



Regular Public Session of March 26, 2019

## **Santa Cruz Port Commission MINUTES**

### *Commission Members Present:*

Dennis Smith	Chairman
Stephen Reed	Vice-chairman
Toby Goddard	Commissioner
Darren Gertler	Commissioner
Neli Cardoso	Commissioner

### **REGULAR PUBLIC SESSION – 7:00 PM**

Chairman Smith brought the regular public session to order at 7:00 PM at the Santa Cruz Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062.

1. Pledge of Allegiance
2. Oral Communication

Discussion: Slip renter Bill Lee expressed his opinion that the Commission should consider deploying all available resources to address entrance dredging, such as a second shift.

Audience member Michael Podorson requested that the Commission reconsider its current policy relative to electronic key access for outside marine service providers. Audience member Toni O'Hare agreed.

Chairman Smith stated that a Policy and Operations Committee meeting has been scheduled for Friday, April 5, 2019, at 3:30 PM to discuss electronic access to dockside facilities for outside marine service providers. He encouraged the outside marine service providers to attend that meeting.

Slip renter Chris Malachowsky expressed support for a free, harbor wide Wi-Fi system.

### **CONSENT AGENDA**

3. Approval of Minutes
  - a) Special Public Session of February 12, 2019
  - b) Special Closed and Regular Public Session of February 26, 2019

Discussion: Port Director Olin stated that a correction to the minutes of February 12, 2019, has been made to reflect that Commissioner Cardoso was in attendance and not former Commissioner Reed Geisreiter.

In regard to the minutes of February 26, 2019 (item 13), slip renter Curtis Gandy requested that the Port District display emergency and non-emergency contact information at each dock gate.

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Gertler to approve the consent agenda with the revision made to the special public session minutes of February 12, 2019.  
- *Motion carried. Commissioners Smith, Reed, Goddard, and Gertler voting YES. Commissioner Cardoso voting NO.*

#### **REGULAR AGENDA**

4. Presentation by California Employers' Retiree Benefit Trust Program (CERBT)

Discussion: Port Director Olin introduced Karen Lookingbill, Customer Outreach and Support Analyst for the CalPERS CERBT Program. Ms. Lookingbill provided an overview of the CERBT Program, highlighting potential advantages of prefunding other post-employment benefits (OPEB).

5. Presentation by Barry Swenson Builders – Review Proposed Development of Southwest Corner of 7<sup>th</sup> Avenue and Brommer Street

Discussion: Representatives Jesse Nichols and Jesse Bristow of Barry Swenson Builders presented conceptual design drawings for the proposed development of the vacant 8.3 parcel located at the southwest corner of 7<sup>th</sup> Avenue and Brommer Street.

To address anticipated parking impacts, mainly the loss of the District's use of the vacant lot for "overflow" trailer parking, the conceptual design drawings included options to reconfigure the District's 7<sup>th</sup> Avenue dry storage to allow for additional parking of vessels, trailers and rigs. Additionally, a dry storage racking system was proposed.

Slip renter Bill Lee expressed support for more housing and multipurpose parking.

Chairman Smith stated that a dry storage racking system is not likely to be a viable option for the District. He stated that it will be beneficial for the District to work with and collaborate with Barry Swenson Builders during the development process.

In response to a question posed by Commissioner Goddard regarding the development timelines, Jesse Nichols stated that the project could break ground in as little as two years, followed by one and half to two additional years of construction. He stated that it is likely the housing would be constructed first.

In response to a question posed by Commissioner Cardoso, Mr. Nichols stated that current use of the lot remains in control of the County.

6. Approval of Additional Services Contract with Mesiti-Miller Engineering for Design and Permitting of Seawall Replacement at Aldo's Restaurant (NTE \$15,515)

Port Director Olin requested Commission approval of the contract amendment with Mesiti-Miller Engineering for Design and Permitting of the Seawall Replacement at Aldo's Restaurant. She stated that the contract amendment will cover costs incurred by EcoSystems West for their extensive work to obtain project permits.

MOTION: Motion made by Vice-chairman Reed, seconded by Commissioner Goddard to approve the additional services contract with Mesiti-Miller Engineering for Design and Permitting of the Seawall Replacement at Aldo's Restaurant (NTE \$15,515)  
- *Motion carried unanimously.*

7. Approval of Contract with Mesiti-Miller Engineering for Administration Services for Aldo's Seawall Replacement Project (NTE \$90,000)

Discussion: Port Director Olin requested Commission approval of the contract with Mesiti-Miller Engineering (MME) for Construction Administration services for Aldo's Seawall Replacement Project for \$75,000, plus a 20% contingency (NTE \$90,000).

In response to a question posed by Commissioner Goddard, Port Director Olin stated that the Monitoring and Inspection Allowance, which was included in MME's cost estimate, is intended to cover costs associated with special inspections beyond the normal scope of work, like geotechnical inspections.

MOTION: Motion made by Commissioner Goddard, seconded by Vice-chairman Reed to approve the contract with Mesiti-Miller Engineering for Construction Administration Services for Aldo's Seawall Replacement Project (NTE \$90,000).  
- *Motion carried unanimously.*

8. Consideration of Application for 99-Pak Charter Operation to Replace "Team O'Neill" 49-Pak Charter

Discussion: Port Director Olin stated that Team O'Neill, LLC's application for a 99 pak charter operation was received in November 2018. She stated that staff has worked with representatives from Team O'Neill, LLC, on the application, which was revised twice prior to the presentation to the Commission.

Port Director Olin highlighted elements of the 99-pak charter proposal:

- Passenger capacity rating will increase from 49 to 99.
- Monthly charter fee structure will convert to a rate of \$2 / passenger. No base fee is recommended.
- To reduce south harbor parking impacts, Team O'Neill will be required to purchase and operate a parking shuttle to remote north harbor parking areas.
- Parking shuttle will operate:
  - Weekends and holidays, year round (peak and non-peak season)
  - Mid-week for O'Neill Yacht Charters' group bookings of 20 passengers or more that have not made other arrangements for bus transport to the harbor.
  - On surface streets only
- Port Commission reserves the right to review the shuttle service in the future, for the purpose of determining whether offering expanded weekday service is warranted.
- Port District reserves the right to audit vessel ridership manifests.
- Continue to allow use of the F-dock end tie on a temporary basis at the current slip rate being charged for the purpose of selling the *Team O'Neill* catamaran. Staff proposes authorizing a 6 to 9-month period, with any extension requiring Commission approval.

Mark Massara, attorney for Team O'Neill, LLC, thanked the Commission for their consideration and expressed support for the conditions, as proposed. He stated that approval of the proposed application will ensure the future of the O'Neill Sea Odyssey Program and the public benefit it provides.

In response to a question proposed by Vice-Chairman Reed, Port Director Olin clarified that this application for a 99-pak charter will replace Team O'Neill's existing 49-pak charter operation in the south harbor.

Members of the audience expressed support for Team O'Neill and their application for a 99-pak charter operation.

Commissioner Gertler asked for additional information on the proposed parking shuttle operation. Mr. Massara stated that Team O'Neill's staff will be used to operate the shuttle and transport passengers from remote parking areas in the north harbor to the south harbor. He stated that parking shuttle services will be advertised on their website and distributed to customers.

Commissioner Cardoso expressed concern about the parking impacts associated with a 99-pak charter operation. Chairman Smith stated that the parking shuttle should alleviate some of the impacts to the area.

Vice-Chairman Reed questioned whether a base fee should apply. Chairman Smith expressed his opposition to a base fee.

Commissioner Goddard stated that he is not supportive of the proposed application, as presented, noting that stronger language is needed to better define the operating plan and conditions. Commissioner Goddard expressed his belief that the charter oversubscribes the southeast area of the harbor; it puts visitor uses over slip renter uses; and despite staff's efforts, he believes the parking is weak and unenforceable. He stated that the public benefit associated with the O'Neill Sea Odyssey program is undeniable, but he suggested the impacts associated with doubling the passenger capacity needs further review.

Chairman Smith expressed support for the proposed application and acknowledged the parking impacts that currently exist in the south harbor. He stated that Team O'Neill is attempting to mitigate some of those parking impacts by operating a shuttle to the north harbor, which will benefit both visitors and slip renters alike. Commissioner Goddard acknowledged the attempt, but noted that the conditions outlining the use of the proposed parking shuttle are not clearly defined or enforceable.

A brief discussion ensued regarding postponing consideration to a future date to allow staff and Team O'Neill additional time to strengthen the proposal and associated conditions. Port Director Olin stated that staff can continue to work with Team O'Neill to revise the charter application, but that some discussion of the proposal and conditions by the Commission will need to be deliberated in public session.

Mr. Massara stated that Team O'Neill is sensitive to all of the concerns raised and expressed support for moving forward with a decision at tonight's meeting.

**MOTION:** Motion made by Commissioner Gertler to approve the staff recommendation and application for 99-pak charter operation to replace "Team O'Neill" 49-pak charter. Peak period of operation is clarified to mean April 1 to October 31. The Commission to review the shuttle operation / parking after twelve months. Commissioner Goddard seconded the motion to allow for further discussion.

**Discussion:** Commissioner Gertler commented that Team O'Neill's history is sterling, and that O'Neill Sea Odyssey's activities engage the public. Commissioner

Cardoso agreed that the services provided by Team O'Neill are beneficial, but commented that the 99-pak rating is a lot of parking impact to consider.

Commissioner Goddard seconded the motion to allow for further discussion.

Commissioner Goddard again stated that the value of the O'Neill Sea Odyssey program is not in question, but the issue before the Port Commission is the increase in the vessel's pak rating from 49 to 99, and the associated impacts.

Commissioner Gertler noted that existing impact from the Team O'Neill charter is already 49 passengers per day and suggested that group bookings of 50 or more be required to utilize the parking shuttle, regardless of the day. Commissioner Goddard commented that he does not want to draft conditions at the meeting.

Commissioner Reed expressed support for reviewing the charter operation and parking operation on an annual basis. Chairman Smith agreed and commented that he will support the motion, which provides for annual review of the charter operation.

Chairman Smith called for a vote on the motion.

MOTION: *Motion carried. Commissioners Gertler, Cardoso, Reed, and Smith voting YES. Commissioner Goddard voting NO.*

9. Consideration of Application for 6-Pak Charter Operation (Ray Adams)

Discussion: Harbormaster Marshall stated that Mr. Adams is in attendance at tonight's meeting. Mr. Adams reviewed his operating plan and stated that he plans to run approximately 100 charters/year during April – December.

In response to a question posed by Chairman Smith, Mr. Adams stated that his client base is primarily tourist and overflow customers from other charter operators in the harbor.

Chairman Smith expressed concern for the viability and competition between small charter operators in the harbor. He recommended a comprehensive review of charter operations be performed to determine a maximum number of allowable charters.

Commissioner Goddard expressed support for Mr. Adams's request, noting that the location in the northeast harbor will have minimal parking impacts.

Vice-Chairman Reed stated that he would like to see all charter operations advertise to customers that Santa Cruz Harbor is a small craft harbor and all trips and tours are weather dependent.

MOTION: Motion made by Commissioners Goddard, seconded by Commissioner Reed to approve a 6-pak charter permit for Ray Adams.  
- *Motion carried. Commissioners Goddard, Reed, and Gertler voting YES. Commissioner Smith and Cardoso voting NO.*

10. 2019 Election of Special District Regular Member on LAFCO

Discussion: There was consensus among the Commission to authorize the Port Director to vote for candidate Rachel Lather.

11. Approval of Cash / Payroll Disbursements – February 2019

MOTION: Motion made by Commissioner Goddard, seconded by Chairman Smith to approve cash/payroll disbursements for February 2019, in the amount of \$649,534.61.  
- *Motion carried unanimously.*

## INFORMATION

12. Port Director's Report

### Introduction of New Staff

Port Director Olin introduced Renee Ghisletta as the Port District's new Administrative Assistant.

### California Marine Affairs and Navigation Conference (CMANC)

Port Director Olin distributed a handout to the Commission debriefing the annual CMANC conference, which was held during the week of March 4, 2019, in Washington, D.C.

### Insurance

Port Director Olin informed the Commission of her intent to bind insurance coverage for FY20. She stated that the FY20 estimate for coverage is approximately \$271,365, which is a savings of approximately \$1,411 over the prior year.

### LAFCO

Port Director Olin stated she met with LAFCO executives to discuss the Port District's service review process occurring later this year.

### Meeting with Santa Cruz County Administrative Officer

Port Director Olin stated she met with Carlos Palacios, County Administrative Officer and Christina Mowrey, County Budget Manager to discuss funding support for the Port District's marine search and rescue program. She stated that the County has agreed to increase

annual support of marine search and rescue from \$24,000 to \$50,000. Port Director Olin stated that approval of a one-time contribution toward acquisition of a patrol vessel was not approved, though County staff may be able to allocate any funding that may remain from their FY19 budget. The County closes out the year in August.

#### Santa Cruz Sentinel – Coastlines

Port Director Olin stated she requested a correction to a recent publication in the Santa Cruz Sentinel's Government Corner section published March 25, 2019, in which the Sentinel incorrectly indicated that the Port District has jurisdictional responsibility for search and rescue in the Monterey Bay.

#### Salvage Operation

Port Director Olin stated that the Port District has retained Parker Dive to assess and remove two underwater hazards in the nearshore area of Harbor Beach; one 10" polyethylene pipeline estimated to be 40'+, and an anchored diamond buoy. She stated that the quote received was for \$9,811 and is subject to change depending on the crew and equipment needs.

#### Aldo's Seawall

Port Director Olin updated the Commission on the Aldo's Seawall project, stating that the project is currently out to bid. Bids are due Monday April 10, 2019, at 11:00 AM. Twelve contractors attended the mandatory pre-bid meeting.

#### Pile Repair and Replacement Project – Phase II

Port Director Olin stated that the Pile Repair and Replacement Project is also out to bid and bids are due on Monday, April 10, 2019, at 10:00 AM.

#### Dredge Training

Port Director Olin stated that the Port District has scheduled dredge consultant Ancil Taylor to come to Santa Cruz the week of April 15, 2019, for additional crew training and a review of safety and production.

#### Concession Lot Project Request for Proposal (RFP)

Port Director Olin stated that Watry Design Inc. has drafted a RFP for replacement of the concession parking lot equipment and installation of two self-pay stations.

#### Vessel Collision with Dredge Twin Lakes

Port Director Olin confirmed receipt of a \$5,500 payment for damages sustained to *Twin Lakes* after a vessel collision on December 26, 2018. She states that repairs will be performed during the off-season.

13. Harbormaster's Report (*There was no discussion on this agenda item*)
14. Facilities Maintenance & Engineering Manager's (FME) Report



In response to a question posed by Commissioner Goddard, Administrative Services Manager MacLaurie and Facilities Maintenance Engineer Kerkes reviewed the number of displaced vessels in the north harbor due to dredging and shoaling of the X/J channel.

Chairman Smith expressed gratitude toward FME Kerkes and maintenance crews for achieving remarkable functionality and aesthetics on the new dock gates.

FME Kerkes stated that the dredge crew deployed the Toyo submersible pump and dredged the east side of the entrance channel, gaining depths of approximately 9'. In response to a question posed by Commissioner Goddard, FME Kerkes stated that the Toyo pump is powered by a generator and mobilized by an onshore crane.

15. Bi-Annual Slip Vacancy Report / Waiting List Statistics *(There was no discussion on this agenda item)*
16. Financial Reports *(There was no discussion on this agenda item)*
  - a) Comparative Seasonal Revenue Graphs
17. Review of Delinquent Accounts *(There was no discussion on this agenda item)*
18. Crime/Incident/Citation Report – February 2019 *(There was no discussion on this agenda item)*
19. Written Correspondence *(There was no discussion on this agenda item)*
  - a) Letter from Port Director Olin, to C. Palacios, County Administrative Officer
20. Port Commission Review Calendar / Follow-Up Items *(There was no discussion on this agenda item)*

Chairman Smith adjourned the regular public session at 10:00 PM

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Dennis Smith, Chairman

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PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Stephen Reed  
Darren Gertler  
Neli Cardoso

TO: Port Commission  
FROM: Latisha Marshall, Harbormaster  
DATE: April 4, 2019  
SUBJECT: Approval of Month-to-Month Rental Agreement at Santa Cruz Harbor Boatyard  
(Tenant: Homer Lighthall Jr.)

**Recommendation: Approve month-to-month rental agreement.**

Homer Lighthall Jr. has requested to rent additional storage space at the boatyard to accommodate shelving for sail and equipment storage. The shelving measures approximately 10' by 2' (20 SF) and would be stored in the auxiliary interior hangar of the boatyard. The space is only accessible during boatyard operating hours, and access is only granted when boatyard personnel are present. Mr. Lighthall Jr. is amenable to this arrangement.

Staff recommends approval of the rental agreement, outlined below.

**Tenant:** Homer Lighthall Jr.  
**Term:** Month-to-Month  
**Rent:** \$34.40/month (\$1.72/SF)  
**Use:** Equipment Storage  
**Space:** Storage shelving footprint, 10' x 2' (20 sq. ft.)  
**Security Deposit** Equivalent to one month's rent (\$34.40)  
**Insurance:** \$1 million, with Santa Cruz Port District named as additional insured

ATTACHMENTS: A – Rental Agreement – Homer Lighthall Jr.

**SANTA CRUZ PORT DISTRICT  
RENTAL AGREEMENT**

THIS AGREEMENT is made and entered into as of the Agreement date in Section 1, by and between the SANTA CRUZ PORT DISTRICT COMMISSION, a political subdivision, 135 5th Avenue, Santa Cruz, California, 95062, hereafter referred to as "Landlord," and Tenant indicated in Section 1, hereafter referred to as "Tenant."

RECITALS:

A. Landlord is the owner of that certain real property described in Section 1 and located in the City and County of Santa Cruz, State of California, as more particularly described in Exhibit A attached hereto and incorporated herein by this reference (the "Property").

B. Landlord desires to rent to Tenant and Tenant wishes to rent from Landlord the land and improvements as indicated in Exhibit A and described in Section 1 (the "Premises").

NOW, THEREFORE, in furtherance of the foregoing, and in consideration of the mutual covenants contained herein, Landlord and Tenant hereby agree as follows:

1. Rental of Premises. Landlord hereby rents the Premises to Tenant, and Tenant rents the Premises from Landlord, for the term, at the rental, and upon the other terms and conditions summarized in this Section and more fully described in subsequent sections:

Agreement Date: May 1, 2019 Term: Month to Month

Tenant: Homer Lighthall Jr.

Property: Santa Cruz Harbor Boatyard – 495 Lake Avenue

Premises: Storage Space (10' X 2', 20 SF)

<u>Fixed Minimum</u>	<u>Time Period</u>	<u>Percentage Rent</u>	<u>Based On</u>
Rent: \$ <u>34.40</u>	<u>per month</u>	<u>N/A</u>	<u>N/A</u>

Rent Payable monthly on the 1<sup>st</sup> starting May 1, 2018

Rent Adjusted annually on April 1 based on SF Bay Area CPI

Deposit \$ 34.40 paid \_\_\_\_\_

Use: Storage is limited to shelving above the rental footprint. No hazardous materials may be stored.

No work to be performed inside the premises. Access is limited to Boatyard hours of operation and no after-hours access will be permitted.

Tenant Insurance Requirements: Casualty N/A Liability \$1 million

Notice of Rent Adjustment: 30 days Notice of Termination: 30 days

Notice Addresses: Landlord: Santa Cruz Port District Tenant: Homer Lighthall Jr.

Attn: Port Director P.O. Box 86

135 5th Avenue

Santa Cruz, CA 95062 Santa Cruz, CA 95063

2. Term. The term of this agreement shall be month-to-month, commencing as of the date indicated in Section 1.

3. Notice of Termination. Landlord or Tenant may terminate this agreement with advance written notice to the other party. Such written notice must be given on the first day of the calendar month and shall be in advance of its effective date by the number of days indicated in Section 1.

4. Rent.

(a) Fixed Minimum Rent. As described in Section 1, Tenant shall pay to Landlord a fixed amount of rent ("Fixed Minimum Rent") which shall be subject to periodic adjustment as described in subparagraph 4(b).

(b) Adjustment of Fixed Minimum Rent. Landlord shall notify Tenant if rent is to be adjusted as indicated in Section 1. Any adjustment shall be effective as indicated in Section 1.

(c) Payment of Fixed Minimum Rent. Fixed Minimum Rent shall be payable as indicated in Section 1, in advance, without notice, offset, or abatement. All rent and other sums payable by Tenant hereunder shall be paid to Landlord in currency of the United States of America (or by personal check unless Landlord otherwise notifies Tenant) at Landlord's address set forth in Paragraph 23 hereof, or at such other place as Landlord may from time to time designate in writing.

(d) Deposit. Tenant shall also pay the amount indicated in Section 1, to be held as security deposit.

5. Use.

(a) Permitted Uses. Tenant shall use the Premises solely for the use indicated in Section 1 and for no other uses whatsoever. Tenant acknowledges that Landlord has made no warranties or representations to Tenant regarding the suitability of the Premises for Tenant's intended use, and Tenant waives all claims against Landlord regarding the suitability of the Premises for Tenant's intended uses. Landlord reserves the right to fix and determine rates charged (per Section 72 H&N).

(b) Roof. Tenant shall have no right to use any portion of the roof of the Building for any purpose.

(c) Continuous Use. Tenant shall continuously and uninterruptedly during the Agreement term, occupy and use the Premises for the purposes permitted under this Agreement.

(d) Hazardous Materials. No goods, merchandise, or materials shall be kept, stored, or sold in such a manner as to create any unusual hazard on the Premises; and no offensive or dangerous trade, business, or occupation shall be conducted thereon, and nothing shall be done on the Premises which will cause an increase in the rate of or cause a suspension or cancellation of the insurance upon the Premises or upon adjacent properties or improvements thereon.

No machinery or apparatus shall be used or operated on the Premises, which will in any way injure the Premises, or adjacent properties or improvements thereon.

Tenant shall indemnify Landlord from any damages suffered by Landlord, including, without limitation, cleanup costs, as a result of the generation, use, storage, transport, or release of hazardous materials by Tenant in, on, or about the Premises or the Property. For the purpose of this Agreement, the term "hazardous materials" shall mean (A) those substances listed in Title 22 section 66680 of the California Administrative Code, (B) substances within the criteria set forth in Title 22 sections 66693 through 66723 of the California Administrative Code, (C) substances which, at any time during the term hereof, are added to the list described in paragraph (A) above or which are within any future criteria described in subparagraph (B) above, (D) petroleum and all byproducts and distillates thereof, and (E) asbestos. Prior to bringing or allowing any hazardous materials to be brought onto the Premise or Property, Tenant shall notify Landlord as to the identity of said materials and the safeguards to be used in connection therewith. Landlord shall be entitled, in its sole discretion, to refuse to allow hazardous materials to be brought onto the Premises or Property. Landlord's consent to the introduction of any hazardous material onto the Property (i) shall not release Tenant from its duty to indemnify Landlord for any damages resulting from such materials, (ii) shall not be deemed to waive Landlord's right to disapprove of any subsequent introductions of hazardous materials onto the Property whether of the same or of a different nature than the material to which Landlord consented, and (iii) may be revoked at any time, in Landlord's sole discretion, whereupon Tenant shall remove such materials from the Property within five (5) days of receipt of Landlord's demand for removal. In all events, if any hazardous materials become located upon the Property for any reason other than as consented to by Landlord in accordance with the foregoing procedure; Tenant shall immediately notify Landlord as to the same.

(e) Effect on Navigable Waters. Under federal law, no construction, installation, dredging, filling, or other activity, which would have an effect on navigation, may be conducted in or adjoining navigable waters without a permit therefore first being issued by the Secretary of the Army. The Port Director determines whether any proposed facility of Tenant may be construed to have an effect on navigation. In the event the Port Director so determines, Tenant shall prepare at its expense a permit application for submittal by Landlord in Landlord's name to the Corps of Engineers, United States Army. The permit application shall be prepared in strict conformity with regulations published by the United States Army.

(f) Non-permitted Uses. Tenant shall not permit the Premises to be used for any purpose not described in Paragraph 5(a) or for any unlawful purpose; and Tenant shall not perform, permit, or suffer any act of omission or commission upon or about the Premises which would result in a nuisance or a violation of the laws and ordinances of the United States, State of California, or City of Santa Cruz, as the same may be now or hereafter in force and effect. Without limiting the generality of the foregoing, Tenant specifically agrees not to cause or permit generation of unreasonable levels of noise from other sources, which might disturb liveaboard slip licensees, or residential neighbors of the Port District from 9:00 pm until 6:00 am each day during the lease term. Tenant further specifically agrees to prevent emission from the Premises into the air of any smoke or other noxious substances, or any odors reasonably deemed offensive to personnel of Landlord, liveaboard slip licensees or residential neighbors of the Port District.

(g) Compliance with Laws. Tenant shall abide by all applicable rules, codes, regulations, resolutions, ordinances and statutes of Landlord, the City of Santa Cruz, County of Santa Cruz, California Coastal Commission, State of California, or other governmental body where applicable, respecting the use, operation, maintenance, repair or improvement of the Premises and equipment therein, and shall pay for any and all licenses or permits required in connection with the use, operation, maintenance, repair, or improvement of the Premises.

6. Ownership of Improvements. All structures, buildings, improvements, additions, and fixtures now existing or hereafter constructed, erected, or installed in or upon the Premises, and all alterations and additions thereto, shall be deemed a part of the Premises and title thereto shall be deemed vested in and remain in Landlord during the agreement term, and upon expiration or sooner termination of the agreement term shall remain upon and be surrendered with the Premises as part thereof.

7. Construction of Improvements.

(a) No Landlord Improvements. Landlord shall not be obligated to install or construct any improvements, additions, or alterations (collectively called "improvements") on the Premises during the agreement term.

(b) Tenant Improvements. Tenant may, at Tenant's expense, construct certain new additions and improvements to the Premises required in connection with the conduct of Tenant's business; provided, (a) that Tenant shall obtain, at Tenant's expense, all necessary plans and specifications for the construction of said additions and improvements, (2) that Tenant's plans and specifications shall be subject to review and prior written approval by Landlord, and (3) that Tenant shall be responsible for obtaining, at Tenant's expense, all necessary governmental permits and approvals for construction of any new additions or improvements to the Premises.

(c) Liens. Tenant shall keep the Premises free from any liens arising out of any work performed, materials furnished, or obligations incurred by Tenant. Tenant shall indemnify and hold Landlord harmless against liability, loss, damage, cost, and all other expenses (including but without limitation, attorneys' fees) arising out of claims of lien for work performed or materials or supplies furnished at the request of Tenant or persons claiming under Tenant.

8. Taxes and Assessments.

(a) Payable by Tenant. Tenant shall pay directly to the taxing authority during each year or partial year during the term hereof, all real and personal property taxes, general and special assessments, use and possessory taxes, environmental protection charges, and other charges of every kind or description whatsoever, foreseen or unforeseen, levied on or assessed against the Premises, improvements or personal property therein, the leasehold estate or any personal property therein, the leasehold estate or any subleasehold estate permitted by Landlord. Tenant shall pay each installment of such taxes and assessments prior to the date such installment becomes delinquent. The taxes and assessments to be paid by Tenant hereunder shall be prorated at the end of the agreement term, in order that Tenant will pay only the proportionate part of said taxes and assessments attributable to the period of the agreement term, based on the ratio of the unit's square feet to the building's total square feet.

(b) Substitute Taxes. If at any time during the agreement, under the laws of the United States of America, the State of California, or any political subdivision thereof in which the Premises are located, a tax on rent or other charge by whatever name called, is levied, assessed, or imposed against Landlord, or against the rent payable hereunder to Landlord, as a substitute in whole or in part for any of the taxes described in Paragraph 8(a), Tenant, to the extent such substitute tax or other charge relieves Tenant from the payment of taxes provided for herein, shall pay such tax or other charge in the manner provided in this Paragraph 8.

9. Insurance.

(a) Casualty Insurance. If indicated in Section 1, Landlord shall, at Tenant's expense, procure and maintain in full force and effect at all times during the term of this agreement, fire, and extended coverage insurance satisfactory to Landlord covering the Premises and all improvements therein in an amount not less than ninety percent (90%) of the actual replacement cost thereof. The insurance provided for in this Paragraph 9(a) shall, in Landlord's sole discretion, provide protection against all perils included within the classification of fire, extended coverage, vandalism, malicious mischief, special extended perils (all risk), including earthquake, and loss of rents covering Fixed Minimum Rent for a period of up to twelve (12) months, and shall contain an inflation endorsement. Insurance proceeds thereunder shall be payable to Landlord. Landlord shall have no obligation to insure against loss by Tenant to Tenant's leasehold improvements, fixtures, furniture, or other personal property in or about the Premises occurring from any cause whatsoever and Tenant shall have no interest in the proceeds of any insurance carried by Landlord. Landlord shall be entitled to carry any such insurance in the form of a blanket policy covering property in addition to the Premises. Tenant shall reimburse Landlord upon demand for its share of the cost to Landlord of any insurance policy or policies, which Landlord may carry on the Premises in accordance with this paragraph. Such costs shall include both premiums and deductibles. Tenant's share of the cost of such insurance shall be a prorated share based upon the portion of the building square footage contained within the Premises, or if in Landlord's reasonable judgment the foregoing square footage based apportionment does not fairly apportion the insurance costs related to the building, Landlord may adjust such insurance costs as appropriate to reflect any disparity in risk level or other factors which may affect the relative cost of insurance between and among all tenants of the building; as to any blanket policy of insurance covering properties other than the building, the portion of insurance costs allocable to the building shall be as equitably determined by Landlord. The premiums for such insurance of Landlord shall be prorated as of the expiration of the agreement term so that Tenant pays only for insurance coverage attributable to the agreement term.

(b) Liability Insurance. Tenant, at Tenant's sole expense, shall provide and keep in force at all times during the term of this agreement for the benefit of Landlord and Tenant general liability insurance policies with an insurance company reasonably satisfactory to Landlord, protecting Landlord and Tenant against any and all liability occasioned by any occurrence in, on, about, or related to the Premises in an amount not less than the amount indicated in Section 1, single combined limit for personal injury and property damage. Tenant shall cause Landlord to be named as an additional insured under such policy.

(c) Workers' Compensation Insurance. Tenant shall procure, at its own expense, and shall keep in force during the agreement term, adequate insurance against liability arising on account of injuries or death to workers or employees on the Premises. Such workers' compensation insurance shall be in amounts at least equal to the maximum liability of Tenant, its agents, and contractors under the Workers' Compensation Insurance and Safety Act of the State of California or other applicable laws.

(d) Other Insurance. Tenant shall procure, at its sole cost and expense, and shall keep in force, such other insurance in amounts from time to time reasonably required by Landlord against other insurable risks if at the time they are commonly insured against for business operations similar to that of Tenant.

(e) Written Notice of Cancellation or Reduction. Each policy of insurance, which Tenant is required to procure and maintain in effect, shall contain the following clause:

*"It is agreed that this policy shall not be cancelled nor the coverage reduced until thirty (30) days after the Port Director of Santa Cruz Port District shall have received written notice of such cancellation or reduction. The notice shall be sent by certified or registered mail and shall be deemed effective the date delivered to said Port Director, as evidenced by properly validated return receipt."*

(f) Waiver of Subrogation. Tenant and Landlord each hereby waives any and all rights of recovery against the other, and against the officers, employees, agents and representatives of the other, for loss of or damage to such waiving party or its property or the property of others under its control, where such loss or damage is insured against under any insurance policy in force at the time of such loss or damage to the extent of the insurance proceeds actually paid in connection therewith. Tenant and Landlord shall, upon obtaining any of the policies of insurance required or desired hereunder, give notice to the insurance carrier or carriers that the foregoing mutual waiver of rights of recovery is contained in this agreement, and shall each use their best efforts to cause the insurer for each such policy to waive in writing any rights of subrogation it may have against the other party.

(g) Submittal of Policies. Tenant agrees to deposit with Landlord, at or before the times at which the insurance policies necessary to satisfy the insurance provisions of this agreement are required to be in effect, a copy of each such policy or policies required hereunder and to keep such insurance in effect and the policy or policies therefore on deposit with Landlord during the entire term of this agreement.

(h) Review of Coverage. Landlord shall retain the right at any time to review the coverage, form, and amount of the insurance required hereby. If, in the opinion of Landlord, the insurance provisions in this agreement do not provide adequate protection for Landlord and for members of the public using the Premises, Landlord may require Tenant to obtain (or may obtain at Tenant's expense) insurance sufficient in coverage, form and amount to provide adequate protection. Landlord's requirements shall be reasonable but shall be designed to assure protection from and against the kind and extent of the risks, which exist at the time a change in insurance is required.

Landlord shall give Tenant written notice of changes in the insurance requirement and Tenant shall deposit copies of acceptable insurance policies with Landlord incorporating such changes within sixty (60) days following receipt of such notice.

The procuring of such required policy or policies of insurance shall not be construed to limit Tenant's liability hereunder nor to fulfill the indemnification provisions and requirements of this agreement. Notwithstanding said policy or policies or insurance, Tenant shall be obligated for the full and total amount of any damage, injury, or loss caused by Tenant's negligence or neglect connected with this agreement or with use or occupancy of the Premises.

(i) Landlord's Remedies. In case of failure on the part of Tenant to procure or to maintain in effect any insurance which Tenant is required to carry as provided in this Paragraph 9, Landlord may at its discretion, and in addition to any other remedies it may have upon failure of Tenant to procure or to maintain in effect any insurance which Tenant is required to carry as provided in this Paragraph 9, procure or renew such insurance and pay any and all premiums therefore and all monies so paid by Landlord shall be repaid by Tenant to Landlord upon demand.



10. Indemnification.

(a) Tenant's Hold Harmless. Tenant hereby indemnifies Landlord against and holds Landlord harmless from any and all claims, damage, cost, liability, or expense, including but not limited to attorneys' fees and costs of suit, resulting from or arising out of Tenant's use of the Premises, Tenant's default in the performance of any obligation of Tenant under this agreement, any act or failure to act of Tenant or any employees, agents, contractors, customers, or other invitees of Tenant occurring in or about the Premises, or construction of any improvements by Tenant in the Premises. Such indemnification specifically includes without limitation any damage to property or injury or death to any person arising from the use of the Premises by Tenant or from the failure of Tenant to keep the Premises in good condition, order, and repair. Tenant expressly agrees to exercise due care in the handling of fuel or any other flammable materials in, on, or around the Premises. Tenant shall maintain on the Premises adequate firefighting equipment, which shall remain under the use, control, maintenance, and repair of Tenant.

(b) Tenant's Waiver of Claims. Tenant hereby waives all claims against Landlord for damage to any property, goods, wares, or merchandise of Tenant stored in, upon, or about the Premises, and for injury to persons in, upon, or about the Premises from any cause whatsoever arising at any time, except as may be caused by the active negligence or willful misconduct of Landlord. Landlord shall not be liable to Tenant for any damage caused by any act or negligence of any person, other than Landlord's personnel, in, upon, or about the Premises, whether a customer of Tenant or otherwise. Tenant expressly waives any claims against Landlord for damage to Tenant's business on the Premises or loss of goodwill or any other damage to Tenant arising from complete or partial closure of the Santa Cruz Harbor at any time and from time to time, whether such closure shall result from inclement weather, excess deposits of sand in the harbor, or any other reason whatsoever. Landlord shall have no obligation or responsibility to dredge the entrance channel of the Santa Cruz Harbor.

