



Special Closed, Public Hearing, and Regular Public Session of May 23, 2023

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

Darren Gertler	Chair
Stephen Reed	Vice-chair
Dennis Smith	Commissioner
Toby Goddard	Commissioner
Reed Geisreiter	Commissioner

SPECIAL PUBLIC SESSION – 6:30 PM

Chair Gertler convened the special public session at 6:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA (hybrid meeting platform).

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54956.8

At 6:30 PM, Chair Gertler announced that the Commission will meet in closed session to discuss agenda item 3.

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Property: 2222 East Cliff Drive, Suite 140 & 150
Agency Designated Representative: H. MacLaurie
Negotiating Parties: Intero
Under Negotiation: Lease Terms

SPECIAL PUBLIC SESSION

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957.1

Chair Gertler announced that the Commission took no reportable action in closed session on item 3.

Chair Gertler adjourned the special open session following the closed meeting at 6:45 PM.

PUBLIC HEARING – 7:00 PM

Chair Gertler convened the public hearing at 7:00 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA (hybrid meeting platform).

5. Public Hearing to Receive Testimony Regarding the Drawing of Port Commission District Boundaries Pursuant to Elections Code § 21601

Port Director MacLaurie stated that this is the fourth public hearing required as part of the Port District's districting process. She stated that the Commission may consider a final map at this hearing for adoption as the official Port Commission District Map. She introduced the District's contracted demographer, Douglas Johnson, President of National Demographics Corporation.

Mr. Johnson provided a comprehensive overview of the two additional draft maps (Tan 2, and Yellow 2).

The following community feedback was received at the public hearing (via Zoom):

- Support for draft maps in which all five divisions touch the harbor (Tan and Tan 2).

A discussion ensued regarding map selection. Individual Commissioners expressed support for the following draft maps:

- Chair Gertler – Green & Tan 2 (respectively)
- Vice-chair Reed – Yellow 2 & Green (respectively)
- Commissioner Goddard – Yellow 2 & Tan 2 (respectively)
- Commissioner Smith – Green
- Commissioner Geisreiter – Yellow 2 & Tan 2 (respectively)

Commissioner Goddard suggested the following revision to resolution 23-05:

- Replace “adopting redistricting maps” in the first sentence with “establishing and adopting a district-based election map”.

MOTION: Motion made by Vice-chair Reed, seconded by Commissioner Geisreiter to approve resolution 23-05, with the revision outlined above; and designate Yellow 2 as the official Port Commission District Map for attachment to Resolution 23-05 as Exhibit A.

- *Motion carried. Commissioners Reed, Goddard, and Geisreiter voting YES. Commissioners Gertler and Smith voting NO.*

REGULAR PUBLIC SESSION

Chair Gertler convened the regular public session following the public hearing at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

6. Pledge of Allegiance
7. Oral Communication

Chair Gertler announced that the Commission took no reportable action in closed session on item 3.

Commissioner Smith expressed his disappointment regarding the outcome of the Commission's deliberation during last month's meeting on the public benefit discount. Commissioner Smith requested that Chair Gertler schedule a meeting with Port Director MacLaurie to determine if additional discussions can occur at the committee level to fully vet the equity of the public benefit discount and develop standards for its application. Chair Gertler agreed and stated that he will schedule a time to meet with the Port Director.

CONSENT AGENDA

8. Approval of Minutes
 - a) Special Closed, Public Hearing, & Regular Public Meeting of April 25, 2023
9. Award of Contract for 2023-24 Sediment Sampling and Analysis Plan Services (NTE \$76,200)

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Goddard to approve consent agenda items 8 and 9.
- *Motion carried unanimously.*

REGULAR AGENDA

10. Review Investment Option - California CLASS Prime

Discussion: Rick Wood, Finance and Administration Director for the California Special Districts Association (CSDA) provided a presentation on the California CLASS Prime (CLASS) investment option and highlighted the following:

- CLASS Prime is a newly established joint powers authority pool sponsored by CSDA and the League of California Cities (launched July 2022).
- The program is designed specifically for special districts and is an allowable investment instrument under California Government Code Section 53601.
- High rate of return (4.97% vs. 2.74% with LAIF).

- Interest paid monthly (rather than quarterly).
- Short term maturities.

A discussion ensued regarding the benefits associated with establishing a CLASS Prime account. There was a consensus among the Commission to direct staff to take advantage of current market conditions and establish a California CLASS Prime account. The Commission expressed support for making an initial deposit of approximately \$13 million (from LAIF to CLASS Prime).

MOTION: Motion made by Vice-chair Reed, seconded by Commissioner Goddard to support the Port Director in efforts to establish a California CLASS Prime investment account.
 - *Motion carried unanimously.*

11. Award Contract for Pile Repair and Replacement Project 2023 – RGP Phase 1 (NTE \$1,200,000)

Discussion: Port Director MacLaurie stated that a request for proposals (RFP) for the Pile Repair and Replacement Project 2023 (RGP Phase 1) was advertised, commencing April 10, 2023. Port Director MacLaurie stated that four bids were received, and Cushman Contracting Corporation (Cushman) was the low bidder.

Port Director MacLaurie stated that \$615,000 is currently available in the Capital Improvement Program for the Pile Replacement project, leaving a funding shortfall of \$585,000. She recommended that the Commission authorize using \$425,000 in reallocated CIP funds and \$160,000 in unrestricted cash to cover the shortfall.

Port Director MacLaurie stated that the following correspondence has been distributed to the Commission as part of tonight’s meeting and entered into the public record:

- Santa Cruz Harbor Pile Repair and Replacement Project 2023 (RGP Phase 1) – Bid Advisory, from Local Union No. 34 Pile Drivers, dated May 22, 2023
- Santa Cruz Harbor Pile Repair and Replacement Project 2023 (RGP Phase 1) – Bid Advisory Response, from Santa Cruz Port District, dated May 23, 2023

Kyle Cushman, Secretary of Cushman Contracting Corporation, expressed appreciation for the opportunity to bid on this project and stated that his firm is looking forward to working with the Port District and fulfilling the bid requirements.

The Commission expressed support for approving the contract with Cushman to ensure that this critical project gets completed during the upcoming work window.

MOTION: Motion made by Commissioner Goddard, seconded by Vice-chair Reed to award a contract for the Pile Repair and Replacement Project 2023 – RGP Phase 1; authorize the Port Director to execute the contract; authorize a not-to-exceed amount of \$1,200,000 for the construction budget including a contingency of approximately 5%; and approve an appropriation in the FY24 budget for the amount of the contract plus contingency.
- *Motion carried unanimously.*

12. Approval of Cash / Payroll Disbursements – April 2023 (*There was no discussion on this agenda item*)

MOTION: Motion made by Commissioner Geisreiter, seconded by Vice-chair Reed to approve cash and payroll disbursements for April 2023, in the amount of \$885,527.52.
- *Motion carried unanimously.*

INFORMATION

13. Port Director's Report

Port Director MacLaurie stated that she is scheduled to meet with Carlos Palacios, County Administrative Officer, on May 24, 2023, to discuss District operations and other areas of mutual concern.

In response to a question posed by Commissioner Goddard, Port Director MacLaurie stated that staff continues to work with the City of Santa Cruz Building Department on the issuance of a building permit for the 2222 East Cliff Drive Deck Replacement Project.

14. Harbormaster's Report (*There was no discussion on this agenda item*)
15. Facilities Maintenance & Engineering Manager's Report (*There was no discussion on this agenda item*)
16. Financial Reports (*There was no discussion on this agenda item*)
a) Comparative Seasonal Revenue Graph
b) Review of FY24 Budget Impacts – Salmon Season Closure
17. Delinquent Account Reporting (*There was no discussion on this agenda item*)
18. Harbor Patrol Incident Response Report – April 2023 (*There was no discussion on this agenda item*)

19. Written Correspondence
 - a) Letters to the Port Commission from Ukulele Group

Commissioner Goddard acknowledged the letters received by the Ukulele Group and expressed his appreciation for the group.

20. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chair Gertler adjourned the regular public session at 8:40 PM.

Darren Gertler, Chair



TO: Port Commission
FROM: Renee Ghisletta, Administrative Assistant
DATE: June 6, 2023
SUBJECT: Approval of Lease Amendment for UCSC Community Boating Program

Recommendation: Approve the Seventh Amendment to lease.

BACKGROUND

The UCSC boating program utilizes dock, rowing rack, jet float, and landside storage space at and near FF Dock, under an original lease dated May 1997. The most recent lease amendment (Sixth Amendment) was executed in 2017, and expires on June 30, 2026.

Under the Sixth Amendment, UCSC leases approximately 642 SF of rowing dock and 301 SF of jet float at FF-Dock. Earlier this year, UCSC submitted a request to add one additional rack storage space to the premises after a four-person rowing shell was donated to the program. The requested rack storage space is located outside of and adjacent to UCSC's dedicated rowing dock, at space RR-41 (rowing rack under bridge).

ANALYSIS

Under the current lease, a market value rate is assigned to each space that is rented by UCSC. A 50% public service discount is applied to certain portions of the leasehold. The additional rowing rack space that is being proposed for inclusion into the lease premises will be charged in accordance with the District's current fee schedule (\$63.14/month) and is subject to periodic adjustments. The public service discount does not apply to this space.

The Real Estate office at UCSC has reviewed and approved the Seventh Amendment to Lease as presented. All other terms of the lease remain unchanged.

IMPACT ON PORT DISTRICT RESOURCES

There is no impact on Port District resources associated with the approval of this lease amendment.

ATTACHMENTS: A. Seventh Amendment to Lease

**THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
SEVENTH AMENDMENT OF LEASE
THE REGENTS AS TENANT**

THIS SEVENTH AMENDMENT OF LEASE (“Amendment”) is made and entered into as of July 1, 2023 (“Effective Date”) by and between the SANTA CRUZ PORT DISTRICT COMMISSION, a political subdivision (“Landlord”) and THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, a California corporation (“Tenant”).

Landlord and Tenant hereby agree as follows:

1. The Lease between the parties dated May 1, 1997, as further amended on September 1, 1997; November 20, 2000; April 26, 2007; April 10, 2012, May 26, 2015, and February 28, 2017, for certain Premises located at the Santa Cruz Small Craft Harbor at 135 Fifth Avenue in Santa Cruz, California, is hereby amended as follows:

a. In Section 1 titled, “Rental of Premises,” sub-section titled, “Premises,” is deleted in its entirety and replaced with the following text to include the addition of one rowing rack space commencing on April 1, 2022:

“Premises (as further described in Exhibit A):

- *One hundred linear feet (100’) dock space at FF-Dock*
- *Two hundred fifty-three square feet (253 SF) office space*
- *One thousand eight square feet (1,008 SF) fenced storage area including two storage sheds (each one hundred twenty-one square feet [121 SF] in size)*
- *Three hundred one square feet (301 SF) jet float kayak rack space*
- *Six hundred forty-two square feet (642) SF rowing dock*
- *Four (4) boat slips*
- *One (1) rowing rack space for four-person shell (RR-41)”*

2. Exhibit A, “Premises” (map), is deleted and replaced with new Exhibit A (attached).

3. In Section 1 titled, “Rental of Premises,” sub-section titled, “Rent,” is deleted in its entirety and replaced with the following:

“Base Rent for the Lease Term exclusive of the rent for the boat slips and rowing rack space shall commence at One Thousand Nineteen Dollars and 29/100 Dollars (\$1,019.29) per month or \$12,231.48 annually, monthly rent shall be increased annually on July 1st in accordance with the increase in the San Francisco-Oakland-Hayward Consumer Price Index (All Items) for the preceding calendar year. In no event shall the Base Rent be decreased. Additional Rent for the four (4) boat slips and one (1) rowing rack space shall be charged in accordance with the fee schedule currently in place and amended from time to time by Landlord.”

4. Except as expressly amended above, the Lease remains in full force and effect

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the date first above written.

LANDLORD:

SANTA CRUZ PORT
DISTRICT COMMISSION

By: _____

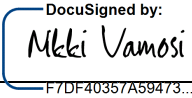
Name: Holland MacLaurie

Title: Port Director

Date: _____

TENANT:

THE REGENTS OF THE
UNIVERSITY OF CALIFORNIA

By:  _____
F7DF40357A59473...

