			Supervising Dredge Worker
FACILITIES	Stipanovich, Rory	100.0%			Dredge Worker III
FACILITIES	Tandai, Steven	100.0%			Dredge Worker II
FACILITIES	Tucker, Sandy			var	Harbor Dredge Worker III
FACILITIES	Vera, Jose	100.0%			Maintenance Worker II
FACILITIES	Wagoner, Joshua	100.0%			Dredge Worker II
OPERATIONS	Amundson, Greg			var	Reserve Deputy Harbormaster
OPERATIONS	Anderson, Blake	100.0%			Assistant Harbormaster
OPERATIONS	Butaitas, Dominick			var	Parking Control
OPERATIONS	Chandler, Brian			var	Parking Control
OPERATIONS	Giles, Robert			var	Operations Assistant & Dredge Monitor
OPERATIONS	Gitler, Mark			var	Operations Assistant & Dredge Monitor
OPERATIONS	Hann, Alfred			var	Operations Assistant & Dredge Monitor
OPERATIONS	Hill, David	100.0%			Deputy Harbormaster
OPERATIONS	Hoessel, James			var	Boatyard Crew
OPERATIONS	King, Kevin	100.0%			Deputy Harbormaster
OPERATIONS	Kinnamon, Don	100.0%			Senior Deputy Harbormaster
OPERATIONS	Loelhoeffel, Katrin			var	Parking Control & Dredge Monitor
OPERATIONS	Marshall, Latisha	100.0%			Harbormaster
OPERATIONS	McCauley, Koby	100.0%			Deputy Harbormaster
OPERATIONS	McGraw, Angelita	100.0%			Parking Coordinator
OPERATIONS	Melrose, Kevin	100.0%			Boatyard Crew
OPERATIONS	Melrose, Peter			var	Parking Control
OPERATIONS	Melrose, Richard			var	Operations Assistant
OPERATIONS	Merritt, Carol			var	Parking Control
OPERATIONS	Pasquali, Richard			var	Water Taxi Operator
OPERATIONS	Rank, Jordan	100.0%			Deputy Harbormaster
OPERATIONS	Rothwell, Niki	100.0%			Customer Service Rep.
OPERATIONS	Rothwell, Sean	100.0%			Deputy Harbormaster
OPERATIONS	Speilman, Pierce			var	Parking Control
OPERATIONS	Stephenson, Ryan	100.0%			Boatyard Supervisor
OPERATIONS	Vaughan, Victoria			var	Parking Control
OPERATIONS	Wall, Ryan			var	Reserve Deputy Harbormaster
OPERATIONS	Warburton, Robert			var	Parking Control
OPERATIONS	Waters, Peggy			var	Parking Control

	QTD Oct - Dec	YTD Apr - Dec
<b>Boatyard Revenue</b>		
Haulouts	\$29,129	\$87,507
Lay Days / Storage	\$23,632	\$75,296
Retail	\$693	\$7,589
Misc.	\$5,675	\$19,568
Rental	\$693	\$1,818
Vessel Berthing	\$6,640	\$13,297
<b>Total Revenue</b>	<b>\$66,462</b>	<b>\$205,074</b>
<b>Boatyard Expenses</b>		
Labor & Overhead	\$44,044	\$141,281
Operating & Supplies	\$5,015	\$23,865
Professional Services	\$1,155	\$4,948
Equipment	\$848	\$487
Environmental	\$5,332	\$244
Cost of Goods Sold	\$732	\$11,419
<b>Total Operating Expenses</b>	<b>\$57,126</b>	<b>\$182,246</b>
<b>Net Profit / (Loss)</b>	<b>\$9,337</b>	<b>\$22,829</b>

