

Santa Cruz Port Commission Meeting Agenda



Special Closed Session & Regular Public Session Tuesday, November 28, 2023

4:30 PM – Special Closed Session

Harbor Public Meeting Room – 365 A Lake Avenue, Santa Cruz, CA 95062

5:30 PM – Regular Public Session

Hybrid Meeting (In-Person / Zoom)

Attend in-person: Harbor Public Meeting Room – 365 A Lake Avenue, Santa Cruz, CA 95062

Attend by internet: www.santacruzharbor.org/port-commission

Attend by phone: Dial +1 (669) 900 6833, find your local number: www.santacruzharbor.org/port-commission

Meeting ID: 874 6171 7422

Passcode: 95062



The public may address the Commission for up to three minutes each for any item not listed on the agenda or for up to three minutes for any item listed on the agenda. To request to speak during Oral Communication or on any item on the agenda, please fill out and turn in a speaker card for in-person attendance or utilize the “Raise Hand” feature within the virtual meeting platform.

SPECIAL PUBLIC SESSION – 4:30 pm

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957 Information

SPECIAL CLOSED SESSION

3. Public Employee Performance Evaluation
Title: Port Director Discussion / Action

SPECIAL PUBLIC SESSION

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) § 54957.1 Information

BREAK – RECONVENE FOR REGULAR PUBLIC SESSION

REGULAR PUBLIC SESSION – 5:30 pm

5. Pledge of Allegiance
6. Oral Communication

CONSENT AGENDA

7. Approval of Minutes Action 1-5
 - a) Special Closed and Regular Public Meeting of October 24, 2023

REGULAR AGENDA

8. Review of Repair Options for East Side Embankment..... Discussion / Action 6-14
9. Award of Contract for Murray Street Bridge Project Construction Administration Services (NTE \$90,000)..... Discussion / Action 15-19
10. Approval of Employment Reclassification for Administrative Assistant II and Accounting Technician II Discussion / Action 20-27
11. Approval of Cash/Payroll Disbursements – October 2023 Discussion / Action 28-34

INFORMATION

12. Port Director’s Report Information 35-36
13. Harbormaster’s Report..... Information 37-39
14. Facilities Maintenance & Engineering Manager’s Report..... Information 40-41
15. Annual Review of Business Use of Slips Information 42-43
16. Financial Reports Information 44-50
 - a) Comparative Seasonal Revenue Graph
 - b) Review of FY24 Budget Impacts – Salmon Season Closure
 - c) LAIF Statement
 - d) CLASS Statement
17. Delinquent Account Reporting Information 51-52
18. Harbor Patrol Incident Response Report – October 2023..... Information 53-54
19. Written Correspondence Information 55
 - a) Letter from Port Director MacLaurie to Scripps Institution of Oceanography
20. Port Commission Review Calendar / Follow-Up Items..... Information 56

ADJOURNMENT

The Santa Cruz Port District complies with the Americans with Disabilities Act. Questions regarding meeting accommodations may be directed to (831) 475-6161.