



Special Closed and Regular Public Session of December 14, 2021

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

Toby Goddard	Chairman
Reed Geisreiter	Vice-chairman
Darren Gertler	Commissioner
Dennis Smith	Commissioner
Stephen Reed	Commissioner

SPECIAL PUBLIC SESSION – 5:00 PM

Chairman Goddard convened the special public session at 5:00 PM at the Santa Cruz Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54956.9(d)(4), and 54956.8

At 5:00 PM, Chairman Goddard announced that the Commission will meet in closed session to discuss agenda items 3 through 5.

SPECIAL CLOSED SESSION

3. Conference with Legal Counsel – Anticipated Litigation
Initiation of Litigation (1 Case)
4. Conference with Real Property Negotiators
Property: 216 4th Avenue
Agency Designated Representative: H. MacLaurie
Negotiating Parties: R. Steere
Under Negotiation: Easement
5. Conference with Real Property Negotiators
Property: 616 Atlantic Avenue
Agency Designated Representative: H. MacLaurie
Negotiating Parties: M. Gilbert
Under Negotiation: Lease

SPECIAL PUBLIC SESSION

6. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1

Chairman Goddard announced that the Commission took no reportable action in closed session on items 3 through 5.

Chairman Goddard adjourned the special open session following the closed meeting at 6:55 PM.

REGULAR PUBLIC SESSION – 7:00 PM

Chairman Goddard convened the regular public session at 7:02 PM at the Santa Cruz Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062.

7. Pledge of Allegiance
8. Oral Communication

Chairman Goddard announced that the Commission took no reportable action in closed session on items 3 through 5.

Commissioner Gertler reported that he attended a virtual meeting relating to marine protected areas.

CONSENT AGENDA

9. Approval of Minutes
 - a) Special Closed Meeting of November 2, 2021
 - b) Special Closed and Regular Public Meeting of November 23, 2021

MOTION: Motion made by Commissioner Reed, seconded by Commissioner Smith to approve the consent agenda.
- *Motion carried unanimously.*

REGULAR AGENDA

10. Approval of Resolution 21-07 – Adopting the Memorandum of Understanding Between Santa Cruz Port District and the Harbor Employees' Association

Discussion: Port Director MacLaurie recommended approval of Resolution 21-07, which adopts negotiated terms of a new contract between Harbor Employees' Association and the Port District, as summarized below:

- Three-year contract: January 1, 2022, to December 31, 2024.
- An amended consolidated salary schedule, which increases the pay ranges for Harbor Employee Association employees by 4% effective January 1, 2022; and 3% effective January 1, 2023; and, 2.5% effective January 1, 2024.
- A single grade increase to the Assistant Harbormaster, Boatyard Supervisor, Senior Deputy Harbormaster, Supervising Harbor

Maintenance Worker, Harbor Maintenance Worker II, and Boatyard Crew positions, effective January 1, 2022.

- A two grade increase to the Deputy Harbormaster and Harbor Maintenance Worker III positions, effective January 1, 2022.
- Medical Coverage: Eliminate the increase to the District cap for Employee + one dependent and Employee + two or more dependents, which resulted from District savings associated with reductions in payment-in-lieu of medical coverage over 2018-2020 contract term.
- Med-in-Lieu: Employees who opt out of the medical coverage benefit and who meet the eligibility requirements will receive \$250 per month as an in lieu health benefit.

The Commission expressed appreciation to the labor group representatives and all staff for their hard work during the negotiations process.

MOTION: Motion made by Commissioner Reed, seconded by Vice-chairman Geisreiter to approve resolution 21-07.
- *Motion carried unanimously.*

11. Approval of Resolution 21-08 – Adopting the Memorandum of Understanding Between Santa Cruz Port District and the Operating Engineers Local No. 3

Discussion: Port Director MacLaurie provided a handout of the final signed Memorandum of Understanding between Operating Engineers Local No. 3 and the Port District and recommended approval of Resolution 21-08, which adopts negotiated terms, as summarized below:

- Three-year contract: January 1, 2022, to December 31, 2024.
- An amended consolidated salary schedule, which increases the pay ranges for the Operating Engineers Local No. 3 employees by 4% effective January 1, 2022; and 3% effective January 1, 2023; and, 2.5% effective January 1, 2024.
- A single grade increase to the Supervising Harbor Dredge Worker and Harbor Dredge Worker II positions.
- A two grade increase to the Harbor Dredge Worker III positions.
- Medical Coverage: Eliminate the increase to the District cap for Employee + one dependent and Employee + two or more dependents, which resulted from District savings associated with reductions in payment-in-lieu of medical coverage over 2018-2020 contract term.