Name: Nicole Vamosi

Title: Director, RECS, UCSC

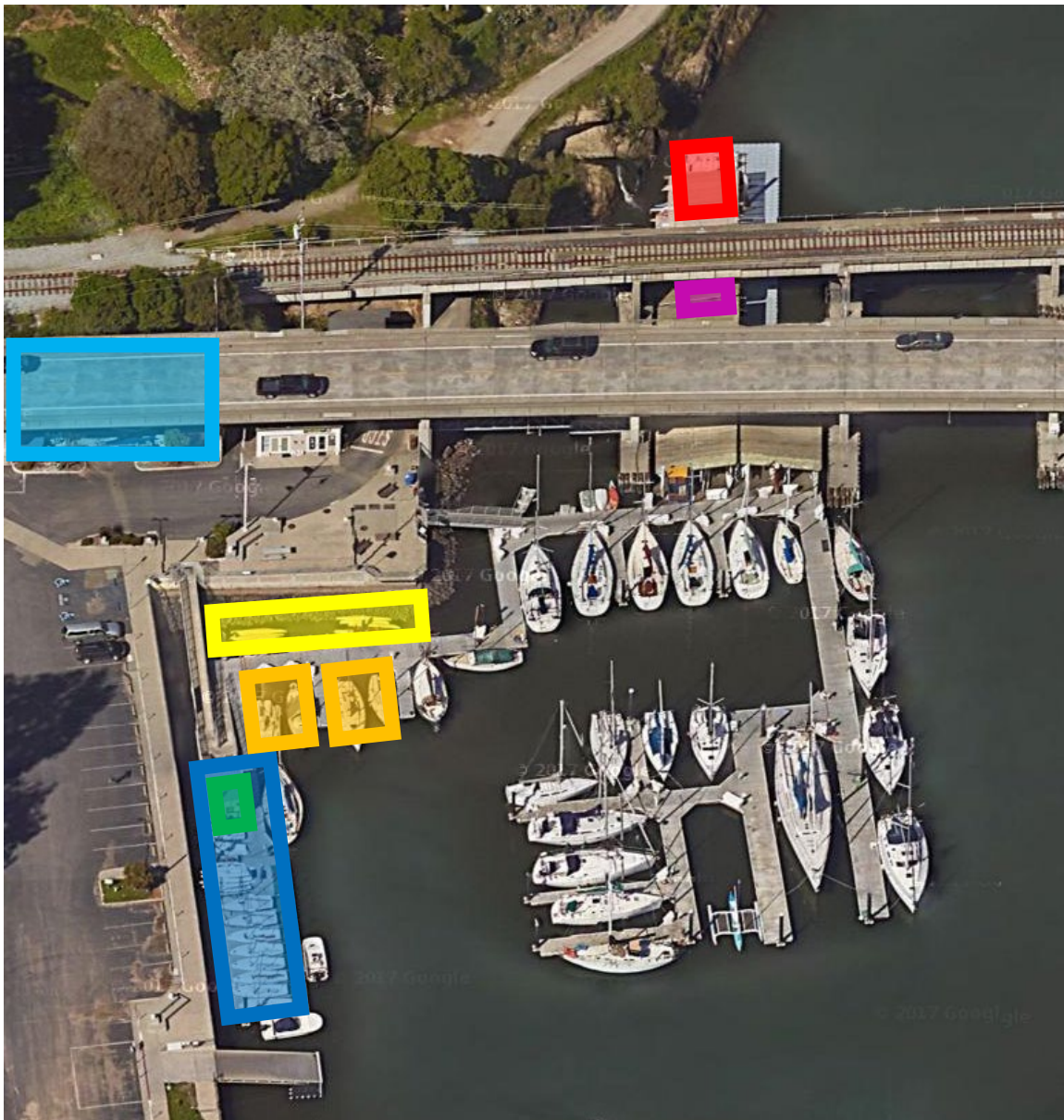
Date: 6/20/2023

EXHIBIT A

RENTAL PREMISES

NOT TO SCALE

- Dock Space of FF-Dock (100 SF)
- Office Space of FF-Dock (253 SF)
- Fenced Storage Area including Two Storage Sheds (each shed 121 SF /total area 1, 008 SF)
- Jet Float Kayak Rack Space (301 SF)
- Rowing Dock (642 SF)
- Four (4) Boat Slips (FF7, FF8, FF9, FF10)
- One (1) Rowing Rack on FF-Dock (RR41) *“New Premises” commencing April 1, 2022*



Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org



PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

TO: Port Commission
FROM: Blake Anderson, Harbormaster
DATE: June 15, 2023
SUBJECT: Consideration of 6-Pak Charter Permit Application – Ocean Safaris (J. Moskito)

Recommendation: *Consider authorization of a north harbor charter operation (6-pak) for James Moskito of Ocean Safaris.*

BACKGROUND

James Moskito has over 20 years of experience as a charter operator. He founded his company, Ocean Safaris, in 2000, and has since logged thousands of hours as a charter captain, dive instructor, and naturalist. Mr. Moskito recently obtained a north harbor 30' slip on J-Dock (through the waiting list) and has submitted a proposal to operate a 6-pak charter with an emphasis on wildlife viewing. Mr. Moskito's vessel is a twin-engine, 33' rigid-hull inflatable with seating for six passengers.

ANALYSIS

There are currently four approved charters operating from various docks in the north harbor. No charters are operating from J-Dock. North harbor parking in the area of J-Dock is plentiful and there is already a pay station located in the vicinity where customers can purchase an hourly or daily parking pass.

Mr. Moskito has completed the charter application and paid the associated fee. He currently has \$1 million in commercial liability insurance with the Port District listed as additional insured on the certificate. Mr. Moskito holds a 100-ton Master Merchant Mariner Credential with the U.S. Coast Guard.

Overall, staff feels this is a reasonable request with a negligible impact on north harbor operations.

IMPACT ON PORT DISTRICT RESOURCES

If approval is granted, the Port District will generate an additional \$750 in charter fees annually, and associated visitor parking revenue.

ATTACHMENTS: A. Charter Application and Supporting Materials

BUSINESS USE OF SLIP / CHARTER PERMIT APPLICATION

CONTACT & BUSINESS INFORMATION

Applicant Name: JAMES MOSKITO / OCEAN SAFARIS

Home Address: 28079 Ziele Creek Dr - Hayward, CA 94542

Email Address: JAMES@J MOSKITO.COM

Phone Number: 510-520-7381

Assigned Slip #: S-08 Slip Assigned through Port District Waiting List? YES NO

Vessel Pak Rating: 6 Vessel Type: INFLATABLE P/W Vessel Size: 30'

Vessel Draw: 2' Operating Schedule: AS NEEDED FEB - NOV

THE FOLLOWING INFORMATION MUST BE SUBMITTED AS PART OF THE APPLICATION PROCESS. THE INFORMATION WILL ASSIST IN THE APPROVAL PROCESS. ADDITIONAL INFORMATION MAY BE SUBMITTED, IF DESIRED.

PROPOSED OPERATING PLAN

Include days, times, and seasons of planned operation. Please note that any changes to the operating plan, including changes to the vessel's pak rating or size, will require additional Port Commission approval.

PROPOSED PARKING PLAN

Parking within the harbor is limited. Please address how parking will be utilized and any steps you will take to minimize parking impacts.

SAFETY PLAN

A comprehensive safety plan, outlining courses, certifications, licensing of each qualified vessel operator and/or skipper.

INSURANCE REQUIREMENTS

Liability insurance, in the amount of \$1 million, naming the Santa Cruz Port District as additional insured, must be provided.

SIGNATURE

Owner hereby agrees that, to the full extent permitted by law, Port District shall not be liable or responsible for any claims, demands, damages, debts, liabilities, obligations, costs, expenses, liens, actions or causes of action of any kind whatsoever, resulting (1) from any collision with any of the dredging equipment or any other boat, (2) from any collision or contact with the bottom of the Harbor or any obstructions on the bottom of the Harbor, (3) from any collision or contact with the jetties or surrounding beaches, or (4) from, or in any way relating to, the dredging operations or the lack of dredging operations, including, but not limited to, the closure of the Harbor entrance for any reason or under any circumstances.

NAME: JAMES Moskito SIGNATURE: 

SIGNATURE:  DATE: MAY 15, 2023

PRIMARY BANKING INSTITUTION: Wells Fargo Bank

FOR PORT DISTRICT USE

Application Fee: 250⁰⁰ Insurance Req't (Date Submitted): 5/15/23

Received Date: 5/15/23 Other Special Conditions:

Approval Date:

Proposed Operating plan:

We propose to offer wildlife and sightseeing strips starting from 8am in the morning to sunset, 7 days a weeks for private and semi private trips with no more than 6 guests at a time.

These trips will be approximately 2, 3 and 6 hours long in duration depending on the trip.

Our trips will be wildlife & sightseeing above the water and below in Monterey Bay and the surrounding area with trips from Año Nuevo to Big Sur.

Our trips are promoted and priced as private and semi private nature trips, with most of our clients staying a few days in Santa Cruz coming with us for multiple trips over multiple days.

Wildlife watching of Sharks, whales, pinnipeds, marine mammals, birds and other wildlife.

We are proposing a morning 3 hour nature trip, 3 hour noon trip and a 2 hour afternoon trip

Because we have always focused on private and semi private trips, our trips will be tailored to each group and their goals. Attached is a sample of a proposed Wildlife Photography trip in Monterey Bay for 1-4 guests it is 3 hours long for 4 passengers at \$250 per person.

We will also plan to have a 3 hour nature watching trip for 1 to 6 passengers priced at \$185 per person.

We offer several types of trips, in many parts of the world, but after Covid-19 and the restrictions on international travel we decided to also offer trips locally to us.

It has been very hard as an international tour company to recover from the Covid travel restrictions, and we look forward to making Santa Cruz a unique destination for our guests and clients.

Proposed Parking Plan

Our proposed parking plan has always been to have guests arrive by local hotel shuttle van, use public transportation, ride-sharing companies like Uber or Lyft, local taxis or carpooling.

With our trips promoted as private and Semi private trips which are limited to 6 guests, we feel we will have no or very limited impact on parking, but as we have done in the past is to always suggest carpooling if coming in as a group. We will recommend the overflow parking area as our designated guest parking or another location of the harbormasters choice for the limited parking of one or two parking spaces we may expect our guests to use.

Safety Plan:

We have comprehensive Emergency Action plans (see attached)

We have posted plans, radio mayday procedures posted, life jacket use and other emergency procedures posted and available on the vessel.

We use a pre-written Safety Orientation we use prior to departing (see copy attached)

We use a "Float Plan" for all trips (see attached)

We keep on the vessel:

1. We have a comprehensive first aid kit on the vessel and all required USCG safety equipment.
2. CPR and first aid information slates
3. First aid for Hazardous marine life injuries
4. Neurological assessment slates
5. Emergency oxygen slate
6. Emergency Action slate

The vessel is captained by a 100ton USCG captain with 25 years of ocean experience.

The captain is certified CPR and 1st Aid instructor.

The captain is a NOLS Wilderness-EMT alumni.

Insurance requirements attached

James Moskito
510-520-7331
Customer #58823
Dock J8

Charter permit Amendment to proposed Operating Plan up-dated June 5, 2023

Proposed Operating plan:

We propose to offer wildlife and sightseeing trips starting from 8am in the morning to sunset, 7 days a weeks for private and semi private trips with no more than 6 guests at a time.

These trips will be approximately 2, 3 and 6 hours long in duration depending on the trip.

Our trips will be wildlife & sightseeing above the water and below in Monterey Bay and the surrounding area with trips from Año Nuevo to Big Sur.

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We offer several types of trips, in many parts of the world, but after Covid-19 and the restrictions on international travel we decided to also offer trips locally to us.

It has been very hard as an international tour company to recover from the Covid travel restrictions, and we look forward to making Santa Cruz a unique destination for our guests and clients.

In addition to the already described wildlife and sightseeing trips

We plan also to continue to use our NOAA Educational I Permit MULTI-2020-005 for the project entitled "Educational tours to the Greater Farallones and Año Nuevo Island

I have been conducting these tours since 2000 with over 1000 expeditions.

We have been told we can at any time extend our Año Nuevo Island (ANI) for 2023, 2024 and future years

This will be a 6-9 hour trip departing at 8/9am for Año Nuevo Island

We will also be working with Oceanic Research Ecology group conducting research projects and marine photo ID and other data sets <https://www.oceaniceco.org/home>

All of our trips will be educational, we will be participating in Citizen science projects such as www.Happywhale.com and continuing to gather additional photo and data for the NOAA Identification Catalog and field guide for Transient (Brigg's) Killer whales of Monterey Bay and Gathering photos and data for our friends at Monterey Bay Aquarium for Great White Shark research.

In addition, we can make our daily data logs available to additional researchers.

Once established I will be working with the Monterey Bay National Marine Sanctuary working to make a local educational series on becoming a Monterey Bay Sanctuary Naturalist.

I am open to providing local residents with a once a month discounted trips as a public benefit.

I would like to offer a program and a local high school discount for those students looking towards a career in the marine industry or marine sciences.

Please contact me with and questions or concerns James Moskito 510-520-7331



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/4/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0603247
George Petersen Insurance Agency, Inc.
P.O. Box 3539
Santa Rosa, CA 95402

CONTACT NAME:
PHONE
(A/C, No, Ext): (415) 454-6454
E-MAIL
ADDRESS: info@gpins.com

FAX
(A/C, No): (415) 444-0986

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Stratford Insurance Company

40436

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

INSURED

Ocean Safaris, LLC
28079 Ziele Creek Dr.
Hayward, CA 94542

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					
	CLAIMS-MADE	OCCUR				EACH OCCURRENCE \$
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$
	POLICY	PRO-JECT				PRODUCTS - COMP/OP AGG \$
	OTHER:					\$
	AUTOMOBILE LIABILITY					
	ANY AUTO OWNED AUTOS ONLY	SCHEDULED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$
	HIRED AUTOS ONLY	NON-OWNED AUTOS ONLY				BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	CLAIMS-MADE				AGGREGATE \$
	DED	RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y / N				PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Commercial Watercraf	X	VCF2007858	4/19/2023	4/19/2024	Hull & Machinery 90,000
A	Commercial Watercraf		VCF2007858	4/19/2023	4/19/2024	P&I 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Captain of Vessel
James Moskito is named as additional insured with respects to General Liability per SSA-E-6025-1217. Form Attached

CERTIFICATE HOLDER

CANCELLATION

James Moskito
28079 Ziele Creek Dr
Hayward, CA 94542

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

SAMPLE OF PROPOSED TRIPS

DEPARTING FROM SANTA CRUZ

QUICK DETAILS

- **Duration:** 3 hours
- **Ages:** 13+ years
- **Great for everyone:** SUITABLE FOR ALL LEVELS OF PHOTOGRAPHY
- **Info:** Great for small intimate group trips

Join us for a fantastic day on Monterey Bay spending time photographing animals like seals, sea lions, otters, whales, dolphins, turtles, sharks and the coastal scenery of Monterey Bay!

Intimate Photography Wildlife Encounters

Groups are small (two to four people), we travel quietly, and the focus is on the wildlife. There is plenty of free time for us to explore.

Our boat named "Safari" is the perfect vessel for photography as we are close and low to the water giving you a spectacular low vantage point to photograph the wildlife from an intimate level that few other vessels offer.