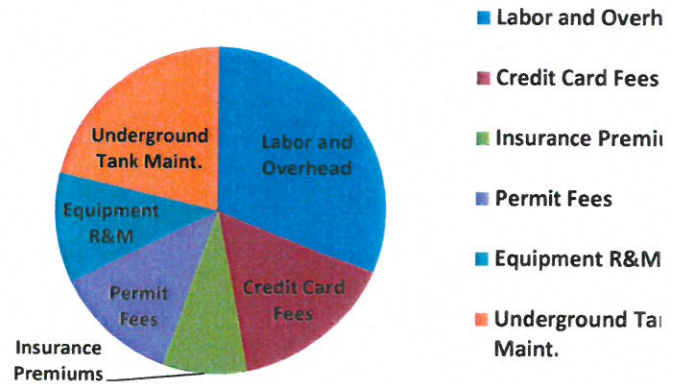


	FY 2019	
	QTD Oct - Dec	YTD Apr - Dec
<b>Fuel Dock Revenue</b>		
Diesel	\$65,833	\$299,788
Gasoline	\$44,072	\$166,184
<b>Total Revenue</b>	<b>\$109,905</b>	<b>\$465,972</b>
<b>Cost of Sales</b>		
Diesel	\$50,903	\$209,885
Gasoline	\$38,807	\$136,560
<b>Total Cost of Sales</b>	<b>\$89,710</b>	<b>\$346,445</b>
<b>Gross Profit</b>	<b>\$20,195</b>	<b>\$119,527</b>
<b>Operating Expenses</b>		
Labor and Overhead	\$4,086	\$9,742
Credit Card Fees	\$1,603	\$4,925
Insurance Premiums	\$877	\$2,630
Permit Fees	\$668	\$3,895
Equipment R&M	\$1,968	\$3,386
Underground Tank Maint.	\$1,806	\$6,662
Supplies	\$0	\$14
<b>Total Operating Expenses</b>	<b>\$11,008</b>	<b>\$31,255</b>
<b>Net Profit / (Loss)</b>	<b>\$9,187</b>	<b>\$88,273</b>
<b>Profit Margin</b>	<b>8%</b>	<b>19%</b>

**Fuel Dock Revenue**



**Fuel Dock Expenses**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
January 16, 2019

SANTA CRUZ PORT DISTRICT

PORT DIRECTOR  
135 5TH AVENUE  
SANTA CRUZ, CA 95062

PMIA Average Monthly Yields

Account Number:

[REDACTED]

Tran Type Definitions

December 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
12/10/2018	12/7/2018	RD	1591605	MARIAN OLIN	500,000.00

Account Summary

Total Deposit:	500,000.00	Beginning Balance:	11,630,899.77
Total Withdrawal:	0.00	Ending Balance:	12,130,899.77





**CALIFORNIA STATE TREASURER  
FIONA MA, CPA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
12/17/18	2.30	2.20	203
12/18/18	2.30	2.20	201
12/19/18	2.30	2.20	199
12/20/18	2.31	2.20	197
12/21/18	2.31	2.20	198
12/22/18	2.31	2.20	198
12/23/18	2.31	2.20	198
12/24/18	2.31	2.20	195
12/25/18	2.31	2.21	195
12/26/18	2.31	2.21	192
12/27/18	2.32	2.21	193
12/28/18	2.32	2.21	192
12/29/18	2.32	2.21	192
12/30/18	2.32	2.21	192
12/31/18	2.32	2.21	192
01/01/19	2.32	2.32	192
01/02/19	2.32	2.32	196
01/03/19	2.33	2.33	195
01/04/19	2.34	2.33	194
01/05/19	2.34	2.33	194
01/06/19	2.34	2.33	194
01/07/19	2.34	2.33	192
01/08/19	2.34	2.33	190
01/09/19	2.34	2.33	191
01/10/19	2.34	2.34	189
01/11/19	2.34	2.34	188
01/12/19	2.34	2.34	188
01/13/19	2.34	2.34	188
01/14/19	2.35	2.34	185
01/15/19	2.36	2.34	187
01/16/19	2.36	2.34	188

\*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

**LAIF Performance Report**

**Quarter Ending 12/31/18**

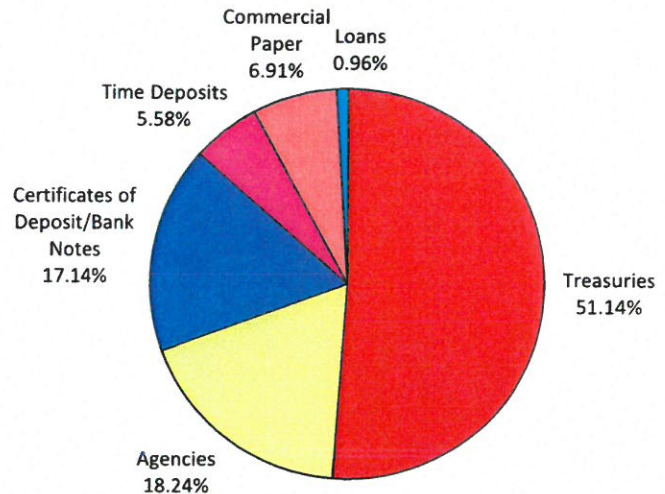
Apportionment Rate: 2.40  
 Earnings Ratio: 0.00006573663340150  
 Fair Value Factor: 0.999051127  
     Daily: 2.32%  
 Quarter to Date: 2.21%  
 Average Life: 192

**PMIA Average Monthly Effective Yields**

**Dec 2018 2.291**  
 Nov 2018 2.208  
 Oct 2018 2.144

**Pooled Money Investment Account  
Portfolio Composition**

**12/31/18  
\$83.3 billion**



Percentages may not total 100%, due to rounding.