MOTION: Motion made by Vice-chairman Geisreiter, seconded by Commissioner Smith to approve resolution 21-08.
- *Motion carried unanimously.*

12. Approval of Resolution 21-09 – Adopting Amended Salary and Benefit Agreement Between Santa Cruz Port District and Harbor Management Group

Discussion: Port Director MacLaurie recommended approval of Resolution 21-09, which amends the salary schedule and benefit agreement between Harbor Management Group and the Port District, as summarized below:

- Three-year contract: January 1, 2022, to December 31, 2024.
- An amended consolidated salary schedule, which increases the pay ranges for the Harbor Management Group employees by 4% effective January 1, 2022; and 3% effective January 1, 2023; and, 2.5% effective January 1, 2024.
- A three grade increase to the Administrative Services Manager, Facilities Maintenance Engineering Manager, and Harbormaster positions.
- Medical Coverage: Eliminate the increase to the District cap for Employee + one dependent and Employee + two or more dependents, which resulted from District savings associated with reductions in payment-in-lieu of medical coverage over 2018-2020 contract term.
- Med-in-Lieu: Employees who opt out of the medical coverage benefit and who meet the eligibility requirements will receive \$250 per month as an in lieu health benefit.
- Paid Administrative Leave to remain at 40 hours / year with no carry-over from year-to-year.

MOTION: Motion made by Commissioner Reed, seconded by Commissioner Gertler to approve resolution 21-09.
- *Motion carried unanimously.*

13. Approval of Resolution 21-10 – Approving an Amended, Consolidated Salary Schedule for Represented and Unrepresented Employees

Discussion: Port Director MacLaurie recommended approval of Resolution 21-10, which amends the salary schedules for represented and unrepresented positions and consolidates the salary schedule based on the agreements between the employee bargaining groups and the Port District, as summarized below:

- Harbor Management Group: Effective January 1, 2022, implement a 4% increase to the Grade and Step Plan, and implement the salary survey update which results in a three-grade increase to the Harbor Management Group positions. Implement a 3% increase to the Grade and Step Plan on January 1, 2023; and a 2.5% increase to the Grade and Step Plan on January 1, 2024.
- Operating Engineers Local No. 3: Effective January 1, 2022, implement a 4% increase to the Grade and Step Plan, and implement the salary survey update which results in a single grade increase to

the Supervising Harbor Dredge Worker and Harbor Dredge Worker II positions, and two grade increases to the Harbor Dredge Worker III position. Implement a 3% increase to the Grade and Step Plan on January 1, 2023; and a 2.5% increase to the Grade and Step Plan on January 1, 2024.

- Harbor Employees' Association: Effective January 1, 2022, implement a 4% increase to the Grade and Step Plan, and implement the salary survey update which results in a single grade increase to the Assistant Harbormaster, Boatyard Supervisor, Senior Deputy Harbormaster, Supervising Harbor Maintenance Worker, Harbor Maintenance Worker II, and Boatyard Crew positions, and two grade increases to the Deputy Harbormaster and Harbor Maintenance Worker III positions. Implement a 3% increase to the Grade and Step Plan on January 1, 2023; and a 2.5% increase to the Grade and Step Plan on January 1, 2024.
- Unrepresented Employees: Increase wages to align with California minimum wage standards effective January 1, 2022; increase the maximum hourly pay rate to \$18 for the Boatyard Worker, Dredge Monitor I, Janitorial, Parking Control, and Water Taxi Crew positions, and \$20 for the Dredge Monitor II, and Water Taxi Operator positions; and increase the pay rate for the Harbor Maintenance / Dredge Workers I, II, and III positions commensurate with the salary schedule for represented employees in the same job classifications.