Whether you are a beginner or expert photographer, you are bound to pick up some new skills and tips on capturing stunning marine life imagery. For those who are not into photography, this is still an excellent trip to be out on the water during a beautiful time of day. You can sit back, relax, and watch the wildlife, while the photographers let their shutters fly! The photography tours operating between April – May can be a good time to look for killer whales as they come into the bay to hunt migrating gray whales. We may have an opportunity to see humpback whales and multiple species of dolphins. Other times of the year, expect to see humpbacks, blues, and dolphins with the occasional killer whale sighting. There will also be opportunities to photograph other animals like sea otters, sea lions, and many bird species.

SAMPLE OF TYPE OF PROPOSED TRIP DEPARTING SANTA CRUZ

OCEANSAFARIS.COM

HOME

TRIPS

ABOUT ▾

CONTACT US

BLOG

MORE ▾

VIEW TRIPS

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TO: Port Commission
FROM: Blake Anderson, Harbormaster
DATE: June 15, 2023
SUBJECT: Consideration of 6-Pak Charter Permit Application – Cod Mountain Fish Co. (G. Webb)

Recommendation: *Consider authorization of a south harbor charter operation (6-pak) for Greg Webb of Cod Mountain Fish Company*

BACKGROUND

Greg Webb has been involved with Santa Cruz-based fishing charters for the last 10 years, both as a deckhand and as a licensed captain. He currently has a commercial fishery slip on S-Dock and has been selling his catch directly to customers at a Sacramento-area farmers market. Mr. Webb has submitted a proposal to operate a six-pack charter, in conjunction with his commercial fishing business, Cod Mountain Fish Company.

ANALYSIS

There are currently three 6-pak charters operating from S-Dock (Monterey Bay Charters [T. Dolan], Chartle Charters [J. Stoops], and Santa Cruz Coastal Fishing Charters [R. Armstrong]). When considering Mr. Webb's request, if the Commission has concerns about the number of charters currently operating from a single dock, an alternative commercial slip on R-Dock can be utilized. There are currently no charters operating from R-Dock.

Mr. Webb's license will allow him to carry a maximum of six passengers; however, due to the vessel's size, he intends to carry a maximum of four. With a four passenger load, impacts to parking are expected to be minimal, as groups will likely travel to the harbor in one or two vehicles. Daily parking passes can be purchased at the pay station near the fishery landing. Most charters will finish in the late morning allowing the affected parking spaces to be used by afternoon visitors and restaurant patrons.

Mr. Webb has completed the charter application and paid the associated fee. He currently has \$1 million in commercial liability insurance with the Port District listed as additional insured on the certificate. Mr. Webb holds a 100-ton Master Merchant Mariner Credential with the U.S. Coast Guard.

IMPACT ON PORT DISTRICT RESOURCES

If approval is granted, the Port District will generate an additional \$750 in charter fees annually, and associated visitor parking revenue.

ATTACHMENTS: A. Charter Application and Supporting Materials

BUSINESS USE OF SLIP / CHARTER PERMIT APPLICATION

CONTACT & BUSINESS INFORMATION

Applicant Name: Greg Welsh
Home Address: 2447 Oriole Ln
Email Address: CodMountainfishco@gmail.com
Phone Number: (530) 409-9523
Assigned Slip #: 522
Slip Assigned through Port District Waiting List? [X] YES [] NO
Vessel Pak Rating: 4
Vessel Type: Power
Vessel Size: 25'
Vessel Draw: 2'
Operating Schedule: 06:00 - 12:00

THE FOLLOWING INFORMATION MUST BE SUBMITTED AS PART OF THE APPLICATION PROCESS. THE INFORMATION WILL ASSIST IN THE APPROVAL PROCESS. ADDITIONAL INFORMATION MAY BE SUBMITTED, IF DESIRED.

PROPOSED OPERATING PLAN

Include days, times, and seasons of planned operation. Please note that any changes to the operating plan, including changes to the vessel's pak rating or size, will require additional Port Commission approval.

PROPOSED PARKING PLAN

Parking within the harbor is limited. Please address how parking will be utilized and any steps you will take to minimize parking impacts.

SAFETY PLAN

A comprehensive safety plan, outlining courses, certifications, licensing of each qualified vessel operator and/or skipper.

INSURANCE REQUIREMENTS

Liability insurance, in the amount of \$1 million, naming the Santa Cruz Port District as additional insured, must be provided.

SIGNATURE

Owner hereby agrees that, to the full extent permitted by law, Port District shall not be liable or responsible for any claims, demands, damages, debts, liabilities, obligations, costs, expenses, lens, actions or causes of action of any kind whatsoever, resulting (1) from any collision with any of the dredging equipment or any other boat, (2) from any collision or contact with the bottom of the Harbor or any obstructions on the bottom of the Harbor, (3) from any collision or contact with the jetties or surrounding beaches, or (4) from, or in any way relating to, the dredging operations or the lack of dredging operations, including, but not limited to, the closure of the Harbor entrance for any reason or under any circumstances

NAME: Greg Welsh SIGNATURE: [Signature]

SIGNATURE: [Signature] DATE: 5/31/2023

PRIMARY BANKING INSTITUTION: Chase

FOR PORT DISTRICT USE

Application Fee: Insurance Req't (Date Submitted):

Received Date: Other Special Conditions:

Approval Date:

COVER LETTER

Greg Webb
Cod Mountain Fish Co.

(530)409-9523
2447 Oriole Ln
Santa Cruz CA, 95062

Dear Santa Cruz Port District Comity

I am writing to submit my application and supporting documents for consideration by the Santa Cruz Port Committee. I am seeking approval to operate supplemental charter fishing trips out of the Santa Cruz harbor. With over a decade of experience in the fishing industry and a proven track record of excellence, I am confident that Cod Mountain Fish Co. can make a valuable contribution to the fishing community in Santa Cruz.

Throughout my career, I have honed my skills and expertise by working for reputable charter fishing companies in the Monterey Bay area. I spent five years with Monterey Bay Charters, where I gained invaluable experience in operating successful fishing trips and ensuring exceptional customer satisfaction. Additionally, I dedicated another five years to Go Fish Santa Cruz Charters, where I further developed my leadership skills and deepened my understanding of the local fishing ecosystem.

My qualifications extend beyond hands-on experience. I hold a USCG 100-ton captain's license, which demonstrates my commitment to safety and compliance with maritime regulations. I have consistently maintained a high level of performance and dedication throughout my career, earning the trust and loyalty of both customers and colleagues.

Cod Mountain Fish Co. represents my vision of combining my extensive knowledge and passion for fishing with a commitment to sustainable commercial fishing practices. While our primary focus is on the commercial fishing aspect, I believe that offering supplemental charter fishing trips can enhance our operations and provide an additional avenue to share our expertise and engage with fishing enthusiasts in the Santa Cruz area.

I understand the concerns surrounding the increasing number of charter vessels in the harbor, and I assure you that Cod Mountain Fish Co. operates with integrity and responsibility. Our operations plan, which accompanies this application, outlines our commitment to safety, customer satisfaction, and sustainable fishing practices. We adhere to strict guidelines and closely monitor weather conditions to ensure the safety and enjoyment of our customers.

Thank you for considering my application. I have enclosed the necessary documents, including our operations plan, safety plan, parking plan, and supporting materials. I look forward to the opportunity to discuss how Cod Mountain Fish Co. can contribute to the fishing community in Santa Cruz.

Operations Plan

Cod Mountain Fish Co. is pleased to present our comprehensive operations plan for supplemental charter fishing trips out of Santa Cruz, CA. Our aim is to provide exceptional fishing experiences while adhering to strict safety standards and demonstrating responsible operations, with our primary focus being on commercial fishing.

Charter Fishing Trips:

- **Targeted Species:** We specialize in targeting rockfish, lingcod, halibut, and tuna, offering our customers diverse and exciting fishing opportunities.
- **Schedule:** Our charters depart from the Santa Cruz harbor at 6:00 AM and return at 12:00 PM, providing a convenient half-day fishing adventure.
- **Capacity:** As a smaller vessel, we offer exclusive 4-pack charters, providing a personalized and intimate experience for our customers. Each trip has four available seats.

Fish Sourcing and Commercial Fishing:

- **Primary Function:** While we offer charter fishing trips as a supplemental activity, our primary focus is on commercial fishing. We are actively engaged in sourcing fish through legal and ethical commercial fishing practices, establishing our unique market for the fish we catch.
- **Landings and Sales History:** Our extensive experience in the commercial fishing industry, including significant landings and successful sales history, demonstrates our dedication and expertise in providing high-quality seafood to the market.

Safety Measures:

- **Vessel Safety:** Our vessel, Sea Marie, is equipped with all necessary safety equipment, including life jackets, fire extinguishers, and communication devices, ensuring the well-being of our crew and passengers.
- **Experienced Captain:** Our captain holds a USCG 100-ton captain's license, demonstrating the expertise and qualifications necessary to operate a charter fishing business safely.
- **Weather Monitoring:** We closely monitor weather conditions using reliable forecasting sources. In the event of adverse weather, we prioritize passenger safety and will promptly notify customers of any trip cancellations or rescheduling. Our commitment to safety ensures a secure and enjoyable experience for all.

Parking Plan:

- **Parking Instructions:** Customers will be directed to park at the designated parking areas equipped with meters. Clear signage and instructions will be provided to guide them to the appropriate parking locations within the Santa Cruz harbor area.
- **Payment Process:** Customers will have access to pay kiosks where they can conveniently purchase parking tickets before proceeding to our designated departure point at "S" dock.
- **Efficient Parking Management:** We will collaborate with the Santa Cruz port committee to establish an efficient parking management system that ensures adequate parking availability for both charter customers and other harbor visitors.

Cod Mountain Fish Co. seeks the approval of the Santa Cruz port committee to operate supplemental charter fishing trips in the harbor. While our charter fishing activities are important, we emphasize that our primary focus is on commercial fishing, ensuring a sustainable and responsible approach to the utilization of marine resources. We appreciate the committee's consideration and are committed to delivering exceptional fishing experiences while contributing positively to the harbor's ecosystem and local economy.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/31/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME: PHONE (A/C, No, Ext): (855) 222-5919 FAX (A/C, No): E-MAIL ADDRESS: support@nextinsurance.com	
	INSURER(S) AFFORDING COVERAGE INSURER A : State National Insurance Company, Inc.	NAIC # 12831
INSURED gregory webb Cod Mountain Fish Co. 2447 Oriole Ln Santa Cruz, CA 95062	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: 044319191 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	NXTWF994WJ-00-GL	02/06/2023	02/06/2024	EACH OCCURRENCE \$1,000,000.00
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00					
	<input type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is Santa Cruz Port District. This Certificate Holder is an Additional Insured on the General Liability policy per the Additional Insured Automatic Status Endorsement. General Liability coverage applies for operations in California. All Certificate Holder privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

CERTIFICATE HOLDER Santa Cruz Port District 135 5th Ave Santa Cruz, CA 95062	LIVE CERTIFICATE  Click or scan to view	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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To: Port Commission
From: Car Wulf, Facilities Maintenance and Engineering Manager
Date: June 15, 2023
Subject: Authorization of the Purchase of a New Boiler Heating Unit – 2222 East Cliff Drive (NTE \$31,000)

Recommendation: *Authorize the purchase of a new boiler unit for 2222 East Cliff Drive in an amount not to exceed \$31,000.*

BACKGROUND

The boiler serving upstairs and downstairs tenants at 2222 East Cliff Drive failed during the 2022-23 winter. While diagnostic tests and repair options were explored, tenants were offered individual space heaters as an interim solution.

The boiler unit is original to the building and was installed in 2004. Due to its age, parts are difficult to obtain and identifying a cost-effective, long-range repair option is challenging. Full replacement of the unit is recommended.

ANALYSIS

A \$7,000 estimate was provided by AirTec Services to repair the boiler. AirTec has indicated that the repair is not guaranteed to bring the boiler back to an operable condition (i.e., full replacement may still be warranted after the repair is made).

Rather than spend \$7,000 on a potentially ineffective repair, staff recommends purchasing a new boiler unit in the amount of \$31,000 (Attachment A). The boiler unit is in stock and has a minimal lead time for installation.

IMPACT ON PORT DISTRICT RESOURCES

Acquisition of a new boiler unit is an unanticipated expense in the FY24 budget; however, adequate funding is available in the Capital Improvement Program. The Building Restoration Fund has a balance of \$178,861, as of May 31, 2023.

ATTACHMENTS: A. Quote for Boiler Unit



Heating ■ Air Conditioning ■ Ventilation

June 12, 2023

Santa Cruz Port District
135 5th Ave
Santa Cruz, Ca 95062

Attn: Carl Wulf

Re: O'Neill Building Boiler

As a follow up to our recent site visit, we hereby propose to provide labor and materials for the replacement of the existing Laars boiler as follows:

1. Remove and recycle existing boiler.
2. Install new Laars MT2H0500 boiler with the following;
 - Two-stage firing.
 - Factory mounted pump.
 - Low water cutoff.
3. Reconnect to existing flue.
4. Water and gas piping.
5. Line and low voltage electrical.
6. Carbon Monoxide detector/alarm.
7. Start-up, commissioning.

Total Price: \$30,822.00

Exclusions: Permits, fees or bonds, patching, painting, overtime labor.

Above-listed price effective 30-days.



TO: Port Commission

FROM: Holland MacLaurie, Port Director

DATE: June 5, 2023

SUBJECT: Approval of Resolution 23-06 – Special District Risk Management Authority (SDRMA) Election Ballot for Board of Directors

Recommendation: *Provide direction to staff on casting the Port District's vote(s) for candidates for SDRMA Board of Directors and approve Resolution 23-06.*

BACKGROUND

The Special District Risk Management Authority (SDRMA) operates the Port District's workers' compensation insurance pool, which is made up of 442 California special districts, run by a seven-member board.