Based on data available as of 1/16/2019



Santa Cruz Port District  
135 5th Avenue  
Santa Cruz, CA 95062  
831.475.6161  
831.475.9558 Fax  
www.santacruzharbor.org



PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Stephen Reed  
Darren Gertler  
Neli Cardoso

TO: Port District Commission  
FROM: Latisha Marshall, Harbormaster  
DATE: January 2, 2018  
SUBJECT: Crime/Incident/Citation Report November/December 2018

***Crime Reports, Assists Outside Department and Incident Reports:***

- 11.10.18 Harbor Patrol took a stolen property report after a table and two chairs were taken from the patio area of 2222 East Cliff Drive. No suspect information.
- 11.14.18 Harbor Patrol assisted Santa Cruz Police Department after an attempted theft of a vessel from anchorage at the Santa Cruz Wharf occurred. The suspect was handed over to Santa Cruz Police.
- 11.20.18 Harbor Patrol took an incident report after a female was injured while attempting to keep two dogs from fighting in the north harbor. The victim tripped and hit her head on the pavement, which required stitches.
- 12.1.18 Harbor Patrol took a stolen property report after a bicycle was stolen in the area of V-dock. No suspect information available.
- 12.5.18 Harbor Patrol took an accident report after a north harbor slip renter hit a submerged dredge pipe while moving his vessel. No injuries reported.
- 12.6.18 Harbor Patrol cited a male for illegal use of showers at J-dock.
- 12.12.18 Harbor Patrol took an incident report after a female victim sustained minor injuries after tripping and falling. The victim refused medical care.
- 12.15.18 Harbor Patrol took a vessel accident report after two sailboats collided approximately ½ mile offshore from the harbor entrance. No injuries reported.
- 12.15.18 Harbor Patrol took a burglary report after a boatyard contractor reported his storage area had been broken into and various tools and equipment were stolen.
- 12.16.18 Harbor Patrol cited a female for vandalism to a vehicle in the area of J-dock. The suspect had bent the vehicle windshield wipers, damaged the side view mirrors and damaged the trunk lock mechanism. There was no relationship between the victim and the suspect. The suspect was slightly impaired, but did not fit the criteria for a mental health hold.
- 12.16.18 Harbor Patrol took a stolen property report after unsecured property was removed from a vessel on T-dock. No suspect information available.
- 12.18.18 Harbor Patrol took an incident report after a vessel passenger was knocked overboard by a wave at the harbor entrance. No injuries report. The vessel was assisted back into the harbor without further incident.

- 12.19.18 Harbor Patrol took an incident report after a female slipped and fell in the concession lot. The victim sustained minor injuries. No tripping hazards were identified.
- 12.26.18 Harbor Patrol took an accident report after a vessel entering the harbor lost control in hazardous conditions and collided with *Twin Lakes*. No injuries reported.

**Search/Rescue/Recovery:**

- 11.4.18 Harbor Patrol was dispatched to an unconfirmed water rescue off of Cowell's Beach after a female was seen on the beach, crying and screaming walking toward the water. Harbor Patrol, rescue swimmers, a Calstar helicopter and U.S. Coast Guard helicopter, and Tow Boat US assisted in the search. Approximately two hours later C.G. Monterey arrived and also assisted in the search. Three hours after the original dispatch Coast Guard Sector San Francisco cancelled the search, all agencies cleared.
- 11.24.18 Harbor Patrol was dispatched to a surfer in distress in the area of Steamer Lane. Prior to arrival, the surfer was assisted to shore and the call was cancelled.
- 11.24.18 Harbor Patrol was dispatched to a dinghy in distress in the area of the Harbor Beach. A State Park rescue swimmer arrived and assisted Harbor Patrol in securing a line and towed the dinghy into the harbor without further incident. No injuries reported.
- 11.28.18 Harbor Patrol was dispatched to a confirmed water rescue in the area of E. Cliff and 38<sup>th</sup> Avenue. Prior to arrival, the victim made it to shore and the call was cancelled.
- 12.17.18 Harbor Patrol was dispatched to a surfer in distress in the area of West Cliff and Columbia. The surfer self-rescued prior to arrival and the call was cancelled.
- 12.23.18 Harbor Patrol was dispatched to a water rescue in the area of A-dock after a kayak capsized and the operator had difficulties getting back onto the dock. No injuries reported.
- 12.25.18 Harbor Patrol was dispatched to a water rescue in the area of Pleasure Point where a surfer was having difficulties exiting the water. The call was cancelled by State Parks prior to arrival.
- 12.25.18 Harbor Patrol was dispatched to a water rescue at the harbor entrance after a small vessel had hit the east jetty and the operator had been ejected from the vessel. The operator was rescued by a vessel in the area and Vessel Assist towed the vessel back into the harbor. No spills reported.
- 12.25.18 Harbor Patrol was dispatched to a swimmer in distress in the area of 16<sup>th</sup> Avenue. The swimmer was contacted and brought aboard the Almar and transported to the harbor.

