

Santa Cruz Port Commission Meeting Agenda



Special Closed and Regular Public Session Tuesday, April 23, 2024

4:30 PM – Special Closed Session

Harbor Public Meeting Room – 365 A Lake Avenue, Santa Cruz, CA 95062

5:30 PM – Regular Public Session

Hybrid Meeting (In-Person / Zoom)

Attend in-person: Harbor Public Meeting Room – 365 A Lake Avenue, Santa Cruz, CA 95062

Attend by internet: www.santacruzharbor.org/port-commission

Attend by phone: Dial +1 (669) 900 6833, find your local number: www.santacruzharbor.org/port-commission

Meeting ID: 814 8181 1121

Passcode: 95062



The public may address the Commission for up to three minutes each for any item not listed on the agenda or for up to three minutes for any item listed on the agenda. To request to speak during Oral Communication or on any item on the agenda, please fill out and turn in a speaker card for in-person attendance or utilize the “Raise Hand” feature within the virtual meeting platform.

SPECIAL PUBLIC SESSION – 4:30 pm

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54956.8 Information

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Property: 616 Atlantic Avenue
Agency Designated Representative: H. MacLaurie
Under Negotiation: Lease Discussion / Action

SPECIAL PUBLIC SESSION

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) § 54957.1 Information

BREAK – RECONVENE FOR REGULAR PUBLIC SESSION

REGULAR PUBLIC SESSION – 5:30 pm

5. Pledge of Allegiance
6. Oral Communication

CONSENT AGENDA

7. Approval of Minutes Action **1-4**
 - a) Regular Public Meeting of March 26, 2024

REGULAR AGENDA

8. Rejection of Bids for I-Dock Restroom Rehabilitation Project Discussion / Action **5**
9. Approval of Claim – C. Santos (\$3,047.00)..... Discussion / Action **6-7**
10. Approval of Contract Change Order for Concession Lot Pavement Repairs (NTE \$16,700)... Discussion / Action **8**
11. Approval of Cash/Payroll Disbursements – March 2024..... Discussion / Action **9-14**

INFORMATION

12. Port Director’s Report Information **15**
13. Harbormaster’s Report..... Information **16-18**
14. Facilities Maintenance & Engineering Manager’s Report..... Information **19-20**
15. Financial Reports..... Information **21-31**
 - a) Comparative Seasonal Revenue Graph
 - b) Review of FY24 Budget Impacts - Salmon Season Closure
 - c) Quarterly Employee Count
 - d) Quarterly Fuel Sales Report
 - e) Quarterly Boatyard Report
 - f) Quarterly Concession Percentage Rent Report
 - g) LAIF Statement & PMIA/LAIF Performance Report
 - h) CLASS Statement
16. Delinquent Account Reporting Information **32-33**
17. Harbor Patrol Incident Response Report – March 2024 Information **34**
18. Written Correspondence Information **35-36**
 - a) Letter from Santa Cruz County Board of Supervisors Chairman Cummings to US Coast Guard District Eleven Lieutenant Hu
19. Port Commission Review Calendar / Follow-Up Items..... Information **37**

ADJOURNMENT

The Santa Cruz Port District complies with the Americans with Disabilities Act. Questions regarding meeting accommodations may be directed to (831) 475-6161.