This resolution authorizes a vote(s) for up to three candidates to serve four-year terms on the SDRMA Board. Four candidates have met the qualification requirements and are vying for three available seats. Their individual statements are included for review. The Port District's vote(s) must be submitted to SDRMA by Tuesday, August 8, 2023.

ATTACHMENTS: A. Resolution 23-06 – Special District Risk Management Authority (SDRMA) Election Ballot for Board of Directors
B. Candidate's Statement of Qualifications

OFFICIAL 2023 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery at SDRMA on or before 4:30 p.m., Tuesday August 8, 2023. Faxes or electronic transmissions are NOT acceptable.

- ROBERT SWAN** (INCUMBENT)
Director, Groveland Community Services District
- ACQUANETTA WARREN**
Vice Chair, Local Agency Formation Commission for San Bernardino County
- JESSE CLAYPOOL** (INCUMBENT)
Board Chair, Honey Lake Valley Resource Conservation District
- SANDY SEIFERT-RAFFELSON** (INCUMBENT)
General Manager, Herlong Public Utility District

ADOPTED this ____ day of _____, 2023 by the:

at a public meeting by the following votes:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

APPROVED:

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Bob Swan
District/Agency Groveland Community Services District (GCSD)
Work Address P.O. Box 350, Groveland CA 95321
Work Phone (209) 962-7131 Cell Phone (408) 398-4731

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I have been a member of the SDRMA Board for two terms. I would like to be elected to a third term because:
1. As a board member of Groveland CSD, I am very aware of the great value that smaller districts get from their membership in SDRMA, and I'd like to continue to support the Authority's great member services.
2. While the organization continues to operate well, thanks to its experienced and motivated staff, we are once again going through a period of management change. I believe that Board continuity is particularly important at such a time.
3. The California re-insurance market continues to be challenging. I believe that my eight years of board experience will be helpful as we negotiate the potentially tricky economic future.
4. Personally, I feel that we have a very well-functioning and collegial Board, and I find it both challenging and enjoyable to be part of it.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

1. SDRMA Board: Member since 2016, presently Vice President. I am our representative on the CSDA Legislative Committee (and a member in my own right), and on the Alliance Executive Council.
2. Groveland CSD Board: Member since appointment in June 2013. I was Board President 2014-2018.
3. Member of Board of Southside Community Connections, which is a 501(c)(3) nonprofit in Groveland that provides transportation, educational, social and recreational services to seniors and differently-abled folks in the Groveland area. I was on this Board from 2018 through 2022, mostly as Treasurer.
4. Board Member (Treasurer) of Pine Cone Performers, a local community choral and acting group, since 2010.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

Background: BS Physics, MS Computer Science. 3 years in USAF. 30 years in the semiconductor industry as engineer, engineering manager, business unit director.

Skills, etc.: Very familiar with financial reports and cost accounting. Working knowledge of computer and communications technology. In my work life, I managed geographically distributed organizations with up to 150 technical personnel and up to \$120 million in annual sales. I'm pretty good at helping groups work together to achieve consensus (or, failing that, acceptable compromise).

In recent years, most of my volunteer work has been in driving folks (who can't drive themselves) to medical appointments, shopping, and the like. This is one of the services of Southside Community Connections.

I'm also a pretty decent choral singer, but that's not relevant to this application.

What is your overall vision for SDRMA? (Response Required)

Our vision statement is "To be the exemplary public agency risk pool of choice for California special districts and other public agencies". To achieve this vision, I believe we must focus on:

(1) maintaining long-term financial stability, by ensuring that there is a fair allocation of cost versus risk across the membership, continuously evaluating the appropriate level of risk retention, and using creative ideas like our "captive" reinsurance agency to enhance our cash position.

(2) continue to expand our risk management training and assistance services. We have made significant improvements in this area by bring it internal to the Authority.

(3) continue to emphasize services to our core membership: small to mid-sized districts with limited options for insurance.

(4) ensure that SDRMA remains a desirable workplace, and maintain our highly-qualified and responsive staff.

Above all, remember that this is an insurance pool, owned by its member agencies, and maintain an overarching focus on member service and support. Make certain that we will be here for our members.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4/11/2023

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – **no attachments will be accepted**. No statements are endorsed by SDRMA.

Candidate* **ACQUANETTA WARREN**
 District/Agency **Local Agency Formation Commission (LAFCO) for San Bernardino County**
 Work Address **1170 W. Third Street, Unit 150, San Bernardino, CA 92415-0490**
 Work Phone **(909)388-0480** Home Phone

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

As a City Mayor I have been fortunate to serve on regional boards that include special district representation: San Bernardino Countywide Oversight Board and Southern California Water Coalition's Board of Trustees. I realize that special districts, especially the smaller districts, are not included in the conversation for a variety of matters. Currently, I serve on San Bernardino LAFCO and the California Association of LAFCOs, which do have robust special district representation. I believe that my skills, experience, and understanding can contribute to SDRMA. Specifically, I want to contribute by developing programs that would help member agencies maximize their protection and minimize their risks.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I currently serve as mayor for the City of Fontana. This is my fourth term, and my focus has been bolstering economic development, creating educational opportunities, improving public safety, and advocating for a healthier community. As mayor, I have been fortunate to serve on:

- San Bernardino LAFCO since 2014, serving currently as Vice Chair of the Commission. I am also a Board Member of the statewide organization of LAFCOs, CALAFCO, serving as Treasurer
- San Bernardino County Transportation Authority: Board of Directors, General Policy Committee, and Transit Committee
- San Bernardino County Racial Equity Committee for the San Bernardino Council of Governments
- San Bernardino Countywide Oversight Board

In addition, I am the current Chair for the Southern California Water Coalition's Board of Trustees as well as Co-Chair of its Task Force for Water Equity, Access, and Affordability.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**


Aside from being Mayor for the City of Fontana, I am currently the District Director for the Second Supervisorial District for San Bernardino County and I coordinate district services and communications with constituents, I oversee community outreach efforts, as well as supervise district staff.

In addition to local-level involvement, I have served on the State Park Commission and as a trustee of the United States Conference of Mayors, an official non-partisan organization of cities in the United States with populations of 30,000 or more. I have also served in community organizations such as Water/Recycled Water Projects and Development Processing for New Communities, Casa Colina Rehabilitation Hospital Board of Directors, and the Upland YMCA Board of Directors.

What is your overall vision for SDRMA? (Response Required)

My vision for SDRMA is to ensure that it continues to be the best risk management agency, who will continue to listen and communicate with its member agencies. I would strive to make sure SDRMA continues to provide excellent service, provide educational and training programs that are beneficial to its member agencies, and offer more resources that add value to its members. Lastly, I want to make sure SDRMA operates in the highest ethical manner with complete transparency.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4/25/2023

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Jesse D. Claypool
District/Agency Honey Lake Valley Resource Conservation District
Work Address USDA Service Center 170 Russell Avenue, Suite C, Susanville, CA 96130
Work Phone 530-257-7271 Cell Phone 530-310-0232

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

My interest for being on the SDRMA Board of Directors is because I believe it is imperative for there to be a knowledgeable and experienced voice on the Board with the perspective of the small to mid-size special district. In addition, I am eager to continue working with SDRMA staff and fellow Board members, providing relevant and affordable solutions, available to all special districts.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

The vast amount of understanding and experience that I've gained as a current member of the SDRMA Board of Directors will undoubtedly aide as I continually strive to be an increasingly effective member of the SDRMA Board of Directors going forward.

In addition to being a current SDRMA Board member, I am currently Chairman of the Board for the Honey Lake Valley Resource Conversation District and a board member of a Regional Water Managment Group. Previously I have served on the following, Lassen County's Civil Grand Jury, two terms, CSDA Professional Development committee, two terms, Janesville Union School District trustee, Technical Advisory Committee for the prevention of violence against schools K-12, two terms, and CSDA Member Services committee, two terms.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**


What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

I have attended various board member trainings and completed leadership and governance classes, including the following; CSDA's Extraordinary Leadership Training and CSDA's Special District Leadership Academy. I have received CSDA's Recognition in Special District Governance certificate and successfully completed Executive Education in Public Policy at University of Southern California, Sol Price School of Public Policy.

What is your overall vision for SDRMA? (Response Required)

My continued vision for SDRMA is to be effective within the communities they serve. With focused attention to affordable solutions, administered by a team of highly dedicated professional staff, SDRMA will continue to be an industry leader providing affordable solutions to its members.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4/20/2023

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – **no attachments will be accepted.** No statements are endorsed by SDRMA.

Candidate* Sandy Seifert-Raffelson
District/Agency Herlong Public Utility District
Work Address P O Box 115, Herlong CA 96113
Work Phone (530)827-3150 Cell Phone (530)310-4320

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I am a current Board member of SDRMA and feel that I have added my financial and general manager background to make a better-informed decision for SDRMA members. As a Board member, I continue to improve my education of insurance issues and look forward to representing small District's and Northern California as a voice on the SDRMA Board. I feel I am an asset to the Board with my degree in Business and my 35 plus years' experience in accounting and special districts.

I understand the challenges that small District face every day when it comes to managing liability insurance, worker's compensation and health insurance for a few employees with limited revenue and staff. My experience in small districts give me an appreciation of the importance of risk management services and programs, especially for smaller District that lack expertise within. I feel I am an asset to this Board, and would love a chance to stay on 4 more years!

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

While serving on the SDRMA Board, I have been privilege to be Secretary of the Board, Vice-President and currently President. I have served on CSDA's Audit and Financial committee's for several year; I have served on the SRLF Board and current President; Northeastern Rual Health Clinic Board; Fair Board; School and Church boards; 4-H Council and leader for 18 years; and UC Davis Equine Board. In the past 30 years, I have learn that there is no "I" in Board and it can be very rewarding to part of a team that makes a difference for others.

As part of my many duties working for Herlong PUD, I worked to form the District and was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the initial Board of Directors and first policies for HPUD. I have administered the financial portion of 2 large capital improvement projects with USDA as well as worked on the first ever successful water utility privatization project with the US Army and department of Defense. I am currently in the middle of a 14 million infrastructure project with SRF monies. I am also the primary administrator of two federal contract for utility services.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

I have my Bachelor's Degree in Business with a minor in Sociology. I have audit small districts and worked for a small district for almost 18 years. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committee. I am willing to go that extra mile to see things get completed.

I believe in recognition for jobs well done. I encourage incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minimum and reward those with no losses.

With HPUD and with SDRMA both boards and employees have worked hard to receive their District of Distinction and their District of Transparency.

I feel I am a good leader with people skills that can accomplish what is necessary to keep a District or JPA moving forward.

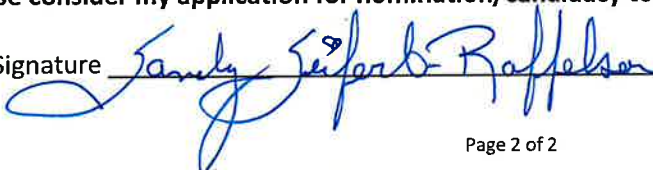
What is your overall vision for SDRMA? (Response Required)

SDRMA Staff and Board work together to bring Special Districts affordable insurance for the pool they serve. By

listening to the needs of all California Special Districts and meeting those needs at a reasonable price that Special Districts can afford. I would continue advocating for these continued efforts and rewarding continue education for all Districts and employees.

I see SDRMA pool continuing for centuries and serving those needs.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4/17/2023

Santa Cruz Port District
Accounts Payable Monthly Check Register
 May 2023

Date	No.	Vendor	Description	Amount
5/15/2023	58303	Ace Portable Services	Portable Toilet Rental	\$ 1,218.34
5/15/2023	58304	Allied Administrators for Delta Dental	Dental Insurance	\$ 3,194.60
5/15/2023	58305	Allied Universal	Security Patrol	\$ 7,513.74
5/15/2023	58306	AT&T	Telephone	\$ 842.58
5/15/2023	58307	Atchison Barisone Condotti & Kovacevich	Legal Consultation	\$ 13,484.73
5/15/2023	58308	B & B Small Engine	Pressure Washer Hose	\$ 163.48
5/15/2023	58309	Bastin, Kevin	Parking Overpayment Refund	\$ 6.00
5/15/2023	58310	Bay Building Janitorial, Inc.	Janitorial Services	\$ 10,492.00
5/15/2023	58311	Bay Plumbing Supply, Inc.	Dock Water Line Repair	\$ 333.97
5/15/2023	58312	Bayside Oil II, Inc.	Waste Oil Disposal	\$ 130.00
5/15/2023	58313	Big Creek	Drill Bits, Paint Pail	\$ 33.19
5/15/2023	58314	Bow Wow Pet Waste Products	Pet Waste Station Bags	\$ 210.88
5/15/2023	58315	Carpi & Clay	Washington Representation	\$ 800.00
5/15/2023	58316	Central Electric	333 Lake Avenue Electrical Service Upgrade Project (Progress Payments)	\$ 23,320.00
5/15/2023	58317	Citi Cards	Breakroom Supplies	\$ 235.00
5/15/2023	58318	Comcast	Business Television	\$ 29.41
5/15/2023	58319	Complete Mailing Service	Statement Mailing & Postage	\$ 513.92
5/15/2023	58320	County of Santa Cruz	GIS Address Inquiry (Permit Mailing)	\$ 71.00
5/15/2023	58321	County Specialty Gases	Welding Supplies	\$ 23.17
5/15/2023	58322	Covello & Covello Photography	Port Commissioner Portraits	\$ 385.65
5/15/2023	58323	Dredging Supply Company, Inc.	Twin Lakes Paint	\$ 727.91
5/15/2023	58324	Duncan Parking Technologies, Inc.	Parking Meter Programmer - Rental	\$ 400.00
5/15/2023	58325	FedEx Office	Shipping	\$ 223.02
5/15/2023	58326	Garda CL West, Inc.	Deposit Courier Service	\$ 535.66
5/15/2023	58327	Grainger	Sockets, Coveralls, Disposable Gloves, Rubber Boots, Staples, Dredge Yard Fencing, Barricade Tape	\$ 479.47
5/15/2023	58328	Gsolutionz	Telephone System Maintenance	\$ 240.95
5/15/2023	58329	Haro Kasunich & Associates, Inc.	Engineering Services: East Access Road Embankment / North Harbor Crane Pad	\$ 6,336.58
5/15/2023	58330	Henderson Marine Supply, Inc.	Fire Hose Cabinet	\$ 909.99
5/15/2023	58331	Home Depot Credit Services	Air Compressor, Paint, Paint Supplies, Vacuum, Navigation Lights, Hitch Receiver, Rolling Tool Box, Ballast	\$ 1,173.02
5/15/2023	58332	Hose Shop	Lift Station Hose Assembly	\$ 447.57
5/15/2023	58333	Kelly-Moore Paint Company, Inc.	Parking Lot Paint	\$ 750.28
5/15/2023	58334	Kimball Midwest	Boatyard Retail Items	\$ 222.95
5/15/2023	58335	Lawson	Twin Lakes Hydraulic Hoses & Fittings	\$ 3,646.22
5/15/2023	58336	Linde Gas & Equipment, Inc.	Welding Gas	\$ 328.77
5/15/2023	58337	Lockton Insurance Brokers, LLC	Fiscal Year 2024 Public Officials Insurance Premium	\$ 19,939.00
5/15/2023	58338	Marina Ware	Security Camera Installation	\$ 9,033.75