11. Maintenance and Repairs.

(a) Tenant's Obligations. Subject to Paragraph 15 below relating to damage and destruction, and subject to Landlord's maintenance responsibilities set forth in Paragraph 11(c) below, through the term of this agreement Tenant shall, at Tenant's sole cost and expense, maintain the Premises and every part thereof, and all fixtures, machinery and equipment located in or on the Premises and utilized in the conduct of Tenant's business in first class condition, order and repair, and in accordance with all applicable laws, rules, ordinances, orders and regulations of (1) municipal, county, state, federal, and other governmental agencies and bodies having or claiming jurisdiction of the Premises and all their respective departments, bureaus, and officials; and (2) all insurance companies insuring all or any part of the Premises or improves or both. For purposes of this paragraph, the obligation to repair includes the obligation to replace as and when reasonably necessary. Tenant hereby waives such rights as it may have under California Civil Code Sections 1941 and 1942 and any similar or successor laws that permit a tenant to perform repairs and offset the cost thereof against rent.

(b) Outside Areas. Tenant acknowledges that the cleanliness and neat and attractive appearance of the interior and exterior of the Building and all other areas of the Premises are a material concern of Landlord. Accordingly, Tenant shall continuously exercise diligence throughout the agreement term in keeping the Premises and the Outside Area in a neat, clean, sanitary, and attractive condition. Tenant shall arrange for regular and prompt disposal of garbage generated by Tenant's operations on the Premises, and shall not permit garbage or refuse to accumulate in or around the Premises. Tenant shall not cause or permit offensive odors to emanate from the Premises.

(c) Landlord's Obligations. Notwithstanding anything to the contrary contained in this Paragraph 11, and subject to the provisions of Paragraph 15 below relating to damage and destruction, Landlord shall maintain in good condition, order and repair the parking area upon the Property, the heating, ventilation and air conditioning equipment, if any, servicing the Premises, and the structural portions of the Building, including the roof, walls and foundation of the Building, except to the extent any such maintenance is necessitated by damages due to the negligence or greater culpability of Tenant, its agents, employees or invitees. Landlord shall have no obligation to maintain or repair under this Paragraph 11(c) until a reasonable period of time after receipt by Landlord of notice from Tenant of the need therefore, specifying the nature of the maintenance or repair needed.

12. Utilities. Tenant shall pay promptly as the same become due and payable its pro rata share of all bills and costs for water, gas, electricity, refuse pickup, sewer service charges, and any other utilities or services supplied to the Premises as indicated in Section 1. Tenant shall pay its pro rata share of utilities within five (5) days of receiving notice from Landlord as to the amount thereof. The parties hereby agree that Tenant's pro rata share of said utility costs shall be reasonably calculated by Landlord and conveyed to Tenant. In no event shall Landlord be liable to Tenant for any interruption or failure of any utility services to the Premises.

13. Assignment and Subletting.

(a) Landlord's Consent Required. Tenant shall not assign, sublease, mortgage, pledge, hypothecate, encumber, or transfer the Premises or any part thereof, or this agreement or any rights or obligations hereunder without Landlord's written consent.

(b) Incorporation of Terms. Should Landlord consent to any Transfer such consent shall not constitute a waiver of any of the terms, covenants, or conditions of this agreement. Such terms, covenants, or conditions shall apply to each and every transfer hereunder and shall be severally binding upon each and every encumbrancer, assignee, transferee, subtenant, or other successor in interest of tenant. Any document to mortgage, pledge, hypothecate, encumber, transfer, sublet, or assign the Premises or any part thereof shall incorporate directly or by reference all the provisions of this agreement.

14. Damage or Destruction.

(a) Partial Damage-Insured. Subject to the provisions of Paragraphs 15(c) and 15(d), if the Premises or any improvements therein are damaged, such damage involves damage to the building to the extent of less than eighty percent (80%) of the then replacement value thereof (excluding excavations and foundations of the building), such damage was caused by an act or casualty covered under an insurance policy provided for in Paragraph 9, and the proceeds of such insurance received by Landlord are sufficient to repair the damage, Landlord shall at Landlord's expense repair such damage as soon as reasonably possible and this agreement shall continue in full force and effect.

(b) Partial Damage-Uninsured. Subject to the provisions of Paragraphs 15(c) and 15(d), if at any time during the term hereof the Premises or any improvements are damaged, such damage involves damage to the Building to the extent of less than eighty percent (80%) of the then replacement value thereof (excluding excavations and foundations of the building), and the insurance proceeds received by Landlord are not sufficient to repair such damage, or such damage was caused by an act or casualty not covered under an insurance policy, Landlord may at Landlord's option either

(a) repair such damage as soon as reasonably possible at Landlord's expense, in which event this continue in full force and effect, or (b) give written notice to Tenant within thirty (30) days after the date of the occurrence of such damage of Landlord's intention to cancel and terminate this agreement as of the date of the occurrence of such damage.

(c) Total Destruction. If at any time during the term hereof either the Premises or the improvements contained therein are damaged from any cause, whether or not covered by the insurance provided for in Paragraph 9, and such damage involves damage to the Building to the extent of eighty percent (80%) or more of the replacement value thereof (excluding excavations and foundations of the Building), including any total destruction required by any authorized public authority, this Lease shall at the option of Landlord terminate as of the date of such total destruction. Landlord shall exercise its right to terminate this agreement by delivery of notice to Tenant within thirty (30) days after the date that Tenant notifies Landlord of the occurrence of such damage. In the event Landlord does not elect to terminate this agreement, Landlord shall at Landlord's expense repair such damage as soon as reasonably possible, and this Lease shall continue in full force and effect.

(d) Damage Near End of Term. If the Premises or the improvements therein are destroyed or damaged in whole or part during the last six (6) months of the term of this agreement, Landlord may at Landlord's option cancel and terminate this agreement as of the date of occurrence of such damage by giving written notice to Tenant of Landlord's election to do so within thirty (30) days after the date of occurrence of such damage.

(e) Abatement of Rent. Notwithstanding anything to the contrary contained elsewhere in this Lease, if the Premises are partially damaged and Landlord repairs or restores them pursuant to the provisions of this agreement Paragraph 14, the Fixed Minimum Rent payable hereunder for the period commencing on the occurrence of such damage and ending upon completion of such repair or restoration shall be abated in proportion to the degree to which Tenant's use of the Premises is impaired during the period of repair; provided that, nothing herein shall be construed to preclude Landlord from being entitled to collect the full amount of any rental loss insurance proceeds if such rental loss insurance is then carried with respect to the Premises. Except for abatement of rent, if any, Tenant shall have no claim against Landlord for any damage suffered by reason of any such damage, destruction, repair, or restoration.

(f) Waiver. Tenant waives the provisions of California Civil Code Sections 1932(2) and 1933(4), and any similar or successor statutes relating to termination of agreement when the agreement term is substantially or entirely destroyed, and agrees that such event shall be governed by the terms of this agreement.

(g) Tenant's Property. Landlord's obligation to rebuild or restore shall not include restoration of Tenant's equipment, merchandise, or any improvements, alterations or additions made by Tenant to the Premises.

(h) Notice of Damage. Tenant shall notify Landlord within five (5) days after the occurrence thereof of any damage to all or any portion of the Premises. In no event shall Landlord have any obligation to repair or restore the Premises pursuant to this Paragraph 14 until a reasonable period of time after Landlord's receipt of notice from Tenant of the nature and scope of any damage to the Premises, and a reasonable period of time to collect insurance proceeds arising from such damage (unless such damage is clearly not covered by insurance then in effect covering the Premises).

(i) Replacement Cost. The determination in good faith by Landlord of the estimated cost of repair of any damage, or of the replacement cost, shall be conclusive for purposes of this Paragraph 14.

15. Eminent Domain.

(a) Termination. In the event the whole or any part of the Premises is condemned in the lawful exercise of the power of eminent domain by any public entity, then this agreement shall terminate as to the part condemned on the date possession of that part is taken.

(b) Partial Taking Renders Economically Unfeasible. If only a part of the Premises is condemned, but such taking makes it economically unfeasible for Tenant to use the remainder of the Premises for the purposes contemplated by this agreement, then Tenant may, at its option, terminate this agreement as of the date possession of the condemned part is taken by giving written notice to Landlord of its intention within thirty (30) days following the date said possession is taken.

(c) Partial Taking with Business Continued. If only part of the Premises is condemned and this agreement terminated as set forth above, then this Lease shall, as to the condemned portion of the Premises, terminate as of the date possession of such portion is taken. The Fixed Minimum Rent shall thereupon be reduced in the same proportion that the area of the Premises taken bears to the initial total area of the Premises. Fixed Minimum Rent, as so reduced, shall continue to be subject to adjustment in accordance with Paragraph 4 hereof.

(d) Repairs. Tenant shall, at its sole cost and expense and in a prompt and expeditious manner, make all necessary repairs or alterations to the remainder of the Premises so as to make them reasonably suitable for Tenant's continued occupancy for those uses and purposes contemplated by this agreement.

(e) Compensation. All compensation awarded or paid upon the total or partial taking of the fee title to the Premises or part of the Premises, or for the taking of all or any portion of the Premises, shall belong to Landlord. The Building and other improvements made by Landlord on the Premises at Landlord's expense shall belong to Landlord. Landlord shall not be entitled to any compensation paid to Tenant for costs incurred by Tenant in removing its furniture, equipment, and trade fixtures from the condemned Premises.

16. Tenant Default. Tenant shall be deemed in default under this agreement upon occurrence of any of the following:

(a) Tenant Default

(1) Tenant fails to pay a monetary sum when due under this Lease (provided that Tenant shall not be deemed in default if Tenant pays such sum within ten (10) days after notice from Landlord that such sum is overdue; and provided further that, Tenant shall not be entitled to any such ten (10) day grace period or notice and shall be deemed in default immediately upon failure to so pay when due if Landlord has already delivered two notices of overdue payments within the immediately preceding twelve (12) month period;

(2) Tenant fails to perform any of its other obligations under this agreement provided that, if such failure is of the nature that it may be cured, Tenant shall not be deemed in default if Tenant cures such failure within twenty (20) days after notice from Landlord of such failure;

(3) Tenant's interest in the Premises or the Lease, or any part thereof, is assigned or transferred, either voluntarily or by operation of law (except as expressly permitted by other provisions of this agreement), including, without limitation, the filing of an action by or against Tenant, or by any member of Tenant if Tenant is a partnership or joint venture, under any insolvency or bankruptcy laws, or if Tenant makes a general assignment for the benefit of its creditors, or;

(4) Tenant vacates, abandons, or surrenders the Premises during the agreement term. In the event of a default by Tenant under this agreement, Landlord may pursue such remedies as it may have for such default under law or in equity, including but not limited to the remedies set forth below.

(b) Repossession. Landlord may repossess the Premises and remove all persons and property therefrom. If Landlord repossesses the Premises because of a breach of this Lease, this agreement shall terminate and Landlord may recover from Tenant:

(1) the worth at the time of award of the unpaid rent, which had been earned at the time of termination including interest at ten percent (10%) per annum;

(2) the worth at the time of award of the amount by which the unpaid rent which would have been earned after termination until the time of award exceeds the amount of such rental loss that Tenant proves could have been reasonably avoided including interest at ten percent (10%) per annum;

(3) the worth at the time of award of the amount by which the unpaid rent for the balance of the term after the time of award exceeds the amount of such rental loss for the same period that Tenant proves could be reasonably avoided, computed by discounting such amount by the discount rate of the Federal Reserve Bank of San Francisco at the time of award plus one percent (1%); and

(4) any other amount necessary to compensate Landlord for all the detriment proximately caused by Tenant's failure to perform its obligations under this agreement or which in the ordinary course of things would be likely to result therefrom.

(c) No Repossession. If Landlord does not repossess the Premises, then this agreement shall continue in effect for so long as Landlord does not terminate Tenant's right to possession and Landlord may enforce all of its rights and remedies under this agreement, including the right to recover the rent and other sums due from Tenant hereunder. For the purposes of this Paragraph 16, the following do not constitute a termination of Tenant's right to possession:

(1) Acts of maintenance or preservation by Landlord or efforts by landlord to relent the Premises; or

(2) The appointment of a receiver by landlord to protect Landlord's interest under this agreement.

17. Attorneys' Fees. If any action at law or in equity shall be brought to recover any rent under this Lease, or for or on account of any breach of or to enforce or interpret any of the terms, covenants, agreements, or conditions of this agreement or for the recovery of the possession of the Premises, the prevailing party shall be entitled to recover from the other party, as a part of the

prevailing party's costs, reasonable attorneys' fees, the amount of which shall be fixed by the court and shall be made a part of any judgement rendered. "Prevailing party" within the meaning of this paragraph shall include, without limitation, a party who brings an action against the other party after the other party's breach or default, if such action is settled or dismissed upon the payment by the other party of the sums allegedly due or performance of the covenants allegedly breached or the plaintiff obtains substantially the relief sought by it in the action.

18. Removal of Property. Tenant hereby irrevocably appoints Landlord as agent and attorney in fact of Tenant to enter upon the Premises in the event of a default by Tenant in the payment of any rent herein reserved, or in the performance of any term, covenant, or condition herein contained to be kept or performed by Tenant, and to remove any and all furniture and personal property whatsoever situated upon the Premises, and to place such property in storage for the account of and at the expense of Tenant. In the event that Tenant shall not pay the cost of storing any such property after the property has been stored for a period of ninety (90) days or more, Landlord may sell any or all of such property, at public or private sale, in such manner and at such times and places as Landlord in its sole discretion may deem proper, without notice to Tenant or any demand upon Tenant for the payment of any part of such charge or the removal of any such property and shall apply the proceeds of such sale first to the costs and expenses of such sale, including reasonable attorneys' fees actually incurred; second, to the payment of the costs of any other sums of money which may then or thereafter be due to Landlord from Tenant under any of the terms hereof; and fourth, the balance, if any, to Tenant.

19. Subordination.

(a) Subordination of Lease. This agreement at Landlord's option shall be subordinate to any mortgage, deed of trust, or any other hypothecation for security now or hereafter placed upon all or any portion of the Premises and to any and all advances made on the security thereof and to all renewals, modifications, consolidations, replacements and extensions thereof. Notwithstanding such subordination, Tenant's right to quiet possession of the Premises shall not be disturbed if Tenant is not in default and so long as Tenant shall pay the rent, observe, and perform all of the provisions of this agreement unless this agreement is otherwise terminated pursuant to its terms. If any mortgagee or trustee shall elect to have this agreement prior to the lien of its mortgage or deed of trust, and shall give written notice thereof to Tenant, this agreement shall be deemed prior to such mortgage or deed of trust, whether this agreement is dated prior or subsequent to the date of said mortgage or deed of trust or the date of recording thereof.

(b) Execution of Documents. Tenant agrees to execute any documents required to effectuate such subordination or to make this agreement prior to the lien of any mortgage or deed of trust, as the case may be, and failing to do so within ten (10) days after written demand, does hereby make, constitute and irrevocably appoint Landlord as Tenant's attorney in fact and in Tenant's name, place and stead, to do so.

20. Landlord's Right to Reenter.

(a) Peaceable Surrender. Tenant agrees to yield and peaceably deliver possession of the Premises to Landlord on the date of termination of this agreement regardless of the reason for such termination. Upon giving written notice of termination to Tenant, Landlord shall have the right to reenter and take possession of the Premises on the date such termination becomes effective without further notice of any kind and without institution of summary or regular legal proceedings. Termination of the agreement and reentry of any Premises by Landlord shall in no way alter or diminish any obligation of Tenant under the Lease terms and shall not constitute an acceptance or surrender.

(b) Waiver of Redemption and Stipulated Damages. Tenant waives any and all right of redemption under any existing or future law or statute in the event of eviction from or dispossession of the Premises for any reason or in the event, Landlord reenters and takes possession of the Premises in a lawful manner.

21. Notices. All notices, statements, demands, requests, approvals or consents given hereunder by either party to the other party shall be in writing and shall be sufficiently given and served upon the other party if served personally or if sent by first class mail of the United States Postal Service, certified, return receipt requested, postage prepaid, and addressed to the parties as indicated in Section 1, or to such other address as any party may have furnished to the others as a place for the service of notice. Notices sent by mail shall be deemed served on the date actually received, as indicated on the return receipt.

23. No Commission. Landlord and Tenant each agree that Landlord and Tenant, respectively, have not had any dealings with any realtor, broker, or agent in connection with the execution of this agreement. Tenant shall pay the commission or compensation payable to any agent or broker employed by Tenant in connection with the execution of this agreement.

24. Waiver. The waiver by Landlord or Tenant of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, or condition or any subsequent breach of the same or any other term, covenant, or condition herein contained. The subsequent acceptance of rent hereunder by Landlord shall not be deemed to be a waiver of any preceding breach by Tenant of any term, covenant, or condition of this agreement, other than the failure of Tenant to pay the particular rent so accepted, regardless of Landlord's knowledge of such preceding breach at the time of acceptance of such rent. Landlord's acceptance of partial payments of rent or any other sum due hereunder shall not be deemed a waiver of its right to recover the full amount of such payment and shall not be deemed an accord and satisfaction whether or not the amount due is disputed by the parties.

25. Holding Over. Any holding over after the expiration of the term with the consent of Landlord shall be construed to be a tenancy from month to month on the same terms and conditions specified herein so far as applicable.

26. Parking. Tenant acknowledges that all parking areas and all other common areas within the Santa Cruz Small Craft Harbor shall remain under the operation and control of Landlord. The manner in which such areas and facilities are operated and maintained shall be at the sole discretion of Landlord, and the use of such areas and facilities shall be subject to such rules and regulations as Landlord shall make from time to time. Landlord shall have the right to regulate access and parking and to install parking meters in such parking areas.

27. Non-Discrimination. Tenant agrees in the conduct of Tenant's business not to discriminate against any person or class of persons by reason of sex, race, creed, national origin, age, or physical condition. Tenant shall make its accommodations and services available to all persons on equal and reasonable terms.

28. Entry by Landlord. Landlord and its agents shall be entitled to enter into and upon the Premises at all reasonable times, upon reasonable notice (except in the case of an emergency, in which event no notice shall be required), for purposes of inspecting or making repairs, alterations or additions to all or any portion thereof, or any other part of the Building, including the erection and maintenance of such scaffolding, canopies, fences and props as may be required, or for the purpose of posting notices of non-responsibility for alterations, additions, or repairs, and during the one hundred eighty (180) day period prior to the expiration of this agreement to place upon the Premises any usual or ordinary "for rent" signs and exhibit the Premises to prospective tenants at reasonable hours, all without any abatement of rent and without liability to Tenant for any injury or inconvenience to or interference with Tenant's business, quiet enjoyment of the Premises, or any other loss occasioned thereby.

29. General.

(a) Entire Agreement. This agreement contains all of the terms, covenants, and conditions agreed to by Landlord and Tenant and it may not be modified orally or in any manner other than by an agreement in writing signed by all of the parties to this agreement or their respective successors in interest.

(b) Covenants and Conditions. Each term and each provision of this agreement performable by Tenant shall be construed to be both a covenant and a condition, all of which conditions shall be for the sole benefit of Landlord.

(c) Binding on Successors. The covenants and conditions hereof, subject to the provisions as to subletting and assignment, shall apply to and bind the heirs, successors, executors, administrators, sublessees, and assigns to the parties.

(d) Joint and Several Liability. All persons who have signed this agreement shall be jointly and severally liable hereunder.

(e) Gender. When the context of this agreement requires, the masculine gender includes the feminine, a corporation, or a partnership, and the singular number includes the plural.

(f) Captions. The captions of the numbered and lettered paragraphs of this agreement are for convenience only and are not a part of this agreement and do not in any way limit or amplify the terms and provisions of this agreement.

(g) Governing Law. This agreement shall be governed by and construed in accordance with the laws of the State of California.

(h) Time of Essence. Time is of the essence as to all of the provisions of this agreement.

(i) Partial Invalidity. If any term, covenant, condition, or provision of this agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the



provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

(j) Relationship. Tenant shall not be an agent of Landlord for any purpose, and nothing in this agreement shall be deemed to create a partnership relationship between Tenant and Landlord.

(k) No Recordation. Tenant shall not record either this Agreement or a short form memorandum of this agreement.

(l) Calendar Days. All references herein to "days" shall mean calendar days unless otherwise stated.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date first above written.

ATTEST:

\_\_\_\_\_  
Marian Olin  
Port Director

"LANDLORD"

SANTA CRUZ PORT DISTRICT  
COMMISSION,  
a political subdivision

By \_\_\_\_\_

"TENANT"

By \_\_\_\_\_

Santa Cruz Port District  
135 5th Avenue  
Santa Cruz, CA 95062  
831.475.6161  
831.475.9558 Fax  
www.santacruzharbor.org



PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Stephen Reed  
Darren Gertler  
Neli Cardoso

TO: Port Commission  
FROM: Holland MacLaurie, Administrative Services Manager  
DATE: April 10, 2019  
SUBJECT: Approval of Sublease Agreements – 2222 E. Cliff Drive, Suite 204  
(Tenant: Laurel Andres)

**Recommendation:** *Approve O'Neill Sea Odyssey sublease agreement.*

## **BACKGROUND**

Laurel Andres currently subleases Suite 204 at 2222 East Cliff Drive. The tenant seeks to extend the lease term through July 31, 2021.

## **ANALYSIS**

The terms of the lease agreement are below:

### **Suite 208**

**Tenant:** Laurel Andres  
**Term:** August 1, 2019 – July 31, 2021  
**Rent:** \$825 / month (\$3.93 SF)  
**Area:** 210 SF  
**Use:** Office – Office Space  
**Insurance:** \$1 million, with Santa Cruz Port District named as additional insured

## **IMPACT ON PORT DISTRICT RESOURCES**

Tenant rent is increasing by \$27 per month. The Port District receives approximately 16% of OSO's sublet revenue.

ATTACHMENTS: A – Lease for Suite 204  
B – List of OSO subleases

## FIFTH AMENDMENT TO LEASE

This Fifth Amendment to Lease ("Fifth Amendment"), dated for reference purposes only as April 4, 2019, is made by and between O'Neill Sea Odyssey, a California nonprofit corporation ("Landlord") and Laurel Andres, an individual ("Tenant").

### RECITALS

A. Landlord and Tenant entered into that certain Lease dated April 15, 2004 ("Lease"), for certain Premises consisting of 210± square feet and commonly known as 2222 East Cliff Drive, Suite 204, Santa Cruz, California ("Premises"). A First Amendment was executed on June 7, 2007 ("First Amendment") and a Second amendment was executed on April 1, 2010 ("Second Amendment") and a Third Amendment ("Third Amendment") was executed on May 10, 2013, and a Fourth Amendment ("Fourth Amendment") was executed on May 30, 2016.

B. The capitalized terms used and not otherwise defined herein shall have the same meanings and definitions as set forth in the Lease.

### AMENDMENT PROVISIONS

1. **Term.** The Lease Term for the Premises shall be modified to continue in force from August 1, 2019, until it expires on July 31, 2021 ("New Term").

2. **Base Rent.**

<u>Months</u>	<u>Rental Rate/SF/MO/NNN</u>
New Term	\$3.93/sq.ft./\$825/mo.

3. **General:**

3.1 **Effect of Amendment; Ratification.** Except as otherwise modified by this Fifth Amendment, the Lease shall remain unmodified and in full force and effect. In the event of any conflict or inconsistency between the terms and conditions of the Lease and the terms and conditions of this Fifth Amendment, the terms and conditions of this Fifth Amendment shall prevail.

3.2 **Attorney's Fees.** The provisions of the Lease respecting payment of attorney's fees shall also apply to this Fourth Amendment.

3.3 **Counterparts.** If this Fifth Amendment is executed in counterparts, each counterpart shall be deemed an original.

3.4 **Authority to Execute Amendment.** Each individual executing this Fourth Amendment on behalf of a partnership or corporation represents that he or she is

duly authorized to execute and deliver this Fifth Amendment on behalf of the partnership and/or corporation and that this Fifth Amendment is binding upon the corporation or partnership in accordance with its terms.

**3.5 Governing Laws.** This Fifth Amendment and any enforcement of the agreements and modifications set forth above shall be governed by and construed in accordance with the laws of the State of California.

**4. Tenant Improvements:** Landlord shall not be required to provide any Tenant Improvements to the Premises during the New Term or any subsequent Extension Terms.

IN WITNESS WHEREOF, the parties hereto have executed this Fourth Amendment as of the date and year first above written.

**LANDLORD:**  
O'Neill Sea Odyssey,  
a California nonprofit corporation

By:



Rachel Kippen  
Its Executive Director

DATED: April 4, 2019

**TENANT:**  
Laurel Andres



DATED: April 6, 2019

**SANTA CRUZ PORT DISTRICT**

By:

\_\_\_\_\_

Its: \_\_\_\_\_

DATED: \_\_\_\_\_, 2019

## OSO 2222 East Cliff Drive Leases as of 7/16/2018

From 2019 on, do shorter terms - we lose Suites 200, 204, 208, 212, 216 and 220 on December 31, 2028

Space	Tenant	Term	Expires	Amt/Sq ft	Sq. feet	Total	Renewal Status	
200	State Farm - Chris Buich	5 yrs (1)	7/31/2020	\$4.13	616	\$2,550.00	Renewed	
204	Laurel Andres, MFCC	3 yrs	7/31/2019	\$3.80	210	\$798.00	Renewed	
208	Dr. Donald Markle	1.5 yr	12/31/2019	\$4.53	165	\$747.45	Renewed	
212	Public Consulting Group	2 yr	12/1/2020	\$4.24	270	\$1,144.80	Renewed	
216	Mary Morgan	5 Year (2)	3/31/2023	\$4.88	478	\$2,332.25	Renewed	
220	Estriatus Law	2 yrs	3/14/2020	\$4.32	337	\$1,454.60	Renewed	
234	Surfrider Foundation	1 yr	7/31/2019	\$2.50	432	\$1,080.00	Renewed	
222	O'Neill Sea Odyssey	25 years	12/31/2028	\$0.00	1207	\$0.00	25 Years	
TOTAL MONTHLY						3715	\$10,107.10	
TOTAL ANNUAL							\$121,285.20	

(1) Year 1: \$2,350/mo Year 2: \$2,450/mo; Year 3: \$2,550/mo, Year 4: \$2,650/mo and Year 5: \$2,750/mo.

(2) Suite numbers for 212 and 216 were switched on 6/11/2009 with approval from Harbor and City of SC



TO: Port Commission  
FROM: Marian Olin, Port Director  
DATE: April 12, 2019  
SUBJECT: Approval of Resolution 19-03 – Approving an Amended, Consolidated Salary Schedule for Unrepresented Employees

**Recommendation:** *Approve Resolution 19-03 adopting an amendment to the Santa Cruz Port District's salary schedule.*

### **BACKGROUND**

Government Code Section 20636(b)(1) requires a publicly available pay schedule for public agencies. This section was further clarified by California Code of Regulations (CCR) Section 570.5 which requires that pay schedules approved and adopted by the agency's governing body meet a number of specific requirements, i.e., a publicly available document that includes position titles, pay rates, time base, etc.

### **ANALYSIS**

The 2019 salary schedule for unrepresented employees has been amended to include the following positions:

- Harbor Dredge Worker I – Part-time / Temporary
- Harbor Dredge Worker II – Part Time / Temporary

Each position is being added to maintain consistency across departments (all Harbor Maintenance Worker positions have previously been added), and to provide flexibility in hiring part-time dredge crewmembers, when the need arises.

Resolution 19-03 is included as Attachment A, and Exhibit 1 to the resolution contains the actual salary schedule. The salary schedule consolidates all current classifications and contract employees, including those represented by the various bargaining units and currently adopted Memoranda of Understanding (MOU) for represented employees and those for unrepresented employees.

### **IMPACT ON PORT DISTRICT RESOURCES**

While no vacancies currently exist on the 6-member dredge crew, staff anticipates hiring one or two additional crewmembers to assist with the completion of the 2018-19 season, and perform off-season maintenance. Though hiring one or two provisional crewmembers may exceed the budgeted line item funding for part-time, temporary labor (\$15,000) in the dredge program, adequate funding exists within the FY20 budget to cover this expenditure.

ATTACHMENT – A. Resolution 19-03 – Consolidating and adopting amendments to the salary schedule for unrepresented Santa Cruz Port District employees

Santa Cruz Port District  
**Resolution 19-03**  
April 23, 2019

ON THE MOTION OF \_\_\_\_\_

DULY SECONDED BY \_\_\_\_\_

A resolution of the Santa Cruz Port District Commission adopting amendments to the salary schedule.

**WHEREAS**, pursuant to California Government Code 20636(b)(1), the Port Commission shall periodically adopt a pay schedule for all Port District employees; and

**WHEREAS**, the Government Code of Regulations (CCR) Section 570.5 further clarifies that the pay schedule be approved and adopted by the governing body; and

**WHEREAS**, the pay schedule consolidates all of the currently approved salaries from the various Memoranda of Understanding for contract, represented and unrepresented employees; and

**WHEREAS**, the amendment updates the unrepresented salary schedule to add a new Harbor Dredge Worker I position paid on an hourly rate basis commensurate with the hourly pay rate for salary grade 16 basis and a new Harbor Dredge Worker II position paid on an hourly rate basis commensurate with the hourly pay rate for salary grade 18. The salary schedule consolidates all current classifications and contract employees.

**NOW THEREFORE, BE IT RESOLVED**, that the Santa Cruz Port District Commission does hereby adopt the consolidated salary schedule (Exhibit 1) which reflects the salary schedule amendments for unrepresented positions.

PASSED AND ADOPTED by the Santa Cruz Port Commission, this 23<sup>rd</sup> day of April, 2019, by the following vote:

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSENT \_\_\_\_\_

APPROVED BY:

\_\_\_\_\_  
Dennis Smith, Chairman

**Santa Cruz Port District**  
**2019 Unrepresented Positions Hourly and Salary Pay Rates (Part-time / Temporary / Seasonal / Provisional)**  
 Effective January 1, 2019\*\*\*

Job Classification*	Hourly Rate Semi-Monthly Payroll		Monthly Salary Semi-Monthly Payroll		Salary Grade(s)
	SCPD Minimum	SCPD Maximum	SCPD Minimum	SCPD Maximum	
Boatyard Worker**	\$12.00	\$17.50			
Dredge Monitor / Dredge Services I	\$12.00	\$16.00			
Dredge Monitor / Dredge Services II	\$13.00	\$18.00			
Front Desk Customer Service / Office Assistant	\$12.00	\$25.88			
Janitorial	\$12.00	\$15.00			
Harbor Dredge Worker I - Provisional	\$20.65	\$27.68	\$3,579	\$4,798	16
Harbor Dredge Worker II - Provisional	\$22.77	\$30.52	\$3,947	\$5,290	18
Harbor Dredge Worker III**	\$25.11	\$33.65	\$4,352	\$5,832	20
Harbor Maintenance Worker I - Provisional	\$20.65	\$27.68	\$3,579	\$4,798	16
Harbor Maintenance Worker II / III - Provisional	\$22.77	\$33.65	\$3,947	\$5,832	18-20
Marina Management Specialist**	\$30.00	\$40.00			
Operations Assistant	\$12.00	\$18.00			
Reserve Deputy Harbormaster / Operations Officer**	\$23.66	\$31.71			
Parking Control / Water Taxi Crew	\$12.00	\$15.00			
Water Taxi Operator**	\$12.00	\$18.00			

\*Employees working out of classification shall be paid their normal hourly pay rate, unless a differential hourly pay rate has been established.

\*\*Positions designated as eligible to be filled by retired annuitants for limited duration in accordance with PERL Sections 7522.56-57.