Parking citations: 263

## Marian Olin

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**From:** Eberle, Andrea <Andrea.Eberle@asm.ca.gov>  
**Sent:** Tuesday, December 04, 2018 12:17 PM  
**To:** SCPD  
**Subject:** Letter Requesting State Funding for BSEE Grant Program

Good Afternoon Chairman Smith,

I wanted to let you know that we received your letter to Asm. Stone requesting an increase in funding for the Division of Boating and Waterways, Boating Safety and Enforcement Equipment grant program. As this is a state budget ask, we have forwarded your letter to our Capitol Office. We will remain vigilant here in the District Office for any state resources that might be of use to the program.

Thank you for taking the time to reach out to our office and explain the funding issues facing the Santa Cruz Port District. If we can be of assistance in any other matter, please do not hesitate to contact us.

Best wishes,

**Andrea Eberle**

Office of Assemblymember Mark Stone  
CA State Assembly District 29  
701 Ocean Street, Room 318B  
(831) 425-1503

Assemblymember Stone's Online Resources:

[Website](#) | [Facebook](#) | [Twitter](#) | [LinkedIn](#) | [Newsletter Sign-Up](#)

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# County of Santa Cruz

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Sheriff-Coroner

5200 Soquel Ave. Santa Cruz, CA 95062  
(831) 454-7610 FAX: (831) 454-7604

**Jim Hart**  
Sheriff-Coroner

November 29<sup>th</sup>, 2018

**Dear Santa Cruz Harbor Patrol,**

On behalf of the Santa Cruz County Sheriff's Office, I would like to thank you for your participation at our Annual 4<sup>th</sup> Trunk or Treat event hosted on Friday, October 26<sup>th</sup>, 2018.

Trunk or Treat is a great event for us to come together as a community. An estimated 3,000 people came to enjoy the festivities including carnival games, great food, face painting, cotton candy, popcorn, and meet officers from every agency in the county. Children were able to Trick or Treat from 28 decorated trunks. There was nothing but smiles throughout the entire event along with appreciation and thanks from the community.

It was because of your support that we were able to put this event together. So many families had a wonderful day in a safe and fun environment, reminding us why we love serving Santa Cruz County.

The Santa Cruz County Sheriff's Office is looking forward to next year's event which is scheduled for October 25<sup>th</sup>, 2019.

Sincerely,

**Sgt. Shon Leonetti**

Santa Cruz County Sheriff's Office  
Community Policing Division  
Live Oak/Soquel Service Center  
5200 Soquel Ave. Santa Cruz, CA 95062  
Shon.leonetti@santacruzcounty.us  
(831) 454-7683

Santa Cruz Port District  
135 5th Avenue  
Santa Cruz, CA 95062  
831.475.6161  
831.475.9558 Fax  
www.santacruzharbor.org



PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Reed Geisreiter  
Stephen Reed  
Darren Gertler

December 10, 2018

The Honorable Jimmy Panetta, Representative  
US House of Representatives  
1125 Longworth Building  
Washington, DC 20515

**SUBJECT: Funding of US Army Corps of Engineers Cost Share for O&M Dredging – Santa Cruz Port District**

Dear Congressman Panetta:

I am writing to thank you for your efforts in securing \$464,000 in US Army Corps of Engineers' (USACE) work plan funding for Santa Cruz Harbor's dredging operation. As you know, this FY19 funding is critical to ensuring Santa Cruz Harbor can continue to perform annual maintenance dredging of the federal entrance channel.