Santa Cruz Port District
Accounts Payable Monthly Check Register
May 2023

Date	No.	Vendor	Description	Amount
5/15/2023	58339	Matheson Tri-Gas, Inc.	Welding Gas	\$ 130.74
5/15/2023	58340	MBS Business Systems	Copier Usage Charges	\$ 740.32
5/15/2023	58341	McMaster-Carr Supply Company	<i>Twin Lakes</i> Standby Generator Exhaust Pipe, Anchor Safety Wire	\$ 62.97
5/15/2023	58342	Melrose, Rick	Expense Reimbursement: Parking Machine Supplies	\$ 53.03
5/15/2023	58343	Mission Uniform Service	Uniform Service	\$ 527.04
5/15/2023	58344	Monterey Bay Marine	Dredge Skiff Fuel Filter, Boatyard Layday Refund	\$ 71.02
5/15/2023	58345	Monterey Peninsula Engineering	ADA Path of Travel Improvements in the Concession Parking Lot (\$7,500 Tenant Reimbursable)	\$ 77,750.00
5/15/2023	58346	Mutual of Omaha	Life/LTD/AD&D Insurance	\$ 1,784.50
5/15/2023	58347	Myers, Peter	Security Deposit Refund	\$ 185.00
5/15/2023	58348	NorCal MedTac LLC	CPR & AED Training	\$ 990.00
5/15/2023	58349	Operating Engineers Local Union No. 3	Union Dues (Payroll Deductible)	\$ 272.00
5/15/2023	58350	Pacific Gas & Electric Company	Utilities	\$ 328.42
5/15/2023	58351	Palace Business Solutions	Office Supplies	\$ 102.67
5/15/2023	58352	Peelman, John Ross	Security Deposit Refund	\$ 472.15
5/15/2023	58353	Peterson	C32 Extended Warranty, C18 Extended Warranty, <i>Dauntless</i> Atomizer, C18 Wiring Harness, <i>Dauntless</i> Filters, Dozer Idler Repair, Dozer Track Repair	\$ 42,516.72
5/15/2023	58354	Riverside Lighting & Electric	Dock Lighting, Boatyard Lighting Ballasts, Conduit	\$ 219.96
5/15/2023	58355	Santa Cruz Sentinel	eEdition Subscription, Legal Notice	\$ 514.12
5/15/2023	58356	Santa Cruz Municipal Utilities	Utilities	\$ 2,737.74
5/15/2023	58357	Southeast Publications	Harbor Visitor Guide Advertising (Boatyard)	\$ 739.00
5/15/2023	58358	State Water Resource Control Board	Annual Permit Fees SWPPP: Maintenance, Dredge Yard , Boatyard	\$ 3,476.00
5/15/2023	58359	Streamline	Website Hosting	\$ 3,600.00
5/15/2023	58360	Svensden's Boat Works	Anodes	\$ 421.30
5/15/2023	58361	The Home Depot Pro Institutional	Janitorial Supplies	\$ 3,038.34
5/15/2023	58362	Total Secure Technology	E-mail Scanning & Backup, Microsoft Office Annual Renewal	\$ 3,778.60
5/15/2023	58363	U.S. Bank Equipment Finance	Copier Lease	\$ 151.31
5/15/2023	58364	US Relay	Webcam Service	\$ 484.00
5/15/2023	58365	Verizon Wireless	Cell Phone & Tablet Service	\$ 316.65
5/15/2023	58366	Wallace, Vernon	Security Deposit Refund	\$ 265.42
5/15/2023	58367	West Marine Pro	<i>Twin Lakes</i> Electronics, Bottom Paint	\$ 313.08
5/15/2023	58368	Green Line	I-Dock Lift Station Pump-out	\$ 1,790.00
5/26/2023	58369	Access Compliance Services	Disability Access Evaluation – Path of Travel for Alterations to 2nd Story Deck (2222 East Cliff Drive)	\$ 2,650.00
5/26/2023	58370	CIT	Telephone System Maintenance	\$ 323.09
5/26/2023	58371	Comcast	Business Internet	\$ 777.89
5/26/2023	58372	County of Santa Cruz Auditor	Citation Tax (March)	\$ 2,510.00
5/26/2023	58373	Crystal Springs Water Co.	Boatyard Drinking Water	\$ 123.50

Santa Cruz Port District
Accounts Payable Monthly Check Register
 May 2023

Date	No.	Vendor	Description	Amount
5/26/2023	58374	Cyril, Michel	Security Deposit Refund	\$ 191.91
5/26/2023	58375	Data Ticket, Inc.	Citation Processing (April)	\$ 513.21
5/26/2023	58376	Ewing Irrigation Products, Inc.	Weed Control, Pest Control, Drip Irrigation Supplies	\$ 337.13
5/26/2023	58377	Fernandez, David	Parking Overpayment Refund	\$ 40.00
5/26/2023	58378	Garda CL West, Inc.	Excess Premise Time	\$ 15.51
5/26/2023	58379	Higaki, Harry	Security Deposit Refund	\$ 384.99
5/26/2023	58380	Kingdom, Kyle	Training Expense Reimbursement: Basic Marine Officer's Course (Grant Reimbursable)	\$ 2,548.92
5/26/2023	58381	Larson, Josh	Security Deposit Refund	\$ 214.88
5/26/2023	58382	Leano, Eric	Security Deposit Refund	\$ 346.75
5/26/2023	58383	MBS Business Systems	Copier Usage Charges	\$ 1,314.33
5/26/2023	58384	McDermott, Dick	497 Lake Avenue Installment Payment	\$ 4,535.45
5/26/2023	58385	Mesiti-Miller Engineering, Inc.	Engineering Services: Westside Seawall, East Access Road Embankment	\$ 13,065.99
5/26/2023	58386	Mid County Auto Supply	Patrol Vehicle Headlight	\$ 9.30
5/26/2023	58387	Monterey Peninsula Engineering	Storm-Damaged Pavement Repairs at 493 Lake Avenue (FEMA Reimbursable)	\$ 22,500.00
5/26/2023	58388	Moore & Sons Outboard Motors, Inc.	Water Taxi Service, Boatyard Credit Refund	\$ 3,401.90
5/26/2023	58389	Capital One Trade Credit - OSH	Lens Cleaner, Utility Blade	\$ 32.68
5/26/2023	58390	Pacific Gas & Electric Company	Utilities	\$ 28,980.06
5/26/2023	58391	Quijada, Brandon	Security Deposit Refund	\$ 368.70
5/26/2023	58392	Rust, Jim	Launch Overpayment Refund	\$ 18.00
5/26/2023	58393	Santa Cruz County Sheriff Corrections Bureau	Booking Fees	\$ 854.16
5/26/2023	58394	Santa Cruz Tire & Auto Care	Patrol Vehicle Maintenance	\$ 998.75
5/26/2023	58395	SC Fuels	Fuel Dock Gas & Diesel	\$ 26,887.53
5/26/2023	58396	Scheidt & Bachmann	Monthly Concession Lot Parking Equipment Warranty	\$ 2,709.67
5/26/2023	58397	Santa Cruz Municipal Utilities	Utilities	\$ 12,350.40
5/26/2023	58398	Sloggy, Joseph	Security Deposit Refund	\$ 832.20
5/26/2023	58399	Staples Credit Plan	Office Supplies	\$ 271.13
5/26/2023	58400	West Marine Pro	Boatyard Retail Items	\$ 1,121.48
5/30/2023	58401	Lockton Insurance Brokers, LLC	Fiscal Year 2024 Excess Liability, Employer's Liability, Marina Package, Pollution, Commercial Property, Auto Insurance Premiums	\$ 1,211,431.40
5/5/2023	Various	Various Employees	4/16/23-4/30/23 Payroll	\$ 6,214.11
5/19/2023	Various	Various Employees	5/1/23-5/15/23 Payroll	\$ 5,983.91
5/1/2023	EFT	ElectronicPayments	Fuel Dock Credit Card Fees	\$ 278.26
5/1/2023	EFT	Gravity Payments	Front Desk Credit Card Fees	\$ 2,735.45
5/1/2023	EFT	Merchant Services	Online Billpay Credit Card Fees	\$ 235.39
5/1/2023	EFT	Merchant Services	Parking Machine Credit Card Fees	\$ 1,214.41
5/1/2023	EFT	Merchant Services	Boatyard Credit Card Fees	\$ 565.98
5/1/2023	EFT	Transaction Express	Online Billpay ACH Fees	\$ 563.84

Santa Cruz Port District
Accounts Payable Monthly Check Register
 May 2023

Date	No.	Vendor	Description	Amount
5/1/2023	EFT	Windcave, Inc.	Concession Lot Credit Card Fees	\$ 2,597.48
5/4/2023	EFT	PAYCHEX	Payroll Service Fees	\$ 350.39
5/4/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 8,391.90
5/4/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 6,615.15
5/4/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 2,865.22
5/4/2023	EFT	CalPERS	457 Contributions (Payroll Deduction)	\$ 4,975.42
5/4/2023	EFT	CalPERS	Health Insurance	\$ 47,837.40
5/4/2023	EFT	Empower Retirement	457 Loan Repayments (Payroll Deduction)	\$ 625.36
5/5/2023	EFT	Comerica Commercial Card Services	Monthly Statement	\$ 8,829.18
5/5/2023	EFT	PAYCHEX	4/16/23-4/30/23 Payroll Direct Deposit	\$ 74,387.77
5/5/2023	EFT	PAYCHEX	4/16/23-4/30/23 Payroll Taxes	\$ 34,942.10
5/9/2023	EFT	Comerica Bank	Service Charges	\$ 771.68
5/10/2023	EFT	Gravity Payments	Front Desk Credit Card Gateway Fee	\$ 23.96
5/19/2023	EFT	PAYCHEX	Payroll Service Fees	\$ 345.50
5/19/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 7,819.81
5/19/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 6,614.42
5/19/2023	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 2,830.28
5/19/2023	EFT	CalPERS	457 Contributions (Payroll Deduction)	\$ 4,352.08
5/19/2023	EFT	Empower Retirement	457 Loan Repayments (Payroll Deduction)	\$ 625.36
5/19/2023	EFT	PAYCHEX	5/1/23-5/15/23 Payroll Direct Deposit	\$ 71,309.92
5/19/2023	EFT	PAYCHEX	5/1/23-5/15/23 Payroll Taxes	\$ 32,949.49
5/20/2023	EFT	PAYCHEX	Time & Attendance Fees	\$ 109.00
5/30/2023	EFT	Windcave, Inc.	Concession Lot Credit Card Device Charges	\$ 766.82
Total May 2023 Disbursements				\$ 1,937,616.85

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org



PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

TO: Port Commission
FROM: Holland MacLaurie, Port Director
DATE: June 12, 2023
SUBJECT: Port Director's Report – June 27, 2023

Meeting with County Administrative Officer

On May 24, 2023, I met with CAO Carlos Palacios to discuss projects and initiatives of mutual concern between the County and Port District. The meeting was requested by CAO Palacios to gain insight into the harbor's current operation. Discussion topics included a status update for the County-owned parcel at 7th and Brommer and the potential for increasing the County's rescue grant contribution to the District's marine search and rescue program.

Staff Visit – Congressman Panetta

On May 30, 2023, Legislative Assistant and Correspondent for the Office of Congressman Panetta, Liz Jacobson, met with staff and toured the harbor. Ms. Jacobson is familiar with the Port District's dredging operation and has been instrumental in coordinating congressional support for the District's annual dredge reimbursement from the U.S. Army Corps of Engineers. The visit provided an opportunity for Ms. Jacobson to see other aspects of the harbor, like the commercial fishing fleet and storm-damaged infrastructure.

California CLASS Investment

The Port District's new investment account with California CLASS Prime was established on May 31, 2023. Monthly interest for the account is estimated at \$58,000. Financial reporting for this account will be included in the agenda packet on a monthly basis (Financial Reports).

FY23 Audit Initiation

Field work for the FY23 audit is anticipated to commence in early July. It is anticipated that the draft audit will be presented to the Commission for review at its regular public session in August, with final acceptance occurring in September.