\*\*\* Revised 041219



Santa Cruz Port District  
MONTHLY SALARY RANGES BY POSITION  
2019

Santa Cruz Port District Full Time Equivalent Employees -- All Positions

Effective	Position	Bargaining Group	Salary Grade	Monthly Salary Range/Step*						
				1	2	3	4	5	6	7
1/1/2019	Accounting Technician I	HEA	20	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832
1/1/2019	Accounting Technician II	HEA	22	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430
1/1/2019	Administrative Assistant I	HEA	20	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832
1/1/2019	Administrative Services Manager	HMG	30	\$7,089	\$7,443	\$7,815	\$8,206	\$8,617	\$9,048	\$9,501
1/1/2019	Assistant Harbormaster	HEA	24	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430	\$6,751	\$7,089
1/1/2019	Boatyard Supervisor	HEA	22	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430
1/1/2019	Boatyard Crew	HEA	17	\$3,760	\$3,947	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038
1/1/2019	Customer Service Representative	HEA	19	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554
1/1/2019	Deputy Harbormaster	HEA	20	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832
1/1/2019	Facilities Coordinator	HEA	19	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554
1/1/2019	Facilities Maintenance and Eng Manager	HMG	30	\$7,089	\$7,443	\$7,815	\$8,206	\$8,617	\$9,048	\$9,501
1/1/2019	Harbor Maintenance Worker I	HEA	16	\$3,579	\$3,760	\$3,947	\$4,145	\$4,352	\$4,570	\$4,798
1/1/2019	Harbor Dredge Worker I	OE3	16	\$3,579	\$3,760	\$3,947	\$4,145	\$4,352	\$4,570	\$4,798
1/1/2019	Harbor Maintenance Worker II	HEA	18	\$3,947	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290
1/1/2019	Harbor Dredge Worker II	OE3	18	\$3,947	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290
1/1/2019	Harbor Maintenance Worker III	HEA	20	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832
1/1/2019	Harbor Dredge Worker III	OE3	20	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832
1/1/2019	Harbormaster	HMG	30	\$7,089	\$7,443	\$7,815	\$8,206	\$8,617	\$9,048	\$9,501
1/1/2019	Parking Coordinator	HEA	19	\$4,145	\$4,352	\$4,570	\$4,798	\$5,038	\$5,290	\$5,554
7/29/2016	Port Director	NA	NA	\$9,167	NA	NA	NA	NA	NA	\$12,229
1/1/2019	Senior Deputy Harbormaster	HEA	22	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430
1/1/2019	Supervising Harbor Maintenance Worker	HEA	22	\$4,798	\$5,038	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430
1/1/2019	Supervising Harbor Dredge Worker	OE3	23	\$5,038	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430	\$6,751

\*Ranges shown are paid semi-monthly

**Bargaining Groups:**

- HMG = Harbor Management Group
- HEA = Harbor Employees Association
- OE3 = Operating Engineers Local No. 3

Santa Cruz Port District  
**MONTHLY SALARY RANGES BY POSITION**  
 2020

Santa Cruz Port District Full Time Equivalent Employees -- All Positions

Effective	Position	Bargaining Group	Salary Grade	Monthly Salary Range/Step*						
				1	2	3	4	5	6	7
1/1/2020	Accounting Technician I	HEA	20	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920
1/1/2020	Accounting Technician II	HEA	22	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920	\$6,217	\$6,526
1/1/2020	Administrative Assistant I	HEA	20	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920
1/1/2020	Administrative Services Manager	HMG	30	\$7,195	\$7,555	\$7,933	\$8,330	\$8,747	\$9,184	\$9,644
1/1/2020	Assistant Harbormaster	HEA	24	\$5,369	\$5,638	\$5,920	\$6,218	\$6,526	\$6,852	\$7,195
1/1/2020	Boatyard Supervisor	HEA	22	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920	\$6,217	\$6,526
1/1/2020	Boatyard Crew	HEA	17	\$3,816	\$4,006	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114
1/1/2020	Customer Service Representative	HEA	19	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638
1/1/2020	Deputy Harbormaster	HEA	20	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920
1/1/2020	Facilities Coordinator	HEA	19	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638
1/1/2020	Facilities Maintenance and Eng Manager	HMG	30	\$7,195	\$7,555	\$7,933	\$8,330	\$8,747	\$9,184	\$9,644
1/1/2020	Harbor Maintenance Worker I	HEA	16	\$3,633	\$3,816	\$4,006	\$4,207	\$4,417	\$4,639	\$4,870
1/2/2020	Harbor Dredge Worker I	OE3	16	\$3,633	\$3,816	\$4,006	\$4,207	\$4,417	\$4,639	\$4,870
1/1/2020	Harbor Maintenance Worker II	HEA	18	\$4,006	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369
1/2/2020	Harbor Dredge Worker II	OE3	18	\$4,006	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369
1/1/2020	Harbor Maintenance Worker III	HEA	20	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920
1/2/2020	Harbor Dredge Worker III	OE3	20	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920
1/1/2020	Harbormaster	HMG	30	\$7,195	\$7,555	\$7,933	\$8,330	\$8,747	\$9,184	\$9,644
1/1/2020	Parking Coordinator	HEA	19	\$4,207	\$4,417	\$4,639	\$4,870	\$5,114	\$5,369	\$5,638
7/29/2016	Port Director	NA	NA	\$9,167	NA	NA	NA	NA	NA	\$12,229
1/1/2020	Senior Deputy Harbormaster	HEA	22	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920	\$6,217	\$6,526
1/1/2020	Supervising Harbor Maintenance Worker	HEA	22	\$4,870	\$5,114	\$5,369	\$5,638	\$5,920	\$6,217	\$6,526
1/1/2019	Supervising Harbor Dredge Worker	OE3	23	\$5,114	\$5,369	\$5,638	\$5,920	\$6,218	\$6,526	\$6,852

\*Ranges shown are paid semi-monthly

**Bargaining Groups:**

- HMG = Harbor Management Group
- HEA = Harbor Employees Association
- OE3 = Operating Engineers Local No. 3



TO: Port Commission

FROM: Latisha Marshall, Harbormaster

Policy and Operations Committee  
-Chairman Smith  
-Commissioner Goddard

DATE: April 12, 2019

SUBJECT: Electronic Key Access for Outside Marine Service Providers

**Recommendation:** *Adopt the recommendations of the Policy and Operations Committee regarding dock, restroom and shower access for outside marine service providers.*

## BACKGROUND

In March, 2019 the Santa Cruz Port District successfully completed implementation of the Harbor Security Project which transitioned all dock gates, restrooms and shower facilities to an electronic key system.

Leading up to the transition, the Policy and Operations Committee met on February 15, 2019, to discuss implementation of, and timing for the changeover to electronic access. Staff and the committee did not recommend making any changes to existing policy relative to outside marine service providers, making business operators with no affiliation to a landside business ineligible to purchase electronic key fobs. The committee recognized that a future policy discussion would be needed to provide direction.

The Policy and Operations Committee met again on April 5, 2019, to develop recommendations for providing access to outside marine service providers. The meeting was well attended, and the committee received public input and crafted a recommendation authorizing outside marine service providers be allowed to obtain electronic access to dockside facilities and restrooms (see "Recommendation" below).

## ANALYSIS

In addition to considering the question of access and whether there should be any restrictions on access for outside marine service providers, the committee discussed whether vendors should be required to provide documents validating the vendor does own or work for such a service; whether insurance should be required; and fees. The Policy and Operations Committee developed the following recommendations:

## RECOMMENDATION

### **Access and Fees**

Allow established outside marine service providers to:

- obtain fobs with access to any dock and restroom facility for an \$80 non-refundable purchase price. Harbor staff may grant exceptions authorizing shower access dependent on the type of work the vendor performs (i.e., diver, painter);
- access facilities seven days per week between the hours of 6 am and 10 pm (restricted hours between 10:00 pm and 6:00 am in accordance with Port District Ordinance Section 209, "Restricted Hours").
- Parking is not included.

Allow new or infrequent outside marine service providers requesting authorization to:

- obtain fobs with access to any dock and restroom facility (no exceptions authorizing shower access) for single day use at no charge. Vendor will be required to leave identification as collateral for access.
- Parking is not included.

### **Insurance Requirements**

- Proof of liability insurance is not required.
  - In the event damage is sustained during the course of work, liability defaults to the vessel owner.

### **Vendor Agreement / Acknowledgement**

- Prior to obtaining an electronic key fob, each outside marine service provider will be required to complete a simple user agreement form, which provides contact information and acknowledgement of the requirement to comply with Port District ordinances and employ best management practices to safeguard the environment.
- Each electronic key fob will be set to deactivate at year's end. Outside marine service providers will be required to reactivate fobs annually at no additional charge and update contact information on file at the harbor office.

## **IMPACT ON PORT DISTRICT RESOURCES**

The number of outside service providers operating in the harbor is not known, although the number is estimated to be fairly low. Staff does not anticipate significant administrative or financial impacts associated with approval.

ATTACHMENT A – Committee staff report dated April 2, 2019, including attachments



TO: Policy – Operations Committee  
- Dennis Smith  
- Toby Goddard

FROM: Latisha Marshall, Harbormaster

DATE: April 2, 2019

SUBJECT: Electronic Key Access for Outside Marine Service Providers

**Recommendation:** *Develop recommendations regarding dock, restroom and shower access for outside marine service providers for consideration by the Port Commission.*

## BACKGROUND

In March 2019, the Santa Cruz Port District successfully completed implementation of the Harbor Security Project which transitioned all dock gates, restrooms and shower facilities to an electronic key system.

Leading up to the transition, the Policy and Operations Committee met on February 15, 2019, to discuss implementation of, and timing for the changeover to electronic access. Staff and the committee did not recommend making any changes to existing policy relative to outside marine service providers, making business operators with no affiliation to a landside business ineligible to purchase electronic key fobs. The committee recognized that a future policy discussion would be needed to provide direction.

At its regular public session on February 26, 2019, the Commission took action to establish policies and fees prior to implementing the electronic access system. It was acknowledged that dock gate, restroom and shower keys are not currently issued to outside marine service providers, though many have obtained hard keys over time. No changes were made to the existing policy. The Commission directed staff to schedule a committee meeting to further discuss this topic.

### Previous Commission Action:

This topic has been previously considered by the Commission. The Policy and Operations Committee presented a report to the Port Commission on April 14, 2005, concerning dockside access for outside marine service providers. The Commission took action directing staff to require all outside marine service providers to sign a document indicating their understanding of, and agreement to comply with, all Port District ordinances and policies, and utilize best management practices in providing service. The document was also to contain a hold harmless clause, protecting the Port District (see Attachment B). In following up with staff, no historical record of such a vendor agreement has been located and it is not current practice. It appears that demand for dockside access by new, outside marine service providers was so low at the time of implementation that the Commission's action inadvertently dropped out of practice; however, it is clear the Commission recognized that outside marine service providers have and need dockside access.

### Current Fees:

Slip licensees may purchase three (3) electronic fobs for \$20 each. Any additional fobs beyond the allotted three may be purchased for \$80 each.

Vessels held in approved partnerships may purchase four (4) electronic fobs for \$20 each. Any additional fobs beyond the allotted three may be purchased for \$80 each.

Visitors may purchase an electronic fob for \$20.

Marine-related landside concessionaires may purchase electronic fobs for \$80 each and are required to associate an employee's name with each purchased fob. Outside first responder agencies are given a key code at no cost.

All fobs for all users are non-refundable.

### **DISCUSSION TOPICS**

In consideration of whether outside marine service providers should be granted electronic access to dockside facilities, restrooms and showers, staff is seeking guidance in the following areas;

- Should electronic access be allowed for outside marine service providers? If yes,
  - should providers be required to provide documents validating that the provider does, indeed, own or work for such a service? If yes, what type of documents are acceptable?
  - should providers be required to submit proof of insurance? If yes, what type and amount of minimum coverage should be required? What documentation and follow-up should be required of staff?
  - should any restrictions be placed on access (such as: day of the week, time of day, duration of activation, access to all facilities or partial access, check in at the office, sign an agreement as previously directed by the Commission, etc.)? The electronic system is capable of setting up restrictions, but it is recommended that the design of any such restrictions be fairly simplistic.
  - what fees should be established?

Staff conducted a survey of ten coastal marinas on these topics (see Attachment A).

- ATTACHMENT:
- A. Outside Marine Service Provider Survey
  - B. Commission Staff Report dated April 14, 2005

**Survey of California Harbors Outside Marine Service Contractors  
March 2019**

Facility	Access Allowed?	Proof of Business	Insurance Required	Proof of Insurance	If yes, Type/Amount	Restrictions	Additional Notes
Alameda Marina	Yes	Business license	Yes	Yes	1,000,000 G.L.*	None	Sign a waiver, provide insurance and check out key daily. 0700-1800 hrs. No deposit. Programmed as vendor key
Crescent City Harbor	Yes	No	No	No	N/A	None	Gates open during the day. If after hours, accompanied by slip renter
Dana Point Marina	Yes	No	Yes	Yes	1,000,000 G.L.	None	Sign contract, registered (similar to SCPD B.Y. contractors). Sign in daily for work
Monterey Harbor	Yes	If unknown	Yes	Yes, requested, but don't spend time tracking down	1,000,000 G.L.	Daylight hours, docks and restrooms	Soft enforcement. If infrequent visitor they must register, if frequent no registration.
Pillar Point Harbor	Yes	No	No	No	N/A	Docks and restrooms	Temporary vendor keys. Sign in, good for one month.
Port of San Luis Harbor	Yes	No	No	No	N/A	None	Open pier no monitoring
San Francisco Marina	Yes	No	Yes	Currently no, but moving in this direction	1,000,000 G.L.	No	Daily check in, name/location of vessel, keys are for one day only, turn off end of day if they don't return
South Beach Marina	Yes	Yes	Yes	Yes	1,000,000 G.L.	No	Vendor program similar to SCPD B.Y. registration. Pay annual fee \$25, website advertisement
Moss Landing Harbor	Yes	No	No	No	N/A	No	Soft enforcement. If infrequent visitor they must register, if frequent no registration.
Santa Barbara Harbor	Yes	Yes	Yes	Yes	Coverage tier system 3K-1,000,000.	No	Sign contract, registered (similar to SCPD B.Y. contractors).

\* G.L. = General Liability



## SANTA CRUZ HARBOR

Gateway to the Monterey Bay  
National Marine Sanctuary

TO: Port Commission

FROM: Policy / Operations Committee  
- Ron Merrill  
- Bill Lee  
Port Director Foss

DATE: April 14, 2005

SUBJECT: Consideration/Approval of Policy  
Requiring Freelance Boating Service  
Providers to Utilize Best Management  
Practices

**Recommendation:** *Require service workers to sign a document indicating their understanding of, and agreement to comply with, all Port District ordinances and policies, and utilize best management practices in providing service (Option #1).*

### **Background**

The harbor has always had a cadre of freelance service providers. These include:

- underwater hull cleaning and service
- above-hull service and minor boat repairs
- engine / mechanical repair

These providers have never been regulated by the harbor. They have only been required to pay parking fees (a business parking permit is available for mid-week parking for \$50/year; or, service providers can pay meters). There are a few long-term, well-known service providers, but service providers typically have a fairly high turnover rate. They come for a time and then leave the harbor.

Various initiatives have occurred, in one form or another, over the years to regulate service workers. Initiatives have come from tenant harbor service providers who pay rent and insurance, and feel that the harbor is much too liberal in allowing such laissez-faire work. They feel that they pay rent and overhead year-round and that this unregulated group is not accountable, hurts the rent-paying group, and threatens their ability to stay in business.



The counter to this position is that many boat owners want maximum availability and maximum options for work that they want performed. They give keys to workers whom they've known for a long time, and they don't want those workers burdened by insurance requirements that drive up their costs, or put them out of business completely.

### **Analysis**

This is a difficult area and we have never really been able to resolve it because of the conflicting objectives of our boater clientele. The Policy Committee reviewed the following options:

As a minimum, the Port District should require:

1. Service workers should have to register with the harbor and sign a document indicating their understanding of, and agreement to comply with, all harbor ordinances, and use of best management practices in providing their service. This includes, but is not limited to, employing best management practices for underwater hull cleaning and for above-water containment of sawdust; chemical containment; waste disposal; protection of Port District docks and hardware, etc.

Other measures:

2. Some type of fee for a business permit. This would help level the playing field for tenants who pay rent. This would not be meant to be a major income source to the Port District as it would probably not amount to very much money.
3. Require service workers to carry liability insurance to protect the Port District and customers for acts of negligence that might occur.

### **Committee Recommendation**

The Policy Committee recommended option #1 be implemented, and that signing this acknowledgement is also a form of fulfilling option #2, though no fee recommendation was made.

The Policy Committee did not recommend implementation of option #3, but did ask that requiring proof of insurance from slip licensees be a future topic of discussion.

BEF:mo  
memos/indepcontract.doc

deputies, and duties were redistributed – basic job descriptions were not changed. Port Director Foss stated that the organization chart was not changed.

The letters from Dave Vincent of State Parks, and City of Santa Cruz mayor Rotkin were briefly discussed. Commissioner Lee expressed his belief that it is enormously valuable to be able to get these letters when needed. Port Director Foss stated that these letters were obtained through the initiative and assistance of FOHG.

5. Consideration/Approval of Policy Requiring Freelance Boating Service Providers to Utilize Best Management Practices

Discussion: Port Director Foss reported that this issue comes up every few years, typically at the initiative of commercial tenants who are concerned about trying to compete with service workers with very low overhead. The Policy Committee considered several options, such as:

1. Requiring service workers to register with the harbor and sign a document indicating their understanding of, and agreement to comply with, all harbor ordinances and utilize best management practices;
2. Requiring some type of fee for a business permit;
3. Requiring service workers carry liability insurance.

Port Director Foss reported that the committee recommended option #1, which would require freelance workers to utilize best management practices to ensure they do not cause any pollution in the harbor. No permit fee was recommended, but workers would continue to be required to pay for parking. Requiring service workers to carry insurance was not recommended, but the committee asked that the question of whether boaters should be required to carry insurance should be a future topic of discussion.

Commissioner Merrall stated that the committee's objective was to protect tenants, but also recognize the value of freelance service providers. Commissioner Merrall recapped the committee recommendation, and suggested that the next issue of Anchor Watch advise boaters to ask freelance workers if they have completed the paperwork required to operate at the harbor.

Vice-chairman Thoits suggested a hold harmless clause protecting the Port District be included on the document, and that the language be provided or reviewed by legal counsel, if necessary. He also stated he'd like further study of the Port District's potential liability and whether insurance should be required.

Chairman Geisreiter suggested holding this item over to a future meeting, until appropriate language can be developed. Business Manager Smith reported that the Port already has hold harmless language which it uses in many documents, that can be incorporated. Commissioner Lee expressed a desire to continue deliberating this topic and at least move forward on the basic issue.

An audience member questioned whether he, as a slip renter, would be 100% responsible for any damage caused by a freelance service worker he hired. Commissioners and staff confirmed that he would be fully responsible.

Commissioner Lee stated that in getting service workers to acknowledge they understand the harbor's rules and regulations, and promise to utilize best management practices, does not mean that the Port District is sanctioning their work.

Audience member Eileen Sundet questioned whether this action is really necessary, and noted regulation will be burdensome for staff, especially since some workers only show up a handful of times per year. Port Director Foss noted that it is not the intent of the Port District to establish an unnecessary bureaucracy – it simply wants to ensure that freelance workers use best management practices in providing service.

Commissioner Nicklanovich noted that commercial tenants are required to carry insurance, and questioned why freelance workers don't have the same requirement. Commissioner Lee expressed his belief that the difference is that tenants have a contractual relationship with the Port District – freelance workers do not.

Commissioner Merrall reiterated that the purpose of requiring workers to sign a document agreeing to use best management practices is to protect the harbor – the Port is not guaranteeing the quality of freelance work. He stated that insurance issues will be discussed in more depth at a future meeting.

Tom McGuire of Monterey Bay Marine expressed his belief that if there is serious damage caused by an uninsured worker, the Port District will ultimately be liable.

Slip renter Barbara Karleen expressed her belief that any boat owner who hires freelance workers should carry insurance. She noted that anyone – boaters, guests, workers, etc. – can start a fire.

**MOTION:** Motion made by Vice-Chairman Thoits, seconded by Commissioner Merrall, to require freelance boating service providers to sign a document indicating their understanding of, and agreement to comply with, all Port District ordinances and policies, and utilize best management practices in providing service. The document will also contain a hold harmless clause, protecting the Port District.  
*- Motion carried unanimously.*

6. Consideration/Approval of Request for South Harbor Slip Allocations for Business Use
  - a) Monterey Bay Marine (Mary and Tom McGuire)
  - b) Lighthall Charters (Krista and Scott Lighthall)

**Discussion:** Chairman Geisreiter outlined the procedure to be followed in discussing this item, as follows: public input limited to 3 minutes per person, followed by staff, committee members, and then Port Commission input and a vote.

Hank Cureton stated that the integrity of the waiting list is important, and suggested that slip allocation be the topic of a separate meeting. Mr. Cureton expressed his

Santa Cruz Port District  
135 5th Avenue  
Santa Cruz, CA 95062  
831.475.6161  
831.475.9558 Fax  
www.santacruzharbor.org



PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Stephen Reed  
Darren Gertler  
Neli Cardoso

TO: Port Commission  
FROM: Marian Olin, Port Director  
DATE: April 10, 2019  
SUBJECT: Award of Contract for the Pile Repair and Replacement Project 2019 – Phase 2

**Recommendation:** *Authorize the Port Director to execute the contract documents with Bellingham Marine Industries, Inc.; and authorize a not-to-exceed amount of \$1,550,000 for construction from the Capital Improvement Project fund for the amount of the contract, plus a 10% contingency.*

## BACKGROUND

The Port District obtained permits to remove, repair and replace 220 existing aged, worn and damaged piles, pile guides and appurtenant hardware in 2013. The permits authorized work over a 5-year period, ending in November 2017. In 2017, the permits were extended by all agencies for an additional 5-year period through November 2022. The work window is June 15 to November 30, each year of the permit. Permits limit pile removal and pile driving to 6 each per day.

Phase 1 of the Pile Repair and Replacement Project was completed in 2018. As part of that project, the Port District contracted with Bellingham Marine Industries, Inc. for removal and replacement of 70 piles with new, round concrete piles.

Phase 2 of the Pile Repair and Replacement Project was advertised for public bids commencing March 18, 2019. The project was advertised in accordance with the procedures contained in the California Public Contract Code. Additionally, project notices were sent to 15 trade journals state-wide to garner additional interest. 80 piles were proposed for removal and replacement in both the north and south harbor. Bids were opened on Wednesday, April 10, 2019. One bid was received for the project. The low bidder for the project, Bellingham Marine Industries, Inc., submitted a base bid of \$1,408,781 (See Attachment A – Bid Summary).

## ANALYSIS

Bellingham Marine began business in 1928, and has been constructing dock systems for over 50 years. Bellingham holds current valid licensing as Class A, General Engineering Contractor, Class C-16, Fire Protection Contractor, and Class C-10, Electrical. Staff is familiar with Bellingham's work as they accomplished numerous tsunami recovery projects for the Port District. Staff has checked the bidder's proposal and qualifications, and is satisfied that the contractor can fulfill the bid requirements.

Bellingham's base bid of \$1,408,781 represents a per pile cost of approximately \$17,610, for removal and replacement of 80 piles with new, 14" steel piles with a high density polyethylene

(HDPE) sleeve. This per pile cost is slightly higher than Phase 1. The new HDPE sleeved steel piles have an expected lifespan of 35 years.

**Construction Budget**

The figures below represent the estimated construction budget based on Bellingham Marine's bid:

Contract Amount	\$ 1,408,781
Contingencies (approx. 10%)	141,219
<b>Total Construction Budget</b>	<b>\$1,550,000</b>

**IMPACT ON PORT DISTRICT RESOURCES**

Adequate cash reserves are available for this project, due to financing obtained in FY19. As of March 31, 2019, the Capital Improvement Program (CIP) had \$1,578,882 allocated to the piling replacement project.

ATTACHMENT A: Bid Summary

BID SUMMARY  
**PILE REPAIR AND REPLACEMENT PROJECT - PHASE 2 - 2019**  
 Bids Opened: 4/10/2019

BID ITEM:	ENGINEER'S ESTIMATE		UNIT PRICE	EXTENSION	BELLINGHAM MARINE IND., INC.	
	QUANTITY	UNIT			UNIT PRICE	EXTENSION
<b>BID ITEMS</b>						
Mobilization	1	LS	N/A	N/A	135,051.00	135,051.00
Vessel Relocation	125	EA	N/A	N/A	210.00	26,250.00
Water Quality BMP's	1	LS	N/A	N/A	12,000.00	12,000.00
Permits / Env Compliance	1	LS	N/A	N/A	55,000.00	55,000.00
Pile Removal and Replacement	80	EA	N/A	N/A	13,006.00	1,040,480.00
Pile Disposal	80	EA	N/A	N/A	1,750.00	140,000.00
				<b>TOTAL</b>	<b>\$</b>	<b>1,408,781.00</b>



TO: Port Commission  
FROM: Marian Olin, Port Director  
DATE: April 16, 2019  
SUBJECT: Award of Contract to Granite Construction Company for Aldo's Seawall Replacement Project (Project No. F027)

**Recommendation:** *Authorize the Port Director to execute the contract documents with Granite Construction Company; authorize a not-to-exceed amount of \$2,193,980 for the construction budget including a 10% contingency; authorize a \$302,000 transfer from the Unallocated Capital Improvement Fund (F099) to the Seawall Replacement Fund (F027) to fund total projected construction costs.*

## BACKGROUND

On June 26, 2016, Aldo's Restaurant ceased operation at their 616 Atlantic Avenue location due to accelerated failure of the seawall and a sinkhole in the public access area adjacent to the restaurant.

In July 2016, the Commission awarded a contract to Mesiti-Miller Engineering (MME) for preliminary engineering and conceptual design of the seawall at Aldo's Restaurant. In March 2017, MME was awarded a design, engineering and permitting contract to develop design drawings for the engineering plans and specifications for the seawall replacement, prepare construction documents and obtain permits. MME presented the 100% design plans for the seawall replacement to the Commission at their meeting on June 26, 2018, and reviewed the engineer's cost estimate.

The project was advertised for public bids commencing February 28, 2019. The Seawall Replacement Project was advertised in accordance with the procedures contained in the California Public Contract Code. On April 15, 2019, three (3) bids were received for the project. The lowest bidder for the project, Granite Construction Company ("Granite") submitted a bid of \$1,994,480.00. Staff has reviewed all bids and found Granite's bid to be complete and valid.

Granite Construction Company has been engaged in the contracting business in California for 96 years under state license no. 89. Granite Construction Company holds a Class A license, and numerous other contractor licenses. References were checked for recently completed public projects. Project managers indicated that Granite's construction teams were professional, responsible, prepared and had an excellent working relationship with regulators and neighbors.

## ANALYSIS

### ***Construction Budget***



All bids received for the project are listed on the attached Bid Summary (Attachment A). The project budget is as follows:

Contract Amount	\$1,994,480
Contingencies (approx. 10%)	199,500
<b>Total Construction Cost</b>	<b>\$2,193,980</b>
Construction Administration	\$90,000
Monitoring and Inspection Allowance	\$75,000
<b>Total Construction Budget</b>	<b>\$2,358,980</b>

The engineer’s estimate for the project, completed in June 2018, is \$2,102,760.00.

***Environmental Permitting***

The following project permits have been issued or approved:

- CA Department of Fish and Wildlife Streambed Alteration Agreement
- CA Regional Water Quality Control Board Section 401 Water Quality Certification
- CA Coastal Commission Coastal Development Permit (CDP)

National Marine Fisheries Service (“NMFS”) has published the Incidental Harassment Authorization (IHA) required for this project on the federal register. NMFS Senior Analyst Amy Fowler has indicated the signed permit should be issued by no later than June 1, possibly sooner.

The U.S. Army Corps of Engineers (“Corps”) is poised to issue their permit upon final issuance of the IHA. Corps’ Project Manager Frances Malamud-Roam understands the critical timeline (the construction window opens June 15 and ends November 30).

Following contract award and receipt of all required agreements and documents, staff will likely issue a limited Notice to Proceed to Granite, and full Notice once all permits are secured.

**IMPACT TO PORT DISTRICT RESOURCES**

The FY19 budget allocated \$1.6 million to the CIP for the seawall replacement project, and in September 2018, the Port District received loan proceeds in the amount of \$1,436,081 for project construction. In November 2018, excess funding in the amount of \$813,000 was transferred from the Seawall Replacement Project fund balance (F027) to the Unallocated Capital Improvement Fund (F099) to bring project funding more in line with the engineer’s estimate. The Unallocated Capital Improvement Fund currently has a balance of approximately \$951,054, and as of March 31, 2019, there is approximately \$2,150,319 in the CIP fund balance for the Seawall Replacement Project (Project No. F027).

Staff estimates CIP funding needs for the project as follows:

<b>Seawall Replacement Project Fund Balance (F027)</b>	<b>\$ 2,150,319</b>
Design, Engineering and Permitting Contract Remaining	\$ 23,226.00
Total Construction Budget	2,358,980.00
Staff Labor Allowance	70,000
Projected Construction Funding Need Remaining	<u>\$ 2,452,206</u>
<b>Funding Need</b>	<b>\$ 301,887</b>

Staff recommends that \$302,000 be transferred from the Unallocated Capital Improvement Fund (F099) to the Seawall Replacement Project (F027), leaving approximately \$649,054 in the Unallocated CIP and fully funding Aldo's Seawall Replacement.

The Port District is currently in negotiations with Aldo's on a new ground lease for the reconstructed restaurant, which may provide for reimbursement of a portion of the seawall replacement costs.

ATTACHMENTS – A. Bid Summary

BID SUMMARY  
ALDO'S SEAWALL REPLACEMENT PROJECT

Bids Opened: 15-Apr-19

\*ENGINEER'S EST \$ 2,102,760.00

BID ITEM:	GRANITE CONSTRUCTION		GRANITE ROCK		BELLINGHAM MARINE	
	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
<b>BID ITEMS</b>						
Biological Monitoring	40,000.00	40,000.00	184,800.00	184,800.00	63,745.00	63,745.00
Mobilization	196,000.00	196,000.00	150,750.00	150,750.00	498,432.00	498,432.00
Temporary Structures	252,000.00	252,000.00	152,600.00	152,600.00	557,721.00	557,721.00
Demolition and Salvage	75,000.00	75,000.00	86,600.00	86,600.00	184,651.00	184,651.00
Sinkhole Remediation	350.00	24,500.00	500.00	35,000.00	1,674.24	117,197.00
Cast-in Place Concrete	3,110.00	186,600.00	5,260.00	315,600.00	4,269.00	256,140.00
Metal Fabrications	5,000.00	5,000.00	3,000.00	3,000.00	12,416.00	12,416.00
Metal Railings	300.00	19,500.00	289.00	18,785.00	547.75	35,603.75
Heavy Timber - Wharf Reconstruction	60.00	32,400.00	273.00	147,420.00	161.29	87,096.60
Site Clearing	20,000.00	20,000.00	21,655.00	21,655.00	8,574.00	8,574.00
Earth Moving	4,000.00	4,000.00	27,000.00	27,000.00	5,611.00	5,611.00
Erosion and Sedimentation Controls	30,000.00	30,000.00	73,000.00	73,000.00	52,437.00	52,437.00
Rip Rap	8,000.00	8,000.00	43,800.00	43,800.00	94,449.00	94,449.00
Sheet Piling	180.00	774,000.00	107.00	460,100.00	205.41	883,263.00
Tie Back Anchors	15,550.00	264,350.00	18,500.00	314,500.00	24,593.76	418,093.92
Aggregate Base Courses	7.00	3,010.00	18.00	7,740.00	97.37	41,869.10
Asphalt Paving	12.00	5,160.00	22.00	9,460.00	33.83	14,546.90
Chain Link Fence	72.00	12,960.00	175.00	31,500.00	95.77	17,238.60
Exterior Plants	3,000.00	3,000.00	2,600.00	2,600.00	8,261.00	8,261.00
Storm Drainage Utilities	8,000.00	8,000.00	19,100.00	19,100.00	23,957.00	23,957.00
Aluminum Gangway	4,000.00	4,000.00	28,200.00	28,200.00	4,073.00	4,073.00
Rock Backfill	60.00	15,000.00	196.00	49,000.00	59.69	14,922.50
Allowance for Pile Driving Idle Time Resulting from Marine Mammals Entering Exclusion Zone	12,000.00	12,000.00	16,000.00	16,000.00	47,498.00	47,498.00
		\$ 1,994,480.00		\$ 2,198,210.00		\$ 3,447,796.37

\*Engineer's Estimate includes construction administration, monitoring, inspection allowance and 10% contingency

Unit Price Extension Error \$107,000 vs \$107.00



TO: Port Commission  
FROM: Matt Kerkes, Facilities Maintenance & Engineering Manager  
DATE: April 16, 2019  
SUBJECT: Award of Contract for Pavement Repairs

**Recommendation:** *Award a contract to Watsonville Grading and Excavation Inc., for paving repairs on the harbor's west side parking areas and service road; authorize the Port Director to execute the contract; and authorize a not-to-exceed amount of \$33,850.*

## BACKGROUND

Maintenance crews have identified portions of the northwest and southwest harbor that are in need of paving repairs. The section scheduled to be repaved extends from G-Dock (G2 gate) to FF-Dock, and includes the service road traversing underneath the bridge.

Informal bids were solicited in accordance with the California Public Contract Code. Watsonville Grading and Excavation, Inc., submitted the sole bid in the amount of \$33,850. Watsonville Grading and Excavation, Inc. is available to complete the project within a timeframe that is acceptable to the District.

## ANALYSIS

Work required as part of this project consists of paving approximately 20,000 SF of parking lot and pathway with a 2" thick commercial grade hot asphalt. Additionally, a 75' portion of the pathway underneath the bridge will be excavated and lowered by 4" to allow improved access for maintenance vehicles. Depending on the vehicle, current clearance under the bridge is limited to 0.5".

## IMPACT ON PORT DISTRICT RESOURCES

Adequate funding for this project is available in the Capital Improvement Plan. The fund balance for Paving Repairs had \$65,630 as of March 31, 2019.



TO: Port Commission  
FROM: Latisha Marshall, Harbormaster  
DATE: April 10, 2019  
SUBJECT: Consideration of Application for Additional 6-Pak Charter Operation (Pacific Yachting and Sailing)

**Recommendation:** *Approve the application for additional 6-pak charter operation and berthing arrangement for Pacific Yachting and Sailing.*

## BACKGROUND

Pacific Yachting and Sailing (PYS) has 11 assigned slips as part of a 2016 lease agreement with the Port District. Two of the eleven slips were combined to provide berthing for an 80' vessel (Chardonnay III) and the remaining nine slips (six 30' slips and two 40' slips on FF-Dock, and one additional 50' slip on F-Dock) are used for the PYS sailing charter operation. Charter fees are assessed to each of these nine slips, at the 6-pak charter rate. PYS pays slip rent at market rate. Current usage for each slip is outlined in Attachment A.

To align with American Sailing Association (ASA) requirements for entry level sailing instruction, PYS identified a need for small boats with tillers instead of steering wheels. In early 2018, PYS received Commission approval to operate a tiller vessel out of a subleased slip (F-11) that was personally assigned through the waiting list to former PYS proprietor, Marc Kraft. PYS discontinued use of F-11 in October 2018, after Mr. Kraft released the slip.

PYS is requesting to add one additional charter vessel to their program, to accommodate a second tiller vessel. If approved, PYS would then need approval to berth both small tiller vessels (approximately 22' each) into their assigned double-side tie 40' slip on FF-Dock (FF-32). As a result, PYS would have 10 vessels approved for charter and nine slips.

## ANALYSIS

### Berthing Regulations

Staff has reviewed the proposal submitted by PYS and believes that reasonable accommodation can be made to fulfill the request. While there is no Port Ordinance that expressly prohibits the placement of two vessels in one slip, it is an uncommon practice.

Port Ordinance Section 302 – Regular License Berthing Regulations states that a vessel occupying a regular permanent slip may not be shorter than six feet under the slip size. Pursuant to this regulation, the minimum length vessel eligible to be placed in a 40' slip is 34'.

While each 22' tiller vessel, individually, does not meet the size requirements set forth in Section 302, the combined length of 44' satisfies the regulation. Staff proposes assessing fees for the combined length of both tiller vessels. Staff anticipates that positioning of the vessels within the slip will limit any overhang.

### Additional Charter Impacts

Approval of the charter permit for the second tiller vessel is anticipated to have minimal impacts to the F/FF-Dock area. PYS has established a maximum capacity of three students per lesson when utilizing the tiller boats for instruction. If a 40' vessel were to occupy the slip it would likely be used at its capacity of six passengers, so there is no anticipated change to the number of passengers associated with the slip.

The request by PYS provides public benefit and helps the Port District achieve its stated mission by "...providing a full array of boating and marine related opportunities for the public" and by offering "...marine educational opportunities."