Last Thursday, Brigadier General Colloton, USACE South Pacific Division Commander and LTC Travis Rayfield of the USACE San Francisco District paid a visit to Santa Cruz Harbor and observed our dredging operation in person. We discussed the Memorandum of Agreement (MOA) between Santa Cruz Port District and the USACE and the funding you helped secure. As you are aware, Santa Cruz is the only small craft harbor of refuge that has agreed to share in the cost of performing the Corps' work of maintenance dredging, which is an annual need in the federal entrance channel. This unique agreement ensures continued maintenance dredging of the Santa Cruz Small Craft Harbor can occur each year between November - April, and ensures Santa Cruz Harbor can fulfill its vital commercial, community and public safety roles.

Thank you again for your ongoing support of Santa Cruz Port District.

Sincerely,

A handwritten signature in black ink, appearing to be "DS" or similar initials, written over a horizontal line.

Dennis Smith  
Chairman, Santa Cruz Port District Commission



**COMMITTEES**  
BANKING AND FINANCE  
BUDGET  
BUDGET SUBCOMMITTEE NO. 5 ON  
PUBLIC SAFETY  
HUMAN SERVICES  
NATURAL RESOURCES

**SELECT COMMITTEES**  
CHAIR: COASTAL PROTECTION AND  
ACCESS TO NATURAL RESOURCES  
CO-CHAIR: ENVIRONMENTAL CAUCUS

# Assembly California Legislature



**MARK STONE**  
CHAIR, JUDICIARY

ASSEMBLYMEMBER, TWENTY-NINTH DISTRICT

**STATE CAPITOL**  
P.O. BOX 942849  
SACRAMENTO, CA 94249-0029  
(916) 319-2029  
FAX (916) 319-2129

**DISTRICT OFFICES**  
701 OCEAN STREET, SUITE 318B  
SANTA CRUZ, CA 95060  
(831) 425-1503 OR  
(408) 782-0647  
FAX (831) 425-2570

99 PACIFIC STREET, SUITE 575G  
MONTEREY, CA 93940  
(831) 649-2832  
FAX (831) 649-2935

December 21, 2018

Santa Cruz Port District  
135 5<sup>th</sup> Avenue  
Santa Cruz, CA 95062

Dear Santa Cruz Port Commissioners:

Congratulations on being awarded the Special Districts Leadership Foundation District  
Transparency Certificate of Excellence.

I would like to commend you for all the hard work you've done to ensure constituents have access to information about the Port District's management and operations. The Santa Cruz Harbor has been a landmark in our area, as well as a hub of recreation and scenic views, for decades. It is of great comfort to know that it resides under the jurisdiction of a Port District that maintains such a strong commitment to sound, transparent governance.

Again, congratulations on this prestigious award. Your deeds and accomplishments are an example for all of us who value honesty and accessibility in our elected offices.

Sincerely,

A handwritten signature in blue ink that reads "Mark Stone".

Mark Stone  
Assemblymember  
29<sup>th</sup> District



December 26, 2018  
Certified Mail

Chair  
Santa Cruz Port District  
135 5th Ave.  
Santa Cruz CA 95062

SUBJECT: 2019 ELECTION OF SPECIAL DISTRICT MEMBER ON LAFCO

Dear Board Chairperson:

By State law, the independent special districts in Santa Cruz County get three positions on the LAFCO board: two regular positions and one alternate. Tom LaHue (Soquel Creek Water District) is nearing the end of a four-year term as a regular LAFCO member. The other two district positions are in mid-term. The purpose of this letter is to solicit nominations for the upcoming regular member term.

The term begins on May 6, 2019 and ends on May 1, 2023. Under the selection rules, the two regular members cannot be from the same type of district (fire, water, recreation, miscellaneous). Since Jim Anderson, the other regular member currently in the middle of a term, is from a fire district, the regular position being filled cannot be from a fire district. The pool of people eligible to apply for the regular member term is anyone who is on the board of an independent special district in Santa Cruz County, excepting fire protection districts.

I have attached a form by which a board member may apply. An electronic form is available on Santa Cruz LAFCO's homepage: <https://www.santacruzlafco.org/>. Please share this memo with other members of your board. The deadline for returning completed nominations is Friday, February 22, 2019.

Also, if you have preferences regarding whether to conduct the election by mail or by meeting, please let me know no later than February 22, 2019.