2222 East Cliff Drive

Staff continues to work with the City of Santa Cruz Building Department on issuance of a building permit for the 2222 East Cliff Drive Deck Replacement Project. Final plans and documents were submitted to the City on June 13, 2023. Staff anticipates that the permit will be available to pull in the next 2 to 3 weeks. Project commencement will be weather dependent, but will not occur prior to Labor Day weekend.

California Coastal Commission Site Visit – Coastal Rail Trail Project (Segments 8 and 9)

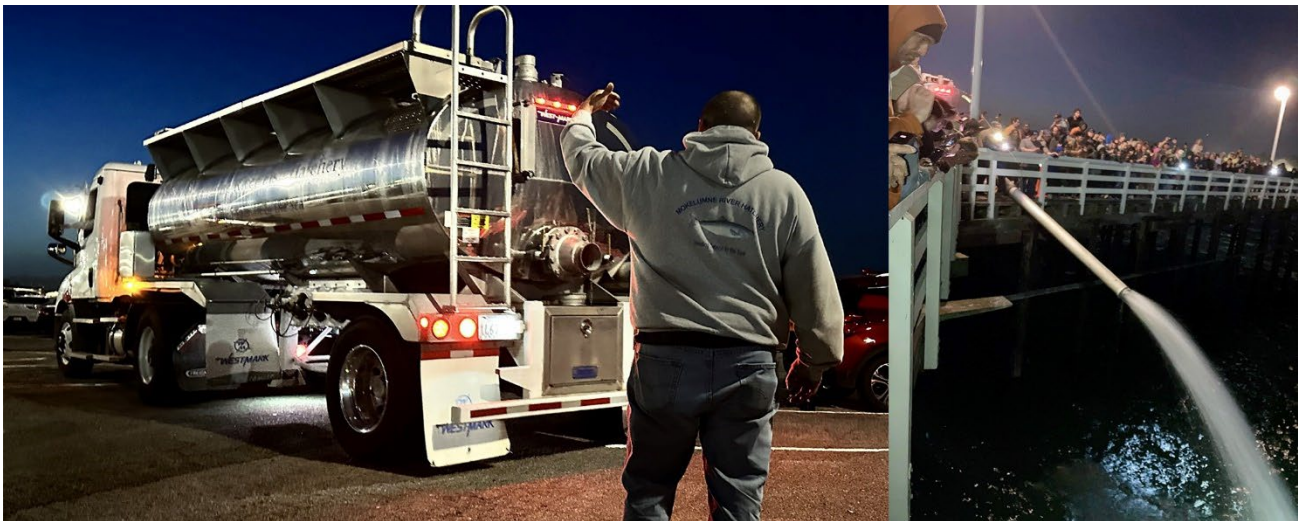
On July 10, 2023, representatives from the Coastal Commission will be onsite to discuss the City's future Rail Trail Project. The meeting will include an extensive walkthrough of the site and District staff will provide valuable information regarding the potential impacts associated with the proposed installation of a west and/or east harbor trail connection, public safety, and traffic safety.



TO: Port Commission
FROM: Blake Anderson, Harbormaster
DATE: June 15, 2023
SUBJECT: Harbormaster's Report

Monterey Bay Salmon and Trout Project Salmon Release

During the evening of May 31, 2023, the Monterey Bay Salmon and Trout Project, in partnership with the California Department of Fish and Wildlife, released an estimated 160,000 juvenile salmon in the waters of the Monterey Bay. The 4"-5" fish originated from the Mokelumne River Hatchery and were released directly off the Santa Cruz Municipal Wharf. The planting of these fish represents a substantial benefit to the Monterey Bay fishing economy and the Port District.



Santa Cruz Yacht Club Events

The Santa Cruz Yacht Club has had a busy start to the summer boating season with several recent events including the Moore 24 regatta (May 20-21), the Santa Cruz 27 Nationals (May 27-29), and the Little Boreas race from Santa Cruz to Moss Landing (June 10). Staff continues to work closely with SCYC representatives to ensure adequate end-tie space is available for their use during club events. Staff is also engaged in planning for the upcoming "Day on the Bay - Big Brothers Big Sisters Regatta" scheduled for August 6, 2023.

Sanctuary Advisory Council (SAC) Meeting

Staff virtually attended the Monterey Bay National Marine Sanctuary Advisory Council meeting which was held in Cambria on May 19, 2023. The main item on the agenda was a presentation from the Director of the West Coast National Marine Sanctuaries about the status of designating the Chumash National Marine Sanctuary. Staff commented on the impacts of rulemaking on harbor operations when designating new sanctuaries. While the Director couldn't comment on dredging rules for the proposed sanctuary, he confirmed that there have been many meetings between Sanctuary Staff and Morro Bay and Port San Luis Harbors.

Deputy Harbormasters Honored

Senior Deputy Harbormaster John Haynes, Deputy Harbormaster David Hill, and Deputy Harbormaster Parker Guy were honored at the California Association of Harbormasters and Port Captains annual conference in Sacramento on May 25, 2023. The three staff members received recognition for their efforts in apprehending a suspect in an attempted boat theft on April 10, 2022. The individual was also wanted for murder in Humboldt County. He was subsequently found guilty on all counts and sentenced to 25 years to life on May 24, 2023.



Memorial Day Paddle Out

Harbor Patrol participated in a Memorial Day paddle-out in Capitola honoring fallen service members. The event was organized by the Santa Cruz Veteran's Surf Alliance, which is a local non-profit supporting veterans.

City of Santa Cruz – Local Discharge Limits, Wastewater Sewer System Compliance

Boatyard staff attended a City of Santa Cruz Wastewater compliance update meeting on June 14. The meeting was part of an update process for discharge limits and source control related to the Pure Water Soquel project, which is set to become operational in 2024. Based on the information provided in the meeting, boatyard discharge limits should not be affected by the update as the substances of concern are not typically produced by boatyard activity.

Fisheries Report

The fisheries report consists of data from two sources: the Department of Fish and Wildlife (DFW) and the H&H Fresh Fish (resident fish buyer). The data from DFW is partially redacted in accordance with federal fisheries laws. Data is considered confidential when less than three separate vessels land species at any one port. For species landed by three or more separate vessels, the full data is made public and includes weight and value. For other data, the species landed is shown with no weight data.

(continued next page)

May 2023 – Total Port Landings:

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
CA Halibut	3,187.57	\$5.40	\$17,239.53
Lingcod	127.10	\$3.01	\$383.58
Vermillion Rockfish	202.40	\$1.97	\$399.70

Total Weight (lbs.) Reported: 3,517.07**Total Ex-Vessel: \$18,022.81**

Species also landed* - Pacific Pompano, Pomfret, Pacific Sardine, Northern Anchovy, Leopard Shark, Jacksmelt, Sablefish (blackcod), Rock Crab, Rockfish (various), Petrale Sole, White Croaker, Plainfin Midshipman, Thorneyhead Longspine, Thorneyhead Shortspine

**weight and value data redacted by Fish and Wildlife pursuant to Fish and Game Code, Section 8022.*

May 2023 – Resident Buyer Landings:

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
CA Halibut	3,097.80	\$5.00	\$15,489.00
Rock Crab	2,503.25	\$3.00	\$7,509.75
Rockfish (various)	1,244.90	\$2.50	\$3,112.25
Lingcod	98.90	\$3.00	\$296.70
Sablefish (blackcod)	1,387.50	\$3.00	\$4,162.50
Soles	1.75	\$2.00	\$3.50
Thorneyhead (short)	24.50	\$2.00	\$49.00

Total Weight (lbs.) Reported: 8,358.6**Total Ex-Vessel: \$30,622.70**



TO: Port Commission
FROM: Carl Wulf, Facilities Maintenance & Engineering Manager
DATE: June 15, 2023
SUBJECT: Facilities Maintenance & Engineering Manager's Report – June 2023

Dredging Operations:

Twin Lakes

The dredge crew successfully moved *Twin Lakes* back to her offseason mooring on June 8, 2023. Offseason maintenance has begun and will run through November 1, 2023. Lind Marine will be onsite in July to perform the biennial inspection of the dredge (report to follow).



Squirt

Squirt has been hauled out at the boatyard and is undergoing yearly maintenance.



Dauntless

Crews plan to haul out *Dauntless* at the boatyard on July 5, 2023, for routine maintenance and inspections to be performed.

Maintenance / Projects:

Electrical Service Upgrade Project – 333 Lake Avenue

The Electrical Service Upgrade project at 333 Lake Avenue has been completed and signed off by City building officials. Tenants in the building have been advised that individual utility assessments will now be performed as a result of the new metering.

Deck Replacement Project – 2222 East Cliff Drive

Building permits for this project are pending final issuance (anticipated in the next 2-3 weeks). Staff has been in contact with the project contractor, SSB Construction, to formulate a schedule for construction. Construction will not start prior to the Labor Day weekend, and extensive outreach will be performed to tenants in the area.

G-Dock Lift Station Replacement

Staff is currently drafting a Request for Proposals (RFP) for the G-Dock Lift Station Replacement project. Advertising is scheduled to commence in early July. MKN Engineering has completed the design and we are ready to get this project started.

Pile Repair and Replacement Project

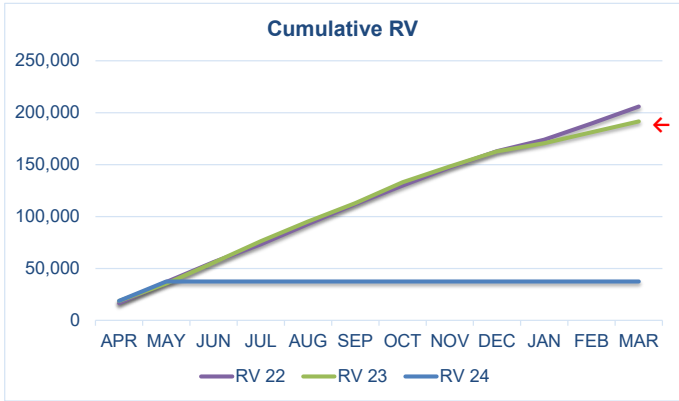
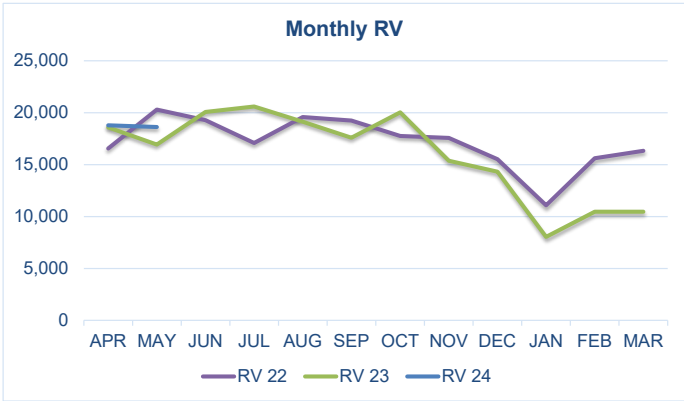
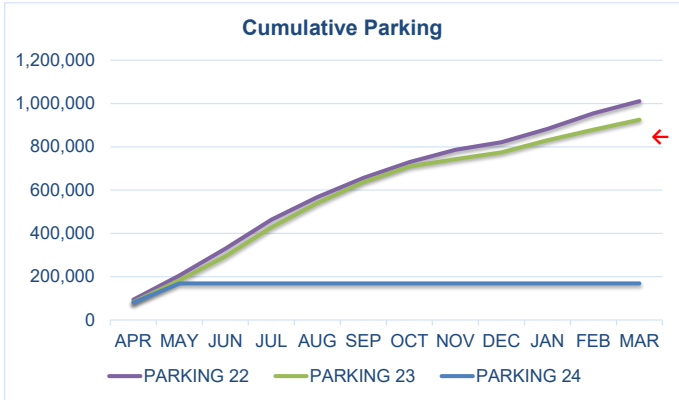
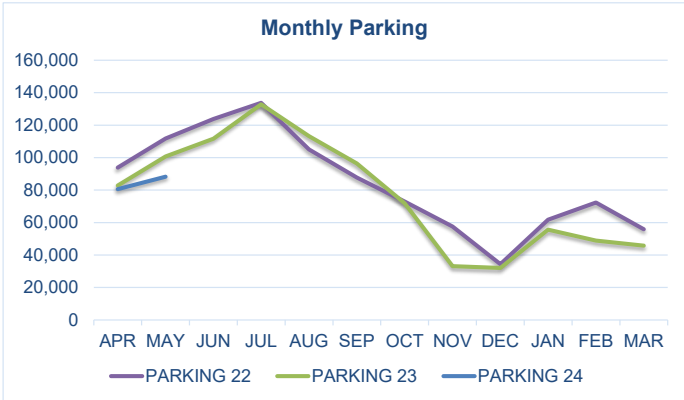
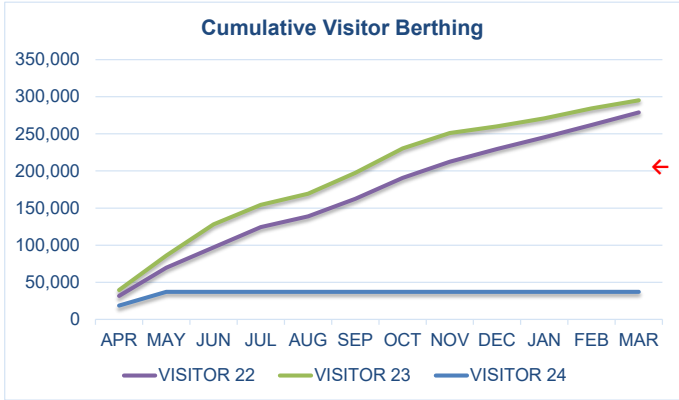
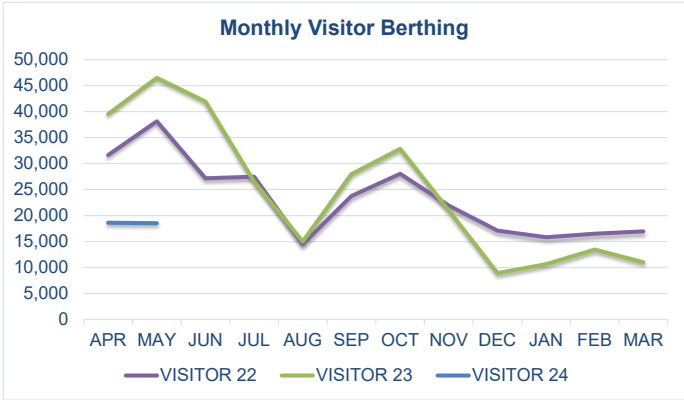
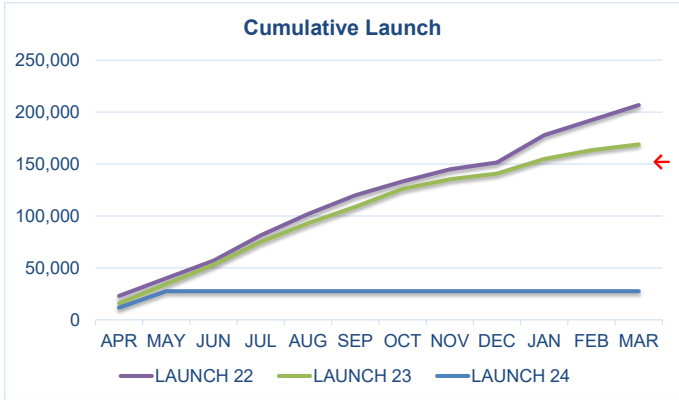
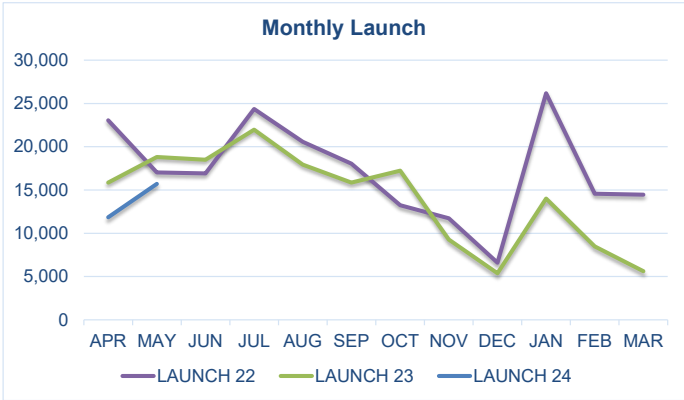
The contractor for the project anticipates project commencement to occur in late July / early August. Due to the need for additional pile sleeving, a \$17,000 change order has been executed and deducted from the project contingency. A more accurate start date will develop as we get closer to the middle of July.