### **IMPACT ON PORT DISTRICT RESOURCES**

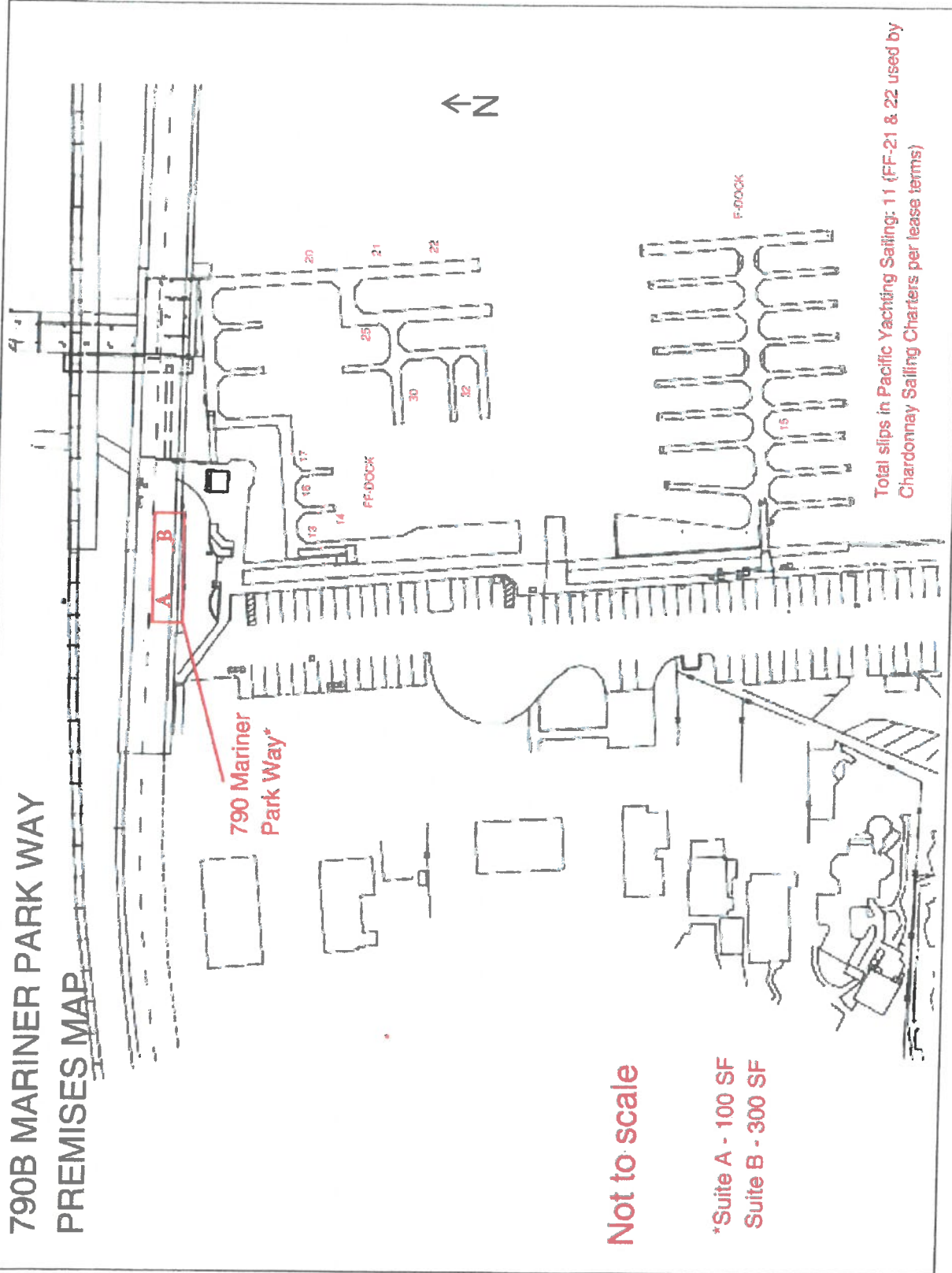
Impacts associated with approval are minimal. Approval of the 6-pak charter will generate \$714/year in additional fees, plus associated slip revenue.

ATTACHMENT:       A. Current usage of PYS allocated slips/vessels and site map  
                          B. PYS – Charter Application

Pacific Sail Slips & Vessel Usage

Slip Number:	Vessel Type:	Classes Vessel Is Used For:	Other Uses Outside of Classes:
FF-13	Hunter 33'	ASA 101 / ASA 103	Used Occasionally for Private Skippered Charters and Team Building Events
FF-14	Catalina 32'	ASA 101 / ASA 103	Used Occasionally for Private Skippered Charters and Team Building Events
FF-16	Beneteau 32'	ASA 101 / ASA 103	Used Occasionally for Private Skippered Charters and Team Building Events
FF-17	Beneteau 31'	Basic Sailing & Seamanship (not a tiller sailboat but is used for this class when we have a full class of 4 students that won't fit safely on our J-22)	Used Occasionally for Private Skippered Charters and Team Building Events
FF-20	Beneteau 34'	ASA 101 / ASA 103 / ASA 104	Used Occasionally for Private Skippered Charters and Team Building Events
FF 21 & FF 22	Chardonnay III	Not being used for Pacific Sail	Not being used for Pacific Sail
FF-25	Catalina 32'	ASA 101 / ASA 103	Used Occasionally for Private Skippered Charters and Team Building Events
FF-30	Catalina 36'	ASA 101 / ASA 103 / ASA 104	Used Occasionally for Private Skippered Charters and Team Building Events
FF-32	J-22'	Basic Sailing & Seamanship	
F-15	Beneteau 46'	ASA 101 / ASA 103 / ASA 104	Used Occasionally for Private Skippered Charters and Team Building Events
<b>Total Amount of Slips: 11</b>	<b>Total Amount of Slips occupied: 11</b>		
		<b>**ASA is an abbreviation for American Sailing Association and refers to courses using ASA's curriculum for their certification courses</b>	

# 790B MARINER PARK WAY PREMISES MAP



**Not to scale**

\*Suite A - 100 SF  
Suite B - 300 SF

Total slips in Pacific Yachting Sailing: 11 (FF-21 & 22 used by Chardonmay Sailing Charters per lease terms)



**BUSINESS USE OF SLIP / CHARTER PERMIT APPLICATION**

**CONTACT & BUSINESS INFORMATION**

Applicant Name:

Home Address:

Email Address:

Phone Number:

Assigned Slip #:  Slip Assigned through Port District Waiting List?  YES  NO

Vessel Pak Rating:  Vessel Type:  Vessel Size:

Vessel Draw:  Operating Schedule:

THE FOLLOWING INFORMATION MUST BE SUBMITTED AS PART OF THE APPLICATION PROCESS. THE INFORMATION WILL ASSIST IN THE APPROVAL PROCESS. ADDITIONAL INFORMATION MAY BE SUBMITTED, IF DESIRED

**PROPOSED OPERATING PLAN**

Include days, times, and seasons of planned operation. Please note that any changes to the operating plan, including changes to the vessel's pak rating or size, will require additional Port Commission approval.

**PROPOSED PARKING PLAN**

Parking within the harbor is limited. Please address how parking will be utilized and any steps you will take to minimize parking impacts.

**SAFETY PLAN**

A comprehensive safety plan, outlining courses, certifications, licensing of each qualified vessel operator and/or skipper.

**INSURANCE REQUIREMENTS**

Liability insurance, in the amount of \$1 million, naming the Santa Cruz Port District as additional insured, must be provided.

**SIGNATURE**

Owner hereby agrees that, to the full extent permitted by law, Port District shall not be liable or responsible for any claims, demands, damages, debts, liabilities, obligations, costs, expenses, fees, actions or causes of action of any kind whatsoever, resulting (1) from any collision with any of the dredging equipment or any other boat, (2) from any collision or contact with the bottom of the Harbor or any obstructions on the bottom of the Harbor, (3) from any collision or contact with the jetties or surrounding beaches, or (4) from, or in any way relating to, the dredging operations or the lack of dredging operations, including, but not limited to, the closure of the Harbor entrance for any reason or under any circumstances

NAME:  SIGNATURE:

SIGNATURE:  DATE:

PRIMARY BANKING INSTITUTION:

**FOR PORT DISTRICT USE**

Application Fee:  Insurance Req't (Date Submitted):

Received Date:  Other Special Conditions:

Approval Date:

# PACIFIC SAIL

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## SANTA CRUZ

March 5<sup>th</sup>, 2019

Ms. Marian Olin  
Port Director  
Santa Cruz Port District  
135 Fifth Avenue  
Santa Cruz, CA 95062

Dear Director Olin,

As previously discussed via email, Pacific Sail is requesting permission to acquire an additional vessel for the Pacific Sail teaching program. This additional vessel would reside in slip FF32 alongside our J-22' sailing vessel. This additional vessel will be used for our basic sailing and seamanship instruction. This boat will have no more than 2-3 student onboard per class.

Attached please find a brief operating plan for the additional vessel. We hope you find this letter and the attached documents useful as you consider our request. If we can provide additional information or answer any questions regarding our application, please contact Breanna Stremple at (831) 423-7245 or via email at [breanna@pacificsail.com](mailto:breanna@pacificsail.com).

We look forward to hearing from you as soon as possible.

Sincerely,



Jim Beauregard  
Pacific Sail

CC: Port Commissioners

790 Mariner Park Way | Santa Cruz, CA 95062 | 831.423.7245 | [info@pacificsail.com](mailto:info@pacificsail.com) | [www.pacificsail.com](http://www.pacificsail.com)

## Pacific Sail Additional Vessel Request

### OVERVIEW

Pacific Sail is requesting permission to acquire one additional vessel for our teaching program to reside in slip FF32 alongside Pacific Sail's J-22' tiller sailboat. This additional vessel will greatly benefit the Pacific Sail's educational program by giving our students the opportunity to learn how to safely and confidently operate a tiller sailboat after completion of our basic sailing and seamanship course.

Currently we only have one tiller sailboat available to our students, however we have had an increased demand for our basic sailing and seamanship course from our students. Approving Pacific Sail to add one additional tiller sailboat to our fleet will create the opportunity for more individuals to enjoy and learn the art of sailing in the Santa Cruz Harbor which falls in line with the core mission of the harbor. The additional tiller sailboat will allow more students to experience the difference in operating a tiller sailboat versus a wheel operated vessel for their first sailing course.

The additional vessel will not exceed the available space in slip FF32 and will meet the Santa Cruz Harbor's restrictions for slips being occupied by more than one vessel. The requested vessel will be used on Saturdays, Sundays and occasionally on one or two weekdays during each month. The vessel will hold no more than 2-3 students per class.

### PARKING

Pacific Sail does not foresee any significant increase in parking demand since the additional vessel will only accommodate 2-3 students per class, however, we are willing to work with District staff to mitigate parking impacts should any parking-related issues arise.

### SAFETY PLAN

Each of Pacific Sail's vessels are compliant with all U.S. Coast Guard 6-pack requirements. This includes flares, lifejackets, audio distress signal, fire extinguishers, throwable PFD and first-aid kits. The additional vessel will always have a certified U.S. Coast Guard Licensed Captain/ASA Instructor onboard during each class.

### INSURANCE REQUIREMENTS

Pacific Sail currently has liability insurance, in the amount of \$1 million, naming the Santa Cruz Port District as additional insured. Please see attached endorsement letter.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/22/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aver-Nauwald-Beryessa Insurance, LLC ANB Insurance Services 931 Mission St Santa Cruz CA 95060		<b>CONTACT NAME:</b> Janet Rosen <b>PHONE (A/C No. Ext):</b> (831) 423-4304 <b>FAX (A/C No.):</b> (831) 423-0120 <b>E-MAIL ADDRESS:</b> janet@anbins.com	
<b>INSURED</b> Pacific Yachting And Sailing, Inc. PO Box 2095 Santa Cruz CA 95062		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Atlantic Specialty Insurance Company <b>INSURER B:</b> Great American Alliance Ins Co <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 26832	

**COVERAGES**                      **CERTIFICATE NUMBER:** 2019-2020                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDC. INSR (INSR)	WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y		B5JH73420	03/24/2019	03/24/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPOP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$			B5JH73540	03/24/2019	03/24/2020	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$ PER STATUTE      OTH-ER
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC241688001	01/26/2019	01/26/2020	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Protection and Indemnity - includes wreck removal and pollution coverage	Y		B5JH73420	03/24/2019	03/24/2020	Any Occurrence 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Santa Cruz Port District is named as Additional Insured.

Additional Named Insureds:  
 Eric and Lisa Loe  
 Janice Golda  
 Diana Lane  
 Jennifer and Nathan Sullivan

### CERTIFICATE HOLDER

### CANCELLATION

Santa Cruz Port District  
 135 5th Ave  
 Santa Cruz CA 95062

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
*Janet Rosen*

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TO: Port Commission  
FROM: Marian Olin, Port Director  
DATE: April 12, 2019  
SUBJECT: Approval of FY20 Fee Schedule

**Recommendation:** *Approve the FY20 fee schedule and authorize the Port Director to waive or adjust fees as deemed appropriate.*

## BACKGROUND

User fees are charged for a variety of Port District services and permits, and for rental of Port District facilities. The Port Commission approves marina fees (e.g. slip fees, dry storage, etc.) through the budget approval process. The Port Commission also periodically reviews and adjusts visitor fees such as parking rates and launch fees.

## ANALYSIS

The proposed FY20 fee schedule is included for review as Attachment A. Proposed fee changes for FY20 are limited to the following:

- Staff hourly rates have been adjusted commensurate with 2019 salaries, and include an administrative mark-up.
- Meter Parking Pass for Slip Renters has been increased from \$5/day to \$6/day.
- Partnership and Sublease fees have been updated to reflect current policy.
- Fees for electronic key fobs have been added (subsequently, removing previous key deposit and shower fob pricing)
- Minor language changes, as indicated on Attachment A.

No new fees are proposed.

## IMPACT ON PORT DISTRICT RESOURCES

There is no impact on Port District resources associated with adopting the fee schedule. Staff estimates modest additional revenue in cost recovery from electronic fob sales, and parking revenue may be realized in FY20 as a result of adjusting the fees.

ATTACHMENT: A. FY20 Fee Schedule (proposed changes are highlighted in red)

# FY 20 FEE SCHEDULE

Description	Fee	Comments
<b>PARKING</b>		
Meter Parking Pass: Slip Renter	\$6.00 /day	
Meter & Pay Station Parking Pass: Visitors	\$13.00 /day	
Meter & Pay Station Parking: Visitors	\$1.25 /hour	
Slip Licensee 1st/2nd Additional Parking Stickers	\$50.00 / \$100	
Concession Restaurant & Tenant Lot (Overflow)	\$6.00	
Concession Parking Lot Lost Ticket Fee	\$40.00	
RV Park	\$52 /night	
RV in Launch Ramp (w/o trailer)	\$52 /night	
RV in Launch Ramp (w/trailer)	\$69 /night	
Overnight Parking: Single Vehicle	\$30 /night*	*Includes all-day parking through 9 PM 2nd night
Overnight Parking in Launch Ramp: Vehicle & Trailer	\$30 /night*	
Overnight Parking: 7th & Brommer	\$20 /night	
<b>LAUNCHING</b>		
Daily Launch Permit	\$17.00	
<del>Daily Launch Permit—Disabled</del>	<del>\$10.00</del>	
Daily Cartop Launch Permit (2 vessels)	\$13.00*	*Includes launching for 2 vessels/boards & vehicle parking.
Handlaunch or Additional Vessel w/ Cartop	\$6.00	
Annual Launch Permit: Daily	\$350.00	
Annual Launch Permit: M - F	\$250.00	
Annual Launch Permit - Disabled: Daily	\$200.00	
Annual Launch Permit - Disabled: M - F	\$140.00	
Annual Launch Permit Cartop	\$250.00	
<b>VISITOR BERTHING</b>		
Up to 50' Monohull: 1-14 Days	\$1.25 /ft.	
Up to 50' Monohull: 15+ Days	\$2.00 /ft.	
50'+ Multihull: 1-14 Days	\$1.50 /ft.	
50'+ Multihull: 15+ Days	\$2.00 /ft.	
Commercial	\$0.60 /ft.	
<b>OTHER VISITOR SERVICES</b>		
Catamaran Overnight Storage	\$5.00*	*Storage on beach only
End-Tie full length (Regattas, Cruises, Etc.)	\$250.00	
End-Tie half length (Regattas, Cruises, Etc.)	\$150.00	
Winter End-Tie Berthing Program: Recreational**	\$23.25 /ft./mo.*	*1 month occupancy; paid in advance
Winter End-Tie Berthing Program: Commercial**	\$15.00 /ft./mo.*	**Winter: October 31 - March 1
<b>EVENTS</b>		
Event Application Fee	\$75.00*	*Cost recovery for administrative services
Harbor Beach: 0-100 people	\$300.00 /day	
Harbor Beach: add'l 50 people	\$100.00 /day	
Harbor Beach Plaza	\$250.00 /day	
Mariner Park Lawn: 0-100 people	\$250.00 /day	
Mariner Park Lawn: add'l 50 people	\$100.00 /day	
JG Townsend Maritime Plaza	\$150.00 /day	
Walton Lighthouse: 0-6 people	\$500.00 /hour*	* Staff service charges for standby may apply
West Jetty	\$250.00 /day	
Wiki's Island	\$150.00 /day	
Information Booth	\$40.00 /day	
Event Deposit	\$500.00 /day*	*Minimum
Live Music /DJ	\$165.00 /day	
Stereo System	\$65.00 /day	
Volleyball Court	\$50.00 /court/4-hours*	*Limit 2 courts
On-water Event Permit Inner Harbor	\$50.00 /hour*	*Plus safety staffing & vessels
Electrical Service Use	\$40.00	
Mariner Park Lawn Camping	\$10.00 /night/tent*	*Harbormaster approval required
Public Meeting Room	\$25 /hour	

DEPOSITS

Dry Storage & Rack Storage	2 months' rent
Slips	1 month's rent
Dory Tie	2 months' rent

STAFF SERVICES\*

Facilities Maintenance Manager	\$98.76
Supervising Maintenance Worker	\$70.35
Maintenance Worker	\$65.83
Supervising Dredge Worker	\$74.73
Harbormaster	\$98.76
Assistant Harbormaster	\$78.01
Senior Deputy Harbormaster	\$71.62
Deputy Harbormaster	\$65.83
Reserve Deputy Harbormaster	\$44.00
Customer Service Representative	\$63.13
Accounting Technician	\$69.84
Administrative Assistant	\$64.21
Parking Coordinator	\$56.73
Parking Control	\$33.68
All Vehicles	\$75.00

*\*Hourly Labor charges for services outside of routine, for benefit of individual or group. Ex: Hazmat response & cleanup, damage repairs, event setup, security, etc..*

*\*Commensurate with 2019 salaries. 2-hour minimum.*

\*1-hour minimum

MISCELLANEOUS CHARGES

Credit Card Convenience Fee	3%
Appeals to the Board of Port Commissioners	\$25.00 filing fee
Credit Card Phone-in Fee	\$10.00
Fuel Service Call Back	\$10.00
Dewatering	\$125.00+*
Dock Box Sale	\$350.00
Ice Sales	\$20.00 /tote up to 500lbs.
<del>Non-Sufficient Funds Fee</del> Returned Check Fee	\$40.00
Discount for Advance Payment of Slip Fees	2% annually
Postage/Mailing	Actual cost + 25%, \$10.00 minimum
Late Payments: one-time fee	\$25 fee, plus .833% interest on aged bal.
Late Payments: interest on aged balance	0.833%
Police/Incident Reports Copies	\$25.00
Miscellaneous Landside Storage (including impound)	\$10.00 /day up to 100 SF*
Crab Pot Storage: max 2 weeks / paid in advance	\$35/week/parking space or 200 SF of pier
Crab Pot Storage: per add'l day	\$10.00 /day/space or 200 SF of pier*
Cleat Installation	\$200.00 minimum
Towing: inner-harbor at slip licensee request	\$150.00
Towing: tow rescued vessel to harbor	\$250.00 minimum for 2 hours max
Citation Signoff	\$15.00
Launch Area Rinse/Flush	\$2.00 /5-minutes
Charter Fee: Small (6 Pak)	\$119 x passenger capacity/12-month*
Charter Fee: Medium (7-48 Pak)	\$119 x passenger capacity/12-month*
Charter Fee: Large (49+ Pak)	\$2.00 /per passenger (base fee may apply)*
Charter Application Fee:	\$250.00 + deposit, if required
Liveaboard Monthly/Per Person	\$100.00 /month
Liveaboard Variable Fee	30% of slip fees
Liveaboard Application Fee	\$250.00
Unattended Electrical Use: 30 AMP	\$35.00 /month
Unattended Electrical Use: 50 AMP	\$50.00 /month
Partnership Fee: 3-Partners/2-Partners/1-Partner	15.00%/10.00%/5.00% of slip rent*
Electronic Key Fob: first 3	\$20.00 /each
Electronic Key Fob: add'l over 3	\$80.00 /each
Sublease Fee: South Harbor	30% of slip fees
Sublease Fee: North Harbor	15% of slip fees
Waiting List	\$100.00 /year
Waiting List Bypass Fee: South Harbor	\$6,000.00 +1.5 x slip*
Waiting List Bypass Fee: North Harbor	\$2,000.00 +1.5 x slip*
Slip Leave Option	\$250.00 /year
Encroachment Permit Fee	\$150.00

\*Actual cost + admin overhead or \$125.00 minimum

\*\$0.10/SF/day additional space

\*Harbormaster approval required

\*Fees for guidance only. Charter approvals & fees are set by Port Commission.

\*Fee structure to be reviewed with FY23 budget

\*Approved partnerships eligible for first 4 at \$20/fob.

\*Applicable to business use only

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 March 2019

Date	No.	Vendor	Description	Amount
3/4/2019	51305	A Tool Shed Rentals	Wood Chipper, Air Compressor, Back Hoe Rental	\$5,039.42
3/4/2019	51306	AA Safe & Security Co.	Restroom Door Lever	\$224.95
3/4/2019	51307	Ace Portable Services	Portable Toilet Rental	\$95.93
3/4/2019	51308	AmeriDyn	Dynamics Support	\$12.50
3/4/2019	51309	Amerigas	Ancillary Equipment Fuel	\$85.98
3/4/2019	51310	AT&T	Telephone	\$1,015.12
3/4/2019	51311	AT&T Mobility	Tablet Service	\$235.50
3/4/2019	51312	Baker, Robert	Key Deposit Refund	\$40.00
3/4/2019	51313	Barnes, Richard	Security Deposit Refund	\$235.00
3/4/2019	51314	Bay Building Janitorial, Inc.	Janitorial Service	\$5,292.00
3/4/2019	51315	Bay Plumbing Supply, Inc.	Torch Regulator	\$69.80
3/4/2019	51316	Beek, Joe	Security Deposit Refund	\$212.36
3/4/2019	51317	Big Creek	Drill Bits, Lumber for U-Dock Kayak Rack, Fuel Dock Whaler Replacement, Harbor Security Upgrade Tools, Door Installation Kit	\$816.11
3/4/2019	51318	Blackburn, John	Security Deposit Refund	\$326.00
3/4/2019	51319	Bobby's Pit Stop, Inc.	Ops Vehicle Heater Repair	\$425.53
3/4/2019	51320	Brass Key Locksmith, Inc.	Keyless Entry Boxes	\$277.97
3/4/2019	51321	Cale America, Inc.	CALE Parking Machine Maintenance	\$832.00
3/4/2019	51322	Capitola Pump Company, Inc.	Sump Pumps For Maintenance Use	\$1,499.84
3/4/2019	51323	Central Coast Systems	Fire Alarm Monitoring	\$210.00
3/4/2019	51324	Chris Sengezer	Buoy Lights	\$89.99
3/4/2019	51325	CHRISTENSEN, DEBRA	Security Deposit Refund	\$108.74
3/4/2019	51326	Citi Cards	Meeting Refreshments, Buoy Chemical Composites, Amazon Prime Business Membership	\$1,045.43
3/4/2019	51327	Coker Pump & Equipment Company	Twin Lakes Water Service Pump	\$2,193.38
3/4/2019	51328	Comcast	Business Internet	\$305.07
3/4/2019	51329	Comerica Cardmember Services	Aluminum Hinges, Anodes for Squirt, Megaphone, Latex Gloves, Argon Gauge, Buoy Lights, Printer Ink, Toilet Flush Valve for Twin Lakes, Dock Ladder, Drill Chuck, SWPPP Testing, Stormwater Filters for Boatyard, Picture Frames, Employee Luncheon, T-Fitting for Twin Lakes Water Line, Grounds Tools, Blankets, Hot Packs, Sharps Containers, Harbor Patrol Training, H2S Dredge Monitor Meter Repair, Recruitment Advertising	\$9,235.10
3/4/2019	51330	Computer Technical Specialists, Inc.	Harbor Office Server and installation	\$12,719.76
3/4/2019	51331	County of Santa Cruz Auditor	Citation Tax (January)	\$1,416.50
3/4/2019	51332	Crow's Nest Restaurant	1/2 Concession Lot Garbage (Tenant Reimbursement)	\$2,944.12
3/4/2019	51333	Crystal Springs Water Co.	Boatyard Drinking Water	\$2.00
3/4/2019	51334	Data Ticket, Inc.	Citation Processing - January	\$300.00



Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 March 2019

Date	No.	Vendor	Description	Amount
3/4/2019	51335	Dredging Supply Company, Inc.	<i>Twin Lakes</i> Water Intake System Valve	\$50.45
3/4/2019	51336	Ewing Irrigation Products, Inc.	Sand Bags	\$82.18
3/4/2019	51337	Fastenal Company	Welding Supplies, Markers, Screws, Bolts, Drill Set, Nuts, Screws	\$537.25
3/4/2019	51338	FedEx Office	Shipping	\$72.54
3/4/2019	51339	Flyers Energy, LLC	<i>Twin Lakes</i> Engine Oil, Ancillary Equipment Fuel	\$864.86
3/4/2019	51340	Garden Haven Nursery	Landscaping Supplies	\$161.73
3/4/2019	51341	Geo. H. Wilson, Inc.	Annual Boiler Service - 2222 East Cliff	\$540.00
3/4/2019	51342	Grainger	Gloves, Impact Wrench, Aero Dust, Maintenance Supplies, Door Closer, Surge Protector, Hammer, Pry Bar, American Flags, Vehicle Equipment & Signage, Cordless Hammer Drill, 15 Amp Plug, Latex Gloves, Dredge Tower Supplies, Sump Pump for Dredge, Flashlight	\$2,008.79
3/4/2019	51343	Henderson Marine Supply, Inc.	Fuel Dock Rubber Rail	\$1,512.50
3/4/2019	51344	Hose Shop	Clamps for Gate Install	\$60.48
3/4/2019	51345	Hub Parking Technology	Entry Gate Loop Cable - Concession Lot	\$64.80
3/4/2019	51346	King's Paint & Paper, Inc.	Wood Primer	\$16.13
3/4/2019	51347	Large's Metal Fabrication, Inc.	Steel for Diamond Buoys	\$985.25
3/4/2019	51348	Lawson	Plugs, Fittings, Impact Adapter, <i>Twin Lakes</i> Hydraulic Adapters	\$1,025.86
3/4/2019	51349	Lighthouse Welding	<i>Twin Lakes</i> Snorkel, Buoy Repair (Progress Payment)	\$4,255.00
3/4/2019	51350	Mark Eldridge	Mileage Reimbursement	\$81.88
3/4/2019	51351	Mark Larsen DBA: Viking	Window Cleaning	\$28.00
3/4/2019	51352	Marlar, Mick	Security Deposit Refund	\$123.88
3/4/2019	51353	Mata, Jon	Security Deposit Refund	\$5.20
3/4/2019	51354	Matt Kerkes	Mileage Reimbursement	\$608.48
3/4/2019	51355	MBS Business Systems	Copy Machine Maintenance Charges	\$1,447.71
3/4/2019	51356	McMaster-Carr Supply Company	<i>Twin Lakes</i> Buoy Fittings, Winch Tools, Primer, Lubricant	\$508.45
3/4/2019	51357	Merrall, Ronald	Security Deposit Refund	\$271.25
3/4/2019	51358	Mid County Auto Supply	Filter Kit - Dredge Vehicle	\$28.23
3/4/2019	51359	Mission Uniform Service	Uniform Service	\$325.56
3/4/2019	51360	Moffat & Nichol	Sea Level Rise Report (Progress Payment)	\$8,197.00
3/4/2019	51361	Neopost USA Inc.	Postage	\$500.00
3/4/2019	51362	Pacific Gas & Electric Company	Utilities & Energy Efficient Loan	\$30,896.03
3/4/2019	51363	Palace Art & Office Supply	Office Supplies	\$210.06
3/4/2019	51364	Payne, Deyess	Security Deposit Refund	\$645.41
3/4/2019	51365	R&B Company	Pipe Fuser Heater Repair, Rental, and Parts	\$1,734.47
3/4/2019	51366	Ramos, Brenda	Mileage Reimbursement	\$261.63

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 March 2019

Date	No.	Vendor	Description	Amount
3/4/2019	51367	Riverside Lighting & Electric	Wire, Connections, Fuses for Harbor Security Upgrades, Boatyard Lights	\$816.76
3/4/2019	51368	San Lorenzo	D Dock Restroom Door Replacement, Drill Bits, Light Bulbs	\$494.26
3/4/2019	51369	Santa Cruz Municipal Utilities	Utilities	\$13,306.29
3/4/2019	51370	SC Fuels	Fuel Dock Gas & Diesel, <i>Twin Lakes</i> Engine Oil	\$20,817.88
3/4/2019	51371	SCOTT MISER	Security Deposit Refund	\$88.00
3/4/2019	51372	Scotts Valley Sprinkler	Storm Drain Maintenance Supplies	\$82.50
3/4/2019	51373	Soil Control Lab	Maintenance Yard SWPPP Testing	\$366.00
3/4/2019	51374	Staples Credit Plan	1099 Forms	\$95.45
3/4/2019	51375	Supply Works	Janitorial Supplies	\$1,186.40
3/4/2019	51376	Svensden's Boat Works	Boatyard Retail Items	\$74.52
3/4/2019	51377	The Embroidery Works	Foul Weather Gear, Harbor Patrol Hats	\$323.06
3/4/2019	51378	Trans Supply	Buoy Lights	\$462.60
3/4/2019	51379	Triton Construction	Monthly Fuel Operator Service	\$75.00
3/4/2019	51380	Valero Marketing & Supply Company	Fleet Fuel	\$1,973.55
3/4/2019	51381	West Coast Wire Rope	Storm Anchor Ground Wire	\$1,373.41
3/4/2019	51382	West Marine Pro - 407990	Life Jacket Lights, 30 Amp Power Adapters, Radio Antennas, Buoys, Engine Adhesive for <i>Twin Lakes</i>	\$820.39
3/4/2019	51383	Zeiss, Paul	Security Deposit Refund	\$459.60
3/11/2019	51384	Marina Ware	Dock Gate Wireless Lock Cores & Spare Lock Sets	\$11,844.00
3/15/2019	51385	Employee #24	Holiday Payout	\$1,421.89
3/20/2019	51386	A Sign ASAP!	Boatyard Flea Market Banner	\$43.60
3/20/2019	51387	Allied Administrators for Delta Dental	Dental Insurance	\$2,531.53
3/20/2019	51388	AT&T	Telephone	\$1,375.67
3/20/2019	51389	Atchison Barisone Condotti & Kovacevich	Legal Consultation	\$225.00
3/20/2019	51390	CIT	Telephone System Lease	\$338.48
3/20/2019	51391	Bellingham Marine Industries, Inc.	Water Line Repair Parts	\$511.63
3/20/2019	51392	BERTOLUCCI, LORI	Security Deposit Refund	\$308.90
3/20/2019	51393	Big Creek	Screws & Bolts	\$46.40
3/20/2019	51394	Blake Anderson	Training Reimbursement	\$216.31
3/20/2019	51395	Burke, Williams & Sorensen, LLP	Legal Consultation	\$8,211.29
3/20/2019	51396	Cale America, Inc.	CALE Monthly Service	\$832.00
3/20/2019	51397	Callan Marine LTD	Dredge Consulting & Training	\$19,238.45
3/20/2019	51398	Carpi & Clay	Washington Representation	\$800.00
3/20/2019	51399	City of Sacramento	SAVE Grant Funds Assist (Unused Funding)	\$5,747.52
3/20/2019	51400	Comcast	Business Internet	\$16.36
3/20/2019	51401	Complete Mailing Service	Rate Increase Mailings & Postage, Statement Mailing & Postage	\$1,347.46

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 March 2019

Date	No.	Vendor	Description	Amount
3/20/2019	51402	Computer Technical Specialists, Inc.	E-mail Scanning & Backup	\$283.50
3/20/2019	51403	CONSIGLIO, M	Key Deposit Refund	\$40.00
3/20/2019	51404	DAVIS, RICK	Key Deposit Refund	\$25.00
3/20/2019	51405	Don Kinnamon	Training Reimbursement	\$794.95
3/20/2019	51406	Ecosystems West Consulting Group	Endangered Species Training, Coastal Commission Permit – Aldo's Conceptual Building Design Review Process	\$7,105.00
3/20/2019	51407	FedEx Office	Shipping	\$27.42
3/20/2019	51408	First Alarm Security & Patrol, Inc.	Security Patrol	\$4,263.00
3/20/2019	51409	Flores, Tammy	Key Deposit Refund	\$20.00
3/20/2019	51410	Fox, Thai	Key Deposit Refund	\$30.00
3/20/2019	51411	FREITAS, DENNIS	Key Deposit Refund	\$40.00
3/20/2019	51412	Friedman, Debbie	Parking Refund	\$11.00
3/20/2019	51413	Garda CL West, Inc.	Deposit Courier Service	\$265.05
3/20/2019	51414	Gear, Keith	Security Deposit Refund	\$330.38
3/20/2019	51415	GITLER, MARK	Key Deposit Refund	\$5.00
3/20/2019	51416	Grunstra, Judy	Parking Refund	\$4.42
3/20/2019	51417	Gsolutionz	Telephone System Maintenance	\$199.99
3/20/2019	51418	HAMAGUCHI, PATRICIA	Security Deposit Refund	\$308.90
3/20/2019	51419	HOADE, MALACHI	Key Deposit Refund	\$40.00
3/20/2019	51420	Home Depot Credit Services	Welding Helmet, Extension Cords, Bird Spikes, Eye Bolts, Hammers, Safety Gloves, Spring Links, Coil Chain, Steel, Sheet Metal Screws, Hose Spray Equipment, Bearings, Pins, Hinge, Sand Paper	\$1,125.20
3/20/2019	51421	Hose Shop	Hose Adapter & Towels	\$57.12
3/20/2019	51422	Independent Electric Supply, Inc.	Electrical Wire Crimping Tool	\$75.37
3/20/2019	51423	Jada Broadcasting	Boating Safety Week Promotion, Memorial Day Promotion	\$598.00
3/20/2019	51424	Jim Clark	Backflow Testing	\$585.14
3/20/2019	51425	Jorgensen, Siegel, McClure & Flegel, LLP	Legal Consultation	\$500.00
3/20/2019	51426	Large's Metal Fabrication, Inc.	Fuel Dock Repair Steel, Aluminum for Gates	\$285.10
3/20/2019	51427	Lee, Roger	Security Deposit Refund	\$565.00
3/20/2019	51428	Lighthouse Welding	Twin Lakes Snorkel (Progress Payment)	\$7,500.00
3/20/2019	51429	MAILFINANCE	Postage Meter Lease	\$179.21
3/20/2019	51430	McCampbell Analytical, Inc.	SWPPP Testing - Boatyard	\$149.00
3/20/2019	51431	Employee #262	1/16/19-1/31/19 Payroll	\$49.32
3/20/2019	51432	Merrall, Ronald	Key Deposit Refund	\$20.00
3/20/2019	51433	Mesiti-Miller Engineering, Inc.	Engineering Services: Aldo's Seawall Design	\$2,002.00