MOTION: Motion made by Commissioner Smith, seconded by Commissioner Reed to approve resolution 21-10.
- *Motion carried unanimously.*

14. Election of Port Commission Officers 2022

Commissioner Smith stated that he is supportive of returning to a regular rotation for the Chair and Vice-chair seat. He stated that a return to the former rotating structure would allow each Commissioner the opportunity to hold the chair and/or vice-chair seat during their term.

MOTION: Motion made by Commissioner Smith, seconded by Commissioner Geisreiter to nominate Vice-chairman Geisreiter for Chairman, and Commissioner Gertler for Vice-chairman.
- *Motion carried unanimously.*

15. Approval of Cash / Payroll Disbursements – November 2021

Discussion: In response to a question posed by Chairman Goddard, staff provided additional information on the following warrant:
• Warrant # 55820 – TranSystems Corporation

Port Director MacLaurie stated that all expenditures related to the Murray Street Bridge Seismic Retrofit Project, including the services provided for in

Warrant #55820, are being tracked for reimbursement by the City of Santa Cruz.

MOTION: Motion made by Commissioner Gertler, seconded by Commissioner Smith to approve cash and payroll disbursements for November 2021, in the amount of \$694,453.83.
- *Motion carried unanimously.*

INFORMATION

16. Port Director's Report

Senator Laird Visit

Port Director MacLaurie stated that Senator John Laird visited the Port District on December 6, 2021. Chairman Goddard, Port Director MacLaurie, and Harbormaster Anderson provided a tour of the harbor on the patrol boat, as well as a tour of the District's dredge *Twin Lakes*.

U.S. Army Corps of Engineers (USACE) Dredging Reimbursement

Port Director MacLaurie stated that reimbursement for Quarters 1-3 of calendar year 2021, has been submitted to the Corps, totaling \$393,750. She stated that the remaining \$131,250 for Quarter 4 will be invoiced after the first of the year.

Murray Street Bridge Seismic Retrofit Project - Independent Appraisal

Port Director MacLaurie stated that the Port District has entered into a contract with Associated Right of Way Services to conduct an independent appraisal for the Murray Street Bridge Seismic Retrofit Project. She stated that the appraiser will be onsite on January 5, 2022, to conduct a field review of the appraised area. She stated that completion of the appraisal report is anticipated for late January.

City of Santa Cruz – Coastal Rail Trail Project (Segments 8 & 9)

Port Director MacLaurie stated that Assistant Director of the City of Santa Cruz Public Works Department, Nathan Nguyen, visited the Port District on December 7, 2021, to continue discussions regarding Segments 8 and 9 of the City's proposed Coastal Rail Trail Project. Harbormaster Anderson, Facilities Maintenance & Engineering Manager Wulf, and Chairman Goddard provided a tour of the harbor and highlighted areas that will sustain significant impact if connection points on the east and west sides of the harbor are implemented.

17. Harbormaster's Report

Harbormaster Anderson stated that the District's new patrol boat has been completed and sea trials are underway.

Harbormaster Anderson stated that the Almar patrol vessel has been retired and will be returned to the State for sale at public auction. He stated that the current engines were purchased by the District in 2016, and will be removed and surplused in accordance with current District policies.

Harbormaster Anderson stated that staff is working to troubleshoot issues with the Boatyard's jib crane.

18. Facilities Maintenance & Engineering Report (*There was no discussion on this agenda item*)
19. Financial Reports (*There was no discussion on this agenda item*)
 - a) Comparative Seasonal Revenue Graph
20. Delinquent Account Reporting (*There was no discussion on this agenda item*)
21. Harbor Patrol Incident Response Report – November 2021 (*There was no discussion on this agenda item*)
22. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chairman Goddard adjourned the regular public session at 7:32 PM. He announced that pursuant to Government Code (Ralph M. Brown Act) Section 54956.8, the Commission will reconvene the closed session to continue discussion on agenda items 2.

SPECIAL CLOSED SESSION

2. Conference with Legal Counsel – Anticipated Litigation
Initiation of Litigation (1 Case)

SPECIAL PUBLIC SESSION

Chairman Goddard reconvened the special public session at approximately 7:50 PM and announced that the Commission took no reportable action in closed session on item 2.

The special public session adjourned at 7:51 PM.



Reed Geisreiter, Chairman (2022)