I-Dock Restroom Rehabilitation Project

A City building permit for this project is pending final issuance (anticipated in the coming weeks). Staff is currently researching other permit needs (i.e., Coastal Commission, Waterboard, Corps). A more definitive project timeline will be developed soon, but adequate project funding is available to start work.

Santa Cruz Port District
SEASONAL INCOME
 For the Two Months Ending May 31, 2023

FY24 Budget ←



Santa Cruz Port District
Comparitive Budget Report
For the Two Months Ending Wednesday, May 31, 2023

Account	Description	YTD	FY24 Budget	% of Budget	FY23 YTD	Variance
OPERATING INCOME						
000-000-000-0000-4000	Slip Rent Permanent	\$826,851	\$5,030,700	16%	\$804,514	\$22,337
000-000-000-0000-4002	Slip Rent Visitors	\$37,121	\$210,000	18%	\$86,008	(\$48,888)
000-000-000-0000-4003	Annual Slip Rent Discount	(\$295)	(\$1,225)	24%	(\$205)	(\$90)
000-000-000-0000-4006	Tenant Concession Rent	\$306,432	\$2,054,400	15%	\$296,344	\$10,088
000-000-000-0000-4008	Misc. Tenant Rent (Sewer)	\$11,420	\$135,000	8%	\$12,573	(\$1,153)
000-000-000-0000-4010	Launch Fees	\$27,557	\$155,000	18%	\$34,666	(\$7,109)
000-000-000-0000-4012	Liveaboard	\$18,070	\$75,000	24%	\$13,250	\$4,820
000-000-000-0000-4014	Catamaran Storage	\$4,615	\$26,000	18%	\$4,754	(\$139)
000-000-000-0000-4016	North Harbor Dry Storage	\$34,255	\$195,000	18%	\$32,980	\$1,275
000-000-000-0000-4018	7th Ave Dry Storage	\$19,782	\$122,000	16%	\$20,213	(\$431)
000-000-000-0000-4020	Waiting List	\$4,577	\$120,000	4%	\$4,500	\$77
000-000-000-0000-4024	Slip Leave Option		\$3,000	0%	(\$250)	\$250
000-000-000-0000-4026	Partnership Fees	\$5,688	\$30,000	19%	\$5,287	\$401
000-000-000-0000-4028	Sublease Fees	\$7,379	\$35,000	21%	\$7,543	(\$163)
000-000-000-0000-4030	Variable/Utility Fees	\$42,663	\$207,250	21%	\$34,992	\$7,671
000-000-000-0000-4032	Late Fees	\$8,444	\$50,000	17%	\$9,638	(\$1,195)
000-000-000-0000-4036	Citations	\$22,290	\$98,000	23%	\$17,219	\$5,071
000-000-000-0000-4040	Credit Card Convenience Charges	\$5,144	\$22,000	23%	\$4,150	\$994
000-000-000-0000-4100	Parking - Concession Lot	\$102,271	\$880,000	19%	\$101,022	\$1,249
000-000-000-0000-4102	Parking - Launch Area	\$3,144			\$5,917	(\$2,773)
000-000-000-0000-4104	Parking - Southwest	\$32,568			\$33,948	(\$1,380)
000-000-000-0000-4106	Parking - North	\$4,979			\$8,852	(\$3,873)
000-000-000-0000-4108	Parking - Southeast	\$19,914			\$26,485	(\$6,572)
000-000-000-0000-4118	Meter Permits	\$1,130			\$3,673	(\$2,543)
000-000-000-0000-4120	Slip Renter Parking Permits	\$4,850	\$26,000	19%	\$3,556	\$1,294
000-000-000-0000-4122	RV Parking	\$37,405	\$195,000	19%	\$35,519	\$1,886
000-000-000-0000-4200	Fuel Sales Gasoline	\$45,085	\$345,000	13%	\$106,844	(\$61,759)
000-000-000-0000-4202	Fuel Sales Diesel	\$30,189	\$465,000	6%	\$220,536	(\$190,347)
000-000-000-0000-4210	Wash Rack	\$1,126	\$6,500	17%	\$1,457	(\$331)
000-000-000-0000-4220	Boatyard Retail	\$3,834	\$16,500	23%	\$3,480	\$354
000-000-000-0000-4225	Boatyard Labor	\$195	\$750	26%		\$195
000-000-000-0000-4230	Boatyard Rental	\$620	\$3,000	21%	\$865	(\$245)
000-000-000-0000-4235	Boatyard Misc.	\$7,951	\$32,000	25%	\$6,842	\$1,109
000-000-000-0000-4240	Lay Days/Storage	\$22,033	\$140,000	16%	\$38,709	(\$16,676)
000-000-000-0000-4245	Vessel Haulout	\$37,579	\$132,000	28%	\$26,430	\$11,149
000-000-000-0000-4250	Vessel Berthing	\$4,971	\$32,000	16%	\$13,053	(\$8,082)
OPERATING INCOME		\$1,741,834	\$10,840,875	16%	\$2,026,927	(\$285,093)

Santa Cruz Port District
Comparitive Budget Report
For the Two Months Ending Wednesday, May 31, 2023

Account	Description	YTD	FY24 Budget	% of Budget	FY23 YTD	Variance
EXPENSE SUMMARY BY PROGRAM						
	Administrative Services (110)	\$138,513	\$889,563	16%	\$126,033	\$12,480
	Finance & Purchasing (120)	\$25,601	\$239,618	11%	\$29,552	(\$3,951)
	Property Management (130)	\$121,328	\$842,315	14%	\$100,309	\$21,019
	Environmental & Permitting (140)	\$15,251	\$189,158	8%	\$16,132	(\$882)
	Port Commission Support (190)	\$13,178	\$78,653	17%	\$9,894	\$3,284
	Harbor Patrol (210)	\$121,243	\$863,451	14%	\$114,727	\$6,515
	Marina Management (220)	\$95,135	\$611,835	16%	\$89,612	\$5,522
	Rescue Services (230)	\$16,718	\$144,756	12%	\$14,223	\$2,495
	Parking Services (240)	\$62,423	\$384,271	16%	\$62,388	\$35
	Events (250)	\$2,152	\$33,179	6%	\$5,319	(\$3,167)
	Fuel Services (280)	\$54,661	\$516,338	11%	\$220,931	(\$166,271)
	Docks, Piers, Marine Structures (310)	\$122,514	\$679,068	18%	\$83,628	\$38,886
	Utilities (320)	\$11,855	\$109,072	11%	\$16,923	(\$5,067)
	Buildings (330)	\$68,619	\$465,185	15%	\$57,344	\$11,275
	Grounds (340)	\$151,555	\$865,519	18%	\$156,392	(\$4,838)
	Aeration (350)	\$6,679	\$59,229	11%	\$6,859	(\$180)
	Fishery Support (360)	\$1,620	\$17,024	10%	\$3,616	(\$1,996)
	Capital Projects (390)	\$20,587	\$363,503	6%	\$26,451	(\$5,864)
	Dredging Operations (400)	\$211,303	\$1,653,480	13%	\$264,184	(\$52,881)
	Boatyard Operations (500)	\$53,599	\$408,535	13%	\$80,373	(\$26,775)
	OPERATING EXPENSES	\$1,314,531	\$9,413,753	14%	\$1,484,892	(\$170,360)
	OPERATING PROFIT	\$427,303	\$1,427,122	30%	\$542,035	(\$114,733)
NON OPERATING INCOME/(EXPENSE)						
	000-000-000-0000-4300 Harbor Services Charge	\$2,998	\$10,000	30%	\$200	\$2,798
	000-000-000-0000-4308 Interest Income	\$4,445	\$125,000	4%	\$92	\$4,352
	000-000-000-0000-4310 Other Income	\$12,728	\$85,000	15%	\$12,074	\$654
	000-000-000-0000-4375 USACE Reimbursement	\$0	\$525,000	0%		\$0
	000-000-000-0000-4405 Grants - DBAW	\$13,552	\$12,000	113%	\$6,944	\$6,608
	000-000-000-0000-4406 County Rescue Contribution	\$22,500	\$50,000	45%	\$22,500	\$0
	000-000-000-0000-4408 Waste Oil Grant	\$5,802	\$12,000	48%	\$6,704	(\$902)
	000-000-000-0000-4600 Cash Over/Under	\$2		0%	(\$9)	\$11
	Principal Debt Payments	(\$127,799)	(\$1,365,818)	9%	(\$120,126)	(\$7,673)
	Capital Improvement Program	(\$214,352)	(\$500,000)	43%	(\$48,749)	(\$165,603)
	Capitalized Expenses	(\$95,641)	(\$212,500)	45%	(\$44,688)	(\$50,953)
	Depreciation	(\$280,003)	\$0	0%	(\$280,003)	\$0
	NET INCOME/(LOSS)	(\$228,464)	\$167,804	(136%)	\$96,975	(\$325,439)



Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062

California CLASS

California CLASS

Average Monthly Yield: 5.1502%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Port District Main	0.00	100,000.00	0.00	14.21	14.21	6,452.07	100,014.21
TOTAL	0.00	100,000.00	0.00	14.21	14.21	6,452.07	100,014.21



Port District Main

Account Summary

Average Monthly Yield: 5.1502%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	0.00	100,000.00	0.00	14.21	14.21	6,452.07	100,014.21

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/30/2023	Contribution	100,000.00			863
05/31/2023	Income Dividend Reinvestment	14.21			
05/31/2023	Ending Balance			100,014.21	