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 March 2019

Date	No.	Vendor	Description	Amount
3/20/2019	51434	Mid County Auto Supply	Dauntless Lighting & Fuses	\$38.20
3/20/2019	51435	Mission Uniform Service	Uniform Service	\$435.17
3/20/2019	51436	Nicholas Henning	Monthly Refuse Collection	\$2,250.00
3/20/2019	51437	O'Hare, Toni	Key Deposit Refund	\$40.00
3/20/2019	51438	Operating Engineers Local Union No. 3	OE3 Dues (Payroll Deduction)	\$256.00
3/20/2019	51439	Pacific Coast Termite Inc.	Termite Treatment - 495 Lake Avenue	\$4,950.00
3/20/2019	51440	Pacific Crest Engineering, Inc.	California Environmental Reporting System Maps Preparation	\$1,660.00
3/20/2019	51441	Pacific Gas & Electric Company	Utilities	\$14,577.10
3/20/2019	51442	Palace Art & Office Supply	Office Supplies	\$319.64
3/20/2019	51443	Peace Officers Research Association of CA	Association Dues (Payroll Deduction)	\$246.00
3/20/2019	51444	Peterson	Dozer Extended Warranty	\$1,300.00
3/20/2019	51445	PORAC Legal Defense Fund	Association Dues (Payroll Deduction)	\$360.00
3/20/2019	51446	Print Smith	Business Cards	\$464.01
3/20/2019	51447	Rowe Machinery	<i>Twin Lakes</i> Water Impeller Repair	\$200.00
3/20/2019	51448	County Clerk - Elections	2018 Election Expenses	\$92,344.16
3/20/2019	51449	Santa Cruz Municipal Utilities	Utilities	\$4,799.09
3/20/2019	51450	Silke Communications	Radio Repair - Harbor Patrol	\$304.18
3/20/2019	51451	Stagnero, Ken	Key Deposit Refund	\$20.00
3/20/2019	51452	Supply Works	Janitorial Supplies	\$57.29
3/20/2019	51453	Svensden's Boat Works	Boatyard Retail Items	\$88.00
3/20/2019	51454	Triton Construction	Monthly Fuel Operator Service	\$1,700.00
3/20/2019	51455	U.S. Bank Equipment Finance	Copier Lease	\$303.22
3/20/2019	51456	US Relay	Webcam Service	\$484.00
3/20/2019	51457	Verizon Wireless	Cell Phone & Tablet Service	\$313.31
3/20/2019	51458	VERMILYER, DAN	Key Deposit Refund	\$5.00
3/20/2019	51459	Walton, Chris	Key Deposit Refund	\$40.00
3/20/2019	51460	Watry Design, Inc.	Consulting Services: Concession Lot Parking Project	\$9,069.40
3/20/2019	51461	Waynar, Dave	Security Deposit Refund	\$61.74
3/20/2019	51462	West Marine Pro	Boatyard Retail Items	\$501.02
3/26/2019	51463	Lockton Insurance Brokers, LLC	Cyber Liability Insurance	\$4,176.50
3/5/2019	Various	Various Employees	2/16/19-2/28/19 Payroll	\$17,627.94
3/20/2019	Various	Various Employees	3/1/19-3/15/19 Payroll	\$18,119.99
3/1/2019	EFT	Merchant Services	Online Bill Pay Credit Card Fees	\$95.05
3/1/2019	EFT	Merchant Services	CALE Credit Card Fees	\$517.37

Santa Cruz Port District  
**Accounts Payable Monthly Check Register**  
 March 2019

Date	No.	Vendor	Description	Amount
3/1/2019	EFT	Merchant Services	Boatyard Credit Card Fees	\$226.40
3/1/2019	EFT	ChargeltPro	Front Desk Credit Card Fees	\$1,189.96
3/1/2019	EFT	ElectronicPayments	Fuel Dock Credit Card Fees	\$84.88
3/1/2019	EFT	Transaction Express	Online Bill Pay ACH Fees	\$249.64
3/5/2019	EFT	PAYCHEX	Payroll Service Fees	\$418.23
3/5/2019	EFT	PAYCHEX	2/16/19-2/28/19 Payroll Direct Deposit	\$82,862.05
3/5/2019	EFT	PAYCHEX	2/16/19-2/28/19 Payroll Direct Deposit	\$30,889.76
3/6/2019	EFT	CalPERS	Retirement (Employee & Employer Contribution)	\$6,331.83
3/6/2019	EFT	CalPERS	Retirement (Employee & Employer Contribution)	\$582.23
3/6/2019	EFT	CalPERS	Retirement (Employee & Employer Contribution)	\$7,272.28
3/6/2019	EFT	CalPERS	Health Insurance	\$31,883.71
3/7/2019	EFT	California State Disbursement Unit	Wage Garnishment	\$250.00
3/11/2019	EFT	Comerica Bank	Bank Fees	\$845.83
3/15/2019	EFT	PAYCHEX	Paychex Time & Attendance Fees	\$109.25
3/15/2019	EFT	ChargeltPro	Front Desk Credit Card Gateway	\$15.00
3/20/2019	EFT	PAYCHEX	Payroll Fees	\$433.03
3/20/2019	EFT	PAYCHEX	3/1/19-3/15/19 Payroll Direct Deposit	\$87,340.72
3/20/2019	EFT	PAYCHEX	3/1/19-3/15/19 Payroll Taxes	\$32,645.61
3/21/2019	EFT	Empower Retirement	457 Contributions (Payroll Deduction)	\$2,642.31
3/21/2019	EFT	CalPERS	Retirement (Employee & Employer Contribution)	\$6,386.66
3/21/2019	EFT	CalPERS	Retirement (Employee & Employer Contribution)	\$658.45
3/21/2019	EFT	CalPERS	Retirement (Employee & Employer Contribution)	\$7,292.28
3/21/2019	EFT	CalPERS	CalPERS Late Fee	\$200.00
3/21/2019	EFT	CalPERS	Unfunded Accrued Liability	\$446.33
3/21/2019	EFT	CalPERS	Unfunded Accrued Liability	\$296.54
3/21/2019	EFT	CalPERS	Unfunded Accrued Liability	\$18,668.40
3/21/2019	EFT	California State Disbursement Unit	Wage Garnishment	\$250.00
3/22/2019	EFT	Empower Retirement	457 Contributions (Payroll Deduction)	\$2,505.01
<b>Total March 2019 Disbursements</b>				<b>\$731,473.16</b>

**Harbormaster's Report – March 2019**

**Boatyard Report - Statistics**

	Jan	Feb	March
-Haul outs	12	13	22
-Hang in straps (surveys)	3	3	11
-Haul from water onto trailer	0	0	0
-Splash	12	11	23
-To/From trailer	0	0	2
-Crain Ops	1	0	0
-Masts	0	0	0
Trailerred boats (no lift)	2	1	0
Pressure Wash	1	0	0

**Boatyard Report - Activities**

There was an emergency haul out for the *Austin Ocean*, a Fairline 32. It is believed that loose shaft packing caused the vessel to sink. Two vessels came in via trailer to have work done.

**Harbor Activities/Events/News:**

The Department of Fish and Wildlife issued a declaration to close the commercial Dungeness crab fishery statewide on April 15, 2019, due to increased whale entanglement risk anticipated for the spring and summer months.

Recreational salmon and rockfish season opened this month. Early reports indicate that both species are biting.

Six seasonal employees were hired. Five have completed orientation and are currently undergoing training; the sixth person will join the harbor after the school year ends.

**Training/Conferences:** During the past month, harbor staff participated in the following training/conferences:

**Santa Cruz Harbor Introduction:** 12 former and new seasonal employees attended this two hour training session.

**Grant Writing Workshop:** The Department of Boating and Waterways (DBW) presented this one day training session to assist those who write and apply for DBW grants.

**Firearms and Less Lethal Launchers:** Deputy Harbormasters attended this one day, quarterly training session. Staff also received training with the less lethal launchers that will soon be deployed.

**California Boating Congress:** This annual, one day event brings the marine industry and boating community to advocate on issues affecting this part of California's economy.

**Fuel Prices**

Unleaded	\$4.29
Commercial Unleaded	\$4.08
Diesel	\$3.89
Commercial Diesel	\$3.79

## Santa Cruz Port District

### Facilities and Engineering Manager's Report

Public Meeting of April 23, 2019

#### Dredging

##### North Harbor Dredging

Crews have repaired and redeployed the 10" offshore pipe to ensure north harbor dredging continues through the remainder of the season. The crew will complete a half cut of material in the X/J channel to ensure *Dauntless* and other barges can make use of the north end landing for loading and unloading equipment during the offseason.

##### Entrance Dredging

Crews continue to make progress digging in the south harbor, with depths exceeding 20' in some areas. Staff anticipates requesting an extension of the dredge season through May 31, 2019. This will ensure a safe and navigable channel and allow time to clean up the west and east side of the federal navigation channel.

#### Maintenance

##### Aerators

It's that time of year again to install our aerators. Crews have been preparing the aerators and are currently fabricating a guard system to prevent injury in the event someone gets too close to the propeller while it's running.

##### Toyo Pump

Crews are planning to deploy the Toyo pump again sometime in May 2019.

##### Public Pier

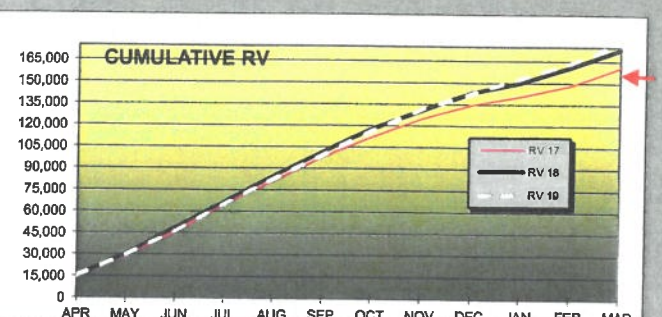
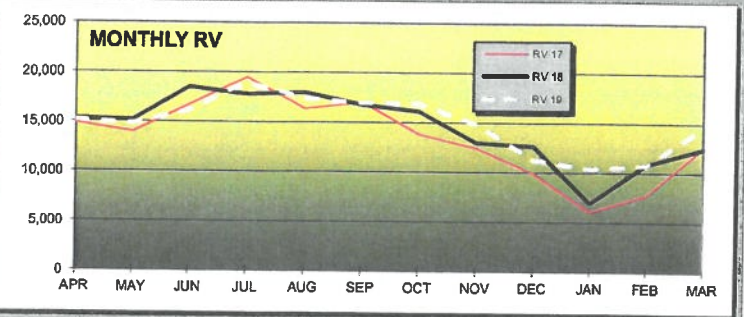
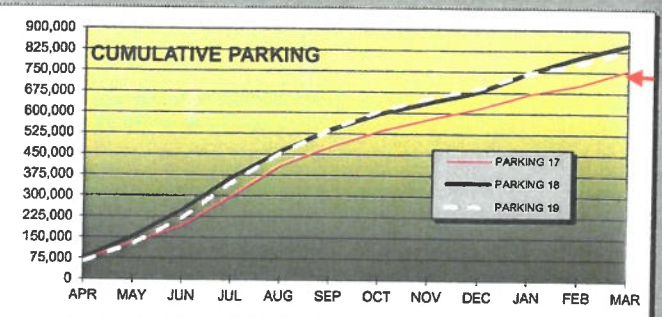
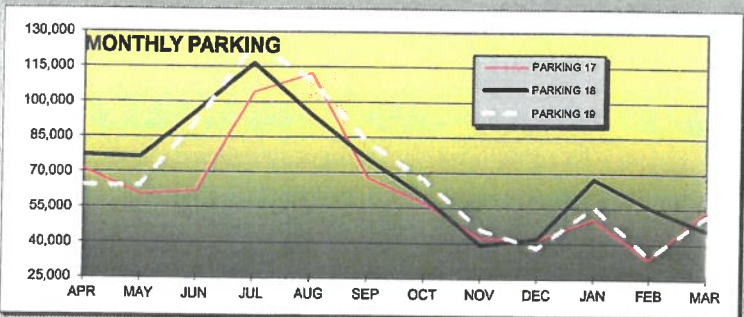
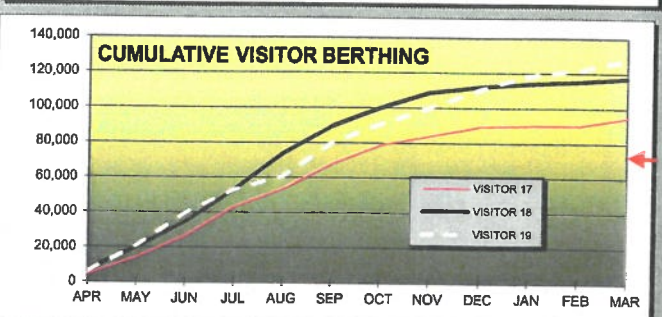
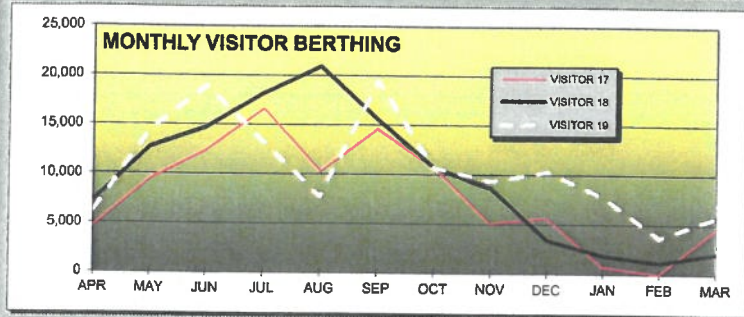
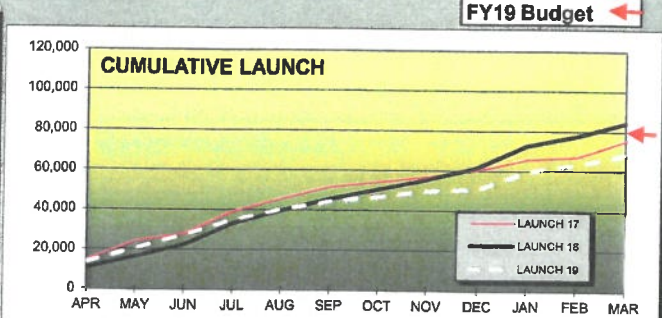
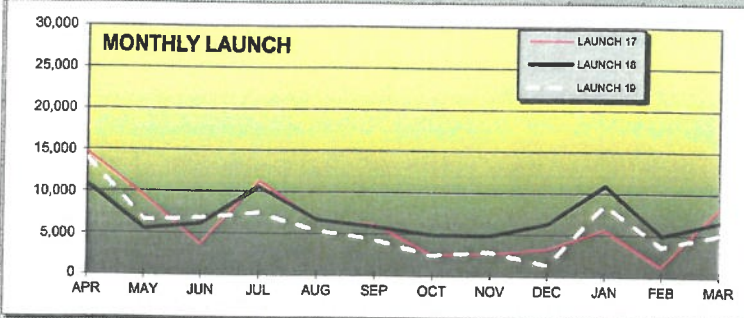
Crews completed the necessary beam repair to the public pier above the fuel dock. Crews removed decking, joist, and guardrails and changed out the beam with the help from *Dauntless*.

##### FF-Dock

Crews opened up FF dock and replaced whalers and blocking and added flotation to correct the sag in the dock. Crews were able to repair the dock instead of replacing the 90' main body section.

# SEASONAL INCOME

FY19 Budget ←





Santa Cruz Port District  
Monthly Budget Report  
For the Twelve Months Ending Sunday, March 31, 2019

Account	Description	MTD	YTD	FY19 BUDGET	REMAINING	% BUDGET
<b>OPERATING INCOME</b>						
000-000-000-0000-4000	Slip Rent Permanent	\$358,823	\$4,323,478	\$4,359,276	(\$35,798)	99%
000-000-000-0000-4002	Slip Rent Visitors	\$5,764	\$127,963	\$75,000	\$52,963	171%
000-000-000-0000-4003	Annual Slip Rent Discount	(\$14)	(\$3,020)	(\$1,000)	(\$2,020)	302%
000-000-000-0000-4006	Tenant Concession Rent	\$134,361	\$1,795,443	\$1,749,060	\$46,383	103%
000-000-000-0000-4008	Misc. Tenant Rent (Sewer)	\$5,423	\$124,569	\$105,000	\$19,569	119%
000-000-000-0000-4010	Launch Fees	\$5,075	\$68,541	\$80,000	(\$11,459)	86%
000-000-000-0000-4012	Liveaboard	\$5,750	\$76,191	\$70,000	\$6,191	109%
000-000-000-0000-4014	Catamaran Storage	\$1,591	\$23,775	\$20,400	\$3,375	117%
000-000-000-0000-4016	North Harbor Dry Storage	\$14,876	\$177,123	\$163,200	\$13,923	109%
000-000-000-0000-4018	7th Ave Dry Storage	\$9,160	\$107,987	\$104,040	\$3,947	104%
000-000-000-0000-4020	Waiting List	(\$6,800)	\$115,831	\$90,000	\$25,831	129%
000-000-000-0000-4024	Slip Leave Option	(\$500)	\$5,000	\$500	\$4,500	1000%
000-000-000-0000-4026	Partnership Fees	\$3,211	\$39,811	\$41,820	(\$2,009)	95%
000-000-000-0000-4028	Sublease Fees	\$2,243	\$27,091	\$20,400	\$6,691	133%
000-000-000-0000-4030	Variable/Utility Fees	\$15,969	\$189,652	\$182,070	\$7,582	104%
000-000-000-0000-4032	Late Fees	\$985	\$51,444	\$50,000	\$1,444	103%
000-000-000-0000-4036	Citations	\$4,562	\$102,482	\$80,000	\$22,482	128%
000-000-000-0000-4040	Credit Card Convenience Charges	\$1,849	\$17,022	\$8,000	\$9,022	213%
000-000-000-0000-4100	Parking - Concession Lot	\$31,201	\$407,664	\$737,000	(\$329,336)	55%
000-000-000-0000-4102	Parking - Launch Area	\$1,046	\$33,718		\$33,718	0%
000-000-000-0000-4104	Parking - Westside	\$2,866	\$122,291		\$122,291	0%
000-000-000-0000-4110	Parking - 4000 Lot	\$3,764	\$34,811		\$34,811	0%
000-000-000-0000-4118	Meter Permits & Coin	\$9,732	\$205,490		\$205,490	0%
000-000-000-0000-4120	Slip Renter Parking Permits	\$3,325	\$28,060	\$12,000	\$16,060	234%
000-000-000-0000-4122	RV Parking	\$14,677	\$178,569	\$155,000	\$23,569	115%
000-000-000-0000-4200	Fuel Sales Gasoline	\$5,419	\$174,399	\$230,000	(\$55,601)	76%
000-000-000-0000-4202	Fuel Sales Diesel	\$10,308	\$320,721	\$260,000	\$60,721	123%
000-000-000-0000-4210	Wash Rack	\$166	\$7,624	\$9,000	(\$1,376)	85%
000-000-000-0000-4220	Boatyard Retail	\$410	\$8,750	\$10,000	(\$1,250)	88%
000-000-000-0000-4225	Boatyard Labor			\$1,000	(\$1,000)	0%
000-000-000-0000-4230	Boatyard Rental	\$130	\$2,356	\$1,500	\$856	157%
000-000-000-0000-4235	Boatyard Misc.	\$3,119	\$28,768	\$35,000	(\$6,232)	82%
000-000-000-0000-4240	Lay Days/Storage	\$20,476	\$110,297	\$75,000	\$35,297	147%
000-000-000-0000-4245	Vessel Haulout	\$12,478	\$116,404	\$102,000	\$14,404	114%
000-000-000-0000-4250	Vessel Berthing	\$2,063	\$16,605	\$14,000	\$2,605	119%
000-000-000-0000-4299	Unallocated Revenue	\$0	(\$0)		(\$0)	0%
	<b>OPERATING INCOME</b>	<b>\$683,507</b>	<b>\$9,166,911</b>	<b>\$8,839,266</b>	<b>\$327,645</b>	<b>104%</b>
<b>EXPENSE SUMMARY BY PROGRAM</b>						
	Administrative Services (110)	\$43,836	\$649,190	\$727,018	\$77,828	89%
	Finance & Purchasing (120)	\$10,245	\$168,863	\$191,294	\$22,431	88%
	Property Management (130)	\$126,672	\$471,019	\$439,637	(\$31,382)	107%
	Environmental & Permitting (140)	\$9,490	\$128,447	\$205,654	\$77,207	62%
	Port Commission Support (190)	\$6,080	\$45,932	\$51,189	\$5,257	90%
	Harbor Patrol (210)	\$49,298	\$628,486	\$635,630	\$7,144	99%
	Marina Management (220)	\$53,648	\$529,878	\$445,119	(\$84,759)	119%
	Rescue Services (230)	\$6,083	\$95,518	\$101,958	\$6,440	94%
	Parking Services (240)	\$18,922	\$353,664	\$355,034	\$1,370	100%
	Events (250)	\$940	\$30,691	\$42,844	\$12,153	72%
	Fuel Services (280)	\$19,018	\$413,663	\$478,065	\$64,382	87%
	Docks, Piers, Marine Structures (310)	\$23,586	\$215,580	\$266,610	\$51,030	81%
	Utilities (320)	\$3,926	\$82,879	\$124,940	\$42,061	66%
	Buildings (330)	\$24,988	\$283,240	\$282,080	(\$1,160)	100%
	Grounds (340)	\$63,912	\$738,258	\$700,736	(\$37,522)	105%
	Aeration (350)	\$2,571	\$36,844	\$54,263	\$17,419	68%
	Fishery Support (360)	\$152	\$2,763	\$18,935	\$16,172	15%
	Capital Projects (390)	\$0	\$462,849	\$437,601	(\$25,248)	106%
	Dredging Operations (400)	\$124,108	\$1,247,124	\$1,314,884	\$67,760	95%
	Boatyard Operations (500)	\$17,520	\$249,353	\$253,158	\$3,805	99%
	<b>OPERATING EXPENSES</b>	<b>\$604,996</b>	<b>\$6,834,260</b>	<b>\$7,126,649</b>	<b>\$292,389</b>	<b>96%</b>
	<b>OPERATING PROFIT</b>	<b>\$78,511</b>	<b>\$2,332,650</b>	<b>\$1,712,617</b>	<b>(\$620,033)</b>	<b>136%</b>

Santa Cruz Port District  
 Monthly Budget Report  
 For the Twelve Months Ending Sunday, March 31, 2019

<b>NON OPERATING INCOME/(EXPENSE)</b>						
000-000-000-0000-4300	Harbor Services Charge	\$1,216	\$5,593	\$10,000	(\$4,407)	56%
000-000-000-0000-4308	Interest Income	\$157	\$166,170	\$53,950	\$112,220	308%
000-000-000-0000-4310	Other Income	\$15,736	\$66,614	\$20,000	\$46,614	333%
000-000-000-0000-4350	AGWA Contributions			\$12,000	(\$12,000)	0%
000-000-000-0000-4375	USACE Reimbursement	\$0	\$449,000	\$385,000	\$64,000	117%
000-000-000-0000-4400	Grants - State	\$0	\$25,679		\$25,679	0%
000-000-000-0000-4404	Grants - Other/Misc.	\$0	\$0	\$5,000	(\$5,000)	0%
000-000-000-0000-4405	Grants - DBAW	\$0	\$22,637		\$22,637	0%
000-000-000-0000-4406	County Rescue Contribution	\$0	\$12,493	\$23,725	(\$11,233)	53%
000-000-000-0000-4407	PG&E Easement	\$0	\$113,437		\$113,437	0%
000-000-000-0000-4408	Waste Oil Grant	\$0	\$14,448	\$12,000	\$2,448	120%
000-000-000-0000-4500	Gain/(Loss) on Asset Disposal	\$0	\$1,802		\$1,802	0%
000-000-000-0000-4600	Cash Over/Under	(\$297)	(\$616)		(\$616)	0%
000-000-000-0000-4900	Election Expense	\$0	(\$92,344)		(\$92,344)	0%
	Principal Debt Payments	\$0	(\$1,132,038)	(\$1,030,895)	(\$101,143)	110%
	Capital Improvement Program	(\$48,539)	(\$1,388,986)	\$0	(\$1,388,986)	0%
	Capitalized Expenses	(\$7,500)	(\$504,011)	(\$415,258)	(\$88,753)	121%
	Depreciation	(\$140,002)	(\$1,680,018)	\$0	(\$1,680,018)	0%
	<b>NET INCOME/(LOSS)</b>	<b>(\$100,717)</b>	<b>(\$1,587,491)</b>	<b>\$788,139</b>	<b>(\$2,375,630)</b>	<b>(201%)</b>

**ADMINISTRATIVE SERVICES DEPT.**

Salaries - Regular	\$26,749	\$329,054	\$360,372	\$31,318	91%
Salaries - Overtime	\$788	\$3,030	\$6,000	\$2,970	51%
Wages - Part Time/Temporary	\$5,366	\$31,429	\$55,000	\$23,571	57%
Salaries - Comp. Time	\$0	\$403	\$0	(\$403)	0%
Salaries - Vacation Pay	\$0	\$2,768	\$5,000	\$2,232	55%
Salaries - Holiday Pay	\$0	\$414	\$0	(\$414)	0%
Unemployment Insurance (SUI)	\$226	\$2,326	\$3,153	\$827	74%
FICA Medicare/Social Security	\$2,579	\$27,353	\$31,007	\$3,654	88%
Auto Allowance	\$200	\$2,334	\$2,400	\$66	97%
Workers' Compensation	\$0	\$17,594	\$15,310	(\$2,284)	115%
CalPERS Employer Share	\$3,196	\$36,980	\$39,210	\$2,230	94%
CalPERS Unfunded Accrued Liability	\$4,034	\$45,785	\$45,784	(\$1)	100%
Health Insurance	\$5,217	\$67,859	\$60,839	(\$7,020)	112%
Dental Insurance	\$378	\$4,648	\$3,675	(\$973)	126%
Long Term Disability/Life/AD&D	\$0	\$1,664	\$2,542	\$878	65%
Retiree Medical Contribution	\$417	\$5,000	\$5,200	\$200	96%
Printing & Newsletter	\$210	\$16,036	\$12,000	(\$4,036)	134%
Legal Notices	\$0	\$1,491	\$1,000	(\$491)	149%
Advertising	\$403	\$3,381	\$3,500	\$119	97%
Postage	\$451	\$9,074	\$12,000	\$2,926	76%
Promotional Expense	\$0	\$2,706	\$6,000	\$3,294	45%
Office Supplies	\$827	\$11,084	\$13,700	\$2,616	81%
Supplies	\$0	\$2,032	\$2,100	\$68	97%
Vehicle & Equipment Fuel	\$38	\$193	\$1,000	\$807	19%
Miscellaneous Employee Training	\$0	\$15,289	\$1,000	(\$14,289)	1529%
Pre-Employment Physicals	\$93	\$372	\$1,000	\$628	37%
Equipment Rental	\$0	\$0	\$1,000	\$1,000	0%
Insurance Premiums	\$9,520	\$118,913	\$125,000	\$6,087	95%
Insurance Claims	\$0	\$9,091	\$6,000	(\$3,091)	152%
Memberships, Dues, Subscriptions	\$0	\$12,797	\$12,250	(\$547)	104%
Meetings & Training	\$3,600	\$8,854	\$14,250	\$5,396	62%
Books	\$0	\$0	\$400	\$400	0%
Software	\$0	\$0	\$500	\$500	0%
Permit Fees	\$383	\$6,460	\$8,000	\$1,541	81%
Bank Service Charges	\$885	\$22,222	\$30,000	\$7,778	74%
Credit Card Fees	\$1,550	\$22,522	\$20,000	(\$2,522)	113%
Data Storage	\$225	\$1,800	\$3,000	\$1,200	60%
Employee Recognition	\$275	\$1,810	\$3,000	\$1,190	60%
Miscellaneous Expenses	\$91	\$6,626	\$5,000	(\$1,626)	133%
Commission Expenses	\$0	\$498	\$1,000	\$502	50%
Interest Expense	\$240	\$1,737	\$500	(\$1,237)	347%
Gas & Electricity	\$7,972	\$83,826	\$78,000	(\$5,826)	107%
Water, Sewer, Garbage	\$7,278	\$137,001	\$130,000	(\$7,001)	105%
Telephone & Alarms	\$2,052	\$28,048	\$52,000	\$23,952	54%
Sanitary Dist. Charges	\$102,529	\$111,360	\$96,000	(\$15,360)	116%
Miscellaneous Professional Services	\$800	\$9,600	\$12,000	\$2,400	80%
Legal Consultation	\$1,548	\$60,398	\$51,000	(\$9,398)	118%
Technical Services	\$59	\$54,463	\$113,000	\$58,537	48%
Contract Services	\$471	\$9,396	\$12,000	\$2,604	78%
Uniform Cleaning/Laundry	\$0	\$0	\$250	\$250	0%
Other Services	\$339	\$7,383	\$10,000	\$2,617	74%
AGWA	\$0	\$0	\$12,000	\$12,000	0%
Accounting & Auditing	\$1,161	\$42,146	\$46,000	\$3,854	92%
Software License & Application	\$0	\$11,688	\$20,500	\$8,812	57%
LAFCO Assessment	\$0	\$12,417	\$13,000	\$583	96%
Mileage Reimbursement	\$0	\$220	\$1,650	\$1,430	13%
Meetings & Seminars	\$2,481	\$3,830	\$3,000	(\$830)	128%
Signage	\$0	\$0	\$200	\$200	0%
Office Equipment R&M	\$0	\$14,893	\$20,000	\$5,107	74%
Vehicle Maintenance	\$0	\$704	\$2,000	\$1,296	35%
Permits & Inspections	\$298	\$2,669	\$2,500	(\$169)	107%
Equipment/Equipment R&M	\$1,011	\$17,599	\$21,000	\$3,401	84%
<b>TOTAL ADMIN. SERVICES DEPT.</b>	<b>\$195,937</b>	<b>\$1,461,268</b>	<b>\$1,614,792</b>	<b>\$153,524</b>	<b>90%</b>

<b>ADMINISTRATIVE SERVICES (110)</b>						
100-100-110-0000-5000	Salaries - Regular	\$19,157	\$206,333	\$220,446	\$14,113	94%
100-100-110-0000-5005	Salaries - Overtime			\$1,000	\$1,000	0%
100-100-110-0000-5010	Wages - Part Time/Temporary	\$0	\$880	\$5,000	\$4,120	18%
100-100-110-0000-5015	Salaries - Comp. Time	\$0	\$403		(\$403)	0%
100-100-110-0000-5020	Salaries - Vacation Pay	\$0	\$2,768	\$5,000	\$2,232	55%
100-100-110-0000-5025	Salaries - Holiday Pay	\$0	\$414		(\$414)	0%
100-100-110-0000-5055	Unemployment Insurance (SUI)	\$133	\$829	\$1,823	\$994	45%
100-100-110-0000-5060	FICA Medicare/Social Security	\$1,503	\$15,551	\$16,442	\$891	95%
100-100-110-0000-5075	Auto Allowance	\$200	\$2,334	\$2,400	\$66	97%
100-100-110-0000-5105	Workers' Compensation	\$0	\$10,170	\$8,850	(\$1,320)	115%
100-100-110-0000-5110	CalPERS Employer Share	\$2,045	\$23,668	\$25,510	\$1,842	93%
100-100-110-0000-5112	CalPERS Unfunded Liability	\$2,582	\$29,304	\$29,304	\$0	100%
100-100-110-0000-5115	Health Insurance	\$3,113	\$41,204	\$35,650	(\$5,554)	116%
100-100-110-0000-5120	Dental Insurance	\$219	\$2,687	\$2,124	(\$563)	127%
100-100-110-0000-5125	Long Term Disability/Life/AD&D	\$0	\$962	\$1,469	\$507	65%
100-100-110-0000-5140	Retiree Medical Contribution	\$417	\$5,000	\$5,200	\$200	96%
100-100-110-0000-5200	Printing & Newsletter	\$210	\$16,036	\$12,000	(\$4,036)	134%
100-100-110-0000-5202	Legal Notices	\$0	\$1,491	\$1,000	(\$491)	149%
100-100-110-0000-5204	Advertising	\$403	\$3,011	\$2,000	(\$1,011)	151%
100-100-110-0000-5206	Postage	\$451	\$9,074	\$12,000	\$2,926	76%
100-100-110-0000-5208	Promotional Expense	\$0	\$2,706	\$6,000	\$3,294	45%
100-100-110-0000-5214	Office Supplies	\$827	\$10,489	\$13,000	\$2,511	81%
100-100-110-0000-5217	Supplies	\$0	\$809	\$1,000	\$191	81%
100-100-110-0000-5240	Miscellaneous Employee Training	\$0	\$7,092	\$1,000	(\$6,092)	709%
100-100-110-0000-5242	Pre-Employment Physicals	\$93	\$372	\$1,000	\$628	37%
100-100-110-0000-5256	Equipment Rental			\$1,000	\$1,000	0%
100-100-110-0000-5262	Insurance Premiums	\$1,518	\$18,583	\$20,000	\$1,417	93%
100-100-110-0000-5264	Insurance Claims	\$0	\$9,091	\$6,000	(\$3,091)	152%
100-100-110-0000-5266	Memberships, Dues, Subscriptions	\$0	\$12,797	\$12,000	(\$797)	107%
100-100-110-0000-5268	Meetings & Training	\$0	\$1,962	\$5,000	\$3,038	39%
100-100-110-0000-5270	Books			\$300	\$300	0%
100-100-110-0000-5282	Bank Service Charges	\$885	\$22,222	\$30,000	\$7,778	74%
100-100-110-0000-5284	Credit Card Fees	\$1,550	\$22,522	\$20,000	(\$2,522)	113%
100-100-110-0000-5286	Data Storage	\$225	\$1,800	\$3,000	\$1,200	60%
100-100-110-0000-5288	Employee Recognition	\$275	\$1,810	\$3,000	\$1,190	60%
100-100-110-0000-5290	Miscellaneous Expenses	\$91	\$2,577	\$1,000	(\$1,577)	258%
100-100-110-0000-5298	Interest Expense	\$240	\$1,737	\$500	(\$1,237)	347%
100-100-110-0000-5310	Telephone & Alarms	\$1,663	\$22,734	\$42,000	\$19,266	54%
100-100-110-0000-5415	Miscellaneous Professional Services	\$800	\$9,600	\$12,000	\$2,400	80%
100-100-110-0000-5416	Legal Consultation	\$1,548	\$47,496	\$50,000	\$2,504	95%
100-100-110-0000-5420	Technical Services	\$59	\$11,522	\$20,000	\$8,478	58%
100-100-110-0000-5425	Contract Services	\$471	\$9,396	\$12,000	\$2,604	78%
100-100-110-0000-5450	Other Services	\$339	\$7,383	\$10,000	\$2,617	74%
100-100-110-0000-5465	Software License & Application	\$0	\$11,688	\$20,000	\$8,312	58%
100-100-110-0000-5470	LAFCO Assessment	\$0	\$12,417	\$13,000	\$583	96%
100-100-110-0000-5500	Mileage Reimbursement	\$0	\$139	\$1,000	\$861	14%
100-100-110-0000-5510	Meetings & Seminars	\$2,481	\$3,830	\$3,000	(\$830)	128%
100-100-110-0000-5694	Office Equipment R&M	\$0	\$14,893	\$20,000	\$5,107	74%
100-100-110-0000-5698	Equipment/Equipment R&M	\$338	\$9,402	\$13,000	\$3,598	72%
	<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>\$43,836</b>	<b>\$649,190</b>	<b>\$727,018</b>	<b>\$77,828</b>	<b>89%</b>