The selection process rules are posted on Santa Cruz LAFCO's website within the **What is LAFCO** tab under **Policies and Rules**:

<https://www.santacruzlafco.org/wp-content/uploads/2018/01/801-B-Exhibit-B-District-Selection-Committee-Procedures-1-19-18.pdf>

LAFCO staff would be happy to answer any questions about the selection process. After February 22, 2019, I'll send each district's presiding officer the nominations, along with an explanation of the voting process.

Very truly yours,

Patrick M. McCormick  
Executive Officer

Enclosure: Nomination Form

LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY  
NOMINATION FORM  
SPECIAL DISTRICT REGULAR MEMBER  
NOMINATION PERIOD CLOSES FEBRUARY 22, 2019

INSTRUCTIONS:

If you are interested in serving as a special district member on LAFCO, please complete and sign the following application. The complete application can be mailed, hand delivered, or emailed (as pdf with signature) to:

Mailing address:

LAFCO  
Room 318-D  
701 Ocean Street  
Santa Cruz CA 95060

Email: [debra@santacruzlafco.org](mailto:debra@santacruzlafco.org)

Applications must be received in the LAFCO office no later than 4:30 p.m. on February 22, 2019.

Thank you for your interest in the Local Agency Formation Commission. In accordance with the Districts' rules, fire protection board members are ineligible for this position.

I am applying for the regular member position with a term beginning May 6, 2019.

NAME: \_\_\_\_\_

MAILING ADDRESS: Street \_\_\_\_\_

City, Zip: \_\_\_\_\_

PHONE: Home/Cell: \_\_\_\_\_ Business: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DISTRICT BOARD ON WHICH YOU SERVE: \_\_\_\_\_

PREVIOUS BOARD, COMMISSION, OR COMMITTEE SERVED:

Organization

Term

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO.

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.

\_\_\_\_\_  
Signature of Board Member Interested in Serving on LAFCO

\_\_\_\_\_  
Print First and Last Name

\_\_\_\_\_  
Date



# Port Commission Review Calendar 2019-20

## 2019

### January-March

- ✓ Committee assignments for 2019
- \_\_\_ Sea Scouts' bi-annual report
- \_\_\_ Slip vacancy bi-annual report / waiting list statistics
- FY 20 Budget
- Review 5-year CIP
- Ethics Training Update
- \_\_\_ Form 700 Filing (due by 03/31 each year)
- ✓ Bi-annual Anti-Harassment/Anti-Discrimination Training

### April-June

- \_\_\_ Dredge Report 2018-19
- \_\_\_ Vessel Use List Review

### July-September

- \_\_\_ Vessel Insurance Policy Review
- \_\_\_ Review of O'Neill Sea Odyssey slip rent reduction / charter fee. PC action of 07/07
- \_\_\_ Sea Scouts' bi-annual report
- \_\_\_ Slip vacancy bi-annual report / waiting list statistics

### October-December

- \_\_\_ Annual review of business use of slips
- \_\_\_ Port Commission officers for 2020
- \_\_\_ Nexus Wealth Advisors lease exp. 11/30/19 (2) 3 year options
- \_\_\_ Bayside Marine lease exp. 01/31/20 (1) 2 year options

### Committee Review Items (timeline not specified)

#### Key

- \_\_\_ Pending
- In process
- ✓ Done

## 2020

### January-March

- \_\_\_ Committee assignments for 2020
- \_\_\_ Sea Scouts' bi-annual report
- \_\_\_ Slip vacancy bi-annual report / waiting list statistics
- \_\_\_ FY 21 Budget
- \_\_\_ Review 5-year CIP
- \_\_\_ Review of NH sublet fee structure (exp. 3/31/20)
- \_\_\_ Ethics Training Update
- \_\_\_ Form 700 Filing (due by 03/31 each year)

### April-June

- \_\_\_ Dredge Report 2019-20
- \_\_\_ Vessel Use List Review
- \_\_\_ Biannual Update to Conflict of Interest Code
- \_\_\_ Crow's Nest lease exp. 04/30/20 (Suite 130) 2 (5) year options

### July-September

- \_\_\_ Vessel Insurance Policy Review
- \_\_\_ Review of O'Neill Sea Odyssey slip rent reduction / charter fee. PC action of 07/07
- \_\_\_ Sea Scouts' bi-annual report
- \_\_\_ Slip vacancy bi-annual report / waiting list statistics

### October-December

- \_\_\_ Annual review of business use of slips
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- \_\_\_ Bayside Marine lease exp. 01/31/20 (1) 2 year options

### Future Calendar

- ABC End-Tie review after Murray Street Bridge Retrofit

Updated 01/16/19  
Progress/CommissionReviewCalendar-2019.doc