California CLASS

California CLASS

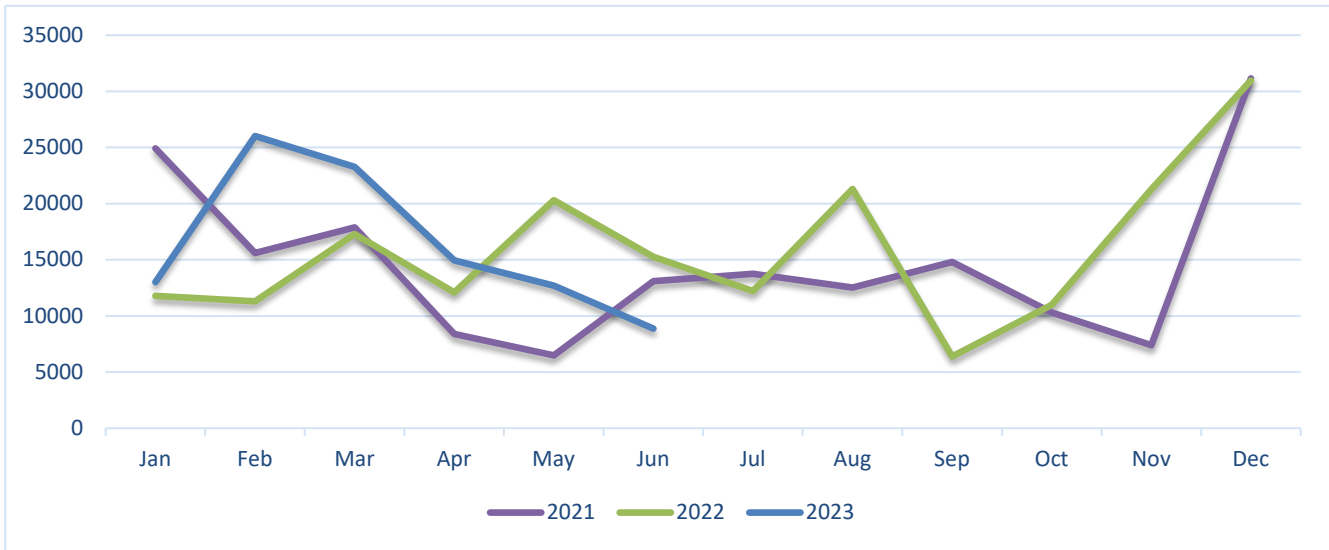
Date	Dividend Rate	Daily Yield
05/01/2023	0.000137565	5.0211%
05/02/2023	0.000137627	5.0234%
05/03/2023	0.000137693	5.0258%
05/04/2023	0.000138128	5.0417%
05/05/2023	0.000422658	5.1424%
05/06/2023	0.000000000	5.1424%
05/07/2023	0.000000000	5.1424%
05/08/2023	0.000140923	5.1437%
05/09/2023	0.000141775	5.1748%
05/10/2023	0.000141853	5.1776%
05/11/2023	0.000141804	5.1759%
05/12/2023	0.000423711	5.1551%
05/13/2023	0.000000000	5.1551%
05/14/2023	0.000000000	5.1551%
05/15/2023	0.000141708	5.1724%
05/16/2023	0.000141710	5.1724%
05/17/2023	0.000141626	5.1538%
05/18/2023	0.000141406	5.1613%
05/19/2023	0.000424452	5.1642%
05/20/2023	0.000000000	5.1642%
05/21/2023	0.000000000	5.1642%
05/22/2023	0.000141663	5.1707%
05/23/2023	0.000141634	5.1697%
05/24/2023	0.000141500	5.1648%
05/25/2023	0.000141877	5.1785%
05/26/2023	0.000568924	5.1914%
05/27/2023	0.000000000	5.1914%
05/28/2023	0.000000000	5.1914%
05/29/2023	0.000000000	5.1914%
05/30/2023	0.000142169	5.1892%
05/31/2023	0.000142138	5.1880%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Santa Cruz Port District
60 DAY DELINQUENT ACCOUNTS

The following accounts have balances 60 days delinquent as of June 16, 2023

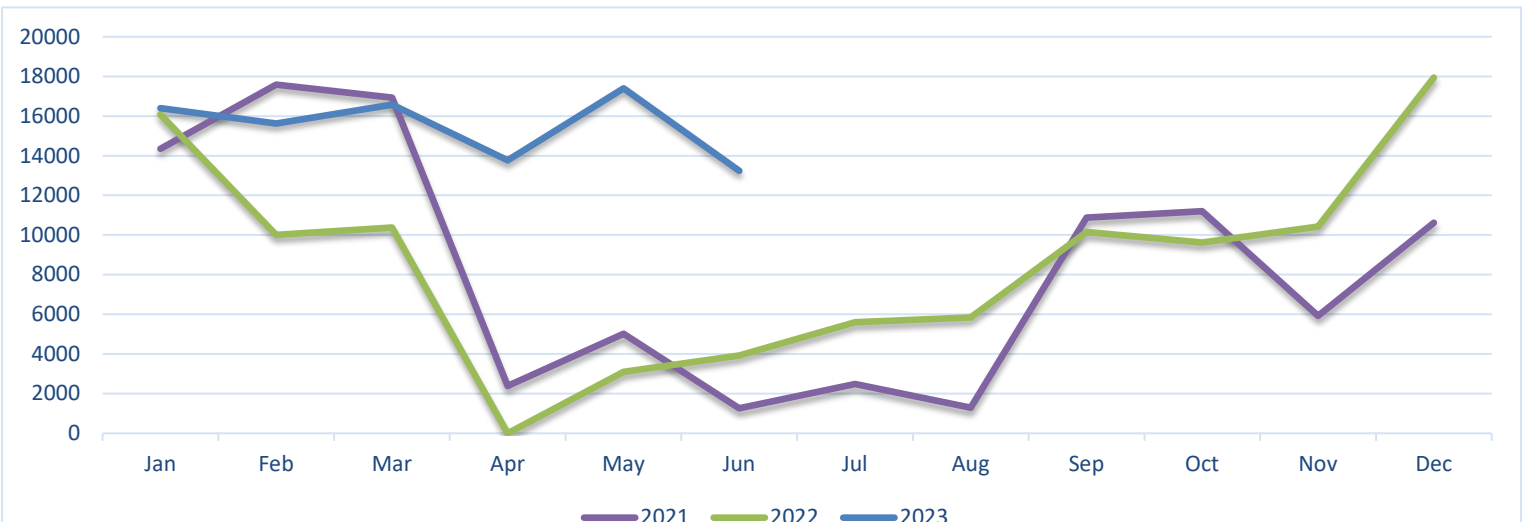
Account Number	Current Month	30 Day Balance	60 Day Balance	90 Day Balance	Total Balance
2093	510.37	514.22	306.86	0.00	1,331.45
2068	638.29	642.15	22.45	0.00	1,302.89
55068	433.70	430.35	402.00	0.00	1,266.05
59797	466.53	468.87	131.13	0.00	1,066.53
58198	442.24	476.47	9.00	0.00	927.71
55475	377.61	377.35	30.61	0.00	785.57
57958	216.19	214.63	188.06	0.00	618.88
2058	171.12	169.93	143.73	0.00	484.78
48544	214.63	213.07	0.86	0.00	428.56
55462	134.33	134.33	125.65	0.00	394.31
58449	96.69	96.11	70.52	0.00	263.32
Total	\$ 3,701.70	\$ 3,737.48	\$ 1,430.87	\$ -	\$ 8,870.05



Santa Cruz Port District
90+ DAY DELINQUENT ACCOUNTS

The following accounts have balances 90 days delinquent or greater as of June 16, 2023

Account Number	Current Month	30 Day Balance	60 Day Balance	90+ Day Balance	Total Balance	Commercial Slip	Action
58883	505.69	1,464.77	897.96	1,069.84	3,938.26		Revoke
4134	1,112.97	1,080.12	1,183.37	86.27	3,462.73	X	Revoke
56573	329.56	586.93	582.30	218.90	1,717.69		Revoke
57117	173.19	172.04	170.89	1,095.29	1,611.41		Revoke
55602	463.59	497.60	389.63	10.11	1,360.93		Revoke
57927	166.71	165.59	164.47	648.99	1,145.76		Revoke
Total	\$ 2,751.71	\$ 3,967.05	\$ 3,388.62	\$ 3,129.40	\$ 13,236.78		





TO: Port Commission
FROM: Sean Rothwell, Assistant Harbormaster
DATE: June 1, 2023
SUBJECT: Harbor Patrol Incident Response Report – May 2023

Search and Rescue, Patrol Boat Response

- 5/10/23 Harbor Patrol responded to a report of a kite surfer in distress in the area of Twin Lakes State Beach. Prior to arrival, the kite surfer self-rescued. Harbor Patrol returned to harbor without incident.
- 5/12/23 Harbor Patrol responded to a report of a cliff rescue in the area of Scott Creek. While en route, Harbor Patrol was forced to terminate its response due to deteriorating weather conditions.
- 5/14/23 Harbor Patrol responded to a report of an unidentified object in the water in the area of Pleasure Point. Harbor Patrol conducted a search of the area and located a surfboard adrift. No signs of distress were found.
- 5/16/23 Harbor Patrol responded to a vessel in distress in the area of Black Point. Upon arrival, it was determined that the vessel had lost power and was drifting toward shore. Harbor Patrol towed the vessel to the harbor.
- 5/18/23 Harbor Patrol responded to a report of a swimmer in distress in the area of the Capitola Wharf. Upon arrival, the swimmer indicated they were not in distress and returned to shore without assistance.
- 5/18/23 Harbor Patrol responded to a report of a missing surfer in the area of Pleasure Point. Upon arrival, the Fire Department determined that no one was in distress and cleared all units. Harbor Patrol returned to the harbor without incident.
- 5/19/23 Harbor Patrol responded to a report of a missing swimmer in the area of Cowell's Beach. Santa Cruz Police determined that no one was in distress and cleared all units. Harbor Patrol returned to the harbor without incident.
- 5/19/23 Harbor Patrol responded to a report of three swimmers in distress in the area of Harbor Beach. Upon arrival, two of the subjects were able to climb onto the east jetty, while the remaining subject was assisted to shore by a good Samaritan. It was later determined that the three subjects were swept off the east jetty by a wave. No injuries were reported.
- 5/19/23 Harbor Patrol responded to a report of a surfer in distress in the area of Pleasure Point. Prior to arrival, the surfer self-rescued. Harbor Patrol returned to harbor without incident.

- 5/21/23 Harbor Patrol responded to a report of a possible capsized kayak in the area of the Santa Cruz Municipal Wharf. Upon arrival, no kayak was located, but a large log was observed floating in the vicinity. Harbor Patrol returned to the harbor without incident.
- 5/27/23 Harbor Patrol responded to a report of two capsized sailboats approximately ½ mile south of the harbor entrance. Upon arrival, Harbor Patrol located two victims in the water with one capsized vessel. The victims were brought on board and the vessel was towed back to the harbor. The second vessel was able to self-rescue and sailed back to the harbor. No injuries were reported.
- 5/29/23 Harbor Patrol responded to a report of multiple swimmers in distress in the area of Panther Beach. Upon arrival, Harbor Patrol was notified by lifeguard units that all victims had been brought to shore. One victim succumbed to injuries.

Crime Reports, Assist Outside Department, and Incident Reports

- 5/5/23 Harbor Patrol took an accident report after the Travelift collided with a parked vehicle in the boatyard. Minor damage was reported.
- 5/15/23 Harbor Patrol responded to a request for assistance from the Santa Cruz County Sheriff's Office after a physical altercation occurred on Blacks Beach.
- 5/15/23 Harbor Patrol responded to a report of a physical altercation between two subjects in the area of C-Dock. Upon arrival, two parties were contacted and separated. No injuries reported.
- 5/16/23 Harbor Patrol assisted a launch ramp user after their vessel became lodged between the north launch ramp gangway and the ramp itself. Harbor Patrol was able to free the vessel, which sustained minor damage.
- 5/19/23 Harbor Patrol cited four bicyclists for CVC 22450(a), failure to stop at a stop sign.
- 5/21/23 Harbor Patrol took a stolen property report after a vessel was reported missing from the 7th and Brommer dry storage lot.
- 5/24/23 Harbor Patrol responded to a report of a medical emergency in the area of the boatyard. Upon arrival, it was determined that a subject had fallen from a ladder and sustained injuries. The victim had complaints of shoulder pain and was transported to Dominican Hospital by AMR for treatment.
- 5/25/23 Harbor Patrol took a stolen property report after a bag was reported missing from a burglarized vehicle in the area of O-Dock. A review of security footage showed two suspects breaking the car's window and taking the bag. No suspect information is available.
- 5/28/23 Harbor Patrol arrested a subject for public intoxication in the area of FF-dock.

May 2023 Parking Citations: 425

May 2022 Parking Citations: 275

Santa Cruz Port District

Port Commission Review Calendar / Follow-Up Items 2023-24

2023

January-March

- ✓ Committee Assignments for 2023
- ✓ Sea Scouts' Biannual Report
- ✓ FY 24 Budget
- ✓ Review 5-year CIP
- ✓ Slip Vacancy Biannual Report / Waiting List Statistics
- ✓ Form 700 Filing (due by 3/31 each year)
- ✓ Biennial Anti-Harassment/Anti-Discrimination Training
- ✓ Crow's Nest Beach Market Rent Review at Option Period Ending 4/30/2023
2 (5) year options to extend
- ✓ Intero Real Estate Rent Review at Option Period Ending 5/31/2023
1 (5) year option to extend

April-June

- Dredge Report 2022-24

July-September

- Annual O'Neill Sea Odyssey Report (annual review of slip rent reduction. PC action Jul-07)
- Sea Scouts' Biannual Report
- Slip Vacancy Biannual Report / Waiting List Statistics
- Review of CalPERS Actuarial Valuation Report

October-December

- Mid Fiscal Year Review of CIP
- Annual Vessel Use List Review
- Annual Review of Business Use of Slips
- Ethics Training Update (due by year end)
- Port Commission Officers for 2024

Committee Review Items

- ✓ Comprehensive Review of Charter Fees and Public Benefit Discount Policy (January – April 2023)

2024

January-March

- Committee Assignments for 2024
- Sea Scouts' Biannual Report
- FY 25 Budget
- Review 5-year CIP
- Slip Vacancy Biannual Report / Waiting List Statistics
- Form 700 Filing (due by 3/31 each year)

April-June

- Café El Palomar Lease Exp. 7/31/2024
2 (5) year option to extend / rent review at first or second option period
- Biennial Update to Conflict-of-Interest Code

July-September

- Annual O'Neill Sea Odyssey Report (annual review of slip rent reduction. PC action Jul-07)
- Dredge Report 2023-24
- Sea Scouts' Biannual Report
- Slip Vacancy Biannual Report / Waiting List Statistics
- Review of CalPERS Actuarial Valuation Report

October-December

- Mid Fiscal Year Review of CIP
- Annual Vessel Use List Review
- Annual Review of Business Use of Slips
- Ethics Training Update (due by year end)
- Port Commission Officers for 2024

Future Calendar

- 7th and Brommer Property Assessment
- ABC End-Tie Review after Murray Street Bridge Retrofit
- Pedestrian Traffic Safety Improvements Review

Key

- Pending
- In process
- ✓ Done