<b>FINANCE &amp; PURCHASING (120)</b>						
100-100-120-0000-5000	Salaries - Regular	\$6,021	\$82,489	\$89,579	\$7,090	92%
100-100-120-0000-5005	Salaries - Overtime			\$1,000	\$1,000	0%
100-100-120-0000-5010	Wages - Part Time/Temporary			\$3,000	\$3,000	0%
100-100-120-0000-5055	Unemployment Insurance (SUI)	\$0	\$495	\$770	\$275	64%
100-100-120-0000-5060	FICA Medicare/Social Security	\$461	\$6,145	\$6,948	\$803	88%
100-100-120-0000-5075	Auto Allowance	\$0	\$4		(\$4)	0%
100-100-120-0000-5105	Workers' Compensation	\$0	\$4,298	\$3,740	(\$558)	115%
100-100-120-0000-5110	CalPERS Employer Share	\$532	\$6,157	\$6,337	\$180	97%
100-100-120-0000-5112	CalPERS Unfunded Liability	\$672	\$7,623	\$7,623	(\$0)	100%
100-100-120-0000-5115	Health Insurance	\$1,196	\$14,950	\$14,878	(\$72)	100%
100-100-120-0000-5120	Dental Insurance	\$92	\$1,135	\$898	(\$237)	126%
100-100-120-0000-5125	Long Term Disability/Life/AD&D	\$0	\$407	\$621	\$214	65%
100-100-120-0000-5214	Office Supplies	\$0	\$595	\$500	(\$95)	119%
100-100-120-0000-5266	Memberships, Dues, Subscriptions			\$250	\$250	0%
100-100-120-0000-5268	Meetings & Training	\$0	\$900	\$2,000	\$1,100	45%
100-100-120-0000-5272	Software			\$500	\$500	0%
100-100-120-0000-5290	Miscellaneous Expenses	\$0	\$1,324	\$1,000	(\$324)	132%
100-100-120-0000-5412	Custodial Contract	\$111	\$111		(\$111)	0%
100-100-120-0000-5420	Technical Services	\$0	\$0	\$3,000	\$3,000	0%
100-100-120-0000-5460	Accounting & Auditing	\$1,161	\$42,146	\$46,000	\$3,854	92%
100-100-120-0000-5465	Software License & Application			\$500	\$500	0%
100-100-120-0000-5500	Mileage Reimbursement	\$0	\$82	\$150	\$68	55%
100-100-120-0000-5698	Equipment/Equipment R&M			\$2,000	\$2,000	0%
	<b>TOTAL FINANCE &amp; PURCHASING</b>	<b>\$10,245</b>	<b>\$168,863</b>	<b>\$191,294</b>	<b>\$22,431</b>	<b>88%</b>

<b>PROPERTY MANAGEMENT (130)</b>						
100-100-130-0000-5000	Salaries - Regular	\$12	\$10,885	\$8,440	(\$2,445)	129%
100-100-130-0000-5055	Unemployment Insurance (SUI)	\$0	\$26	\$80	\$54	33%
100-100-130-0000-5060	FICA Medicare/Social Security	\$1	\$832	\$725	(\$107)	115%
100-100-130-0000-5075	Auto Allowance	\$0	\$6		(\$6)	0%
100-100-130-0000-5105	Workers' Compensation	\$0	\$448	\$390	(\$58)	115%
100-100-130-0000-5110	CalPERS Employer Share	\$157	\$1,815	\$1,868	\$53	97%
100-100-130-0000-5112	CalPERS Unfunded Liability	\$198	\$2,247	\$2,247	(\$0)	100%
100-100-130-0000-5115	Health Insurance	\$125	\$1,724	\$1,478	(\$246)	117%
100-100-130-0000-5120	Dental Insurance	\$10	\$118	\$94	(\$24)	126%
100-100-130-0000-5125	Long Term Disability/Life/AD&D	\$0	\$42	\$65	\$23	65%
100-100-130-0000-5204	Advertising	\$0	\$370	\$1,500	\$1,130	25%
100-100-130-0000-5262	Insurance Premiums	\$8,002	\$100,330	\$105,000	\$4,670	96%
100-100-130-0000-5268	Meetings & Training	\$0	\$79	\$750	\$671	11%
100-100-130-0000-5290	Miscellaneous Expenses	\$0	\$1,693	\$2,000	\$307	85%
100-100-130-0000-5300	Gas & Electricity	\$7,972	\$83,826	\$78,000	(\$5,826)	107%
100-100-130-0000-5305	Water, Sewer & Garbage	\$7,278	\$137,001	\$130,000	(\$7,001)	105%
100-100-130-0000-5310	Telephone & Alarms	\$389	\$5,314	\$10,000	\$4,686	53%
100-100-130-0000-5315	Sanitary Dist Charges	\$102,529	\$111,360	\$96,000	(\$15,360)	116%
100-100-130-0000-5416	Legal Consultation	\$0	\$12,902	\$1,000	(\$11,902)	1290%
	<b>TOTAL PROPERTY MANAGEMENT</b>	<b>\$126,672</b>	<b>\$471,019</b>	<b>\$439,637</b>	<b>(\$31,382)</b>	<b>107%</b>

<b>ENVIRONMENTAL &amp; PERMITTING (140)</b>						
100-100-140-0000-5000	Salaries - Regular	\$262	\$5,856	\$15,939	\$10,083	37%
100-100-140-0000-5005	Salaries - Overtime	\$692	\$2,860	\$3,000	\$140	95%
100-100-140-0000-5010	Wages - Part Time/Temporary	\$5,366	\$30,549	\$46,000	\$15,451	66%
100-100-140-0000-5030	Salaries - Sick Pay	\$276	\$276		(\$276)	0%
100-100-140-0000-5040	Salaries - Call Back	\$0	\$72		(\$72)	0%
100-100-140-0000-5055	Unemployment Insurance (SUI)	\$86	\$961	\$237	(\$724)	406%
100-100-140-0000-5060	FICA Medicare/Social Security	\$505	\$3,041	\$4,700	\$1,659	65%
100-100-140-0000-5075	Auto Allowance	\$0	\$4		(\$4)	0%
100-100-140-0000-5105	Workers' Compensation	\$0	\$1,322	\$1,150	(\$172)	115%
100-100-140-0000-5110	CalPERS Employer Share	\$223	\$2,580	\$2,656	\$76	97%
100-100-140-0000-5112	CalPERS Unfunded Liability	\$281	\$3,195	\$3,195	\$0	100%
100-100-140-0000-5115	Health Insurance	\$378	\$4,598	\$4,360	(\$238)	105%
100-100-140-0000-5120	Dental Insurance	\$28	\$349	\$276	(\$73)	127%
100-100-140-0000-5125	Long Term Disability/Life/AD&D	\$0	\$125	\$191	\$66	65%
100-100-140-0000-5217	Supplies	\$0	\$1,180	\$1,000	(\$180)	118%
100-100-140-0000-5235	Vehicle & Equipment Fuel	\$38	\$193	\$1,000	\$807	19%
100-100-140-0000-5240	Miscellaneous Employee Training	\$0	\$8,197		(\$8,197)	0%
100-100-140-0000-5268	Meetings & Training	\$0	\$438	\$500	\$63	88%
100-100-140-0000-5276	Permit Fees	\$383	\$6,460	\$8,000	\$1,541	81%
100-100-140-0000-5292	Uniform Cleaning/Laundry	\$0	\$0	\$250	\$250	0%
100-100-140-0000-5420	Technical Services	\$0	\$42,940	\$90,000	\$47,060	48%
100-100-140-0000-5455	AGWA			\$12,000	\$12,000	0%
100-100-140-0000-5500	Mileage Reimbursement			\$500	\$500	0%
100-100-140-0000-5625	Signage			\$200	\$200	0%
100-100-140-0000-5650	Storm Drain Maintenance	\$0	\$1,684		(\$1,684)	0%
100-100-140-0000-5665	Vehicle Maintenance	\$0	\$704	\$2,000	\$1,296	35%
100-100-140-0000-5696	Permits & Inspections	\$298	\$2,669	\$2,500	(\$169)	107%
100-100-140-0000-5698	Equipment/Equipment R&M	\$673	\$8,197	\$6,000	(\$2,197)	137%
<b>TOTAL ENVIRONMENTAL &amp; PERMITTING</b>		<b>\$9,490</b>	<b>\$128,447</b>	<b>\$205,654</b>	<b>\$77,207</b>	<b>62%</b>

<b>PORT COMMISSION SUPPORT (190)</b>						
100-100-190-0000-5000	Salaries - Regular	\$1,296	\$23,491	\$25,968	\$2,477	90%
100-100-190-0000-5005	Salaries - Overtime	\$96	\$170	\$1,000	\$830	17%
100-100-190-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-100-190-0000-5055	Unemployment Insurance (SUI)	\$6	\$14	\$243	\$229	6%
100-100-190-0000-5060	FICA Medicare/Social Security	\$109	\$1,784	\$2,192	\$408	81%
100-100-190-0000-5075	Auto Allowance	\$0	\$25		(\$25)	0%
100-100-190-0000-5105	Workers' Compensation	\$0	\$1,356	\$1,180	(\$176)	115%
100-100-190-0000-5110	CalPERS Employer Share	\$238	\$2,758	\$2,839	\$81	97%
100-100-190-0000-5112	CalPERS Unfunded Liability	\$301	\$3,415	\$3,415	\$0	100%
100-100-190-0000-5115	Health Insurance	\$406	\$5,384	\$4,473	(\$911)	120%
100-100-190-0000-5120	Dental Insurance	\$29	\$358	\$283	(\$75)	127%
100-100-190-0000-5125	Long Term Disability/Life/AD&D	\$0	\$128	\$196	\$68	65%
100-100-190-0000-5214	Office Supplies			\$200	\$200	0%
100-100-190-0000-5217	Supplies	\$0	\$43	\$100	\$57	43%
100-100-190-0000-5268	Meetings & Training	\$3,600	\$5,475	\$6,000	\$525	91%
100-100-190-0000-5270	Books			\$100	\$100	0%
100-100-190-0000-5290	Miscellaneous Expenses	\$0	\$1,031	\$1,000	(\$31)	103%
100-100-190-0000-5294	Commission Expenses	\$0	\$498	\$1,000	\$502	50%
<b>TOTAL PORT COMMISSION SUPPORT</b>		<b>\$6,080</b>	<b>\$45,932</b>	<b>\$51,189</b>	<b>\$5,257</b>	<b>90%</b>

Santa Cruz Port District  
Monthly Budget Report  
For the Twelve Months Ending Sunday, March 31, 2019

<b>OPERATIONS DEPT.</b>					
Salaries - Regular	\$64,049	\$794,488	\$753,884	(\$40,604)	105%
Salaries - Overtime	\$3,213	\$19,208	\$22,000	\$2,792	87%
Wages - Part Time/Temporary	\$12,674	\$185,436	\$197,500	\$12,064	94%
Salaries - Comp. Time	\$0	\$576	\$0	(\$576)	0%
Salaries - Vacation Pay	\$0	\$2,894	\$2,000	(\$894)	145%
Salaries - Holiday Pay	\$1,780	\$6,297	\$6,000	(\$297)	105%
Salaries - Sick Pay	\$96	\$862	\$1,000	\$138	86%
Salaries - Call Back	\$240	\$6,216	\$4,000	(\$2,216)	155%
Salaries - Call Ready	\$1,732	\$19,661	\$19,500	(\$161)	101%
Salaries - Night Differential	\$276	\$3,178	\$3,000	(\$178)	106%
Unemployment Insurance (SUI)	\$599	\$11,027	\$7,982	(\$3,045)	138%
FICA Medicare/Social Security	\$6,474	\$79,870	\$76,476	(\$3,394)	104%
Uniform Allowance	\$190	\$6,270	\$6,500	\$230	96%
Workers' Compensation	\$0	\$44,531	\$41,164	(\$3,367)	108%
CalPERS Employer Share	\$7,170	\$83,702	\$85,386	\$1,684	98%
CalPERS Unfunded Accrued Liability	\$9,050	\$102,718	\$102,720	\$2	100%
Health Insurance	\$12,921	\$165,115	\$154,603	(\$10,512)	107%
Dental Insurance	\$957	\$11,764	\$9,300	(\$2,464)	127%
Long Term Disability/Life/AD&D	\$0	\$4,212	\$6,433	\$2,221	65%
Retiree Medical Contribution	\$833	\$10,000	\$10,400	\$400	96%
Advertising	\$0	\$519	\$0	(\$519)	0%
Hazmat Supplies	\$0	\$1,062	\$500	(\$562)	212%
Safety Supplies	\$0	\$1,892	\$2,500	\$608	76%
Supplies	\$464	\$22,333	\$24,950	\$2,617	90%
Tools	\$1,352	\$1,866	\$2,010	\$144	93%
Harbor Patrol Supplies	\$0	\$241	\$3,500	\$3,259	7%
HBI Maintenance	\$0	\$1,804	\$5,000	\$3,196	36%
Almar Maintenance	\$230	\$10,383	\$9,500	(\$883)	109%
Fuel - Travelift	\$0	\$1,188	\$2,100	\$912	57%
Boat Fuel - HBI	\$650	\$7,925	\$6,000	(\$1,925)	132%
Boat Fuel - Free Ride	\$0	\$586	\$1,000	\$414	59%
Vehicle & Equipment Fuel	\$538	\$9,452	\$10,000	\$548	95%
Harbor Patrol Training	\$1,708	\$12,886	\$22,000	\$9,114	59%
Harbor Patrol Misc. Expense	\$0	\$8,959	\$10,000	\$1,041	90%
Boatyard Training	\$0	\$1,570	\$700	(\$870)	224%
Misc. Employee Training	\$0	\$575	\$2,300	\$1,725	25%
Background Investigations	\$0	\$0	\$1,500	\$1,500	0%
Fuel Dock Gasoline	\$2,827	\$144,440	\$200,000	\$55,560	72%
Fuel Dock Diesel	\$12,878	\$228,800	\$230,000	\$1,200	99%
Fuel Dock Equipment & Supplies	\$0	\$0	\$1,000	\$1,000	0%
Underground Storage Tank Maintenance	\$1,775	\$9,360	\$2,500	(\$6,860)	374%
Rent & Leases	\$0	\$4,800	\$10,000	\$5,200	48%
Equipment Rental	\$0	\$2,846	\$1,000	(\$1,846)	285%
Insurance Premiums	\$1,294	\$15,800	\$25,700	\$9,900	61%
Software	\$0	\$0	\$1,000	\$1,000	0%
Permit Fees	\$0	\$6,118	\$6,300	\$182	97%
Booking Fees	\$0	\$0	\$2,000	\$2,000	0%
Bad Debt Expense	\$9,557	\$9,035	\$15,000	\$5,965	60%
Lien Sale Expense	\$5,748	\$22,923	\$2,500	(\$20,423)	917%
Credit Card Fees	\$1,376	\$28,235	\$23,000	(\$5,235)	123%
Uniform Cleaning/Laundry	\$0	\$586	\$900	\$314	65%
Hazmat Disposal	\$0	\$2,565	\$5,200	\$2,635	49%
Contract Services	\$0	\$26,860	\$24,500	(\$2,360)	110%
Engineering Services	\$0	\$4,082	\$500	(\$3,582)	816%
Other Services	\$875	\$90,289	\$77,000	(\$13,289)	117%
Software License & Application	\$0	\$0	\$4,000	\$4,000	0%
Mileage Reimbursement	\$346	\$2,919	\$2,200	(\$719)	133%
Transportation Expenses	\$23	\$23	\$0	(\$23)	0%
Meetings & Seminars	\$0	\$211	\$300	\$89	70%
Boatyard Gas & Electricity	\$0	\$0	\$2,500	\$2,500	0%
Boatyard Water, Sewer, Garbage	\$224	\$4,216	\$2,500	(\$1,716)	169%
Boatyard Telephone & Alarms	\$108	\$1,476	\$2,500	\$1,024	59%
Sanitary District Charges	\$0	\$38	\$1,000	\$962	4%
Miscellaneous Professional Services	\$0	\$178	\$3,000	\$2,822	6%
Fueling Equipment R&M	\$0	\$4,572	\$2,500	(\$2,072)	183%
Water Taxi Maintenance	\$0	\$3,312	\$3,500	\$188	95%
Signage	\$0	\$1,970	\$2,000	\$30	99%
Parking Meters R&M	\$91	\$1,276	\$1,100	(\$176)	116%
Vehicle Maintenance	\$132	\$5,899	\$10,000	\$4,101	59%
Boatyard Cost of Goods Sold	\$841	\$7,229	\$10,000	\$2,771	72%
Boatyard Filtration System R&M	\$0	\$3,880	\$3,000	(\$980)	133%
Boatyard Filtration Supplies	\$0	\$1,807	\$1,500	(\$307)	121%
Office Equipment R&M	\$0	\$311	\$200	(\$111)	156%
Equipment/Equipment R&M	\$55	\$17,749	\$11,000	(\$6,749)	161%
Communications Maintenance	\$0	\$2,102	\$2,000	(\$102)	105%
Misc. Expenses	\$0	\$3,627	\$4,500	\$873	81%
<b>TOTAL OPERATIONS DEPT.</b>	<b>\$165,345</b>	<b>\$2,300,901</b>	<b>\$2,310,808</b>	<b>\$9,907</b>	<b>100%</b>

**HARBOR PATROL (210)**

100-200-210-0000-5000	Salaries - Regular	\$24,024	\$290,909	\$284,143	(\$6,766)	102%
100-200-210-0000-5005	Salaries - Overtime	\$2,094	\$10,037	\$15,000	\$4,963	67%

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100-200-210-0000-5010	Wages - Part Time/Temporary	\$3,253	\$13,515	\$16,000	\$2,485	84%
100-200-210-0000-5015	Salaries - Comp. Time	\$0	\$576		(\$576)	0%
100-200-210-0000-5020	Salaries - Vacation Pay	\$0	\$2,881	\$2,000	(\$881)	144%
100-200-210-0000-5025	Salaries - Holiday Pay	\$1,780	\$5,840	\$5,000	(\$840)	117%
100-200-210-0000-5040	Salaries - Call Back	\$240	\$1,949	\$1,500	(\$449)	130%
100-200-210-0000-5045	Salaries - Call Ready	\$353	\$3,431	\$3,500	\$69	98%
100-200-210-0000-5050	Salaries - Night Differential	\$276	\$3,172	\$3,000	(\$172)	106%
100-200-210-0000-5055	Unemployment Insurance (SUI)	\$22	\$2,986	\$2,983	(\$5)	100%
100-200-210-0000-5060	FICA Medicare/Social Security	\$2,468	\$25,381	\$26,902	\$1,521	94%
100-200-210-0000-5100	Uniform Allowance	\$190	\$6,270	\$6,500	\$230	96%
100-200-210-0000-5105	Workers' Compensation	\$0	\$16,640	\$14,480	(\$2,160)	115%
100-200-210-0000-5110	CalPERS Employer Share	\$2,773	\$32,824	\$33,023	\$199	99%
100-200-210-0000-5112	CalPERS Unfunded Liability	\$3,500	\$39,726	\$39,726	\$0	100%
100-200-210-0000-5115	Health Insurance	\$4,740	\$61,712	\$60,494	(\$1,218)	102%
100-200-210-0000-5120	Dental Insurance	\$358	\$4,396	\$3,475	(\$921)	127%
100-200-210-0000-5125	Long Term Disability/Life/AD&D	\$0	\$1,574	\$2,404	\$830	65%
100-200-210-0000-5140	Retiree Medical Contribution	\$417	\$5,000	\$5,200	\$200	96%
100-200-210-0000-5217	Supplies	\$254	\$883	\$2,500	\$1,617	35%
100-200-210-0000-5218	Tools	\$614	\$820	\$1,000	\$180	82%
100-200-210-0000-5220	Harbor Patrol Supplies	\$0	\$241	\$3,500	\$3,259	7%
100-200-210-0000-5224	Almar Maintenance	\$230	\$2,018	\$2,500	\$482	81%
100-200-210-0000-5235	Vehicle & Equipment Fuel	\$454	\$7,974	\$7,000	(\$974)	114%
100-200-210-0000-5236	Harbor Patrol Training	\$793	\$9,387	\$12,000	\$2,613	78%
100-200-210-0000-5238	Harbor Patrol Misc. Expense	\$0	\$8,915	\$9,000	\$85	99%
100-200-210-0000-5244	Background Investigations			\$1,500	\$1,500	0%
100-200-210-0000-5262	Insurance Premiums	\$156	\$3,051	\$7,500	\$4,449	41%
100-200-210-0000-5278	Booking Fees			\$2,000	\$2,000	0%
100-200-210-0000-5415	Miscellaneous Professional Services	\$0	\$178	\$3,000	\$2,822	6%
100-200-210-0000-5450	Other Services	\$0	\$56,167	\$50,000	(\$6,167)	112%
100-200-210-0000-5500	Mileage Reimbursement	\$177	\$2,176	\$1,500	(\$676)	145%
100-200-210-0000-5510	Meetings & Seminars	\$0	\$211	\$300	\$89	70%
100-200-210-0000-5665	Vehicle Maintenance	\$132	\$5,541	\$5,000	(\$541)	111%
100-200-210-0000-5692	Communications Maintenance	\$0	\$2,102	\$2,000	(\$102)	105%
	<b>TOTAL HARBOR PATROL</b>	<b>\$49,298</b>	<b>\$628,486</b>	<b>\$635,630</b>	<b>\$7,144</b>	<b>99%</b>

**MARINA MANAGEMENT (220)**

100-200-220-0000-5000	Salaries - Regular	\$23,400	\$298,505	\$249,767	(\$48,738)	120%
100-200-220-0000-5005	Salaries - Overtime	\$978	\$3,060	\$1,000	(\$2,060)	306%
100-200-220-0000-5010	Wages - Part Time/Temporary	\$1,529	\$29,364	\$25,000	(\$4,364)	117%
100-200-220-0000-5025	Salaries - Holiday Pay	\$0	\$47	\$1,000	\$953	5%
100-200-220-0000-5040	Salaries - Call Back	\$0	\$479		(\$479)	0%
100-200-220-0000-5055	Unemployment Insurance (SUI)	\$130	\$1,763	\$1,704	(\$59)	103%
100-200-220-0000-5060	FICA Medicare/Social Security	\$2,014	\$25,822	\$15,365	(\$10,457)	168%
100-200-220-0000-5105	Workers' Compensation	\$0	\$9,504	\$8,270	(\$1,234)	115%
100-200-220-0000-5110	CalPERS Employer Share	\$2,748	\$31,801	\$32,730	\$929	97%
100-200-220-0000-5112	CalPERS Unfunded Liability	\$3,469	\$39,373	\$39,373	(\$0)	100%
100-200-220-0000-5115	Health Insurance	\$3,062	\$39,356	\$31,352	(\$8,004)	126%
100-200-220-0000-5120	Dental Insurance	\$204	\$2,511	\$1,985	(\$526)	126%
100-200-220-0000-5125	Long Term Disability/Life/AD&D	\$0	\$899	\$1,373	\$474	65%
100-200-220-0000-5140	Retiree Medical Contribution	\$417	\$5,000	\$5,200	\$200	96%
100-200-220-0000-5217	Supplies	\$0	\$2,213	\$2,500	\$287	89%
100-200-220-0000-5222	HBI Maintenance	\$0	\$1,792	\$2,500	\$708	72%
100-200-220-0000-5224	Almar Maintenance	\$0	\$4,025	\$3,000	(\$1,025)	134%
100-200-220-0000-5262	Insurance Premiums	\$222	\$1,752	\$4,000	\$2,248	44%
100-200-220-0000-5279	Bad Debt Expense	\$9,557	\$9,035	\$15,000	\$5,965	60%
100-200-220-0000-5280	Lien Sale Expenses	\$5,748	\$22,923	\$2,500	(\$20,423)	917%
100-200-220-0000-5465	Software License & Application			\$1,000	\$1,000	0%
100-200-220-0000-5500	Mileage Reimbursement	\$169	\$654	\$500	(\$154)	131%
	<b>TOTAL MARINA MANAGEMENT</b>	<b>\$53,648</b>	<b>\$529,878</b>	<b>\$445,119</b>	<b>(\$84,759)</b>	<b>119%</b>



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<b>RESCUE SERVICES (230)</b>						
100-200-230-0000-5000	Salaries - Regular	\$1,483	\$18,824	\$16,820	(\$2,004)	112%
100-200-230-0000-5005	Salaries - Overtime	\$70	\$1,943	\$1,000	(\$943)	194%
100-200-230-0000-5010	Wages - Part Time/Temporary			\$1,000	\$1,000	0%
100-200-230-0000-5025	Salaries - Holiday Pay	\$0	\$149		(\$149)	0%
100-200-230-0000-5040	Salaries - Call Back	\$0	\$3,245	\$2,000	(\$1,245)	162%
100-200-230-0000-5045	Salaries - Call Ready	\$1,378	\$16,230	\$16,000	(\$230)	101%
100-200-230-0000-5050	Salaries - Night Differential	\$0	\$6		(\$6)	0%
100-200-230-0000-5055	Unemployment Insurance (SUI)	\$0	\$191	\$354	\$163	54%
100-200-230-0000-5060	FICA Medicare/Social Security	\$216	\$3,096	\$3,196	\$100	97%
100-200-230-0000-5105	Workers' Compensation	\$0	\$1,977	\$1,720	(\$257)	115%
100-200-230-0000-5110	CalPERS Employer Share	\$168	\$1,940	\$1,996	\$56	97%
100-200-230-0000-5112	CalPERS Unfunded Liability	\$212	\$2,402	\$2,402	\$0	100%
100-200-230-0000-5115	Health Insurance	\$554	\$6,793	\$6,521	(\$272)	104%
100-200-230-0000-5120	Dental Insurance	\$42	\$522	\$413	(\$109)	126%
100-200-230-0000-5125	Long Term Disability/Life/AD&D	\$0	\$187	\$286	\$99	65%
100-200-230-0000-5212	Safety Supplies	\$0	\$1,621	\$1,500	(\$121)	108%
100-200-230-0000-5217	Supplies	\$0	\$197	\$250	\$53	79%
100-200-230-0000-5222	HBI Maintenance	\$0	\$12	\$2,500	\$2,488	0%
100-200-230-0000-5224	Almar Maintenance	\$0	\$4,340	\$4,000	(\$340)	109%
100-200-230-0000-5226	Boat Fuel - Almar	\$650	\$7,925	\$6,000	(\$1,925)	132%
100-200-230-0000-5228	Boat Fuel - HBI	\$84	\$277		(\$277)	0%
100-200-230-0000-5236	Harbor Patrol Training	\$914	\$3,499	\$10,000	\$6,501	35%
100-200-230-0000-5238	Harbor Patrol Miscellaneous Expense	\$0	\$43	\$1,000	\$957	4%
100-200-230-0000-5262	Insurance Premiums	\$312	\$3,746	\$6,000	\$2,254	62%
100-200-230-0000-5425	Contract Services	\$0	\$16,354	\$17,000	\$646	96%
<b>TOTAL RESCUE SERVICES</b>		<b>\$6,083</b>	<b>\$95,518</b>	<b>\$101,958</b>	<b>\$6,440</b>	<b>94%</b>

<b>PARKING SERVICES (240)</b>						
100-200-240-0000-5000	Salaries - Regular	\$5,746	\$72,491	\$84,226	\$11,735	86%
100-200-240-0000-5005	Salaries - Overtime	\$0	\$1,452	\$1,000	(\$452)	145%
100-200-240-0000-5010	Wages - Part Time/Temporary	\$6,572	\$125,034	\$119,000	(\$6,034)	105%
100-200-240-0000-5020	Salaries - Vacation Pay	\$0	\$13		(\$13)	0%
100-200-240-0000-5025	Salaries - Holiday Pay	\$0	\$170		(\$170)	0%
100-200-240-0000-5030	Salaries - Sick Pay	\$96	\$862	\$1,000	\$138	86%
100-200-240-0000-5040	Salaries - Call Back	\$0	\$160		(\$160)	0%
100-200-240-0000-5055	Unemployment Insurance (SUI)	\$385	\$4,519	\$717	(\$3,802)	630%
100-200-240-0000-5060	FICA Medicare/Social Security	\$969	\$15,534	\$16,647	\$1,113	93%
100-200-240-0000-5105	Workers' Compensation	\$0	\$3,999	\$5,894	\$1,895	68%
100-200-240-0000-5110	CalPERS Employer Share	\$680	\$7,866	\$8,095	\$229	97%
100-200-240-0000-5112	CalPERS Unfunded Liability	\$858	\$9,739	\$9,739	\$0	100%
100-200-240-0000-5115	Health Insurance	\$1,362	\$17,881	\$13,893	(\$3,988)	129%
100-200-240-0000-5120	Dental Insurance	\$86	\$1,057	\$835	(\$222)	127%
100-200-240-0000-5125	Long Term Disability/Life/AD&D	\$0	\$378	\$578	\$200	65%
100-200-240-0000-5212	Safety Supplies			\$500	\$500	0%
100-200-240-0000-5217	Supplies	\$0	\$11,337	\$12,000	\$664	94%
100-200-240-0000-5218	Tools	\$0	\$61	\$10	(\$51)	614%
100-200-240-0000-5231	Boat Fuel - Free Ride	\$0	\$586	\$1,000	\$414	59%
100-200-240-0000-5235	Vehicle & Equipment Fuel	\$84	\$1,477	\$3,000	\$1,523	49%
100-200-240-0000-5240	Miscellaneous Employee Training	\$0	\$575	\$1,800	\$1,225	32%
100-200-240-0000-5254	Rent & Leases	\$0	\$4,800	\$10,000	\$5,200	48%
100-200-240-0000-5272	Software			\$1,000	\$1,000	0%
100-200-240-0000-5284	Credit Card Fees	\$1,064	\$18,663	\$12,000	(\$6,663)	156%
100-200-240-0000-5292	Uniform Cleaning/Laundry	\$0	\$586	\$500	(\$86)	117%
100-200-240-0000-5425	Contract Services	\$0	\$10,280	\$7,000	(\$3,280)	147%
100-200-240-0000-5450	Other Services	\$875	\$33,195	\$25,000	(\$8,195)	133%
100-200-240-0000-5465	Software License & Application			\$1,000	\$1,000	0%
100-200-240-0000-5500	Mileage Reimbursement	\$0	\$90		(\$90)	0%
100-200-240-0000-5610	Water Taxi Maintenance	\$0	\$3,312	\$3,500	\$188	95%
100-200-240-0000-5625	Signage	\$0	\$1,557	\$1,000	(\$557)	156%
100-200-240-0000-5635	Parking Meters R&M	\$91	\$1,276	\$1,100	(\$176)	116%
100-200-240-0000-5665	Vehicle Maintenance	\$0	\$357	\$5,000	\$4,643	7%
100-200-240-0000-5698	Equipment/Equipment R&M	\$55	\$4,358	\$8,000	\$3,642	54%
<b>TOTAL PARKING SERVICES</b>		<b>\$18,922</b>	<b>\$353,664</b>	<b>\$355,034</b>	<b>\$1,370</b>	<b>100%</b>

<b>EVENTS (250)</b>						
100-200-250-0000-5000	Salaries - Regular	\$70	\$7,161	\$13,645	\$6,484	52%
100-200-250-0000-5005	Salaries - Overtime	\$0	\$1,699	\$2,000	\$301	85%
100-200-250-0000-5010	Wages - Part Time/Temporary	\$0	\$486	\$5,000	\$4,514	10%
100-200-250-0000-5055	Unemployment Insurance (SUI)	\$3	\$33	\$284	\$251	12%
100-200-250-0000-5060	FICA Medicare/Social Security	\$5	\$725	\$2,564	\$1,839	28%
100-200-250-0000-5105	Workers' Compensation	\$0	\$1,586	\$1,380	(\$206)	115%
100-200-250-0000-5110	CalPERS Employer Share	\$171	\$1,975	\$2,033	\$58	97%
100-200-250-0000-5112	CalPERS Unfunded Liability	\$215	\$2,446	\$2,446	\$0	100%
100-200-250-0000-5115	Health Insurance	\$441	\$5,547	\$5,232	(\$315)	106%
100-200-250-0000-5120	Dental Insurance	\$34	\$419	\$331	(\$88)	127%
100-200-250-0000-5125	Long Term Disability/Life/AD&D	\$0	\$150	\$229	\$79	66%
100-200-250-0000-5217	Supplies	\$0	\$5,475	\$4,200	(\$1,275)	130%
100-200-250-0000-5256	Equipment Rental	\$0	\$96	\$1,000	\$904	10%
100-200-250-0000-5290	Misc. Expenses	\$0	\$2,602	\$2,000	(\$602)	130%
100-200-250-0000-5625	Signage	\$0	\$290	\$500	\$210	58%
<b>TOTAL EVENTS</b>		<b>\$940</b>	<b>\$30,691</b>	<b>\$42,844</b>	<b>\$12,153</b>	<b>72%</b>

<b>FUEL SERVICES (280)</b>						
100-200-280-0000-5000	Salaries - Regular	\$93	\$2,065	\$2,059	(\$6)	100%
100-200-280-0000-5010	Wages - Part Time/Temporary	\$681	\$6,869	\$16,000	\$9,131	43%
100-200-280-0000-5055	Unemployment Insurance (SUI)	\$20	\$226	\$70	(\$156)	323%
100-200-280-0000-5060	FICA Medicare/Social Security	\$59	\$684	\$1,432	\$748	48%
100-200-280-0000-5105	Workers' Compensation	\$0	\$391	\$340	(\$51)	115%
100-200-280-0000-5110	CalPERS Employer Share	\$74	\$854	\$879	\$25	97%
100-200-280-0000-5112	CalPERS Unfunded Liability	\$93	\$1,058	\$1,058	\$0	100%
100-200-280-0000-5115	Health Insurance	\$110	\$1,346	\$1,289	(\$57)	104%
100-200-280-0000-5120	Dental Insurance	\$8	\$103	\$82	(\$21)	126%
100-200-280-0000-5125	Long Term Disability/Life/AD&D	\$0	\$37	\$56	\$19	66%
100-200-280-0000-5217	Supplies	\$0	\$8	\$1,000	\$992	1%
100-200-280-0000-5218	Tools	\$0	\$6		(\$6)	0%
100-200-280-0000-5245	Fuel Dock Gasoline	\$2,827	\$144,440	\$200,000	\$55,560	72%
100-200-280-0000-5246	Fuel Dock Diesel	\$12,878	\$228,800	\$230,000	\$1,200	99%
100-200-280-0000-5250	Fuel Dock Equipment & Supplies			\$1,000	\$1,000	0%
100-200-280-0000-5252	Underground Storage Tank Maintenance	\$1,775	\$9,360	\$2,500	(\$6,860)	374%
100-200-280-0000-5262	Insurance Premiums	\$292	\$3,506	\$5,500	\$1,994	64%
100-200-280-0000-5276	Permit Fees	\$0	\$3,895	\$3,800	(\$95)	103%
100-200-280-0000-5284	Credit Card Fees	\$85	\$5,441	\$7,000	\$1,559	78%
100-200-280-0000-5465	Software License & Application			\$1,500	\$1,500	0%
100-200-280-0000-5505	Transportation Expenses	\$23	\$23		(\$23)	0%
100-200-280-0000-5607	Fueling Equipment R&M	\$0	\$4,572	\$2,500	(\$2,072)	183%
100-200-280-0000-6100	Capitalized Equipment Xfer to 1100	\$0	\$10,944	\$12,000	\$1,056	91%
<b>TOTAL FUEL SERVICES</b>		<b>\$19,018</b>	<b>\$413,683</b>	<b>\$478,065</b>	<b>\$64,382</b>	<b>87%</b>

<b>FACILITIES DEPARTMENT</b>					
Salaries - Regular	\$67,910	\$713,645	\$798,647	\$85,002	89%
Salaries - Overtime	\$8,838	\$48,464	\$32,000	(\$16,464)	151%
Wages - Part Time/Temporary	\$4,121	\$112,170	\$67,500	(\$44,670)	166%
Salaries - Comp. Time	\$0	\$4,059	\$500	(\$3,559)	812%
Salaries - Vacation	\$0	\$5,271	\$2,500	(\$2,771)	211%
Salaries - Holiday Pay	\$0	\$1,075	\$1,000	(\$75)	108%
Salaries - Sick Pay	\$0	\$314	\$0	(\$314)	0%
Salaries - Call Back	\$0	\$4,013	\$2,200	(\$1,813)	182%
Salaries - Call Ready	\$538	\$10,633	\$10,000	(\$633)	106%
Salaries - Night Differential	\$0	\$5	\$0	(\$5)	0%
Unemployment Insurance (SUI)	\$56	\$8,597	\$9,664	\$1,067	89%
FICA Medicare/Social Security	\$6,242	\$70,132	\$85,750	\$15,618	82%
Workers' Compensation	\$0	\$52,794	\$46,040	(\$6,754)	115%
CalPERS Employer Share	\$5,013	\$58,014	\$61,608	\$3,594	94%
CalPERS Unfunded Accrued Liability	\$6,328	\$71,828	\$71,827	(\$1)	100%
Health Insurance	\$14,836	\$185,566	\$183,958	(\$1,608)	101%
Dental Insurance	\$1,135	\$13,947	\$11,025	(\$2,922)	127%
Long Term Disability/Life/AD&D	\$0	\$4,993	\$7,626	\$2,633	65%
Retiree Medical Contribution	\$1,667	\$20,000	\$20,800	\$800	96%
Hazmat Supplies	\$262	\$7,943	\$9,500	\$1,557	84%
Safety Supplies	\$896	\$14,710	\$14,000	(\$710)	105%
Office Supplies	\$0	\$0	\$200	\$200	0%
Janitorial Supplies	\$2,654	\$24,629	\$30,000	\$5,371	82%
Supplies	\$824	\$21,808	\$18,200	(\$3,608)	120%
Tools	\$2,798	\$18,848	\$30,000	\$11,152	63%
Boat Fuel - Odd Job	\$8	\$156	\$500	\$344	31%
Boat Fuel - Dredge Skiff	\$27	\$1,121	\$500	(\$621)	224%
Boat Fuel - Seabright	\$0	\$57,157	\$125,000	\$67,843	46%
Boat Fuel - Dauntless	\$1,569	\$15,071	\$7,500	(\$7,571)	201%
Vehicle & Equipment Fuel	\$938	\$22,933	\$15,000	(\$7,933)	153%
Misc. Employee Training	\$605	\$1,118	\$20,500	\$19,382	5%
Equipment Rental	\$96	\$10,938	\$36,000	\$25,062	30%
Insurance Premiums	\$11,311	\$135,053	\$191,000	\$55,947	71%
Memberships, Dues, Subscriptions	\$274	\$491	\$1,250	\$759	39%
Meetings & Training	\$202	\$1,371	\$4,500	\$3,129	30%
Books	\$0	\$0	\$100	\$100	0%
Permit Fees	\$0	\$7,660	\$13,500	\$5,840	57%
Miscellaneous Expenses	\$0	\$6,864	\$6,350	(\$514)	108%
Uniform Cleaning/Laundry	\$599	\$9,754	\$13,800	\$4,046	71%
Interest Expense	\$0	\$462,179	\$418,104	(\$44,075)	111%
Gas & Electricity	\$23,916	\$251,478	\$198,000	(\$53,478)	127%
Water, Sewer, Garbage	\$8,402	\$109,906	\$90,000	(\$19,906)	122%
Hazmat Disposal	\$0	\$13,165	\$11,000	(\$2,165)	120%
Landscaping	\$1,139	\$3,301	\$10,000	\$6,699	33%
Custodial Contract	\$4,995	\$42,671	\$33,000	(\$9,671)	129%
Freight	\$0	\$2,302	\$2,500	\$198	92%
Legal Consultation	\$0	\$0	\$1,000	\$1,000	0%
Contract Services	\$390	\$9,155	\$10,000	\$845	92%
Engineering Services	\$0	\$0	\$12,500	\$12,500	0%
Environmental Services	\$0	\$368	\$10,000	\$9,632	4%
Dredge Consulting	\$0	\$35,100	\$25,000	(\$10,100)	140%
Other Services	\$0	\$6,284	\$11,500	\$5,216	55%
Mileage Reimbursement	\$0	\$673	\$1,700	\$1,027	40%
Building Repairs & Maintenance	\$7,444	\$30,227	\$40,000	\$9,773	76%
Piers & Marine Structures R&M	\$1,328	\$12,888	\$10,000	(\$2,888)	129%
Maintenance Workboat R&M	\$0	\$2,132	\$1,000	(\$1,132)	213%
Paint & Supplies	\$0	\$5,519	\$12,000	\$6,481	46%
Signage	\$0	\$1,930	\$7,000	\$5,070	28%
Parking Lot R&M	\$0	\$215	\$5,000	\$4,785	4%
Street Maintenance	\$0	\$328	\$2,500	\$2,172	13%
Storm Drain Maintenance	\$0	\$2,789	\$5,000	\$2,211	56%
Street Light Maintenance	\$0	\$49	\$0	(\$49)	0%
Vehicle Maintenance	\$25	\$10,130	\$21,000	\$10,870	48%
Utility Maintenance	\$769	\$9,449	\$10,000	\$551	94%
Other Repairs & Maintenance	\$674	\$4,748	\$4,200	(\$548)	113%
Ice Machine R&M	\$0	\$0	\$3,500	\$3,500	0%
Safety Equipment R&M	\$0	\$1,614	\$1,000	(\$614)	161%
Permits & Inspections	\$0	\$0	\$2,500	\$2,500	0%
Equipment/Equipment R&M	\$31,168	\$69,519	\$95,500	\$25,981	73%
Maint/Lube Inner Harbor Dredge	\$0	\$24,531	\$15,000	(\$9,531)	164%
Maint/Lube Seabright	\$12,397	\$64,850	\$80,000	\$15,150	81%
Maint/Lube Ancillary Equipment	\$497	\$11,212	\$20,000	\$8,788	56%
Maint/Lube Dauntless	\$2,478	\$40,520	\$27,500	(\$13,020)	147%
Dredge Paint/Coatings	\$0	\$9,254	\$8,500	(\$754)	109%
Booster Pump R&M	\$6,805	\$14,828	\$15,000	\$172	99%
Welding Supplies	\$862	\$12,832	\$16,000	\$3,168	80%
Fish Removal Expenses	\$0	\$0	\$2,500	\$2,500	0%
Waste Oil Disposal/Recycle	\$0	\$4,662	\$10,000	\$5,338	47%
Capitalized Equip. Transfer to 1100	\$7,500	\$493,067	\$403,258	(\$89,809)	122%
Principal Debt Payments	\$0	\$1,132,038	\$1,030,895	(\$101,143)	110%

January 2017 Winter Storms - Salaries		\$0	\$48,916	\$0	(\$48,916)	0%
<b>TOTAL FACILITIES DEPARTMENT</b>		<b>\$243,037</b>	<b>\$3,062,871</b>	<b>\$3,199,049</b>	<b>\$136,178</b>	<b>96%</b>
<b>DOCKS, PIERS, MARINE STRUCTURES (310)</b>						
100-300-310-0000-5000	Salaries - Regular	\$8,235	\$39,721	\$41,642	\$1,921	95%
100-300-310-0000-5005	Salaries - Overtime	\$0	\$363	\$2,000	\$1,637	18%
100-300-310-0000-5010	Wages - Part Time/Temporary	\$600	\$1,173	\$2,000	\$827	59%
100-300-310-0000-5040	Salaries - Call Back	\$0	\$85		(\$85)	0%
100-300-310-0000-5055	Unemployment Insurance (SUI)	\$0	\$204	\$457	\$253	45%
100-300-310-0000-5060	FICA Medicare/Social Security	\$684	\$3,233	\$4,124	\$891	78%
100-300-310-0000-5105	Workers' Compensation	\$0	\$2,551	\$2,220	(\$331)	115%
100-300-310-0000-5110	CalPERS Employer Share	\$438	\$5,072	\$5,220	\$148	97%
100-300-310-0000-5112	CalPERS Unfunded Liability	\$553	\$6,279	\$6,279	(\$0)	100%
100-300-310-0000-5115	Health Insurance	\$855	\$10,128	\$9,116	(\$1,012)	111%
100-300-310-0000-5120	Dental Insurance	\$55	\$674	\$533	(\$141)	126%
100-300-310-0000-5125	Long Term Disability/Life/AD&D	\$0	\$241	\$369	\$128	65%
100-300-310-0000-5140	Retiree Medical Contribution	\$417	\$5,000	\$5,200	\$200	96%
100-300-310-0000-5212	Safety Supplies	\$0	\$175	\$1,000	\$825	18%
100-300-310-0000-5214	Office Supplies			\$200	\$200	0%
100-300-310-0000-5217	Supplies	\$0	\$747	\$200	(\$547)	373%
100-300-310-0000-5218	Tools	\$682	\$3,022	\$10,000	\$6,978	30%
100-300-310-0000-5230	Boat Fuel - Odd Job	\$8	\$156	\$500	\$344	31%
100-300-310-0000-5235	Vehicle & Equipment Fuel	\$172	\$1,224	\$500	(\$724)	245%
100-300-310-0000-5240	Miscellaneous Employee Training			\$5,000	\$5,000	0%
100-300-310-0000-5256	Equipment Rental			\$1,000	\$1,000	0%
100-300-310-0000-5262	Insurance Premiums	\$9,561	\$114,225	\$140,000	\$25,775	82%
100-300-310-0000-5268	Meetings & Training			\$1,500	\$1,500	0%
100-300-310-0000-5290	Miscellaneous Expenses	\$0	\$1,026	\$750	(\$276)	137%
100-300-310-0000-5292	Uniform Cleaning/Laundry	\$0	\$162	\$300	\$138	54%
100-300-310-0000-5430	Engineering Services			\$1,000	\$1,000	0%
100-300-310-0000-5500	Mileage Reimbursement	\$0	\$151	\$500	\$349	30%
100-300-310-0000-5600	Building Repairs & Maintenance	\$0	\$174		(\$174)	0%
100-300-310-0000-5605	Piers & Marine Structures R&M	\$1,328	\$12,888	\$10,000	(\$2,888)	129%
100-300-310-0000-5615	Maintenance Work Boat R&M	\$0	\$2,132	\$1,000	(\$1,132)	213%
100-300-310-0000-5620	Paint & Supplies	\$0	\$955	\$3,000	\$2,045	32%
100-300-310-0000-5625	Signage	\$0	\$0	\$1,000	\$1,000	0%
100-300-310-0000-5665	Vehicle Maintenance	\$0	\$1,332	\$3,000	\$1,668	44%
100-300-310-0000-5696	Permits & Inspections	\$0	\$300		(\$300)	0%
100-300-310-0000-5698	Equipment/Equipment R&M	\$0	\$2,187	\$4,500	\$2,313	49%
100-300-310-0000-5725	Welding Supplies			\$2,500	\$2,500	0%
100-300-310-0000-6100	Capitalized Equip Xfer to 1100	\$0	\$21,232		(\$21,232)	0%
<b>TOTAL DOCKS, PIERS, MARINE STRUCTURES</b>		<b>\$23,586</b>	<b>\$215,580</b>	<b>\$266,610</b>	<b>\$51,030</b>	<b>81%</b>

<b>UTILITIES (320)</b>						
100-300-320-0000-5000	Salaries - Regular	\$798	\$31,193	\$51,083	\$19,890	61%
100-300-320-0000-5005	Salaries - Overtime			\$1,000	\$1,000	0%
100-300-320-0000-5055	Unemployment Insurance (SUI)	\$0	\$70	\$610	\$540	12%
100-300-320-0000-5060	FICA Medicare/Social Security	\$60	\$2,401	\$5,499	\$3,098	44%
100-300-320-0000-5105	Workers' Compensation	\$0	\$3,402	\$2,960	(\$442)	115%
100-300-320-0000-5110	CalPERS Employer Share	\$380	\$4,396	\$4,524	\$128	97%
100-300-320-0000-5112	CalPERS Unfunded Liability	\$479	\$5,442	\$5,442	(\$0)	100%
100-300-320-0000-5115	Health Insurance	\$935	\$11,546	\$11,221	(\$325)	103%
100-300-320-0000-5120	Dental Insurance	\$73	\$899	\$710	(\$189)	127%
100-300-320-0000-5125	Long Term Disability/Life/AD&D	\$0	\$322	\$491	\$169	66%
100-300-320-0000-5140	Retiree Medical Contribution	\$417	\$5,000	\$5,200	\$200	96%
100-300-320-0000-5212	Safety Supplies	\$0	\$249	\$5,000	\$4,751	5%
100-300-320-0000-5217	Supplies	\$0	\$418	\$1,000	\$582	42%
100-300-320-0000-5240	Miscellaneous Employee Training			\$5,000	\$5,000	0%
100-300-320-0000-5290	Miscellaneous Expenses	\$0	\$38	\$200	\$162	19%
100-300-320-0000-5650	Storm Drain Maintenance	\$0	\$2,789	\$5,000	\$2,211	56%
100-300-320-0000-5665	Vehicle Maintenance	\$15	\$1,488	\$5,000	\$3,512	30%
100-300-320-0000-5670	Utility Maintenance	\$769	\$9,449	\$10,000	\$551	94%
100-300-320-0000-5690	Lift Station Expenses	\$0	\$9		(\$9)	0%
100-300-320-0000-5698	Equipment/Equipment R&M	\$0	\$3,769	\$5,000	\$1,231	75%
	<b>TOTAL UTILITIES</b>	<b>\$3,926</b>	<b>\$82,879</b>	<b>\$124,940</b>	<b>\$42,061</b>	<b>66%</b>

<b>BUILDINGS (330)</b>						
100-300-330-0000-5000	Salaries - Regular	\$1,445	\$50,342	\$39,143	(\$11,199)	129%
100-300-330-0000-5005	Salaries - Overtime	\$441	\$2,054	\$1,000	(\$1,054)	205%
100-300-330-0000-5010	Wages - Part Time/Temporary	\$0	\$166	\$5,000	\$4,834	3%
100-300-330-0000-5015	Salaries - Comp. Time	\$0	\$2,183		(\$2,183)	0%
100-300-330-0000-5020	Salaries - Vacation Pay	\$0	\$2,548		(\$2,548)	0%
100-300-330-0000-5025	Salaries - Holiday Pay	\$0	\$151		(\$151)	0%
100-300-330-0000-5040	Salaries - Call Back	\$0	\$1,702		(\$1,702)	0%
100-300-330-0000-5045	Salaries - Call Ready	\$269	\$4,864	\$5,000	\$136	97%
100-300-330-0000-5055	Unemployment Insurance (SUI)	\$0	\$663	\$610	(\$53)	109%
100-300-330-0000-5060	FICA Medicare/Social Security	\$158	\$4,475	\$5,499	\$1,024	81%
100-300-330-0000-5105	Workers' Compensation	\$0	\$3,402	\$2,960	(\$442)	115%
100-300-330-0000-5110	CalPERS Employer Share	\$335	\$3,879	\$3,993	\$114	97%
100-300-330-0000-5112	CalPERS Unfunded Liability	\$423	\$4,803	\$4,803	(\$0)	100%
100-300-330-0000-5115	Health Insurance	\$852	\$7,898	\$15,421	\$7,523	51%
100-300-330-0000-5120	Dental Insurance	\$73	\$899	\$710	(\$189)	127%
100-300-330-0000-5125	Long Term Disability/Life/AD&D	\$0	\$322	\$491	\$169	66%
100-300-330-0000-5212	Safety Supplies	\$0	\$428	\$500	\$72	86%
100-300-330-0000-5216	Janitorial Supplies	\$2,393	\$24,368	\$30,000	\$5,632	81%
100-300-330-0000-5217	Supplies	\$101	\$3,118	\$3,000	(\$118)	104%
100-300-330-0000-5218	Tools	\$180	\$2,845	\$5,000	\$2,155	57%
100-300-330-0000-5235	Vehicle & Equipment Fuel	\$212	\$1,897	\$2,500	\$603	76%
100-300-330-0000-5240	Miscellaneous Employee Training	\$0	(\$1,500)	\$2,500	\$4,000	(60%)
100-300-330-0000-5262	Insurance Premiums	\$1,137	\$13,675	\$16,000	\$2,325	85%
100-300-330-0000-5266	Memberships, Dues, Subscriptions			\$250	\$250	0%
100-300-330-0000-5268	Meetings & Training	\$0	\$125	\$1,000	\$875	13%
100-300-330-0000-5290	Miscellaneous Expenses	\$0	\$337	\$200	(\$137)	169%
100-300-330-0000-5292	Uniform Cleaning/Laundry	\$203	\$2,223	\$3,000	\$777	74%
100-300-330-0000-5305	Water, Sewer & Garbage	\$3,689	\$57,724	\$45,000	(\$12,724)	128%
100-300-330-0000-5308	Hazmat Disposal	\$0	\$2,044		(\$2,044)	0%
100-300-330-0000-5310	Telephone & Alarms	\$207	\$207		(\$207)	0%
100-300-330-0000-5412	Custodial Contract	\$4,995	\$42,671	\$33,000	(\$9,671)	129%
100-300-330-0000-5425	Contract Services	\$0	\$1,755		(\$1,755)	0%
100-300-330-0000-5430	Engineering Services			\$1,500	\$1,500	0%
100-300-330-0000-5450	Other Services	\$0	\$1,735	\$1,500	(\$235)	116%
100-300-330-0000-5600	Building Repairs & Maintenance	\$7,444	\$30,053	\$40,000	\$9,947	75%
100-300-330-0000-5620	Paint & Supplies	\$0	\$1,706	\$1,500	(\$206)	114%
100-300-330-0000-5625	Signage	\$0	\$191	\$1,000	\$809	19%
100-300-330-0000-5645	Street Maintenance			\$1,000	\$1,000	0%
100-300-330-0000-5660	Street Light Maintenance	\$0	\$49		(\$49)	0%
100-300-330-0000-5665	Vehicle Maintenance	\$11	\$446	\$1,500	\$1,054	30%
100-300-330-0000-5696	Permits & Inspections	\$0	\$1,738		(\$1,738)	0%
100-300-330-0000-5698	Equipment/Equipment R&M	\$420	\$4,503	\$6,000	\$1,497	75%
100-300-330-0000-5725	Welding Supplies	\$0	\$550	\$1,500	\$950	37%
	<b>TOTAL BUILDINGS</b>	<b>\$24,988</b>	<b>\$283,240</b>	<b>\$282,080</b>	<b>(\$1,160)</b>	<b>100%</b>

<b>GROUNDS (340)</b>						
100-300-340-0000-5000	Salaries - Regular	\$12,430	\$164,214	\$162,634	(\$1,580)	101%
100-300-340-0000-5005	Salaries - Overtime	\$1,615	\$7,183	\$3,000	(\$4,183)	239%
100-300-340-0000-5010	Wages - Part Time/Temporary	\$3,521	\$65,357	\$50,000	(\$15,357)	131%
100-300-340-0000-5020	Salaries - Vacation Pay			\$1,500	\$1,500	0%
100-300-340-0000-5030	Salaries - Sick Pay	\$0	\$20		(\$20)	0%
100-300-340-0000-5040	Salaries - Call Back	\$0	\$1,220	\$1,700	\$480	72%
100-300-340-0000-5045	Salaries - Call Ready	\$269	\$5,769	\$5,000	(\$769)	115%
100-300-340-0000-5055	Unemployment Insurance (SUI)	\$56	\$2,248	\$2,616	\$368	86%
100-300-340-0000-5060	FICA Medicare/Social Security	\$1,366	\$17,501	\$23,595	\$6,094	74%

Santa Cruz Port District  
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100-300-340-0000-5105	Workers' Compensation	\$0	\$14,595	\$12,700	(\$1,895)	115%
100-300-340-0000-5110	CalPERS Employer Share	\$1,276	\$14,770	\$15,202	\$432	97%
100-300-340-0000-5112	CalPERS Unfunded Liability	\$1,611	\$18,287	\$18,287	(\$0)	100%
100-300-340-0000-5115	Health Insurance	\$3,952	\$48,929	\$48,146	(\$783)	102%
100-300-340-0000-5120	Dental Insurance	\$314	\$3,856	\$3,048	(\$808)	127%
100-300-340-0000-5125	Long Term Disability/Life/AD&D	\$0	\$1,380	\$2,108	\$728	65%
100-300-340-0000-5140	Retiree Medical Contribution	\$417	\$5,000	\$5,200	\$200	96%
100-300-340-0000-5210	Hazmat Supplies	\$262	\$5,819	\$7,500	\$1,681	78%
100-300-340-0000-5212	Safety Supplies	\$0	\$7,682	\$2,500	(\$5,182)	307%
100-300-340-0000-5216	Janitorial Supplies	\$262	\$262		(\$262)	0%
100-300-340-0000-5217	Supplies	\$98	\$6,353	\$6,000	(\$353)	106%
100-300-340-0000-5218	Tools	\$0	\$4,492	\$5,000	\$508	90%
100-300-340-0000-5235	Vehicle & Equipment Fuel	\$386	\$9,049	\$6,000	(\$3,049)	151%
100-300-340-0000-5240	Miscellaneous Employee Training	\$0	\$623	\$2,000	\$1,377	31%
100-300-340-0000-5256	Equipment Rental	\$96	\$3,246	\$3,000	(\$246)	108%
100-300-340-0000-5262	Insurance Premiums	\$0	\$32		(\$32)	0%
100-300-340-0000-5266	Memberships, Dues, Subscriptions	\$0	\$163	\$500	\$338	33%
100-300-340-0000-5276	Permit Fees	\$0	\$700	\$2,500	\$1,800	28%
100-300-340-0000-5292	Uniform Cleaning/Laundry	\$105	\$1,927	\$4,000	\$2,073	48%
100-300-340-0000-5300	Gas & Electricity	\$22,003	\$231,359	\$180,000	(\$51,359)	129%
100-300-340-0000-5305	Water, Sewer & Garbage	\$4,713	\$52,182	\$45,000	(\$7,182)	116%
100-300-340-0000-5308	Hazmat Disposal	\$0	\$9,214	\$8,500	(\$714)	108%
100-300-340-0000-5405	Landscaping	\$1,139	\$3,301	\$10,000	\$6,699	33%
100-300-340-0000-5425	Contract Services	\$390	\$9,155	\$10,000	\$845	92%
100-300-340-0000-5500	Mileage Reimbursement	\$0	\$26		(\$26)	0%
100-300-340-0000-5620	Paint & Supplies	\$0	\$310	\$5,000	\$4,690	6%
100-300-340-0000-5625	Signage	\$0	\$1,739	\$5,000	\$3,261	35%
100-300-340-0000-5630	Parking Lot R&M	\$0	\$215	\$5,000	\$4,785	4%
100-300-340-0000-5645	Street Maintenance	\$0	\$328	\$2,500	\$2,172	13%
100-300-340-0000-5665	Vehicle Maintenance	\$0	\$2,824	\$8,000	\$5,176	35%
100-300-340-0000-5672	Other Repairs & Maintenance	\$616	\$2,044	\$3,000	\$956	68%
100-300-340-0000-5696	Permits & Inspections			\$2,500	\$2,500	0%
100-300-340-0000-5698	Equipment/Equipment R&M	\$7,017	\$10,221	\$10,000	(\$221)	102%
100-300-340-0000-5800	Fish Removal Expenses			\$2,500	\$2,500	0%
100-300-340-0000-5805	Waste Oil Disposal/Recycle	\$0	\$4,662	\$10,000	\$5,338	47%
100-300-340-0000-6100	Capitalized Equipment Xfer to 1100	\$0	\$50,009	\$25,000	(\$25,009)	200%
<b>TOTAL GROUNDS</b>		<b>\$63,912</b>	<b>\$738,258</b>	<b>\$700,736</b>	<b>(\$37,522)</b>	<b>105%</b>

**AERATION (350)**

100-300-350-0000-5000	Salaries - Regular	\$0	\$6,844	\$15,645	\$8,801	44%
100-300-350-0000-5055	Unemployment Insurance (SUI)			\$157	\$157	0%
100-300-350-0000-5060	FICA Medicare/Social Security	\$0	\$538	\$1,412	\$874	38%
100-300-350-0000-5105	Workers' Compensation	\$0	\$873	\$760	(\$113)	115%
100-300-350-0000-5110	CalPERS Employer Share	\$175	\$2,029	\$2,088	\$59	97%
100-300-350-0000-5112	CalPERS Unfunded Liability	\$221	\$2,512	\$2,512	\$0	100%
100-300-350-0000-5115	Health Insurance	\$242	\$3,111	\$2,881	(\$230)	108%
100-300-350-0000-5120	Dental Insurance	\$19	\$231	\$182	(\$49)	127%
100-300-350-0000-5125	Long Term Disability/Life/AD&D	\$0	\$83	\$126	\$43	66%
100-300-350-0000-5217	Supplies	\$0	\$434	\$500	\$66	87%
100-300-350-0000-5300	Gas & Electricity	\$1,913	\$20,118	\$18,000	(\$2,118)	112%
100-300-350-0000-5698	Equipment/Equip. R&M	\$0	\$72	\$10,000	\$9,928	1%
<b>TOTAL AERATION</b>		<b>\$2,571</b>	<b>\$36,844</b>	<b>\$54,263</b>	<b>\$17,419</b>	<b>68%</b>

<b>FISHERY SUPPORT (360)</b>								
100-300-360-0000-5000	Salaries - Regular	\$0	\$743	\$13,175	\$12,432	6%		
100-300-360-0000-5055	Unemployment Insurance (SUI)			\$31	\$31	0%		
100-300-360-0000-5060	FICA Medicare/Social Security	\$0	\$55	\$279	\$224	20%		
100-300-360-0000-5105	Workers' Compensation	\$0	\$172	\$150	(\$22)	115%		
100-300-360-0000-5110	CalPERS Employer Share	\$45	\$516	\$531	\$15	97%		
100-300-360-0000-5112	CalPERS Unfunded Liability	\$56	\$639	\$639	\$0	100%		
100-300-360-0000-5115	Health Insurance	\$48	\$576	\$569	(\$7)	101%		
100-300-360-0000-5120	Dental Insurance	\$4	\$46	\$36	(\$10)	127%		
100-300-360-0000-5125	Long Term Disability/Life/AD&D	\$0	\$16	\$25	\$9	65%		
100-300-360-0000-5675	Ice Equipment R&M			\$3,500	\$3,500	0%		
	<b>TOTAL FISHERY SUPPORT</b>			<b>\$152</b>	<b>\$2,763</b>	<b>\$18,935</b>	<b>\$16,172</b>	<b>15%</b>

<b>CAPITAL PROJECTS (390)</b>								
100-300-390-0000-5000	Salaries - Regular	\$0	\$537	\$5,147	\$4,610	10%		
100-300-390-0000-5010	Wages - Part Time/Temporary			\$500	\$500	0%		
100-300-390-0000-5055	Unemployment Insurance (SUI)	\$0	\$31	\$200	\$169	16%		
100-300-390-0000-5060	FICA Medicare/Social Security	\$0	\$39	\$400	\$361	10%		
100-300-390-0000-5105	Workers' Compensation			\$100	\$100	0%		
100-300-390-0000-5110	CalPERS Employer Share			\$750	\$750	0%		
100-300-390-0000-5276	Permit Fees			\$1,000	\$1,000	0%		
100-300-390-0000-5290	Miscellaneous Expenses			\$200	\$200	0%		
100-300-390-0000-5298	Interest Expense	\$0	\$462,179	\$418,104	(\$44,075)	111%		
100-300-390-0000-5416	Legal Consultation			\$1,000	\$1,000	0%		
100-300-390-0000-5430	Engineering Services			\$10,000	\$10,000	0%		
100-300-390-0000-5500	Mileage Reimbursement	\$0	\$64	\$200	\$136	32%		
100-300-390-0000-6200	Principal Debt Payments	\$0	\$1,132,038	\$1,030,895	(\$101,143)	110%		
	<b>TOTAL CAPITAL PROJECTS</b>			<b>\$0</b>	<b>\$462,849</b>	<b>\$437,601</b>	<b>(\$25,248)</b>	<b>106%</b>

**DREDGING OPERATIONS (400)**

100-300-400-0000-5000	Salaries - Regular	\$45,002	\$420,052	\$470,178	\$50,126	89%
100-300-400-0000-5005	Salaries - Overtime	\$6,782	\$38,863	\$25,000	(\$13,863)	155%
100-300-400-0000-5010	Wages - Part Time/Temporary	\$0	\$45,475	\$10,000	(\$35,475)	455%
100-300-400-0000-5015	Salaries - Comp. Time	\$0	\$1,876	\$500	(\$1,376)	375%
100-300-400-0000-5020	Salaries - Vacation Pay	\$0	\$2,723	\$1,000	(\$1,723)	272%
100-300-400-0000-5025	Salaries - Holiday Pay	\$0	\$924	\$1,000	\$76	92%
100-300-400-0000-5030	Salaries - Sick Pay	\$0	\$294		(\$294)	0%
100-300-400-0000-5040	Salaries - Call Back	\$0	\$1,006	\$500	(\$506)	201%
100-300-400-0000-5050	Salaries - Night Differential	\$0	\$5		(\$5)	0%
100-300-400-0000-5055	Unemployment Insurance (SUI)	\$0	\$5,380	\$4,983	(\$397)	108%
100-300-400-0000-5060	FICA Medicare/Social Security	\$3,975	\$41,890	\$44,942	\$3,052	93%
100-300-400-0000-5075	Auto Allowance	\$0	\$5		(\$5)	0%
100-300-400-0000-5105	Workers' Compensation	\$0	\$27,799	\$24,190	(\$3,609)	115%
100-300-400-0000-5110	CalPERS Employer Share	\$2,364	\$27,352	\$29,300	\$1,948	93%
100-300-400-0000-5112	CalPERS Unfunded Liability	\$2,984	\$33,865	\$33,865	\$0	100%
100-300-400-0000-5115	Health Insurance	\$7,953	\$103,378	\$96,604	(\$6,774)	107%
100-300-400-0000-5120	Dental Insurance	\$598	\$7,344	\$5,806	(\$1,538)	126%
100-300-400-0000-5125	Long Term Disability/Life/AD&D	\$0	\$2,629	\$4,016	\$1,387	65%
100-300-400-0000-5140	Retiree Medical Contribution	\$417	\$5,000	\$5,200	\$200	96%
100-300-400-0000-5210	Hazmat Supplies	\$0	\$2,124	\$2,000	(\$124)	106%
100-300-400-0000-5212	Safety Supplies	\$896	\$6,175	\$5,000	(\$1,175)	124%
100-300-400-0000-5217	Supplies	\$625	\$10,738	\$7,500	(\$3,238)	143%
100-300-400-0000-5218	Tools	\$1,936	\$8,490	\$10,000	\$1,510	85%
100-300-400-0000-5232	Boat Fuel - Dredge Skiff	\$27	\$1,121	\$500	(\$621)	224%
100-300-400-0000-5233	Boat Fuel - Seabright	\$0	\$57,157	\$125,000	\$67,843	46%
100-300-400-0000-5234	Boat Fuel - Dauntless	\$1,569	\$15,071	\$7,500	(\$7,571)	201%
100-300-400-0000-5235	Vehicle & Equipment Fuel	\$168	\$10,763	\$6,000	(\$4,763)	179%
100-300-400-0000-5240	Miscellaneous Employee Training	\$605	\$1,996	\$6,000	\$4,004	33%
100-300-400-0000-5248	Fuel Dock Sales Tax	\$0	\$1		(\$1)	0%
100-300-400-0000-5256	Equipment Rental	\$0	\$7,692	\$32,000	\$24,308	24%
100-300-400-0000-5262	Insurance Premiums	\$613	\$7,121	\$35,000	\$27,879	20%
100-300-400-0000-5266	Memberships, Dues, Subscriptions	\$274	\$328	\$500	\$172	66%
100-300-400-0000-5268	Meetings & Training	\$202	\$1,246	\$2,000	\$754	62%
100-300-400-0000-5270	Books			\$100	\$100	0%
100-300-400-0000-5276	Permit Fees	\$0	\$6,960	\$10,000	\$3,040	70%
100-300-400-0000-5290	Miscellaneous Expenses	\$0	\$5,463	\$5,000	(\$463)	109%
100-300-400-0000-5292	Uniform Cleaning/Laundry	\$291	\$5,443	\$6,500	\$1,057	84%
100-300-400-0000-5308	Hazmat Disposal	\$0	\$3,951	\$2,500	(\$1,451)	158%
100-300-400-0000-5418	Freight	\$0	\$2,302	\$2,500	\$198	92%
100-300-400-0000-5440	Environmental Services	\$0	\$368	\$10,000	\$9,632	4%
100-300-400-0000-5445	Dredge Consulting	\$0	\$35,100	\$25,000	(\$10,100)	140%
100-300-400-0000-5450	Other Services	\$0	\$4,549	\$10,000	\$5,451	45%
100-300-400-0000-5500	Mileage Reimbursement	\$0	\$433	\$1,000	\$567	43%
100-300-400-0000-5605	Piers & Marine Structures R&M	\$0	\$307		(\$307)	0%
100-300-400-0000-5620	Paint & Supplies	\$0	\$2,548	\$2,500	(\$48)	102%
100-300-400-0000-5665	Vehicle Maintenance	\$0	\$4,039	\$3,500	(\$539)	115%
100-300-400-0000-5672	Other Repairs & Maintenance	\$58	\$2,704	\$1,200	(\$1,504)	225%
100-300-400-0000-5685	Safety Equipment R&M	\$0	\$1,614	\$1,000	(\$614)	161%
100-300-400-0000-5696	Permits & Inspections	\$0	\$300		(\$300)	0%
100-300-400-0000-5698	Equipment/Equipment R&M	\$23,731	\$48,766	\$60,000	\$11,234	81%
100-300-400-0000-5700	Maint/Lube Inner Harbor Dredge	\$0	\$24,531	\$15,000	(\$9,531)	164%
100-300-400-0000-5705	Maint/Lube Dredge Seabright	\$12,397	\$64,850	\$80,000	\$15,150	81%
100-300-400-0000-5707	Maint/Lube - Ancillary Equipment	\$497	\$11,212	\$20,000	\$8,788	56%
100-300-400-0000-5710	Maint/Lube Dredge Workboat Dauntless	\$2,478	\$40,520	\$27,500	(\$13,020)	147%
100-300-400-0000-5715	Dredge Paint/Coatings	\$0	\$9,254	\$6,500	(\$2,754)	109%
100-300-400-0000-5720	Booster Pump R&M	\$6,805	\$14,828	\$15,000	\$172	99%
100-300-400-0000-5725	Welding Supplies	\$862	\$12,282	\$12,000	(\$282)	102%
100-300-400-SO01-5000	January 2017 Winter Storms - Salaries	\$0	\$48,916		(\$48,916)	0%
100-300-400-0000-6105	Capitalized Equip Xfer to 1100	\$7,500	\$421,827	\$378,258	(\$43,569)	112%
	<b>TOTAL DREDGING OPERATIONS</b>	<b>\$124,108</b>	<b>\$1,247,124</b>	<b>\$1,314,884</b>	<b>\$67,760</b>	<b>95%</b>



Santa Cruz Port District  
 Monthly Budget Report  
 For the Twelve Months Ending Sunday, March 31, 2019

<b>BOATYARD OPERATIONS (500)</b>						
100-500-500-0000-5000	Salaries - Regular	\$9,233	\$104,532	\$103,224	(\$1,308)	101%
100-500-500-0000-5005	Salaries - Overtime	\$72	\$1,017	\$2,000	\$983	51%
100-500-500-0000-5010	Wages - Part Time/Temp.	\$640	\$10,168	\$15,500	\$5,332	66%
100-500-500-0000-5025	Salaries - Holiday Pay	\$0	\$91		(\$91)	0%
100-500-500-0000-5040	Call Back	\$0	\$383	\$500	\$118	77%
100-500-500-0000-5055	Unemployment Insurance (SUI)	\$40	\$1,306	\$1,870	\$564	70%
100-500-500-0000-5060	FICA Medicare/Social Security	\$742	\$8,629	\$10,370	\$1,741	83%
100-500-500-0000-5105	Workers' Compensation	\$0	\$10,435	\$9,080	(\$1,355)	115%
100-500-500-0000-5110	CalPERS Employer Share	\$557	\$6,442	\$6,630	\$188	97%
100-500-500-0000-5112	CalPERS Unfunded Liability	\$703	\$7,976	\$7,976	(\$0)	100%
100-500-500-0000-5115	Health Insurance	\$2,651	\$32,480	\$35,822	\$3,342	91%
100-500-500-0000-5120	Dental Insurance	\$224	\$2,757	\$2,179	(\$578)	127%
100-500-500-0000-5125	Long Term Disability/Life/AD&D	\$0	\$987	\$1,507	\$520	65%
100-500-500-0000-5204	Advertising	\$0	\$519		(\$519)	0%
100-500-500-0000-5210	Hazmat Supplies	\$0	\$1,062	\$500	(\$562)	212%
100-500-500-0000-5212	Safety Supplies	\$0	\$271	\$500	\$229	54%
100-500-500-0000-5217	Supplies	\$210	\$2,219	\$2,500	\$281	89%
100-500-500-0000-5218	Tools	\$738	\$978	\$1,000	\$22	98%
100-500-500-0000-5235	Fuel - Travelift	\$0	\$1,188	\$2,100	\$912	57%
100-500-500-0000-5236	Boatyard Training	\$0	\$1,570	\$700	(\$870)	224%
100-500-500-0000-5240	Miscellaneous Employee Training	\$0	\$0	\$500	\$500	0%
100-500-500-0000-5256	Equipment Rental	\$0	\$2,846	\$1,000	(\$1,846)	285%
100-500-500-0000-5262	Insurance Premiums	\$312	\$3,746	\$2,700	(\$1,046)	139%
100-500-500-0000-5276	Permit Fees	\$0	\$2,223	\$2,500	\$277	89%
100-500-500-0000-5284	Credit Card Fees	\$226	\$4,131	\$4,000	(\$131)	103%
100-500-500-0000-5290	Misc. Expenses	\$0	\$1,025	\$2,500	\$1,476	41%
100-500-500-0000-5292	Uniforms			\$400	\$400	0%
100-500-500-0000-5300	Gas & Electricity			\$2,500	\$2,500	0%
100-500-500-0000-5305	Water, Sewer, Garbage	\$224	\$4,216	\$2,500	(\$1,716)	169%
100-500-500-0000-5308	Hazmat Disposal	\$0	\$2,565	\$5,200	\$2,635	49%
100-500-500-0000-5310	Telephone & Alarms	\$108	\$1,476	\$2,500	\$1,024	59%
100-500-500-0000-5315	Sanitary District Charges	\$0	\$38	\$1,000	\$962	4%
100-500-500-0000-5425	Contract Services	\$0	\$226	\$500	\$274	45%
100-500-500-0000-5430	Engineering Services	\$0	\$4,082	\$500	(\$3,582)	816%
100-500-500-0000-5450	Other Services	\$0	\$927	\$2,000	\$1,073	46%
100-500-500-0000-5465	Software License & Application			\$500	\$500	0%
100-500-500-0000-5500	Mileage Reimbursement			\$200	\$200	0%
100-500-500-0000-5625	Signage	\$0	\$124	\$500	\$376	25%
100-500-500-0000-5694	Office Equipment	\$0	\$311	\$200	(\$111)	156%
100-500-500-0000-5698	Equipment R&M	\$0	\$13,391	\$3,000	(\$10,391)	446%
100-500-500-0000-7000	Filtration System R&M	\$0	\$3,980	\$3,000	(\$980)	133%
100-500-500-0000-7005	Filtration System Supplies	\$0	\$1,807	\$1,500	(\$307)	121%
100-500-500-0000-7020	Cost of Goods Sold	\$841	\$7,229	\$10,000	\$2,771	72%
<b>TOTAL BOATYARD OPERATIONS</b>		<b>\$17,520</b>	<b>\$249,353</b>	<b>\$253,158</b>	<b>\$3,805</b>	<b>99%</b>

**CAPITAL IMPROVEMENT PROGRAM (900)**

100-900-900-F001-5000	5yr CIP Labor	\$0	\$351	(\$351)	0%
100-900-900-F004-5000	Sewer Lift Station Upgrade Labor	\$0	\$2,852	(\$2,852)	0%
100-900-900-F004-6300	Sewer Lift Station Upgrade Budget	\$0	\$1,713	(\$1,713)	0%
100-900-900-F005-5000	Piling Replacement Labor	\$155	\$10,759	(\$10,759)	0%
100-900-900-F005-6300	Piling Replacement Budget	\$616	\$858,955	(\$858,955)	0%
100-900-900-F006-5000	Pavement Repairs Labor	\$0	\$6,916	(\$6,916)	0%
100-900-900-F006-6300	Pavement Repairs Budget	\$0	\$5,701	(\$5,701)	0%
100-900-900-F008-6300	Dock Upgrades Budget	\$141	\$74,036	(\$74,036)	0%
100-900-900-F008-5000	Dock Upgrades Labor	\$0	\$51,821	(\$51,821)	0%
100-900-900-F011-5000	Building Restoration Labor	\$0	\$5,098	(\$5,098)	0%
100-900-900-F011-5600	Building Restoration R&M	\$0	\$1,815	(\$1,815)	0%
100-900-900-F011-6300	Building Restoration Budget	\$0	\$26,731	(\$26,731)	0%
100-900-900-F021-5000	7th & Brommer Labor	\$129	\$129	(\$129)	0%
100-900-900-F022-5430	Revetment & Seawall Engineering	\$0	\$940	(\$940)	0%
100-900-900-F027-5000	Aldo's Seawall Labor	\$702	\$2,623	(\$2,623)	0%
100-900-900-F027-5430	Aldo's Seawall Engineering	\$0	\$82,350	(\$82,350)	0%
100-900-900-F027-6300	Aldo's Seawall Budget	\$6,500	\$13,370	(\$13,370)	0%
100-900-900-F030-5000	Westside Retaining Wall Labor	\$0	\$1,568	(\$1,568)	0%
100-900-900-F030-6300	Westside Retaining Wall Budget	\$0	\$3,578	(\$3,578)	0%
100-900-900-F031-6300	Stormwater Systems Upgrade	\$0	\$16,538	(\$16,538)	0%
100-900-900-F034-5000	Brow Pier Repair Labor	\$0	\$9,691	(\$9,691)	0%
100-900-900-F034-6300	Brow Pier Repair Budget	\$0	\$14,088	(\$14,088)	0%
100-900-900-H001-5000	Harbor Security Labor	\$12,029	\$23,524	(\$23,524)	0%
100-900-900-H001-6300	Harbor Security Upgrades Budget	\$0	\$2,224	(\$2,224)	0%
100-900-900-H001-6300	Harbor Security Upgrades Budget	\$19,090	\$161,772	(\$161,772)	0%
100-900-900-OP02-5000	Concession Lot Automation Labor	\$108	\$775	(\$775)	0%
100-900-900-OP02-6300	Concession Lot Automation Budget	\$9,069	\$9,069	(\$9,069)	0%
<b>TOTAL CAPITAL IMPROVEMENT PROGRAM</b>		<b>\$48,539</b>	<b>\$1,388,986</b>	<b>\$0 (\$1,388,986)</b>	<b>0%</b>

**DEPRECIATION**

000-000-000-0000-6003	Depreciation - Docks	\$59,581	\$714,975	(\$714,975)	0%
000-000-000-0000-6005	Depreciation - Structures & Improvements	\$52,666	\$631,992	(\$631,992)	0%
000-000-000-0000-6027	Depreciation - Office Equipment	\$1,859	\$22,303	(\$22,303)	0%
000-000-000-0000-6030	Depreciation - Equipment	\$23,313	\$279,752	(\$279,752)	0%
000-000-000-0000-6040	Depreciation - Boatyard Sweeper	\$333	\$3,996	(\$3,996)	0%
000-000-000-0000-6045	Depreciation - Travelift	\$2,250	\$27,000	(\$27,000)	0%
<b>TOTAL DEPRECIATION</b>		<b>\$140,002</b>	<b>\$1,680,018</b>	<b>\$0 (\$1,680,018)</b>	<b>0%</b>

**AMORTIZATION**

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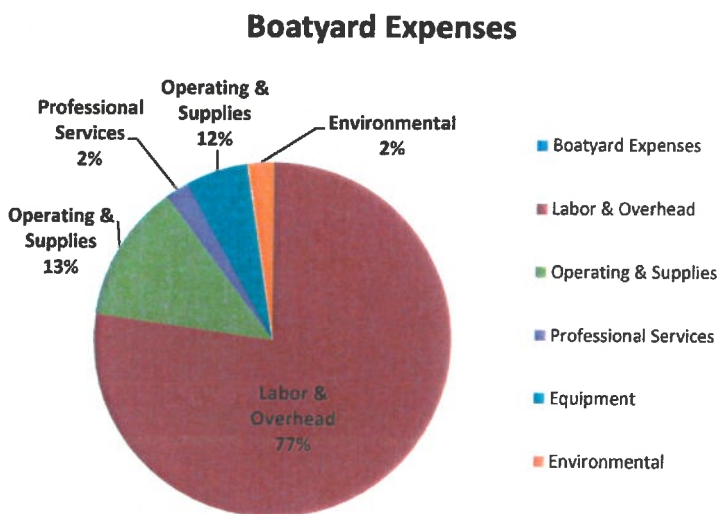
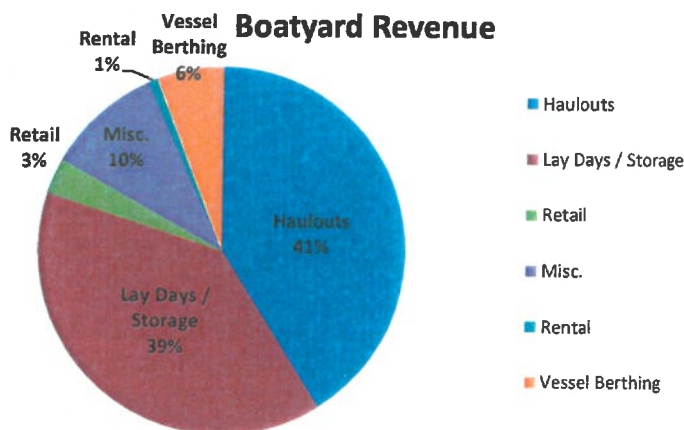
**NET PENSION LIABILITY EXPENSE**

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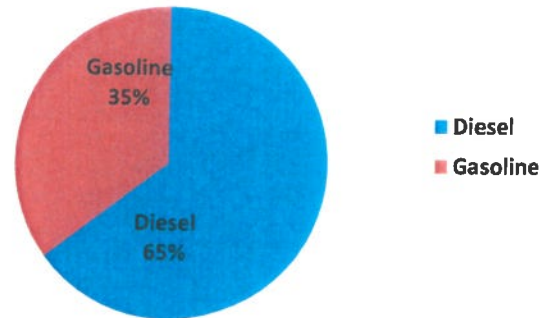
	QTD Jan - Mar	YTD Apr - Mar
<b>Boatyard Revenue</b>		
Haulouts	\$29,129	\$116,404
Lay Days / Storage	\$23,632	\$110,297
Retail	\$693	\$8,750
Misc.	\$5,675	\$28,768
Rental	\$693	\$2,356
Vessel Berthing	\$6,640	\$16,605
<b>Total Revenue</b>	<b>\$66,462</b>	<b>\$283,181</b>
<b>Boatyard Expenses</b>		
Labor & Overhead	\$44,315	\$187,202
Operating & Supplies	\$5,648	\$30,195
Professional Services	\$1,613	\$5,236
Equipment	\$848	\$13,703
Environmental	\$5,332	\$5,788
Cost of Goods Sold	\$732	\$7,229
<b>Total Operating Expenses</b>	<b>\$58,488</b>	<b>\$249,353</b>
<b>Net Profit / (Loss)</b>	<b>\$7,974</b>	<b>\$33,828</b>



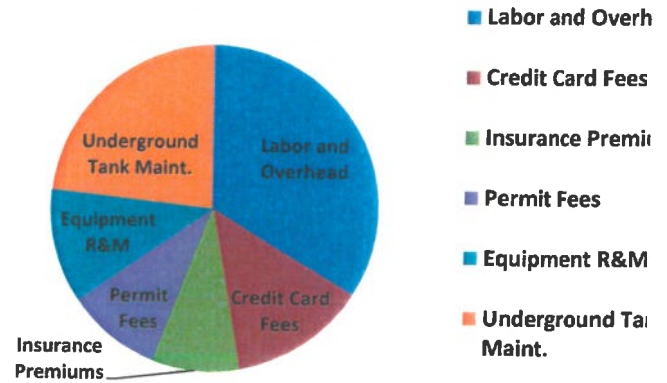
Santa Cruz Port District  
 Quarterly Fuel Dock Report  
 For the Three Months Ended March 31, 2019

	FY 2019	
	QTD Oct - Dec	YTD Apr - Dec
<b>Fuel Dock Revenue</b>		
Diesel	\$65,833	\$320,721
Gasoline	\$44,072	\$174,399
<b>Total Revenue</b>	<b>\$109,905</b>	<b>\$495,120</b>
<b>Cost of Sales</b>		
Diesel	\$50,903	\$228,800
Gasoline	\$38,807	\$144,440
<b>Total Cost of Sales</b>	<b>\$89,710</b>	<b>\$373,240</b>
<b>Gross Profit</b>	<b>\$20,195</b>	<b>\$121,880</b>
<b>Operating Expenses</b>		
Labor and Overhead	\$4,122	\$13,633
Credit Card Fees	\$1,603	\$5,441
Insurance Premiums	\$877	\$3,506
Permit Fees	\$668	\$3,895
Equipment R&M	\$1,968	\$4,572
Underground Tank Maint.	\$1,806	\$9,360
Supplies	\$0	\$37
<b>Total Operating Expenses</b>	<b>\$11,044</b>	<b>\$40,444</b>
<b>Net Profit / (Loss)</b>	<b>\$9,151</b>	<b>\$81,436</b>
<b>Profit Margin</b>	<b>8%</b>	<b>16%</b>

**Fuel Dock Revenue**



**Fuel Dock Expenses**



**Santa Cruz Port District  
Employee Count  
As of 3/31/19**

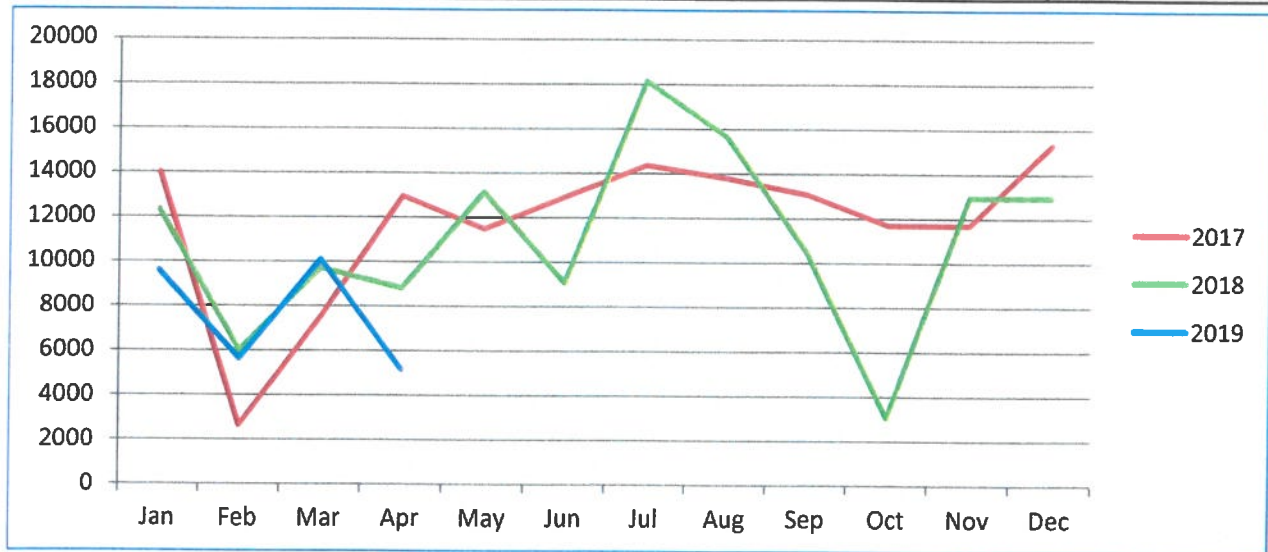
Department	Name	FTE%		Title
		Regular	Unrepresented	
ADMIN	Eldridge, Mark	100.0%		Accounting Technician II
ADMIN	Ghisletta, Renee	100.0%		Administrative Assistant I
ADMIN	MacLaurie, Holland	100.0%		Admin. Services Manager
ADMIN	Olin, Marian	100.0%		Port Director
FACILITIES	Acevedo, Arturo	100.0%		Maintenance Worker II
FACILITIES	Blaz, Matthew	100.0%		Dredge Worker II
FACILITIES	Bodas, Jeremy	100.0%		Dredge Worker II
FACILITIES	Gullo, Nicholas	100.0%		Supervising Maint. Worker
FACILITIES	Kerkes, Matt	100.0%		Facilities, Maint & Engineering Mgr
FACILITIES	Lopez, Jorge	100.0%		Maintenance Worker II
FACILITIES	Lopez-Martinez, Jorge		prov	Maintenance Worker I
FACILITIES	Marty, Randy	100.0%		Maintenance Worker III
FACILITIES	Ramos, Brenda	100.0%		Facilities Coordinator
FACILITIES	Rodriguez, Brian		var	Weekend Janitorial
FACILITIES	Sengezer, Chris	100.0%		Supervising Dredge Worker
FACILITIES	Stipanovich, Rory	100.0%		Dredge Worker III
FACILITIES	Tandoi, Steven	100.0%		Dredge Worker II
FACILITIES	Vera, Jose	100.0%		Maintenance Worker II
FACILITIES	Wagoner, Joshua	100.0%		Dredge Worker II
OPERATIONS	Amundson, Greg		var	Reserve Deputy Harbormaster
OPERATIONS	Anderson, Blake	100.0%		Assistant Harbormaster
OPERATIONS	Bayse, Amy		var	Parking Control
OPERATIONS	Butaitas, Dominick		var	Parking Control
OPERATIONS	Connolly, Peter		var	Parking Control
OPERATIONS	Giles, Robert		var	Operations Assistant & Dredge Monitor
OPERATIONS	Gitler, Mark		var	Operations Assistant & Dredge Monitor
OPERATIONS	Goodwin, Julie		var	Parking Control
OPERATIONS	Hann, Alfred		var	Operations Assistant & Dredge Monitor
OPERATIONS	Hill, David	100.0%		Deputy Harbormaster
OPERATIONS	Hoessel, James		var	Boatyard Crew
OPERATIONS	King, Kevin	100.0%		Deputy Harbormaster
OPERATIONS	Kinnamon, Don	100.0%		Senior Deputy Harbormaster
OPERATIONS	Kurrie, Madison		var	Parking Control
OPERATIONS	Leonard, Jacob		var	Parking Control
OPERATIONS	Loelhoeffel, Katrin		var	Parking Control & Dredge Monitor
OPERATIONS	Marshall, Latisha	100.0%		Harbormaster
OPERATIONS	McCauley, Koby	100.0%		Deputy Harbormaster
OPERATIONS	McGraw, Angelita	100.0%		Parking Coordinator
OPERATIONS	Melrose, Kevin	100.0%		Boatyard Crew
OPERATIONS	Melrose, Peter		var	Parking Control
OPERATIONS	Melrose, Richard		var	Operations Assistant
OPERATIONS	Merritt, Carol		var	Parking Control
OPERATIONS	Nigos, Joe		var	Parking Control
OPERATIONS	Pasquali, Richard		var	Water Taxi Operator
OPERATIONS	Rank, Jordan	100.0%		Deputy Harbormaster
OPERATIONS	Rothwell, Niki	100.0%		Customer Service Rep.
OPERATIONS	Rothwell, Sean	100.0%		Deputy Harbormaster
OPERATIONS	Speilman, Pierce		var	Parking Control
OPERATIONS	Stephenson, Ryan	100.0%		Boatyard Supervisor
OPERATIONS	Vaughan, Victoria		var	Parking Control
OPERATIONS	Warburton, Robert		var	Parking Control
OPERATIONS	Waters, Peggy		var	Parking Control
OPERATIONS	Wood, Julia		var	Parking Control

Total FTE's 29

Santa Cruz Port District  
60 DAY DELINQUENT ACCOUNTS

The following accounts have balances 60 days delinquent as of March 16, 2019

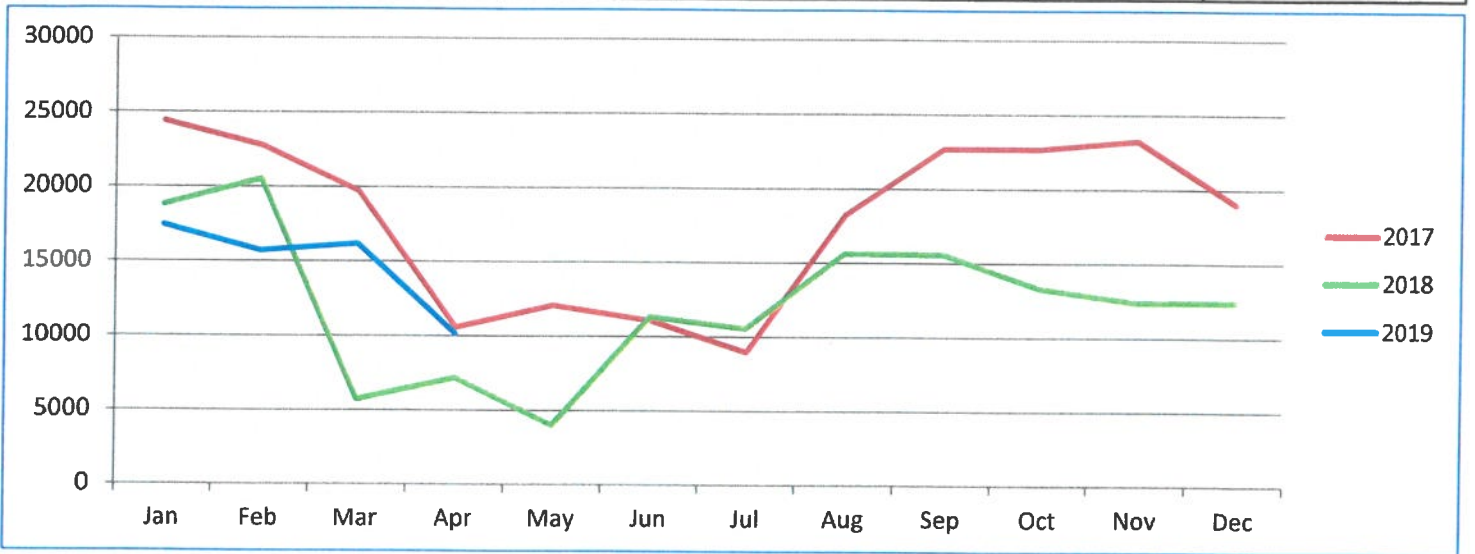
Account Number	Current Month	30 Day Balance	60 Day Balance	90 Day Balance	Total Balance
42927	438.58	443.32	414.86	0.00	1,296.76
56511	438.34	426.02	363.00	0.00	1,227.36
47248	444.69	411.90	363.70	0.00	1,220.29
45787	400.02	328.00	35.00	0.00	763.02
57545	82.77	80.92	55.46	0.00	219.15
57931	82.77	80.92	55.46	0.00	219.15
57411	34.97	84.48	83.99	0.00	203.44
<b>Total:</b>	<b>1,922.14</b>	<b>1,855.56</b>	<b>1,371.47</b>	<b>0.00</b>	<b>5,149.17</b>



Santa Cruz Port District  
**90+ DAY DELINQUENT ACCOUNTS**

The following accounts have balances 90 days delinquent or greater as of April 16, 2019

Account Number	Current Month	30 Day Balance	60 Day Balance	90+ Day Balance	Total Balance	Commercial Slip	Action
2210	1,336.39	1,281.48	1,305.07	85.00	4,007.94	X	Payment Plan
42228	774.11	695.27	753.10	1,264.65	3,487.13	X	Payment Plan
3094	453.41	439.76	436.35	248.51	1,578.03		Bad Debt
57096	0.00	265.20	262.46	546.08	1,073.74		Bad Debt
<b>TOTAL:</b>	<b>2,563.91</b>	<b>2,681.71</b>	<b>2,756.98</b>	<b>2,144.24</b>	<b>10,146.84</b>		





TO: Port District Commission  
FROM: Latisha Marshall, Harbormaster  
DATE: April 4, 2019  
SUBJECT: Crime/Incident/Citation Report March 2019

***Crime Reports, Assists Outside Department and Incident Reports:***

- 3.5.19 Harbor Patrol took a stolen property report after a slip renter witnessed another slip renter take items off of a vessel. The suspect was contacted and it was discovered that he had permission to take some of the property, but not of what that he had taken. All property was returned and the victim did not wish to pursue criminal charges.
- 3.9.19 Harbor Patrol took a vehicle burglary report after a subject discovered his vehicle window had been smashed and items taken from inside the vehicle. Unknown suspect information.
- 3.11.19 Harbor Patrol responded of suspicious circumstances involving an unknown female who was making claims of being attacked while at the harbor. Deputies checked the area and were unable to locate any person matching the suspect's description. Calls to the alleged victim's phone went unanswered.
- 3.14.19 Harbor Patrol took an incident report after a hole was cut in the dredge yard fence and a bicycle was taken.
- 3.16.19 Harbor Patrol took a vandalism report after a paddleboard from the SUP Shack was found damaged. During the night, an unknown person flipped over a picnic table, which caused damage to a paddleboard that was stored in the vicinity of the table. No suspect information.
- 3.25.19 Harbor Patrol took an accident report after a bicyclist ran into the yellow barrier at the back gate, near the launch ramp. Minor injuries were sustained.
- 3.30.19 Harbor Patrol took an incident report after a vehicle window was reported broken in the area of X-dock.



***Search/Rescue/Recovery:***

- 3.5.19 Harbor Patrol was dispatched to a suicidal subject walking into the ocean at the Main Beach. Santa Cruz Police contacted the subject and the call was cancelled.
- 3.16.19 Harbor Patrol was dispatched to a cliff rescue in the area of Opal Cliffs. Upon arrival, victims were extracted via cliff rescue harness. No injuries reported.
- 3.18.19 Harbor Patrol responded to a broached vessel in the harbor entrance. The vessel lost crab gear overboard which was recovered by staff. No injuries were reported.
- 3.19.19 Harbor Patrol assisted Coast Guard Station Monterey with a disabled vessel off the Capitola Wharf. Coast Guard requested assistance from Harbor Patrol to board the disabled vessel.
- 3.23.19 Harbor Patrol and Coast Guard Sector San Francisco responded to a flare sighting in the area of Rio Del Mar. A partially submerged vessel was located and determined to be the same vessel the Coast Guard contacted on March 19, 2019. No persons on board.
- 3.24.19 Harbor Patrol responded to a report of an unresponsive person in the water in the area of Lighthouse Field Beach. Prior to arrival, the call was cancelled when the person was seen moving from the water to the beach.

Parking citations: 73

Santa Cruz Port District  
135 5th Avenue  
Santa Cruz, CA 95062  
831.475.6161  
831.475.9558 Fax  
www.santacruzharbor.org



PORT COMMISSIONERS:  
Toby Goddard  
Dennis Smith  
Reed Geisreiter  
Stephen Reed  
Darren Gertler

March 23, 2019

Lt. John Gotti  
Coast Guard Monterey  
100 Lighthouse Ave.,  
Monterey CA, 95940

Dear Mr. Gotti:

On December 31, 2018, the Santa Cruz Harbor Patrol reported an overdue vessel from the Santa Cruz Harbor with two persons aboard to Coast Guard Sector San Francisco. Sector dispatched a helicopter and rescue vessel immediately. The following day, on January 1, 2019, a Coast Guard vessel located the overdue vessel seven miles off shore, in the middle of the Monterey Bay. The vessel was overturned and both passengers were in the water clinging to the overturned vessel. The Coast Guard rescue vessel was able to retrieve the two victims and transport them to the harbor where they were eventually transported to a local hospital and treated.

Without the quick and diligent actions of the Coast Guard, both by air and sea, this accident could have resulted in a tragic ending. We would like to thank both Coast Guard Sector San Francisco and Coast Guard Monterey for their important work you do in Monterey Bay.

With much gratitude,

  
Latisha Marshall  
Harbormaster



HOUSE OF REPRESENTATIVES  
WASHINGTON, D.C. 20515

CONGRESSMAN JIMMY PANETTA  
20TH DISTRICT, CALIFORNIA

March 8, 2019

Mr. Dennis Smith  
Chairman  
Santa Cruz Port District  
135 5th Ave  
Santa Cruz, CA 95062-4701

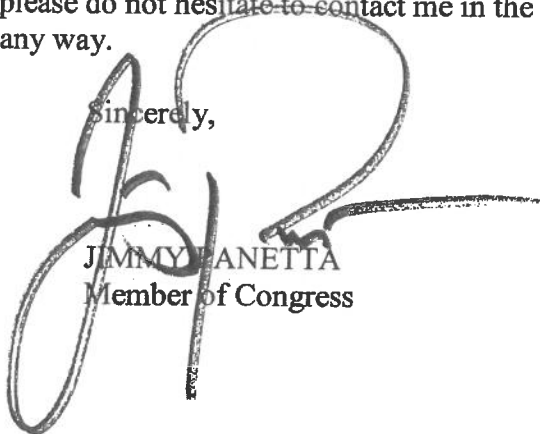
Dear ~~Mr.~~ Smith,

*Dennis*

Thank you for taking the time to meet with me in my Washington, D.C. office to discuss United States Army Corps of Engineers funding to support annual maintenance and dredging of the Santa Cruz Harbor. I appreciate your work to support commercial boaters, residents, and businesses on the central coast of California. I look forward to continuing to work with you.

Thank you, again, and please do not hesitate to contact me in the future if I can be of assistance in any way.

Sincerely,

  
JIMMY PANETTA  
Member of Congress

## Port Commission Review Calendar 2019-20

### 2019

#### January-March

- ✓ Committee assignments for 2019
- ✓ Sea Scouts' bi-annual report
- ✓ Slip vacancy bi-annual report / waiting list statistics
- ✓ FY 20 Budget
- ✓ Review 5-year CIP
- ✓ Ethics Training Update
- ✓ Form 700 Filing (due by 03/31 each year)
- ✓ Bi-annual Anti-Harassment/Anti-Discrimination Training

#### April-June

- \_\_\_ Dredge Report 2018-19
- \_\_\_ Vessel Use List Review
- Review of FY20 Fee Schedule

#### July-September

- \_\_\_ Vessel Insurance Policy Review
- \_\_\_ Review of O'Neill Sea Odyssey slip rent reduction / charter fee. PC action of 07/07
- \_\_\_ Sea Scouts' bi-annual report
- \_\_\_ Slip vacancy bi-annual report / waiting list statistics

#### October-December

- \_\_\_ Annual review of business use of slips
- \_\_\_ Port Commission officers for 2020
- \_\_\_ Nexus Wealth Advisors lease exp. 11/30/19 (2) 3 year options
- \_\_\_ Bayside Marine lease exp. 01/31/20 (1) 2 year options

#### Committee Review Items (timeline not specified)

- ✓ Outside Contractors (Policy Committee)

### 2020

#### January-March

- \_\_\_ Committee assignments for 2020
- \_\_\_ Sea Scouts' bi-annual report
- \_\_\_ Slip vacancy bi-annual report / waiting list statistics
- \_\_\_ FY 21 Budget
- \_\_\_ Review 5-year CIP
- \_\_\_ Review of NH sublet fee structure (exp. 3/31/20)
- \_\_\_ Ethics Training Update
- \_\_\_ Form 700 Filing (due by 03/31 each year)

#### April-June

- \_\_\_ Dredge Report 2019-20
- \_\_\_ Vessel Use List Review
- \_\_\_ Biannual Update to Conflict of Interest Code
- \_\_\_ Crow's Nest lease exp. 04/30/20 (Suite 130) 2 (5) year options

#### July-September

- \_\_\_ Vessel Insurance Policy Review
- \_\_\_ Review of O'Neill Sea Odyssey slip rent reduction / charter fee. PC action of 07/07
- \_\_\_ Sea Scouts' bi-annual report
- \_\_\_ Slip vacancy bi-annual report / waiting list statistics

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- \_\_\_ Annual review of business use of slips
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#### Future Calendar

- ABC End-Tie review after Murray Street Bridge Retrofit

#### Key

- \_\_\_ Pending
- In process
- ✓ Done

Updated 03/20/19  
Progress/CommissionReviewCalendar-2019.doc